





Free  
Public Library

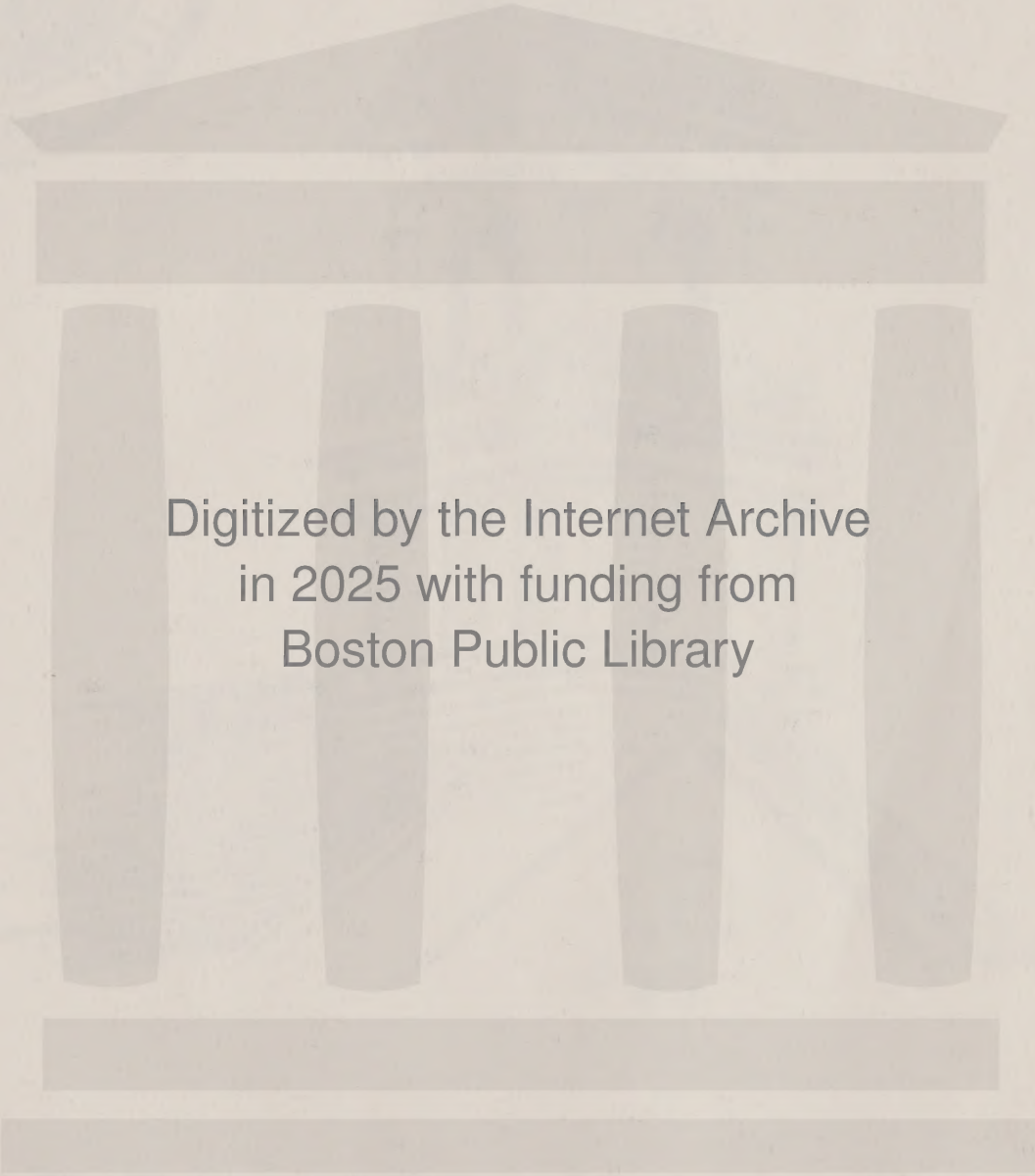


Needham, Mass.







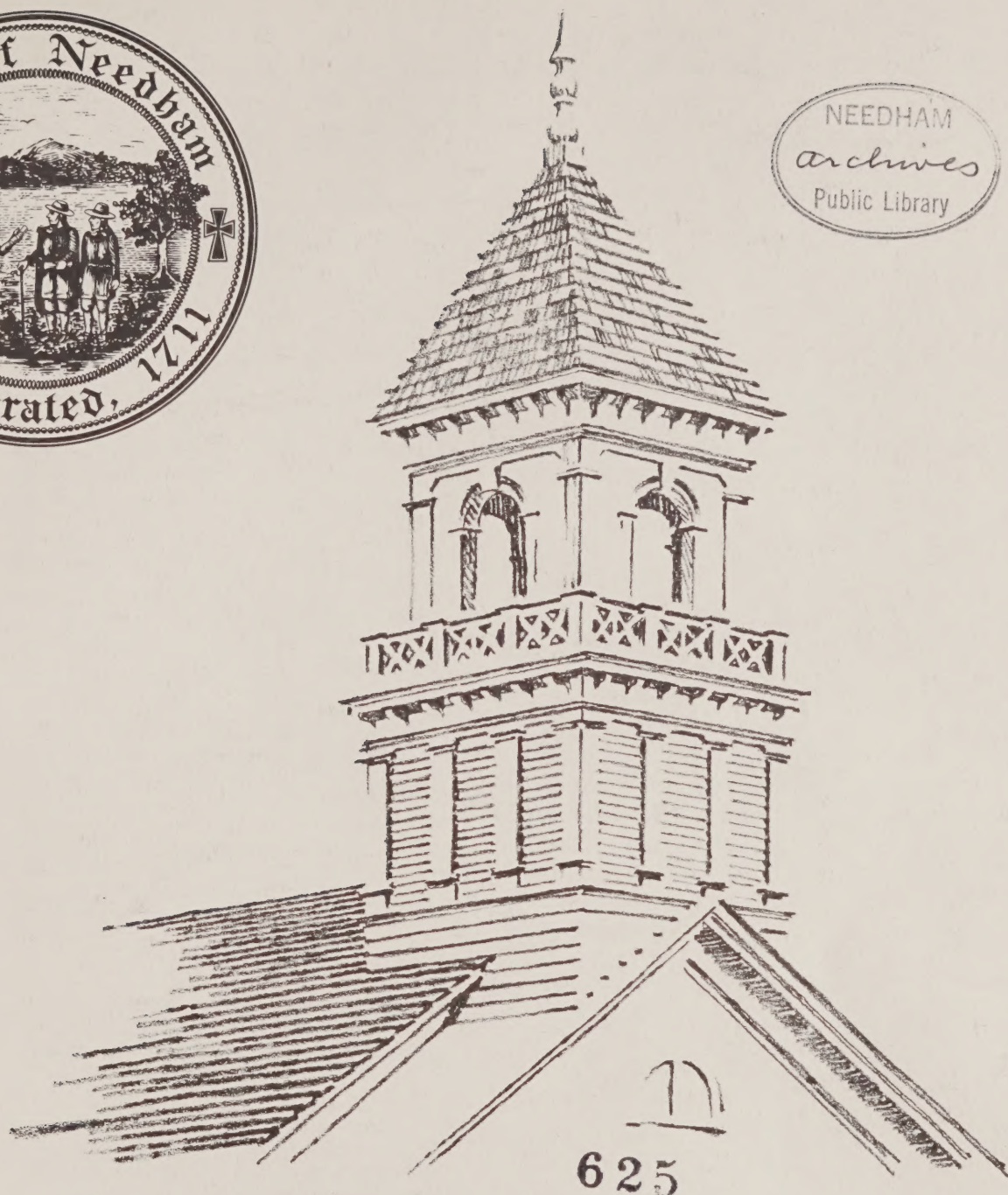
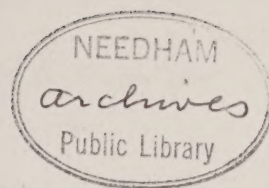
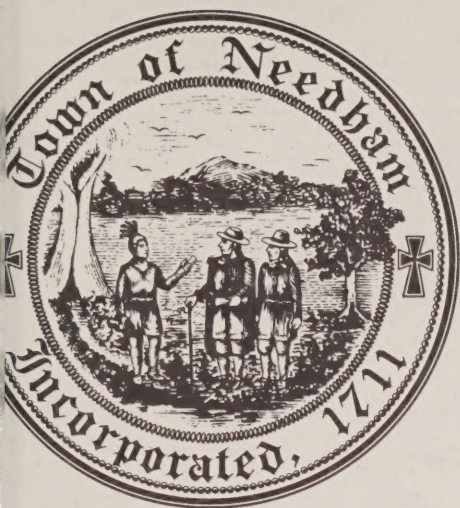


Digitized by the Internet Archive  
in 2025 with funding from  
Boston Public Library









# Needham

## 1981 Annual Report



# WITH GRATITUDE FOR DEDICATION TO COMMUNITY SERVICE. . .

## RETIREES. . .

Name	Department	Years of Service
Margaret Arduino	School - Cafeteria	9
Hubert A. Atwood	Hospital - Maintenance	10
Frances Biagi	School - Cafeteria	9
Chester Bosselman	D.P.W. - Plumbing	17
Dorothy Calitri	Policewoman	25
Rita Carroll	Town Hall - Selectmen's Office	9
George Cleaves	Fire - Callman	22
Aldo Conti	School - Custodian	9
Edith Fredericks	School - Cafeteria	14
Jean Fitzpatrick	School - Secretary	14
John H. Hasenfus	Firefighter	33
Ruth A. Harrington	Hospital - Administration	14
Pauline Hovsepian	School - Secretary	9
Helen M. Hunt	School - Secretary	23
Beatrice Keith	School - Cafeteria	18
Leona Keller	Town Hall - Board of Health	21
Raymond T. Lally	School - Custodian	4
Margaret Mason	School - Cafeteria	18
Kenneth Minkle	Firefighter	31
John J. Newbury	School - Custodian	26
Dorothy B. Neill	Hospital - I.C.U.	8
Ronald Praetsch	Firefighter	33
Genevieve Sanborn	Hospital - Med. Surgical	11
Joseph Savignano	Patrolman	33
Bessie Smart	Hospital - Clerk	25
Joseph E. Thorpe	Firefighter	39
Frances Turner	School - Cafeteria	13
Thomas Turner	School - Custodian	29
Helen A. Young	School - Cafeteria	14

## IN MEMORIAM . . .

### Employees

John A. Emery	DPW - Water	24
Charles Healey	Fire - Callman	11
Luella Rauch	Hospital - O.R.	3

### Retirees

James Begley	School - Plumber	15
George Boston	DPW - Forestry	27
Iva Collins	Hospital - Tray Service	10
Harold Fahy	School - Custodian	13
Claude McCulloch	Town Hall - Custodian	9
Hilda Porter	Hospital - Nursing	25
Roy Towne	School - Custodian	20
Ralph VanOrnum	School - Custodian	6
Harold Wheeler	Firefighter	31
Blanche Wright	School - Cafeteria	13

\* \* \* \* \*

Committee. . . . . Harold W. Noble, Jane A. Howard, Janie H. Webster

Photographer. . . . . Robert Roman

Cover Artist. . . . . Robert Larsen

The editors wish to thank the Needham Public Library Staff for providing pictures and Marcia M. Carleton and Ann Reed for the information they provided for Needham's Houses of Worship: An Historic Overview. Appreciation is also extended to Theodora K. Bertolet and Rose O. Mackenzie for their invaluable assistance.

R  
353.9

N  
1981



# Town of Needham 1981 Annual Report

## Our Town

### SITUATION:

About 10 miles southwest of Boston  
Geodetic position of Town Hall:

Latitude 42° 16' 51.567"  
Longitude 71° 14' 13.048"

### POPULATION:

27,901 (1980 Federal Census)

### AREA:

Approximately 12.75 miles

### ELEVATION:

85 feet above sea level at Rosemary Meadows,  
180 feet at Needham Square, 300 feet  
in Birds Hill.

### ASSESSED VALUATION:

\$322,239,200. Real Estate only  
13,127,300. Personal Property  
\$335,366,500. Total

### TAX RATE:

For the period from July 1, 1980 - June 30, 1981:  
\$30.36 General, \$32.64 Schools

### TOWN HALL:

Built in 1902. Phone 444-5100.  
John W. Allen, custodian.

### OFFICES OPEN TUESDAY EVENING:

Offices of Selectmen, second and fourth Tuesday;  
Office of Town Clerk, second and fourth Tuesday;  
Planning Board, every Tuesday;  
Assessors, first Tuesday  
and every Friday Morning.

### SENATORS IN CONGRESS:

Edward M. Kennedy  
Paul E. Tsongas

### REPRESENTATIVE IN CONGRESS:

John J. Moakley of Boston  
(Ninth Congressional District)

### STATE SENATOR:

David H. Locke of Wellesley  
(Norfolk, Bristol and Middlesex)

### REPRESENTATIVE IN GENERAL COURT:

Ellen M. Canavan  
(13th Norfolk District)

### MEMBER OF GOVERNOR'S COUNCIL:

George F. Cronin, Jr.

### SILVER HAired LEGISLATOR:

Albert L. Marshall

### QUALIFICATIONS FOR REGISTRATION AS VOTERS:

Must be 18 years of age, American born or fully  
naturalized. Registration Monday through Friday  
8:30 a.m. to 5 p.m., second and fourth Tuesday  
evening, at Town Clerk's office;  
Special evening Sessions of Registrars held  
preceding elections.

### ABSENTEE VOTING:

All elections.

### DOG LICENSES:

All licenses expire March 31.  
A dog should be licensed when 3 months old.  
Fee: Male \$4.00; Female \$7.00; Spayed \$4.00.

### TAX BILLS:

Tax bills are paid semi-annually.  
First payment is due on October first, or thirty  
days from mailing of bill, whichever is latest.  
If unpaid by due date, interest will be added  
according to law from October 1.  
The second payment is due on May 1.  
If unpaid on May 1, interest will be added  
according to law from April 1.  
Motor vehicle excise and water bills are due  
sixty days from date of issuance.

### BOARD OF HEALTH:

Households shall report to the Board of Health  
all cases of communicable diseases, unless a  
physician is in attendance.



# Table of Contents

## GENERAL GOVERNMENT

Board of Selectmen . . . . .	4
Town Clerk . . . . .	4
Board of Registrars . . . . .	5
Personnel Department . . . . .	6
Legal . . . . .	6
Town Moderator . . . . .	6

## EDUCATION

School Department . . . . .	7
Future School Needs Committee . . . . .	9

## PUBLIC SAFETY

Police Department . . . . .	9
Fire Department . . . . .	10
Civil Defense . . . . .	10
Building Department . . . . .	11

## PUBLIC FACILITIES

Public Works Department . . . . .	11
Minibus . . . . .	12

## HUMAN SERVICES

Glover Memorial Hospital . . . . .	13
Board of Health . . . . .	14
Department of Veterans' Services . . . . .	16
Youth Commission . . . . .	16
Council on Aging . . . . .	17

## DEVELOPMENT

Planning Board . . . . .	18
Conservation Commission . . . . .	19
Board of Appeals . . . . .	19
Historical Commission . . . . .	20
Housing Authority . . . . .	21

## CULTURAL AND LEISURE SERVICES

Free Public Library . . . . .	21
Park and Recreation Commission . . . . .	23
Memorial Park Trustees . . . . .	24

## FINANCE

Finance Committee . . . . .	24
Board of Assessors . . . . .	25
Contributory Retirement Board . . . . .	25
Commissioners of Trust Funds . . . . .	26
Department of Finance . . . . .	26
Financial Statements . . . . .	27

## REFERENCE

Town Officers . . . . .	40
Town Meeting Members . . . . .	42
Jury List . . . . .	43
Retirements . . . . .	Inside Front Cover
General . . . . .	1
Fire Alarm Signals . . . . .	Inside Back Cover

## SPECIAL

Needham's Houses of Worship: An Historic Overview . . . . .	3
---	---



# Needham's Houses of Worship: An Historic Overview

The history of Needham could be written around its houses of worship. Settlers from Boston came out to farm areas in the wilderness of the Great Plain, and religion came with them by law. Each community established by the Great and General Court was also a parish to which community members had to belong and for which funds had to be provided through taxes. Town Meetings were held in the church buildings to carry out parish and town business.

The farmers in the area found it difficult to travel the long distances to the Dedham parish for the lengthy Sunday services, so they eventually petitioned the colonial legislature to form a separate town. The petition was granted in 1711, and Needham became the 88th incorporated community in the Commonwealth. At the first Needham Town Meeting funds were appropriated to hire a minister and erect a Meeting House; thus the First Parish Church came into being in the summer of 1712 at the present corner of Nehoiden and Central Avenue. The activities of Needham centered around this church. It housed a small social library and all the town affairs were conducted there. During the Revolution arms and munitions were even stored in the parish basement. Calvinist Jonathan Townsend answered the call as the first permanent minister in 1720 and served for 42 years.

The second organized religious group to worship in Needham were the Baptists who held their first services in 1854 in the school house at the corner of Great Plain and Webster. The following year they built a church at Great Plain and Highland Avenues with the first baptism taking place in 'Amos Fuller's saw mill pond' later known as Blacksmith Pond and now part of Rosemary Lake. In 1928 the church was moved 'lock, stock and barrel. . . and steeple. . .' to its present location at Great Plain Avenue and Warren Street where its 'colonial features and majestic steeple' still seem to preside over the town. In recent years music from the church's carillon can be heard throughout downtown Needham at noon and at the close of each day.

In 1857 a group of townspeople voted to break with the First Parish Church and form the Congregational Church. Meetings were held in Village Hall on Chestnut Street until their chapel was built on — appropriately — Chapel Street. In 1887 a larger building was erected on the church's present site at the corner of Linden Street and Great Plain Avenue. This was almost completely destroyed by fire in 1924 and gradually rebuilt. The present colonial brick building was dedicated in 1955. In 1957 The Congregational Christian Church and the Evangelical and Reformed Church merged to form The United Church of Christ, but the local church decided to keep the name "Congregational".

As far back as 1792 there was a Needham Circuit of the Methodist Episcopal Church in Massachusetts, but until 1850 most of the Methodists in the area were members of the church in Newton Upper Falls. As the Highlandville area of Needham developed into a clothing manufacturing center many Methodists came to work and live there. Soon these people wanted their own church, so in 1867 34 Methodists organized The Methodist Episcopal Church at Highlandville and met in a hall located at Mark Lee Road and Highland Avenue. In 1876 the church incorporated and the lot on which the present church now stands was purchased for \$1,000. The church was built and furnished for \$10,000. Over the years the church has had a number of renovations and additions, and many of the descendants of the original 34 parishioners have given generously to make these improvements possible.

Christmas Day, 1850, was the day the first Catholic Mass was said in Needham. It was held at the Newell house which is now the McCracken farm on Nehoiden Street. A steadily increasing Catholic population in town changed Catholic worship from a mission to an official parish — that of St. Joseph's — with the original church being built in 1891. This building was destroyed by fire in 1913 and rebuilt at Highland Avenue and May Street in 1914. The present expanded facilities were dedicated in 1966 and include a church, rectory, school and convent serving over 2,000 families.

Needham Catholics are also served by St. Bartholomew's parish which was formed by 300 families who "detached" themselves from St. Joseph's due to greatly increasing numbers, and who first met in the Mitchell School gym. Ground breaking for the new church took place in April 1953 at the site of the old Clancy Farm on Greendale Avenue near Great Plain Avenue.

The first Protestant Episcopal congregation gathered in Needham in 1895 with services being held in some converted buildings at the corner of Highland Avenue and Mellen Street. As the membership grew so did the need for a 'proper' church, and in 1912 the first real church was erected on the corner of Rosemary Street and Highland Avenue and was a close reproduction of a church in England. It is presently used as a chapel. Structural additions were made as years passed and the first services in the present modified Gothic style church with its elaborate stained glass windows were held on Easter Sunday, 1958.

Needham's followers of Mary Baker Eddy's Christian Science beliefs held their first services in a private home on Warren Street in 1897. As attendance grew, services were moved to Masonic Hall, and in 1916 the present lot on Great Plain Avenue was

purchased. Thanksgiving Day 1919 marked the opening services in the existing building. The local Christian Science Reading Room came into use in 1904 and is now located at 955 Great Plain Avenue.

Although 62 years passed between the arrival of the first Jewish family in Needham in 1897 and the dedication of Temple Beth SHALOM in 1959, there was during this time a growing recognition that Jewish education was necessary for Jewish residents in town. This belief led to the formation of The Needham Jewish Community Group in 1945 and the subsequent building of the Temple at the corner of Highland Avenue and Webster Street. Temple Beth Shalom, which is a Reform congregation, currently serves over 400 families.

There are also over 150 Jewish families who make up the Conservative congregation of Temple Aliyah, founded in Needham some 15 years ago. The congregation first worshiped in "borrowed" chapels of the Presbyterian and Unitarian churches, but 10 years ago land and a house on Central Avenue were purchased which now serves the Tradition-oriented congregation. The main sanctuary and hall were added onto the house which has been converted into classrooms and a chapel.

In 1952 the need for a Lutheran church in the Needham area brought worshippers together in The Odd Fellows Hall in Needham Heights which had previously housed Christ Episcopal Church. By 1957 the members of Grace Lutheran Church had built their own contemporary building on Greendale Avenue which now serves about 400 people.

About the same number of people belong to the Needham Presbyterian Church on Great Plain and Central Avenues where services were first held in October 1959. Until then area Presbyterians worshipped in the Boston church which served from 1887 to the mid 1950's. In 1957 local members began to meet in the Congregational Church and then moved to their new church in 1959. This small, community oriented congregation meeting in a modern building of clean and simple lines brings us full cycle to the original petitioners of 1711 who established Needham and its first parish just a few blocks down Central Avenue.





# GENERAL GOVERNMENT

## Board of Selectmen



Marcia M. Carleton, Chairman; Henry D. Hersey, Francis A. Facchetti, H. Phillip Garrity, Jr., Norman P. Jacques, Harold W. Noble, Executive Secretary

### PURPOSE

As the executive branch of Needham's government, the Board of Selectmen, by statute, is charged with implementing decisions of Town Meeting, establishing policy and guidelines, and coordinating local governmental actions. As agent of the townspeople, it represents them in business and legal transactions and before county, state and federal tribunals. In the terminology of modern business, the Town is the corporation, the citizens are the voting stockholders, Town Meeting the corporate board of directors, and the Selectmen the executive officers.

The Selectmen also serve as Commissioners of Police, Fire and Public Works Departments and as the Town Licensing Authority. The Board authorizes borrowings and conducts hearings on matters of law or of concerns to local citizens' groups. It establishes operating and capital budgets with the assistance of the department heads under its jurisdiction. The Selectmen are empowered to appoint certain officials to fill vacancies occurring in certain elective positions, and to call and oversee all elections and Town Meetings. The Board is charged with maintaining a jury list from which it draws the names of jurors for court sessions.

The Selectmen meet on the second and fourth Tuesdays of each month except during July and August, when they meet on the third Tuesday. Special meetings are called when necessary.

### BUDGETARY DATA

		No. of Employees
Personal Services	\$ 96,871	Full-time 4
Expenses	697,266	Part-time 9
Employee Benefits (Insurance)	893,458	
Capital Expenses	1,291	
Total	\$1,688,886.	

### FY1981 HIGHLIGHTS

In its continuing effort to keep Needham's Town Government efficient and business-like, the Board of Selectmen along with its full and part-time employees have worked hard during the year and much has been accomplished.

A state energy grant was received which allowed us to do an energy audit of every town building.

The Board of Selectmen conducted its first management seminar for Department Managers to assist them in setting goals and

arriving at priorities, a common practice in private industry.

A Master School Reuse Committee has also been established. Its primary purpose is helping to decide the future of Carter, Dwight, Harris, and Highland public schools.

In May 1981, the Town Meeting members approved the sale of the Dwight School to the Charles River Association for Retarded Citizens.

As a result of declaring Carter, Harris and Highland public schools surplus we relocated:

1. Precinct "A" polling location to Hill-side School.
2. Precinct "F" polling location to Stephen Palmer Community Room (which has handicap access).
3. Precinct "G" polling location to Broadmeadow School.

A new Univac computer was purchased and successfully installed at the Town Hall.

Town Meeting members approved the purchase, for conservation purposes, of an extension to Ridge Hill, giving the Town direct access to the Charles River.

The Cable Television Committee report was accepted. It indicated conclusively the Town's desire to have access to cable television. This Committee is now working to recommend which cable company should receive a franchise.

In January, 1981 the Town held an impressive ceremony to commemorate the return of the "Iranian Hostages".

Certain areas of the Town's downtown were designated as "CARD" districts. (Commercial Area Revitalization District). The purpose is to permit businessmen to make significant improvements in their business at special interest rates.

The Selectmen authorized improvements to the Town Common, "THE FRONT YARD OF OUR TOWN".

### FY1982 PROJECTIONS

1982 will be a challenge to the Board of Selectmen and to its professional employees.

We must continue to manage the impact of Proposition 2 1/2. We must determine a fair and equitable method of tax classification between residential and business properties.

In addition we need to expand the use of the Town's new computer, dispose of, in the best interest of the Town, the remaining surplus schools, and award the Town's television cable franchise.

## Town Clerk



Rose O. Mackenzie

The powers and duties of the Town Clerk are spelled out in Chapter 41, and other provisions of the General Laws. Each year the legislature amends laws which in some way relate to the duties and responsibilities of the Town Clerk.

During fiscal 1980-81, the following Elections and Town Meetings were held:

September State Primary	September 16, 1980
Special Town Meeting	October 27, 1980
State Election	November 4, 1980
Town Election	April 13, 1981
Annual Town Meeting	May 4, 1981
Special Town Meeting	May 13, 1981

The Town Clerk's Office was especially busy in this fiscal year, with the Presidential Election on November 4th providing the greatest activity. The turnout of voters for this Election is always greater than at any other time.

There were 1073 absentee ballots processed for this Election through the Town Clerk's Office.

The Annual Town Meeting in May disposed of 46 Articles in five sessions, and the Special Town Meeting, within the Annual Town Meeting, disposed of 3 Articles.

Budgetary Data		Number of Employees
Personal Services	\$35,990	Full-time 3
Expenses	3,250	Part-time 0
Capital Expenses	0	
Total	\$39,240.	

In spite of the busy Election activity, the regular routine of the office was carried on. Births, Deaths and Marriages were entered on our records, and copies transmitted to the State. Many requests for certified copies of these records were filled. Fish and Game, Dog, and Raffle Licenses were issued, as well as various licenses granted by the Selectmen.



# GENERAL GOVERNMENT

## Board of Registrars

The following statistics were compiled during fiscal 1981:

### VITAL STATISTICS

#### Births to Residents:

7/1/80 - 12/31/80	113
1/1/81 - 6/30/81	113
Total Needham Births	226

Deaths	Residents	Non-Residents
7/1/80-12/31/80	115	3
1/1/81- 6/30/81	97	35
Total	112	38

Total Deaths Recorded	150
-----------------------	-----

#### Marriages

7/1/80-12/31/80	125
1/1/81- 6/30/81	89
Total Marriages	214

#### Fish & Game Licenses Issued

7/1/80-6/30/81	
Class 1 - Fishing	345
Class 2 - Hunting	127
Class 3 - Sporting	116
Class 4 - Minor Fishing	15
Class 5 - Alien Fishing	1
Class 6 - Non-Resident Fishing	1
Class 10 - Minor Trapping	1
Class 11 - Trapping	2
Class 12 - Duplicates	5
Class 13 - Resident Alien Hunting	3
Class 14 - Non-Resident Hunting	1
Class 15 & 16 - Free Licenses	56
Class 18 - Resident Fishing, Ages 65-69	10
Class 20 - Resident Sporting, Ages 65-69	2
Total	685
Archery Stamps	10
Waterfowl Stamps	99

Paid to Div. of Fish & Game for Licenses	\$7557.50
Paid to Town Treasurer in Fees	181.75
Total Fish & Game	\$7739.25

#### Dogs Licenses Issued

7/1/80-6/30/81	
Males	1,205
Females	287
Spayed Females	1,344
Transfers	1
Kennels @ \$11	13
Kennels @ \$26	7
	2,857

Paid to County Treasurer for Licenses	\$8,674.40
Paid to Town Treasurer in Fees	3,766.85

#### Miscellaneous Receipts

7/1/80-6/30/81	
Certified copies of Marriage Intentions, UCC Filings, Business Certificates, Maps, Street Lists, Zoning By-Laws, Maps, and various licenses	\$26,818.50

The Town Clerk's Office is oriented to service, and is open daily from 8:30 a.m. until 5:00 p.m., and on the second and fourth Tuesday evenings from 7:30 p.m. until 9:00 p.m.



John W. Day, Chairman; Barbara Doyle, Mary J. McCarthy

The Board of Registrars is composed of four members, not more than two of whom may be members of the same political party. The Town Clerk, by virtue of the office, is one of the four members of the Board.

Their responsibilities include: registering voters, compiling local lists of residents, certifying nomination papers and petitions, reviewing absent voter applications, and administering Election recounts. Voter registration prior to the State Election on November 4, 1980, was particularly heavy. On the last day (October 7, 1980) 463 voters were put on the Voting List.

As of the close of registration prior to the November State (Presidential) Election, there were 19,023 voters registered as follows:

Precinct	Demo- crat	Repub- lican	Unenrolled	Total
A	671	332	724	1,727
B	696	527	1,161	2,384
C	706	748	985	2,439
D	632	685	931	2,248
E	566	748	853	2,167
F	528	432	545	1,505
G	400	407	586	1,393
H	620	528	877	2,025
I	417	437	509	1,363
J	535	488	749	1,772
	5,771	5,332	7,920	19,023

At the November 4th Election, 16,681 Townspeople cast their ballots. This was 88% of the eligible voters.

Temporary Assistant Registrars canvassed the Town to take the annual listing of residents living in Needham on January 1, 1981. They also compiled a listing of dog owners as required by law.

Computerized listings of each Precinct were used by the Canvassers which

expedited the procedure and resulted in a more comprehensive true list. With the Canvassers making only one visit to each residence, and leaving a census form to be completed and returned to the Town Clerk's Office when finding no one home, resulted in a substantial savings to the Town.

Upon completion of the local listing, notices were sent to all those persons who were not reported as living in Needham on January 1. Those who proved residence were reinstated. As a result of the notices mailed, names of the voters who had moved out of Needham were removed from the Voting List. Names were also removed because of death, failure to comply with the notice, and other changes in voting status. Upon completion of the revision, the total number of registered voters was 17,785, as follows:

Precinct	Demo- crat	Repub- lican	Unenrolled	Total
A	625	311	678	1,614
B	643	492	1,063	2,198
C	663	693	938	2,294
D	584	645	868	2,097
E	538	697	816	2,051
F	488	406	508	1,402
G	383	371	558	1,312
H	584	488	811	1,883
I	394	404	467	1,265
J	504	457	708	1,669
	5,406	4,964	7,415	17,785

### BUDGETARY DATA

Personal Services	\$23,888.	Number of	
Expenses	21,700.	Employees	
Canvassers & Tellers	17,820.	Full-time	1
Capital Outlay	500.	Part-time	4
	<u>\$63,908.</u>		



Together Temple Beth Shalom and Temple Aliyah serve nearly 600 families in the Jewish community of Needham.

# GENERAL GOVERNMENT

## Personnel Department



Paul H. Attridge, Chairman; David R. Donald, John H. Davis, Peter B. Finn, Paul Robison, Personnel Officer

### PURPOSE:

The Personnel Board has the responsibility for administering the provisions of the Needham Consolidated Personnel By-Law. The policy and procedures of the By-Law apply to all Town Employees except those in the School Department and Glover Memorial Hospital.

Another prime responsibility of the Board is to negotiate with the six (6) Employee Unions and Associations.

The Personnel Board makes recommendations to Town Meeting on matters of salary administration, job descriptions and content, new jobs, and changes in the Personnel By-Law.

Meetings are held regularly throughout the year to hear and act on requests regarding individuals and department

needs. The Board also hears and acts on personnel grievances as outlined in the Consolidated Personnel By-Law and the grievance procedure of the labor contracts.

The Personnel Board sincerely appreciates the splendid cooperation extended by all Town Officials and Employees during the past year.

### BUDGETARY DATA

		No. of Employees
Personnel Services	\$32,938	
Expenses	2,750.	Full Time 2
Capital Expenses		Part Time 0
	<u>\$35,688.</u>	

### FY81 HIGHLIGHTS

A very productive year for the new Personnel Officer, providing valuable

experience in the field of union negotiations, with regard to countless hours and material required for such an exercise.

The CETA program has been restructured with the phasing out of the Public Service Employment and greatly reduced Work Experience programs. The Newton Area CETA has been combined with Norwood to form the Norwood CETA Consortium, consisting of 22 Towns under one umbrella. The Advisory Manpower Boards will be combined to perform as one, bringing experience from both areas.

### FY82 FORECAST

The Personnel Board will continue to provide assistance and expertise to all Town Agencies in their quest to reconcile the demands placed on them again this year by Proposition 2 1/2.

## Legal



Legal - William A. Cross

During the fiscal year 1980-1981, the services of Town Counsel as a part-time employee, supported by Special Counsel selected jointly by the Board, Committee or Elected Public Officials requiring special legal services and Town Counsel on a case-by-case basis has been continued as in past years. The selection process is to seek qualified Special Counsel who are available at a reasonable cost; they are compensated only for services actually rendered on a per diem basis.

The sums expended by the Legal Department for Special Counsel during the fiscal year 1980-1981 consists of the following:

Department	Nature of Service	Total Amt.
Hospital Trustees	Special Services	\$ 1,504.85
School	Sp. Needs Students	\$15,674.72
Assessor's	Special Services	\$ 8,360.34
Data Processing	Special Services	\$ 1,000.00
	Boston Edison	

Selectmen	Rate Case	\$ 1,000.00
	Collective	
Personnel	Bargaining	\$ 5,733.75
	Workmen's	
Selectmen	Compensation	\$ 2,300.00
Selectmen	Special Services	\$ 9,340.50

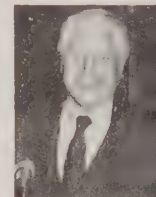
We are unable to predict with any reliable accuracy when and where the need to use Special Counsel will arise, the time involved and ultimately the final cost to the Town. However, based on past experience, we do include a reasonable estimated sum in our budget to use for this purpose.

The part time services rendered by Town Counsel consisted of attending all regular and special Town Meetings, all regular and special meetings of the Board of Selectmen, rendered opinions when requested, approved all contracts and bonds when requested by the several Town Officers and Public Officials; and attended meetings of Town Tribunals not mentioned above when requested.



Christ Episcopal Church as seen in 1911 at Highland and Mellen Street. The building later became the Odd Fellows Hall, and for five years in the early 50's was used by Grace Lutheran Church before they built their own church.

## Town Moderator



Town Moderator Richard Melick

The legislative branch continues to make its contribution to what is deservedly reputed as a sound town government.

Town Meeting Members exemplify a high degree of self-imposed discipline; which makes my job as presiding officer easier.

Strong reliable leadership is necessary to deal with the realities of Proposition 2 1/2, and that leadership is being provided by the town meeting committees. Needham is blessed with an abundant supply of willing, capable talent; which makes it easier for me to make those appointments as befall the Moderator.

Implementation of Proposition 2 1/2 has been difficult as someone must decide which services to do without. Reduction of services is mandatory, and this cannot be accomplished without disappointing some of our townspeople. These decisions in 1981 came hard but the 1982 decisions will be even harder. Every effort is being made to assure that such decisions will be based on a complete, competent analysis of factual data.



## School Department



*Carol Boulris, Chairman; Joan Swartz, Blair Wentworth, John Carroll, Lida Eisenstadt, Daniel Matthews, William Miles, Alan Schaefer, Superintendent of Schools*

### 1981-82 Budget Data:

Salaries	\$11,056,166
Non Salary	2,407,999
Capital Outlay	100,000
	\$13,564,165

### Number of Employees:

Professional Staff	401
	162
	563

Proposition 2½ and its impact on education was the major concern of the Needham School System for the 1980-81 school year. Although the impact would not be felt until the 1981-82 school year, the development of the 1981-82 school budget resulted in the closing of schools, staff reductions, and a reorganization of the school system.

The first action of the School Committee occurred on November 12, 1980, eight days after the approval of Proposition 2½. The date for closing the Dwight and Highland Schools and for the move of the sixth grade into the middle schools and the ninth grade into the four-year high school was advanced from September 1982 to September 1981.

On December 9, 1980, the following was recommended: Close the Carter and Harris schools in June 1981. After three public hearings, on January 20, 1981, the School Committee approved the closing of these schools.

In January of 1981, the School Committee approved an increase in the price of the school lunch from 60¢ to 95¢, a self-supporting driver education program with a fee of \$120, the elimination of forty teaching positions and a decrease in the number of administrative positions by twenty, and a reduction in the athletic budget.

The final budget for 1981-82 represented 4.8% decrease from the 1980-81 budget

and a reduction of \$1,533,295 from the proposed budget. This accomplishment was completed in three months without affecting programs or increasing class sizes.

The School Committee agreed to a philosophy of budget cutting and adhered to it, combining the philosophy with decisive action related to school closings and the elimination of some non-educational items. The result is that the School Committee did an outstanding job of working within the framework of Proposition 2½ and, at the same time, preserving the quality of education in Needham.

In addition, the excellent cooperation and fine working relationships among town officials, the finance committee, and the school department the town budget within the parameters set by Proposition 2½.

Some of the 1980-81 school year highlights as they relate to curriculum and program are:

\*The Science Center began with a project in all classes in all elementary schools involving the hatching, banding, and releasing of Monarch butterflies to their amazing migratory habits.

The Science Curriculum Committee spent a day at the Seabrook Nuclear Plant studying energy. This was followed with experiments, lessons, and units which firmly placed a study of energy in our science curriculum. Needham also pioneered the unit "From The Ground Up" on pollution litter provided free by the Massachusetts Corporation For A Cleaner Commonwealth for all grades K-6.

To introduce students to the "ageless" wonders, the Science Center hatched 120 chicken eggs, dissected 400 squids, and blood typed 300 children. For "modern" wonders, it introduced lasers, the space shuttle, solar energy, Mt. St. Helens, and the gypsy moth.

All third grades had the opportunity to visit Macomber Farm in Framingham, other groups went on a nature study trip through the Eastman Conservation Area, and still others took a marine biology trip to the seashore.

For science enrichment, primary grades received programs on "Eyes," "Pets," and numerous visits by the Center's live animals. Upper grades had "Water," "Cocoons," "Insect-eating Plants," and joined the Center for its "Inventors' Convention."

\*In February, nine French students spent three weeks at a high school in Marseilles, France, as part of a student exchange program. Eight students from Marseilles spent three weeks at Needham High School in April to complete the exchange.

\*During fiscal year 1981, the Reading Department administered tests to grades 3, 5, and 8 in compliance with state regulations for upgrading the teaching of the basic skills of reading in Massachusetts. The evidence that surfaced substantiated what we believed before testing; viz., that Needham has been doing all along what the State Department of Education would like all cities and towns to do — that is identifying students who need help in reading and implementing programs to provide this help.

\*During 1980-81, a curriculum project to include remedial and enrichment work grade eight Physical Science was developed for implementation in September of 1981. Also, Curriculum guides for Qualitative Chemistry 311 and 312 were prepared during the 1980-81 school year. The curriculum guide for Biology 302 was updated. This updating involved the integration of subject matter, laboratory work, audio-visual materials, and a time sequence.

During the 1980-81 school year, an accelerated/advanced placement course in chemistry was instituted. As a result of this course, seven students took the Advanced Placement Exam in Chemistry in May of 1981. Five students received a grade of "5", the highest possible score.

The students in Marine Science participated in an annual field trip to Manomet to study marine life and environment, as well as to collect samples to be used in the classroom. Other field trips undertaken during the 1980-81 school year included Massachusetts General Hospital, New England Aquarium, and a whale watch trip aboard the Dolphin III.

\*The Music Department participated in its 24th annual Exchange Concert with Ossining High School in Ossining, New York. The high school Music Department continued its high quality of performance with a very successful

# EDUCATION

production of the Broadway Musical "Can-Can." The annual Youth Concert Series at Symphony Hall continues to provide Needham students with a very positive musical experience and is always a sellout.

\*The high school Mathematics Department was fortunate to be able to replace four of its computer terminals. Some of old teletype machines had been in use since 1967 but, by careful use and preventative maintenance, they have they have been operable for fourteen years. They are now outmoded as a teaching tool. The new terminals have fewer mechanical parts which should result in less costly maintenance. The curriculum at the secondary level has examined and, consequently, the number of levels of mathematics has been reduced. This results in a more effective use of teachers, class size, and back-up inventory of textbooks.

\*The Broadmeadow School is very proud and excited by its new computer program which was organized and initiated with the help of a very interested dedicated parent group which serves as a PTC Computer Program Subcommittee. Computer time is offered to all pupils in grades 1-5 on a daily schedule. All of this would not be possible, of course, if it were not for the two TRS-80 Microcomputers furnished by the Media Center. Recent publications indicate that Computer Assisted Instruction (CAI) has proven very successful in enhancing the basic skills of math, language, and reading to a significant degree.

\*GATEWAYS is a challenging educational program for bright students. The instructional elements provide an tunity for students to develop ideas and topics in depth, and for them to have greater involvement with peers of the same or similar ability.

In cooperation with the Danforth Museum of Framingham, students designed an exhibit entitled, **The Psychology of Advertising** which remained in the Junior Gallery for six weeks. A GATEWAYS student won first place in the state in a National Future Problem-Solving Competition, and a team of four students won third place.

Program themes encourage participation by a variety of people who help students learn to make valid judgments, in decision making. Instructional materials are prepared for use in the regular classroom.

\*In the Industrial Arts Department, the Alternate Energy class continues to plan and develop interesting, contemporary projects. The students will be completing an operational solar hot water which will supply hot water to the wood graphic arts shop.

The students have also developed an operational, efficient electric vehicle. The batteries used in this vehicle will be charged by a "Windcharger."

\*Health educators and representatives from the Science, Social Studies, and English staffs collaborated to write an integrated program on alcohol, drugs, aging, physical handicaps and other major health issues which is taught as part of the core curriculum in the sixth, seventh, and eighth grades.

The Sequential Test of Educational Progress replaced the Educational Records Bureau and Iowa tests which have been administered in the Needham Public Schools for a number of years. The Sequential Test of Educational Progress was selected after a committee of psychologists, teachers, and administrators studied a variety of tests. All teachers who administered the test underwent an in-service training program on interpreting the test results.

Speech and language therapists are conducting workshops for parents explaining the development of language and ways in which parents can identify problems in their child's speech and language patterns. Elementary counselors are conducting similar workshops on developmental issues of childhood.

A career selection inventory is being administered to each eighth-grade student. A career counselor will instruct the student on how to interpret his interests in relation to a career. This information will also be shared with parents. The middle school counselors are available to follow-up on any questions and to provide additional information.

## FY '82

On October 18, 1981, the Needham Public Schools were found to be in full compliance with the state and federal regulations governing special education. In addition, the evaluation team found nineteen (19) areas worthy of commendation.

During the 1981-82 school year, a four-year federally funded project with the goal of computerizing all special education information will be completed. All state and federal reports can be produced within a matter of minutes, as opposed to weeks. This project has freed staff from some of the paperwork, and enables them to spend more time teaching.

\*Children in the elementary schools have been afforded the unique opportunity of attending theatre performances of the highest caliber which are directly tied into the curriculum. During the past year, the following musicals were featured at the Newman Middle School: "Young Teddy Roosevelt," "Young Ben Franklin," "Magic, Music, and Marshall," and "Susan B!" The Performing Arts Repertory Theatre from New York City is the country's pre-eminent producer of theatre for young people. Its nationwide touring activities are supported in part by a grant from the National Endowment for the Arts. Prior to the performances,

teachers received study guides which provided information and suggestions for follow-up activities.

\*The Needham School System continues to offer an English-as-a-Second-Language Program to those students who are non-native speakers of English. This year there are over forty students in the program who represent ten different language backgrounds. Most of the students are of immigrant families who plan to remain in Needham. The primary goal of the program is to raise the English language proficiency level of the students to the point that they may function satisfactorily within the regular curriculum. This process usually requires from one to two years depending on the individual student's language ability.

\*For the first time in the history of the Bay State Conference, both the boys' and girls' interscholastic athletic teams from the same school were presented the conference's All-Sport Award. The awards were made to Needham High School for the accomplishments of the boys' teams and the girls' teams in 1980-1981.

The following are further highlights of a fine educational year:

- The foreign language program was selected as one of the fifty best programs in the United States.
- Mr. Karl West was chosen President of the Math Teachers' Association of Massachusetts.
- Fifteen students were selected as National Merit Scholarship finalists. This represents the highest number in the history of the school and one of the highest of any high school in the state.
- Eighty-five percent of Needham High graduates went on to higher education.
- Senior citizens shared a day with students in a program sponsored by the Psychology/Sociology classes and the Social Studies Department.
- Three art teachers (Robert Enos, Marjorie Keary, and Lesley Fleisher) won awards in the Massachusetts Teachers' Association Art Exhibit.
- Joreen Piotrowski, science teacher at the Newman Middle School, was named "Science Teacher of the Year" by the Norfolk County Teachers' Association.
- Two students, Sarah Sliney and Mary Beth Vogel, won writing awards from the National Council of Teachers of English.
- The literary magazine, **Even a Rag Like This**, in 1979 and in 1980 won the awards for best magazine, best poetry, best fiction, best literary content, and best layout and design in Massachusetts.
- The National Honor Society was formed at Needham High School with the induction of fifty-nine members.
- Needham High School received an extension of its accreditation to 1988.



## Future School Needs Committee

### PURPOSE

The Future School Needs Committee was established by Article 62 of the Annual Town Meeting of 1950 and continued by Article 42 of the Annual Town Meeting of 1981. The Committee acts in an advisory capacity to Town Meeting by formulating decisions affecting the Needham Public Schools. The Future School Needs Committee projects future school enrollments and works with the school Administration by having members serve on various school committee subcommittees, i.e., middle school and four-year High School.

### FY 1981 HIGHLIGHTS

Enrollment projections again proved to be accurate. Based on these projections it appeared that at least four elementary schools could be closed, therefore providing a large savings for the town in order to comply with Proposition 2½ constraints. A great deal of committee time

was spent evaluating which schools should be closed and how students should be redistricted. Many criteria were evaluated in addition to enrollment, such as energy, transportation, faculty needs, maintenance and location. Another area of concern was future facility utilization. Because of the proposal to develop a middle school concept, it was necessary to see if future school facilities should have to be recommended or constructed.

### FY '82 PROJECTIONS

Our 10-year projections still indicate that enrollments will continue to drop. This will necessitate the closing of at least one or maybe two schools. We must however proceed with extreme caution. This trend cannot go on endlessly. Any schools that may be closed should be kept available for future use in case enrollments start to increase. We must also maintain the remaining facilities at maximum operational efficiency. In doing this we are

looking past ten years into the future. Will education facilities as we know them change? How long can our existing facilities last? Needham has not built a new school during the past 15 years, in 10 years most of our schools will be at least 30 years or older. Your Future School Needs Committee feels that we should reevaluate our goals, however the reasons for having this type of committee have not changed.

### ENROLLMENT PROJECTIONS

	K	1-5	6-8	9-10	Total
Act. '80	268	1739	1253	1902	5162
Proj. '80	292	1721	1271	1941	5225
1981	285	1548	1252	1807	4892
1982	269	1490	1186	1659	4604
1983	3022	1455	1086	1565	4408
1984	266	1472	920	1669	4227
1985	288	1443	872	1466	4061
1986	280	1455	839	1364	3938
1987	280	1451	837	1256	3824
1988	280	1462	813	1114	3669
1989	280	1441	847	997	3665

## Police Department



Louis Roman, Police Chief

The Police Department is the service which is the most readily and the most constantly available. The department gets called to deal with an extraordinary variety of problems. During the fiscal year 1981, 9768 calls were received at headquarters that required some police action.

In addition to answering service calls, the police are constantly on patrol performing their many functions; protection of life and property, prevention of crime and apprehending violators of the law, enforcing the traffic and parking laws, directing traffic, checking vacant property and responding to emergencies.

Recovered Locally 16

### PROPERTY VALUES

	Stolen	Recovered
Larceny + B+E	\$623,927.	\$ 67,695.
Motor Vehicle	304,370.	209,685.
Total	\$928,297.	\$277,380.

### FROM THE ARREST BOOK

Violation of Drug Laws	18
Forgery & Uttering	0
Idle & Disorderly	16
Violation of Liquor Laws	68

Protective Custody	143
Receiving Stolen Property	2

### FROM THE POLICE LOG

Disturbance Calls	919
Trespassing	25
Bicycles Stolen	159
Vandalism	430
Burglary Alarms	2,167
Robbery Alarms	114
Operating Under the Influence of Alcohol arrests	125
Personal Injury Accidents	195
Property Damage Accidents	926

### MOTOR VEHICLES

Moving Violation Citations Issued	
Complaints	1658
Warnings	1538
Arrests	172
Parking Tickets Issued:	7232

### PERSONAL SERVICES

		No. of Employees
Personal Services	\$1,383,296.	Full-time 56
Expenses	168,448.	Part-time 19
Capital Items	60,199.	Total 75
Total	\$1,611,943.	

### POLICE ACTIVITIES 7/1/80-6/30/81

	No. of Offenses	Cleared by Arrest or Exceptional Means
From the Uniform Crime Report		
Homicide	0	0
Rape	3	0
Robbery	5	2
ASSAULT		
Simple	84	74

## PUBLIC SAFETY

Aggravated	5	4
	89	84

### BREAKING & ENTERING

Residential	120	18
Non-Residential	34	0
	154	18

### LARCENY

Motor Vehicle Theft	639	3
Stolen Locally/Recovered Locally	67	1
Stolen Locally/Recovered Elsewhere	20	
Stolen Elsewhere/	24	

Crimes of violence remain at a low level. Burglaries were reduced by 19%; 154 this year as compared to 191 last year. Disturbance calls and acts of vandalism appear to be on the decline. As a result of Proposition 2½, tight budget restrictions will be placed on Police as well as other departments. With the closing of four schools this year, the Traffic Supervisor force will be reduced by eight people. Further cuts in personnel and services may be necessary in the future due to Proposition 2½.

The Police Department pledges the best service possible to the citizens of our community and asks for continued support and cooperation from the public, tribunals and other departments.



St. Joseph's Church which was most recently rebuilt with its beautiful stained glass windows in 1966 commands attention in its Highland Avenue and May Street location.

# PUBLIC SAFETY

## Fire Department



Charles Bellomo, Fire Chief

### PURPOSE

The Needham Fire Department is a service of 75 dedicated firefighters who are sworn to provide fire protection and fire suppression in the protection of life and property. This protection is provided for every citizen of Needham. The Fire Service also provides emergency medical care for the people of Needham and bordering towns on a mutual aid signed pact. Fire Protection is made up of various programs which include Fire Protection, Fire Prevention, E.M.T. Program (Emergency Medical Care), public and civic education and training, and other public services too numerous to mention. Also included is the administration and maintenance of all Fire Alarm Service. Members of this department are totally involved in all these phases of operation. This combination gives the department the knowledge and strength for the protection of its citizens.

BUDGETARY DATA	No. of Employees
Personal Services	\$1,983,105 Full-time 75
Expenses	103,387 Part-time 3
Capital Expenses	51,500
	\$2,137,992

### FY'81 HIGHLIGHTS

During the past fiscal year the department answered 1931 calls for assistance, and rescue and ambulance personnel treated and transported 772 medical emergencies. 12 mutual aid

ambulance runs were also made to other communities plus 65 mutual aid fire runs to communities in the Metro Fire Districts which include 34 other cities and towns.

All firefighters are on training schedules which greatly improve their efficiency in keeping their skills sharp and updated in the new techniques in firefighting today. We have at least 12 firefighters who are in college degree programs in Fire Science. The remaining firefighters attend training sessions at the station or different classes throughout the State.

The underwater rescue team is still in operation but not as active as it should be due to lack of funds. Most of the men pay their own expenses to keep this volunteer service for the town.

The Fire Department drill team is still very active as evidenced by their participation in the 4th of July Parade.

The hazardous materials squad is at a standstill due to lack of funds not only in Needham but throughout the state. We hope that this year, with the help of the Mass. Firefighters Academy, this program can get off the ground for all departments in the State. The only material available is what the Fire chiefs bring back from the Fire Chiefs' conferences.

A mini rescue vehicle was delivered to replace the old rescue truck. This vehicle saves the Town money because it is smaller in size, requiring less fuel, maintenance, etc.

The Fire Prevention Bureau keeps up with new Federal and State laws and the Life Safety Code. Throughout the year they attend many seminars in arson investigation and the prevention of fire hazards. The work of the Fire Prevention Bureau has increased tremendously due to State and Federal regulations and the issuance of permit fees.

The 31 emergency medical technicians attend schools and medical seminars to

maintain their skills under rigid federal standards. These dedicated men will continue to give the best medical emergency care to the citizens of Needham and still carry out their firefighting duties.

The protective clothing has been updated with the addition of leather firefighting helmets for the safety of the firefighters.

Firefighters will still be conducting "in service inspections" for the protection of the public. Upon request the department will inspect your home for fire hazards.

The remodeling program has been completed at headquarters with the help of the firefighters who volunteered to do this work. The station was completely renovated with paint, carpentry, electrical work, etc. The program was a success and the men are to be congratulated.

The Fire Alarm Division has begun installing new cables for the entire town which will be a savings to the town of thousands of dollars. The cable will contain computer signals as well as many other signals which are now being carried over leased lines. In FY'82 we will begin charging for special Fire Alarm Services which connect most of our industrial plants directly to the Fire Station as well as schools, churches, nursing homes, etc.

### FY'82 FORECAST

Condominiums on Maple Street, the proposed Babson's Living Care facility, low income housing on St. Mary's Street are new construction requiring protection from the Public Safety Units. We must continue to provide well trained firefighters and well maintained equipment to carry out the Fire Department charge — the protection of persons and property in the Town of Needham.

The town-operated ambulance up to October, 1981 shows a beginning balance of \$42,529.67 Cash on Hand and an Accounts Receivable balance of \$45,512.83 for a total of \$88,042.50 in the black.

## Civil Defense



Julius T. Fedel

### PURPOSE

The Department of Civil Defense and Office of Emergency Preparedness is charged with the overall planning for an emergency whether natural or man-made, such as hurricane, tornado, snow storm, floods or a major fire. Civil Defense is an all volunteer arm of town government and provides emergency support to several of the town departments.

BUDGETARY DATA	No. of Employees
Personal Services	1,500.00 Full-time 0
Expenses	12,098.00 Part-time 1
Capital Expenses	7,965.00
Total	\$21,563.00

### FY'81 HIGHLIGHTS

Improvements to our town-wide Emergency Communications System is well underway. Procurement of all cable and component parts is complete and construction is underway. This project is an excellent example of inter-departmental cooperation with the Fire Alarm Department designing and installing the system, Public Works Department excavating and heavy construction, and the Police Department on traffic control.

When the system is complete, all of our towns' emergency dispatching points, Police, Fire, Public Works, Hospital Emergency Room, Civil Defense and Town Hall will be connected through our own independent emergency telephone system. This project we hope will be complete by June of '82.

Our Auxiliary Police Unit is now eighteen men strong and runs a weekly patrol of schools, town property and buildings and assists the police on traffic control and other town functions. All of the Auxiliary are in complete full dress uniforms. The Communications unit has charge of the base station for the Auxiliary Police and maintains a running log of all activities encountered on patrol duty.

Through the Government Surplus Property, Civil Defense was able to purchase about ten miles of cable at a cost of \$600.00. Four miles of this was telephone cable and about six miles of indoor and coaxial cable.

### FY'82 FORECAST

This past year Civil Defense had 20,234 man hours of volunteer service to the Town. Next year we hope to provide even more unpaid volunteer service. You can be a part of our team by calling the Civil Defense Director.

— WHY NOT JOIN? —



## Building Department



*John C. Rosenfeld, Building Inspector; Chester E. Bosselman, Plumbing Inspector; Donald B. Griffin, Wiring Inspector*

Stated briefly, the Building Inspection Department is responsible for the issuance of all permits and inspections in connection therewith for electrical, plumbing, gas, building or remodeling work performed in the Town of Needham. The Inspector of Buildings also has the responsibility of enforcing the Zoning By-Laws.

Two major changes affecting the Building Department took place at the Annual Town Meeting. One was to remove the Sign Regulations from the Zoning By-Laws and set up a new set of requirements for signs which are now part of the Town's General By-Laws.

The second major change was the implementation of a set of regulations requiring a specific number of parking spaces for new buildings and additions to existing buildings in a district zoned for business based on the proposed use and square foot area of the building.

Another happening of major importance was the elimination of the Code Commission by the State Senate and Legislature by zero budgeting the Department. The

Governor ordered some of the duties of the Code Commission to be performed by the Inspection Division of the State Department of Public Safety. Other mandates have been unresolved.

On October 1, 1980 Mr. Bosselman, the Inspector of Plumbing and Gas retired as a full-time employee and is now performing his duties as Permanent Part-time Plumbing and Gas Inspector.

Another change, at the State level, was to make the local inspectors responsible for the enforcement of the requirements of the Architectural Barriers Board (making buildings accessible for the handicapped).

The number of permits issued averaged about the same as the last few years but the fees exceeded any previous year due partly to the increase in fees as of March 1981.

### BUDGETARY DATA

Personal Services	\$69,433.52	No. of Employees
Expenses	1,617.67	Full-time 3
		Perm.
		Part-time 1
TOTAL	\$71,051.19	Part-time 4



*Robert A. MacEwen, Director of Public Works; John D. Marr, Jr., Engineer; Robert J. Lanigan, Superintendent Highway Division; John F. Cusick, Superintendent Park Division; Lawrence Nigro, Superintendent Sewer Division; Bruce Nagler, Superintendent Water Division*

### PURPOSE

Public Works includes, in its broadest sense, all endeavors related to the planning, designing, construction, operation, maintenance and management of the physical facilities necessary or desirable to community life. The Needham Public Works Department renders service to all citizens in the areas of highway maintenance and construction, water supply and distribution, sanitary and storm sewer construction and maintenance, solid waste disposal, traffic control, park maintenance and snow removal. The Department provides its own administration, engineering and equipment maintenance.

### BUDGETARY DATA

Personal Services	\$1,583,041.	No. of Employees
Expenses	1,077,276.	Full-time 92
Capital Expenses	142,505.	Part-time 30
	\$2,802,822	

### FY'81 HIGHLIGHTS

Three unrelated events took place in Fiscal '81 that could be classified as highlights. In the order of their occurrence they were: The repair of the sewer main break under Route 128, the implementation of energy conservation measures at the Public Works Building and the Gypsy Moth infestation.

September 13, 1980 a State D.P.W. crew discovered in the high speed lane of Route 128 southbound, water which was determined to be sewage effluent leaking from the area of a series of two cast iron force mains and one vitrified clay gravity main some 16 to 18 feet below the roadway pavement. The repairs were efficiently completed by the end of the week. The Town and the State shared the \$35,000 costs equally.

Energy Conservation Measures were completed at the Public Works Building prior to the heating season in the fall of 1980. Department employees placed 9 inches of fiberglass insulation over the ceiling area of the second floor offices in accordance with recommendations of the Energy Study Committee. Additional measures completed by private contract included wall insulation and panelling, insider type storm windows, hot water control valves, replacement of incandescent bulbs with low watt fluorescent bulbs and the installation of temperature controls on the boiler. The positive effect of these measures has been evidenced through the winter season of '80-'81.

The Gypsy Moth infestation mentioned at this time last year did reach epidemic proportions and caused great concern among the townspeople. The persistent pests devoured the leaves of all species of deciduous trees and spread into several ornamental species of the evergreen family. In some areas houses were completely covered with the caterpillars and homeowners were deeply concerned. The Park Division received over 1500 calls requesting the application of pesticides to control the devastation caused by the chewing insects. Town forces were unable to keep up with the requests by citizens, and private contractors were recommended to assist homeowners in the spraying of private and public shade trees. Property owners were advised to destroy egg masses in the fall, winter and spring before the new caterpillars emerge.

The Engineering Division continues to provide the technical support for all Department activities and assists other town agencies in engineering matters. This support consists of preparing studies, cost estimates, field surveys and designs for streets, municipal utilities, recreational facilities, parking lots and traffic improvements. The Division also prepares and maintains record drawings of water, sewer, drainage and street construction and continues to maintain assessor's plans and other municipal maps.

Personnel of the Engineering Division completed surveys and prepared plans of land at the Avery, Carter and Dwight Schools which were declared surplus by the School Committee; supervised construction of retaining walls and improvements to the Spectator Area at Rosemary Pool; designed and supervised the construction of retaining walls and ramps for handicapped access to the pool thereby permitting the project to be completed within appropriated funds after the original project bids exceeded



# PUBLIC FACILITIES

available monies; provided construction supervision of the storm water drain on South Street to relieve flooding in the Great Plain Avenue and Fairfield Street area; completed field surveys and traffic counts to provide design data for the proposed traffic signals at Dedham Avenue and Webster Street and began a program of microfilming record drawings currently filed at the Public Works Building and at the Town Clerk's office.

The Garage Division is responsible for the operation and maintenance of the Public Works Building, the purchase, maintenance and repair of all Public Works equipment and the maintenance of vehicles operated by the Board of Health, Youth Commission, Building, and Park & Recreation Departments. Assistance is also provided in the maintenance of Public Works Pumping Stations. The Division's mechanical experience and welding services have been made readily available to all Town Departments and its personnel continue to issue State Inspection stickers to all vehicles owned by the Town of Needham.

The Town has received its first return on energy conservation measures implemented at the Public Works Building in the form of an estimated savings of 6000 gallons of heating oil and 12000 KWH of electricity.

Because of budget constraints, the Public Works Department has not been able to rotate its equipment as projected in the long range program. The Division has looked into leasing as a means of avoiding the high initial cost of outright purchase. The landfill compactor at the Disposal Area has completed its second year of service under a five-year lease that includes full maintenance.

The Highway Division completed curbing and sidewalk restoration on the east side of Pickering Street, resurfaced nine miles of roadway pavement with bituminous concrete and stone chip, and resurfaced two miles of sidewalks. For the third consecutive year the winter season produced a snow fall of less total accumulation than the town's fifty-two inch average and for the second time in recent memory the snow and emergency account held up through the fiscal year.

Personnel of the Highway Division painted all guard rail fences, installed or replaced over 300 street name and traffic signs, swept each public way twice and cleaned the business sections and parking lots weekly. The Division, by advertised contract, applied pavement markings to 29 miles of center-line and crosswalks.

The Receiving and Recycling Facility constructed for the most part by Highway Division personnel completed its first full fiscal year of operation and continues to receive the plaudits of residential users. The recycling efforts on the part of homeowners still fall well below the desired participation and place that phase of the operation in some jeopardy.

Substantial progress has been made in upgrading the Town's Street Light network and there remains but one year before all incandescent lights will be converted to the more efficient mercury vapor lamps.

The Park Division continued its most active maintenance program on some six hundred acres of land under the jurisdiction of the Selectmen, Park and Recreation Commission, Conservation Commission, and Memorial Park Trustees. In addition to recreational and athletic facilities the Division maintains Rosemary Pool and Mills Field Tennis Courts. The Forestry section of the Division is responsible for planting, pruning, spraying and removal of all public shade trees in the community.

During the winter months, personnel of the Park Division maintain ice skating areas at six locations. Maintenance includes clearing the ponds of snow, sweeping the surfaces and making new ice when conditions permit. The Division continues to purchase supplies such as grass seed, fertilizer and chemicals in volume to obtain the appropriate discounts offered on bulk purchases.

Two hundred and forty-six flowering and shade trees were planted by personnel of the Park Division while some one hundred thirty-seven trees were removed due to disease and hazardous conditions.

The Sewer Division responded to 188 calls to relieve residential waste water blockages caused in most instances by grease from garbage disposal units and tree roots growing in the service pipes.

The Division is responsible for the cleaning and maintenance of 112 miles of sanitary sewer mains, 63 miles of storm water drains and more than 2,700 catch basins.

Personnel of the Sewer Division installed 514 feet of eight-inch sewer pipe, 354 feet of five-inch sewer pipe, 3602 feet of various size drain pipe, and connected 42 residential and commercial buildings to the municipal sewer system.

Ten sewage pump stations are required to supplement the gravity system and are checked daily by Division personnel to insure proper operation on a continuous basis.

In fiscal 1981, the Water Division's activities produced about \$1,215,917. Some \$255,122. more than the total of all expenses that can properly be attributed to the cost of operations excluding allowance for water facilities depreciation. This indicates that the water rate structure is meeting its intended purpose of running the Division on the basis of returning a profit or loss within certain established guidelines before adjusting the rate. The new Coca Cola plant paid in excess of \$87,000. for water supplied by the Division.

The 1328 million gallons of water pumped through the distribution system met all state and federal environmental standards except for excessive unexplained coliform bacteria found in several sampling points in mid and late June. The cost for the delivery of water to consumers in any desired quantity at any time, was at the rate of twelve gallons for one penny.

Personnel of the Division responded to 2000 service calls, installed 332 meters, 26 new services and constructed over 2417 feet of new mains ranging in size from 6 to 12 inches in diameter.

The leak detection program inaugurated

in 1979 continued with the discovery and repair of 20 leaks thereby further reducing the amount of unaccounted for water distributed throughout the Town.

In February of 1981, the Division commenced to feed calcium hydroxide to reduce the acidity of the water thereby reducing the corrosion of metals that come into contact with the water.

## FY'82 FORECAST

The Public Works Department anticipates that it will be able to maintain most of its services in spite of the constraints of Proposition 2½. The leasing of equipment and the bonding of a sizeable water project enabled the Department to offset the rising costs of personal services and materials. Two additional positions were dropped bringing the total reduction in staff to 16 since 1974. The Department will experience further reductions by eliminating construction activities and curtailing services in some areas. The concentration of effort will be toward maintenance and housekeeping activities with more emphasis placed on advertised contract to complete the more complex projects.

Energy Conservation measures will continue to be funded and paid for by way of reduced energy and fuel costs.

## Minibus



Jane A. Howard, Minibus Coordinator

### PURPOSE

The Needham-Mite Minibus travels in fixed loop, hourly routes throughout the Town of Needham offering public transportation to the residents.

### BUDGETARY DATA

		No. of
Personal Services	\$ 5,049.00	Employees
Expenses	59,702.78	Full time
Capital Expenses	0	Part time
Total	\$64,751.78	

### FY'81 HIGHLIGHTS

During FY'81, the Needham-Mite Minibus carried 101,383 riders during 7118 hours of operation with an average of 14.2 riders per vehicle hour. The system continued to meet the needs of the non-drivers of the community carrying 59.8% STUDENTS AND 26.7% Senior citizens.

A major, but inevitable setback occurred when, at the end of operation on January 14, 1981, the MBTA discontinued their financial support of the system. Until that time, the Town was receiving 50% of the cost of the service up to \$600,000.00 per



## Glover Memorial Hospital

ear from the MBTA. An important decision was reached. Operation would continue, but with service cutbacks.

- 1) The 3 bus, 6 route system would be reduced to a 2 bus, 4 route system.
- 2) All Saturday service would be eliminated
- 3) 30 minutes of service would be eliminated each day
- 4) Fares would be raised to 75¢ for adults and 35¢ for students and senior citizens.

Basically, 180 hours of operation each week were reduced to 100 hours of operation. New routes were quickly devised and both The Needham Times and Needham Chronicle published the new map and schedules in their newspapers.

The cutbacks in service coupled with the fare increases did result in a reduction of riders. However, ridership per vehicle hour did increase, and the revenue only dipped slightly.

During the last half of FY'81, a great deal of effort was made in several directions.

- 1) An appeal was registered with the MBTA for the resumption of funding — to no avail.
- 2) An appeal was made through state federal congressmen for funding or information leading to possible funding from these sources — with the result of little promise.
- 3) Appeals were made to numerous local corporations requesting aid. One company sent a small donation — most chose to ignore the request.

### FY'82 OUTLOOK

In an effort to continue to serve the town at some level, additional cutbacks will have to be made. Since summer ridership is traditionally low, service during July and August will be eliminated in an effort to save enough money to be able to continue operation to the end of FY'82 with the funds available. Every effort will be made to maintain reliable, comfortable service as has been done in previous years.

It is anticipated that the percentage of senior citizen riders will continue to increase as was indicated toward the end of FY'81.

It is evident that Proposition 2½ will make demands on all services. It is hoped that the Minibus will be able to exist at some level in order to guarantee the non-drivers of the community the ability to maintain "transportation independence."



William Gorham, Chairman; Eunice Connors, David B. Ellis, Edward L. Davis, Stephen Kennedy, Philip Mulvey, Helen Krawiecki, John K. Benson, Michael Heffernan, David Webster, Stephen L. Barrett, Administrator. Not pictures: R. Robert Popeo

### PURPOSE

The Board of Trustees has responsibility for direction and control of the affairs of Glover Memorial Hospital, and shall make rules and regulations therefor, subject to the authority of the Board of Selectmen as Agents for the Town, and to the direction of the Town Meeting. The objectives of Glover Memorial Hospital are: to guard and enhance the health of the community in cooperation with other effective health agencies, town departments, and other organizations by providing through attending physicians and appropriate professional and support staffing the resources and facilities necessary for the diagnosis and treatment of physical and mental illness, the rendering of emergency medical services, and the continued training and re-training of staff medical and para-medical personnel; to assume responsibility where necessary and appropriate for health education in the community; and to maintain standards and records of sufficient quality so that an atmosphere compatible with clinical excellence may be maintained.

Glover strives to be an up-to-date community hospital, with appropriate complex and sophisticated capability. The hospital specializes in the provision of diagnosis and

treatment rather than teaching or research. As a result of this and our efficient size (101 beds) we are able to maintain skillful professional care with reasonable costs.

### BUDGETARY DATA

		Number of Employees
Personal Services	\$4,759,289	
Expenses	2,629,977	
Capital Expenses	328,168	Full time 218
TOTAL	\$7,717,434	Part time 327

### SUMMARY OF SERVICES

The following table indicates the services provided by the Hospital during FY1981 as compared with FY1980.

	FY 1981	FY 1980
Medical-Surgical		
Inpatients	3,521	3,300
One-Day Surgical		
Patients	999	828
TOTAL	4,520	4,128
Average Length of Stay	7.9	8.5
Occupancy: Medical-Surgical		
Inpatients and One-Day Surgical	78%	78%
Treated in Emergency Room	13,665	13,504
Treated in Operating Room:		
Inpatient and Outpatient	3,114	2,573
X-ray Services: Inpatient and Outpatient	19,684	19,328
Physical & Occupational		



When it was built in 1953 the St. Bartholomew's Church represented a new concept in combining a church and school as a unit. The plans were directed by the Cardinal, local priests and parishioners of St. Bart's as it is affectionately known. The new church also featured two "firsts" for the diocese: the 'cry room' for small children and ramps for the disabled.

# HUMAN SERVICES

Therapy: Inpatient and Outpatient	11,743	11,768
Laboratory Tests: Inpatient and Outpatient	162,591	152,316

## FY'81 HIGHLIGHTS

Further increases in the number of patients from Needham and nearby communities receiving medical-surgical, emergency and outpatient services were recorded by Glover Memorial Hospital during FY 1981. Occupancy of the hospital for medical-surgical and one-day surgical care continued at 78% — the rate noted in FY1980, and the average length of stay decreased from 8.5 to 7.9 days. During the year 18,185 persons received inpatient, one-day surgical or emergency outpatient treatment at the hospital compared with a total of 17,632 during FY 1980. Increases also were recorded in the volume of x-ray services and laboratory tests provided; utilization of the Hospital's physical and occupational therapy services continued at approximately the same level as in the previous year.

Again, in fiscal 1981, Hospital operations were fully self-supporting financially. Income received for patient services exceeded all hospital-related Town expenses and, in addition, provided for the reimbursement of more than \$697,000 in expenses incurred in other portions of the Town budget relating to or in support of hospital operations. Net cash receipts in excess of all hospital-associated

expenditures in FY 1981 totaled \$241,700. These are returned to the Town's general fund to be available for other Town financial needs.

Increases in basic inpatient room and board charges and charges for some other medical services effective July 1, 1981 were authorized by Trustees to offset the impact of continuing increases in the Hospital's costs for personnel, supplies, and services. It is anticipated that these increases will assist the Hospital in maintaining its position as a financially self-supporting service of the Town. The current average charge of \$155 per day for inpatient room, board and basic nursing care continues to be among the lowest in the area.

Memorials, gifts and bequests received for the Hospital's Permanent Donation Fund during the year, through the generosity of numerous individual donors, businesses, the Glover Memorial Hospital Aid Association and other community service organizations totaled \$50,556.

The acquisition by the Hospital's Laboratory during the year of new automated, computerized equipment for blood chemistry analysis enhanced significantly the Laboratory's capacity for the high volume high speed processing of an increasing number of tests and the amount of data which must be recorded regarding each test. The new system permits rapid, accurate and precise determination, a high degree of quality control, efficient data management and more cost-effective methods for specimen analysis.

Improvements to the Hospital's Operating Room suite initiated in the previous year, together with some minor additional changes in space arrangement, were completed in FY 1981. Work has begun on the renovations and relocation of the nursing station and its ancillary facilities on the first floor of the North wing to increase the accessibility of nursing personnel to the patient care facilities in that area. Completion of this work in the fall of 1981 is anticipated.

The Hospital expanded significantly its community health educational activities during the year and public attendance at its series of free monthly forum programs reflect a continuing popular acceptance of this community service contribution.

## FY 1982 FORECAST

Increased utilization of the Hospital's services in the '80's and the attendant increase in demands upon administrative and support services are expected to warrant the development of a review of Hospital space requirements in non-clinical areas during the coming year.

1982 will mark the 70th anniversary of the opening to the public of the Glover Home and Hospital in September 1912. A series of special programs beginning in November 1981 and to be scheduled during the year is being planned by the Hospital, including appropriate activities in the fall of 1982 to note the 70th anniversary formally.

## Board of Health



*John D. Fernald, Chairman; Ruth Bauer, Bruce A. Thayer*

### PURPOSE

The Board of Health is responsible for preserving, protecting and improving the public health and environment of the citizens of Needham and the Town. This responsibility is clearly defined under the authority of the Commonwealth of Massachusetts General Laws, Chapter III, section 31. The Board of Health is the legal representative of the Massachusetts Department of Public Health and the Department of Environmental Engineering. Each community has a number of agencies, public and private, providing primary health care and health screening programs in both public and mental health categories. Our programs are planned to avoid duplication of services and to establish

liaison with all of these groups.

### BUDGETARY DATA

Personal Services	\$112,187	No. of Employees
Expenses	150,091	Full time 5
Capital Expenses	0	Part time 5
	\$262,268	
Dental Clinic		
Personal Services	\$ 10,587	
Expenses	4,898	Part time 3
	\$ 15,485	

### FY'81 HIGHLIGHTS

The activity level of all of our primary health services continued in our programs designed to preserve, protect and improve the public health.

The Board of Health has been asked to make substantial cuts in the budget.

Existing programs will be reviewed with respect to utilization and resources available to continue the programs that we have sponsored for many years.

### PUBLIC HEALTH NURSING

Reflecting the changing economy, more of our time was spent in advising and inspecting day care centers for children. Five new centers were licensed this past year, including centers for infants, toddlers, pre-schoolers and an after school center.

Our Well Child Conference continues to provide a necessary service for health supervision of well children from birth to school age for any Needham resident who cannot afford regular well child care. Included in this supervision are physical examinations,



immunizations, nutrition education and health guidance.

The Public Health Nurses are available each working day for blood pressure monitoring. The hours are from 8:30 to 10:30 A.M. and from 4:00 to 5:00 P.M. at the Board of Health office in the Town Hall.

The Selectmen and ABCD, Inc. asked the Public Health Nurses to be Needham's intake workers for the Federal Fuel Assistance Program. The families who received financial aid for fuel were 156 in the 1980-81 heating season.

During the fiscal year 1981 the Public Health Nurses provided the following services:

Communicable disease control	
Home visits for investigation	52
Tuberculosis skin testing	236
Immunizations	
Influenza	1,278
Pneumonia	101
Measles/Mumps/Rubella	20
Polio	58
Diphtheria/Tetanus	21
Diphtheria/Pertussis/Tetanus	47
Cholera	3
Typhoid	2
Screening Programs	
Hearing	384
Vision	475
Blood Pressure checks	1,390
Scoliosis	155
Glaucoma	290
Lead Paint	3
Lazy Eye	116
Bowel Cancer Detection	63
Maternal and Child Health Programs	
New baby home visits	95
Well Child Conferences	22
appointments	252
Camp physicals	1
appointments	19
Parenting seminars (3 groups)	44
Inspections	
Nursery schools, camps and	
Day Care	56
Health Guidance home visits	548
Senior Citizens Keep Well Clinics	45
St. Joseph's School Nursing	
(hours)	202
Fuel Assistance Applications	169
COMMUNICABLE DISEASE	
Chickenpox	156
Gonorrhea	6
Hepatitis, Infectious	1
Measles	1
Meningitis	2
Salmonella	7
Scarlet Fever	6
Tuberculosis	1
ANIMAL BITES	
Dog	37
Squirrel	1
Rabbit	1
Guinea Pig	1

Gerbil	4
Snake	1
Human	2

A total of 248 dogs were immunized against Rabbits at the annual rabies clinics held during May 1981.

## DENTAL CLINIC

Number of patients enrolled	100
Number of appointments	547

## NUTRITION PROGRAM

This year, as in past years, the activities and responsibilities of the Nutritionist have followed a pattern determined by correlating nutritional services with other health services in the community offered by physicians, the Visiting Nurse Associates, Inc., Keep Well Clinics, Well Child Conferences, Home Health Care of Glover Memorial Hospital and Hospice Care for Needham and the Traveling Meals Program. The Nutritionist directs and supervises Framingham State College senior nutrition students affiliating with the Board of Health for a six-week community nutrition experience. This year 14 students participated in the program.

The scope of the nutrition program and the work of the Nutritionist includes: 1) individual nutritional and dietary counseling to patients and/or their families with referrals from the physicians and the Visiting Nurses, and to patients attending Keep Well Clinics and the Well Child Conferences; 2) initiating and developing practical nutrition programs in the community which have to do with nutritional health programs and nutrition education; 3) coordination and supervision of the Traveling Meals Program; 4) presentation of timely and up-dated nutrition and diet information in the in-service programs of the Visiting Nurse Associates and the orientation programs of the Home Health Aides and Homemakers.

In the past year the Nutritionist carried on 1,064 conferences with patients and/or their families referred for diet therapy. Following is a statistical summary of dietary counseling conferences held during the past year.

Patient Conferences:	
Office visits - new patients	92
Rechecks	663
Keep Well Clinics — new patients	64
Rechecks	133
Home visits	107

## TRAVELING MEALS PROGRAM

The Needham Traveling Meals Program was started in November 1971 and since that time has provided approximately 51,500 meal packages to 275 individuals. Approximately 50 volunteers are involved in the program. Therapeutic diets are fulfilled and week-end meals are provided when necessary.

Following is a summary of meals provided by the Traveling Meals Program

during the past year:

Total number of meals delivered	7,579
Average number of recipients daily	29
Average number of week-end recipients	9

## ENVIRONMENTAL HEALTH PROGRAM

The generalized environmental health program conducted by the Sanitarian is varied and multi-faceted as determined by public demand, legal mandates, permit requirements, complaints, inquiries, and the regulatory requirements of local Board of Health, State Sanitary Codes and other state rules and regulations.

Following is a list of inspection activities, consultation, complaints, educational services, licensure and permit requirements and remedial activities performed by the Sanitarian in the 1980-81 fiscal year.

Food Service Establishment inspections, food complaints, re-inspections, consultations and permit activities	151
Subsurface disposal, municipal sewage, drainage consultations and related field inspections	211
Swimming pool (municipal and domestic) inspections consultations and related permit activities	95
Domestic animal permit activities, animal, rodent and insect consultations, demolition permit and related activities	51
Solid waste disposal, dumping and pollution inspections and related activities	65
Minimum housing, industrial hygiene, lead paint inspections, consultations and related activities	74
Subdivision control inspections. consultations and report activities	7
Soft drink carbonated beverage bottling plant inspections and permit activities	5
Inspection of camps, nursing homes, motels and other institutions for permit and other requirements	6
Rabies Dog Clinic activities	9
Unclassified, miscellaneous complaint, permit, inspectional and consultative activities	36
Professional meetings attended	14

## FORECAST

Cutbacks in previously provided public health programs to comply with the mandated Proposition 2 1/2 will definitely have to be made. The cutbacks in services will be determined by the Board of Health after a review of which services are essential and necessary and an examination of our fee structure to determine what our net operating costs will be to bring our FY 82 budget in compliance with the requirements of Proposition 2 1/2.

# HUMAN SERVICES

## Department of Veterans' Services



Terrence McGuire

### PURPOSE

The Department of Veterans' Services performs those functions assigned to it by Chapter 115 of the General Laws of Massachusetts, including the administration of a program of benefits to eligible Veterans and aid to the immediate families and dependent parents of such Veterans, Veterans' burials, and the care of Veterans' graves. The department serves as a local contact point for matters to be brought before the Veterans' Administration which are of concern to local Veterans. The department also maintains a safe depository of copies of discharges, other separation documents and records of service for Veterans who are, or were at the time of service termination, residents of the town.

### BUDGETARY DATA

Personal Services	\$13,596	No. of Employees
Expenses	53,542	Full time 0
Capital Expenses	0	Part Time 2
Total	\$67,138	

### FY 1981 HIGHLIGHTS

Operations of the department reflected a reasonably level aid caseload during fiscal year 1981, although the cost of benefits paid was up approximately 25% over the previous year. This increase is traceable to the area of medical expense and is reflective of the aging of our Veteran population. Expenditures for benefits are included in the caption "Expenses" above and are proportionately reimbursed by the Commonwealth. Several changes in Federal law became effective during the year and resulted in an increase in the number of inquiries processed. Applications for federal pension and compensation programs also increased, another indication of the aging of our Veterans. Federal benefits paid to the Veteran population of the Town of Needham in Fiscal Year 1980 totalled \$2,658,000. Data for Fiscal Year

1981 is not yet available. Fifty-one Needham Veterans died during the year, most of whom were buried in Needham. On Memorial Day, over a thousand Veterans graves in Needham's two cemeteries were decorated with the aid of the local posts of the American Legion and the Veterans of Foreign Wars. The number of Veterans who availed themselves of the discharge depository maintained by the department increased and the worth of this program was demonstrated many times during the year.

### FY 1982 PROJECTIONS

It is too soon to measure the impact of Federal budgetary cut-backs on the state-mandated Veterans' Benefits program. Early indications, and past experience dictate that this impact can be considerable. This department will continue to place emphasis on Federal programs, whatever their scope, to insure maximum savings of local tax dollars. We will continue our efforts to reach those residents of the town who have Federal program eligibility and process the documentation required to insure their participation.

## Youth Commission



Richard Rolanti, Chairman; Susan Posner, Dorothy Davis, Foster Cook, Alden Eberty, Thomas Engleman, Coordinator. Not pictured: Robert Enos, Laura MacKenzie, Stephen Thomas

### PURPOSE

The Needham Youth Commission, established by the 1967 Town Meeting, is responsible for identifying and determining the needs of Needham youth and families. The Commission provides services to support youths, families and family life, and is responsible for improving the quality of life for young people through inter-agency planning and community education programs.

BUDGETARY DATA	No. of Employees
Personal Services \$65,762	Full time 4
Expenses 7,590	Part time 0
TOTAL \$73,352	

### FY'81 HIGHLIGHTS

Residents of Needham utilize the Youth Commission's services for youth and family outreach and counseling, employment services, community education and restitution services.

The eight member Youth Commission, representing diverse youth and family interests provide the agency's leadership

and are appointed by the following groups: Finance Committee, Selectmen, School Committee, two Youth Representatives by the Superintendent of Schools, Town Moderator, Police Chief and Park and Recreation Commission.

The counseling and information services are utilized by youths, families and agencies for help and referrals. This service, due to its personal nature, is well utilized but not often publicized by its users. The agency's outreach services reach out to parents and youths to provide needed information and help before a minor issue becomes a serious problem.

The year has been highlighted with community education programs ranging from the informative "What's Next Panel" for parents of special needs students to a job mart informing high school students of career opportunities. Programs on alcohol/drug awareness and decision-making with parents and students have been included in our prevention efforts.

Youths involved with minor offenses are referred to the Youth Commission Restitution Program to make financial restitution or provide community service. Parents, schools and law enforcement agencies utilize the agency's counseling and employment services to enable youths to repay damages and encourage responsible behavior.

The Commission's Job Referral Service matches youth applicants with resident and business jobs. This program benefits young people, who learn about the world of work and assists residents and companies seeking employees. The agency theme of "area jobs for Needham youths" has fostered additional job listings from the business community. The Commission obtained 900 jobs for local youths. In FY'81, young people earned in excess of \$175,000 in jobs located by the Youth Commission. User fees for youth applicants, residents and businesses were instituted midway in the year. Job interviewing skill training is



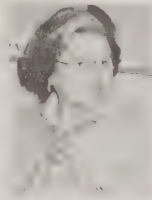
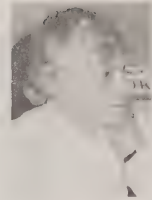
## Council on Aging

provided to youth applicants, handicapped and special needs young people through seminars and employment counseling.

The Employment Advisory Committee, a volunteer group of business and community leaders, provided the Youth Commission with guidance in increasing the efficiency of the employment service and advice on business job placements. Babysitting and child care requests, particularly from working parents, continue to increase and are matched from the more than 1,000 youths registered for employment. Yard work and home chore services are requested by residents, particularly senior citizens or others physically unable to perform such chores.

### FY'82 PROJECTIONS

Plans are to increase efforts to support teenagers and families amid the many family changes such as: working families, divorce, and greater emphasis on career awareness for students. In the coming year, there will be greater emphasis on private sector job recruitment and matching while maintaining residential job requests. Restitution services will be expanded and alcohol/drug information for parents and counseling for youths will be increased.



*Edward Pelletier, Chairman; Ann Tinkham, Margaret Peirce, David Comiskey, Sidney J. Dockser, Florence Grinspoon, Ralph Chambers, Margaret Lindsay, Gerald Swartz, Francis Quillard, Albert Marshall, Deborah Wentworth, Beverly McNair, Marjorie Hybels, Executive Director. Not pictured, John Jenkins*

### PURPOSE

The Council on Aging was established in 1957 by Town Meeting to: (A) Identify the total needs and concerns of Needham's elderly and retired persons and those approaching retirement age; (B) Design, coordinate, or implement services and programs to meet these needs and concerns; (C) Inform the community and enlist the support and participation of all citizens in this effort.

### BUDGETARY DATA

Personal Services	\$31,463.	No. of Employees
Expenses	7,346.	Full time 2
Capital Expenses	None	Part time 0
	\$38,809.	

### FY'81 HIGHLIGHTS

#### I. Elder Population Continues to Increase

Trends noticeable to the Council on Aging for several years are continuing:

1978 Needham Residents age 60 & over = 4,791  
 1979 Needham Residents age 60 & over = 4,931  
 1980 Needham Residents age 60 & over = 5,179  
 1981 Needham Residents age 60 & over = 5,409  
 (Source of Data: Needham Street List for Year Cited)

Hundreds of elderly live in every precinct in town, and their ranks increased in every precinct during FY'81, with a town-wide net increase of 230 between 1/1/80 and 1/1/81.

#### II. Stephen Palmer Center

Opened in October, 1979, Stephen Palmer Center has been used intensively ever since. It serves as a focal point for

older adults in the community who wish to become involved in programs in the arts, education, humanities, physical fitness, crafts, and recreation. At the site, "Senior Lunches" are served (hot, noon meals five days per week, for up to 55 people per day). The Information, Referral and Counseling Office of the Council on Aging is in Stephen Palmer Center, and all outreach programs are coordinated from this Center. In addition to use by Council on Aging services, Stephen Palmer Center is also used three to five evenings per week throughout the year for meetings held by other Town Departments and by several non-profit Needham groups who have permission from the Board of Selectmen. During the school year, space is used for special education tutoring of school children also. In total, per week, about 800 to 1,000 people use Stephen Palmer Center.

#### III. Personnel

FY'81 was the first year the Council on Aging staff (two geriatric professionals) could be employed full time. Their hours have been fully utilized coordinating all programs, activities, and services available to the elderly, and with advising the increased number of people who seek help with the range of concerns of the elderly.

A major part of the staff time is spent designing and implementing programs to serve the elderly, plus recruiting, training and coordinating a corps of volunteers, 250 men and women, 99% of whom are elderly. The Senior Center Volunteers contributed 12,000 hours of service during FY'81, the



*The Old Methodist Meeting House in Highlandville established by a loyal group of English knitters working at "Carter's" and other clothing companies. . . many additions and years later the Carter Memorial United Methodist Church looks like this.*

## Planning Board

equivalent of six full-time workers devoted to services benefitting the elderly of Needham.

### FY'82 FORECAST

To help the Town meet the fiscal restraints of "Prop 2½", the Council on Aging accepted a 15% cut in its budget for FY'82. To achieve the reduction, expenses were slashed, chiefly by deleting the total cost of the monthly newsletter, by cutting funds for office and Center supplies below functional levels, and by deleting salary for a temporary clerk formerly hired during the vacation weeks of each of the professionals.

To continue operating, the Council on Aging turned to FRIENDS OF NEEDHAM ELDERLY, INC., a non-profit group incorporated in 1980 to raise funds for Stephen Palmer Center equipment and to facilitate other programs and services for the elderly of Needham. FRIENDS OF NEEDHAM ELDERLY, INC. voted to assume the full cost of printing and mailing the monthly newsletter, with additional funds to be used for supplies or improvements at Stephen Palmer Center. FRIENDS OF NEEDHAM ELDERLY has indicated that it has received over one thousand separate contributions from elderly individuals and couples.

Yet, even with loyal volunteers and self-financing of their activities by the elderly, it seems problematic whether the quality of attention to the "...total needs and concerns of Needham's elderly. . ." as specified in the "Purposes" when the 1957 Town Meeting established the Council on Aging, can be maintained with reduced funding in the face of both inflation and the rising numbers of the age group to be served.



*John Cogswell, Chairman; Stephen Diamond, Stanley Tippet, Norman Homsy, Susan Glazer, Thomas Fennessey, Planning Director*

### PURPOSE

The Planning Board is charged with broad statutory responsibilities to guide the physical growth and development of the Town in a coordinated and comprehensive manner. The Planning Board also reviews all proposed subdivisions of land under the provisions of Chapter 41 and administers the provisions of the Town's Subdivision Regulations and Procedural Rules. All proposals for rezoning of land and all applications for variances and special permits are reviewed in depth by the Planning Board, and a recommendation is rendered. A major responsibility of the Planning Board includes maintenance of an up-to-date Master Plan which is used as a guidepost for decisions regarding future development of the Town.

### BUDGETARY DATA

	No. of
Personal Services	\$35,449.88
Expenses	2,503.05
Capital Expenses	0
TOTAL	\$38,062.93

### FY'81 HIGHLIGHTS

Fiscal 1981 proved to be both a busy and productive year for the Planning Board. The Board reviewed 23 "Approval Not Required" plans for a determination that the plan does not constitute a subdivision under Chapter 41, M.G.L. Advisory recommendations were transmitted to the Board of Appeals on 39 cases.

Subdivision activity included the approval of 62 lots in three separate subdivisions as follows: 1 lot on Wilson Lane; 25 lots on Canavan Circle off Alden Road; and 36 lots on Mary Chilton Road and Powder House Circle off Great Plain Avenue.

The Planning Board began its preparation of a Master Plan for the Town. The

Board contracted the services of planning consultant Philip B. Herr and Associates for the plan preparation. The Master Plan project has two main objectives, first to prepare a plan which will serve as a framework for future development and secondly to create an agenda for implementation. The Master Plan process has sought to maximize citizen involvement through initial open meetings where residents helped to shape the work program. Subcommittees were formed to assist in the preparation of zoning by-laws to be submitted to Town Meeting.

The 1981 Town Meeting voted to adopt 5 amendments to the Zoning By-law. A new Sign By-law was enacted as part of the General By-laws which created a Sign Committee to administer the by-law. An amendment was made to the Zoning By-law relative to building and use permits. The Town Meeting adopted an Aquifer Protection Zoning District to protect the Town's wellfield. New parking regulations for Business Districts were also adopted. The Aquifer, Parking, and Sign By-laws were a direct result of the Master Plan project.

It was with deep regret that the Board accepted the resignation of Thomas Fennessey who had served as Planning Director for the past 7½ years.

### FY 1982 FORECAST

The Planning Board looks forward to continuing its work on the Master Plan during FY 1982. It is anticipated that a number of new proposals for improving Needham's Zoning By-law will be formulated as a result of the Master Plan process. The Board anticipates that several subdivisions will be submitted for approval. The Board has appointed Russell J. Burke to serve as the new Planning Director, effective September 14, 1981.



*The First Parish Church, Unitarian, built in 1937 to replace two previous buildings which were destroyed by fire. In 1879 it was moved on wheels from Nehoiden and Central Avenues to its present location on Dedham Avenue which was then only a dirt lane.*



## Conservation Commission



*Roger B. Hunt, Chairman; Elise Wellington, Elizabeth Anderson, James Colman, John Gaffney, Robert Davis, George Haskell*

### PURPOSE

The purpose of the Conservation Commission is to advise the Town in matters pertaining to the management and protection of our natural resources. Under this mandate, the Commission has been concerned with watershed management, preservation of open space, and the development of passive recreational opportunities.

The Commission is also responsible for administering the Town's conservation lands and the Massachusetts Wetlands Protection Act (Ch. 131, s. 40). This Act requires that anyone wishing to alter an area within 100 feet of a wetland or floodplain must file a notice of intent with the Commission. A public hearing must then be held, and if the proposed alteration will impact public or private water supply, groundwater, flood control, storm damage prevention, pollution prevention, land containing shellfish, or protection of fisheries, the Commission must issue an Order of Conditions to safeguard these interests.

### BUDGETARY DATA

Personal Services	\$ 165.00	No. of Employees
Expenses	1,193.94	Full time 0
		Part time 0
<b>TOTAL</b>	<b>\$1,358.94</b>	

### FY'81 HIGHLIGHTS

The Commission considered 27 wetland related cases under the Wetlands Protection Act. It held 14 hearings under the Act, and 8 sites were inspected. It issued 11 Orders of Conditions, 1 of which has been appealed to the state Department of Environmental Quality Engineering. The Commission

extended 2 Orders of Conditions and amended 2 Orders of Conditions. It issued 1 Determination of Non-Applicability and 2 Certificates of Compliance. Two of the Wetland cases were particularly complex. Town Engineer Jack Marr offered invaluable assistance in these deliberations.

In the area of land acquisition, the Commission was pleased that the Town was able to acquire title to the Foster Land on January 26, 1981, without a court case. At a Special Town Meeting held October 27, 1980, Town Meeting voted 171-27 to pursue this acquisition.

Following the Board of Selectmen's directive, several changes were made to increase public usage of Ridge Hill Reservation. In March 1981, the Commission voted to allow the serving of alcohol at functions held within the main house. A new fee schedule and regulations for such usage were drawn up and approved by the Selectmen. Groups involving 3,179 persons used the main house in FY'81, a substantial increase over the 1,795 who used it in FY'80.

Groups involving 3,295 persons made reservations to use the outdoor facilities at Ridge Hill. These groups included Boy Scout and Girl Scout troops, school PTCs, the Needham Public School's Science Center, and the Park and Recreation Commission. In addition, the Park and Recreation Commission again held its Outdoor Living Day Camp at Ridge Hill.

Not included in these usage figures are the many people who used Ridge Hill on an informal basis. This year the Commission granted the Lions Club permission to construct an exercise course in the woods.

Known as the "Fit Trail", this project has attracted many new people to this scenic locale.

The Ridge Hill Committee, headed by Becky Anderson, has worked hard to maintain this 236 acre reservation. In an effort to acquire outside funding, the Committee held its first fundraiser, a Barn Sale, on May 30th. Over \$1,100 was raised. One of the projects it will finance is the refurbishing of an upstairs changing room in the main house for bridal parties.

A change in the administration of Ridge Hill occurred in October 1980, when Jim and Chris Gagne, who had given many years of devoted service to the Reservation, announced that they would be resigning from their Ranger position. Their hard work and dedication will be sorely missed. Following their announcement, the Executive Committee interviewed 22 applicants for this job. In December 1980, Tim and Beth Van Herzele were selected to replace the Gagnes.

### FY'82 PROJECTIONS

Increased usage of Ridge Hill Reservation is expected, yielding greater revenues to the Town. The Foster Land trails will be completed in FY'82 so that Ridge Hill will be connected to the Charles River.

The increasing amount of the Commission's time consumed by administration of the Wetlands Protection Act may indicate the need to hire professional help. In order to decrease the pressure on our wetlands and open space, the Commission hopes that some type of zoning allowing development to be clustered will soon be adopted by the Town.

## Board of Appeals



*Charles E. Downe, Alexander Zaleski, Hertz Henkoff, Edward McCallum*

Any party may petition the Board of Appeals for: 1) a variance from the Zoning By-law, 2) a special permit where required

by the Zoning By-law, and 3) a review of the action of the Building Inspector in granting or refusing a permit under the pro-

visions of the Zoning By-law. All matters brought before the Board must be in compliance with the applicable provisions of the General Laws. The Board consists of three members and two associate members, appointed by the Board of Selectmen.

### BUDGETARY DATA

Personal Services	\$2,500.	No. of Employees
		Full-time 0
Expenses	2,359.	1
Capital Expenses	0	
<b>Total</b>	<b>\$4,859.</b>	

During the period July 1, 1980 through June 30, 1981 the Board of Appeals convened in 16 sessions to hear 40 applica-



# DEVELOPMENT

tions for variances and special permits. After hearing and consideration, the Board granted the relief requested on 26 applications, and denied the relief requested on 11 applications. Three applicants were granted leave to withdraw.

Under the provisions of the General Laws, all matters must be the subject of a public meeting. The first of two publications of a "Notice of Hearing" must appear in a local newspaper at least fourteen days prior to the date of the hearing. The expense of such advertising is the responsibility of the petitioner and is included in the filing fee mentioned below. If a favorable decision is rendered and filed with the Town Clerk, a notice of such favorable decision is furnished by the Board and after a waiting period of twenty days for appeal purposes has elapsed, the petitioner must record the notice at his expense at the Norfolk Registry of Deeds, Dedham, Mass. before the decision becomes effective. Application forms and Rules of Procedure for hearings may be

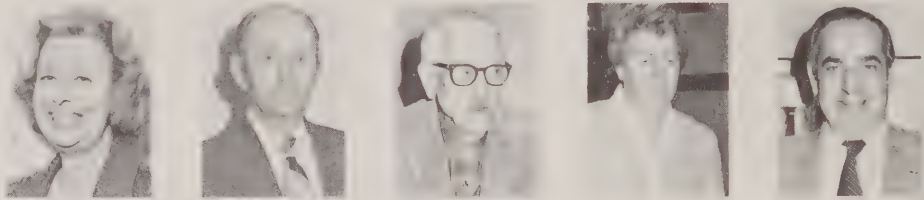
obtained in the Town Clerk's Office during business hours. Rules of the Board require that a filing fee of fifty dollars for a variance or sixty dollars for a special permit accompanies each application together with four copies of the plot plan. To appeal a decision of the Building Inspector, the filing fee is forty dollars. Applications may be filed in the Office of the Town Clerk.

On February 9, 1981 the Board of Appeals granted a comprehensive permit to the Needham Housing Authority to construct 76 dwelling units for low and moderate income families and the elderly on approximately 11 acres of land off Evergreen and St. Mary Streets. Following a hearing, which commenced on December 16, 1980, the Board, on February 9, 1981, granted a special permit and a variance to Hillside Rental Corp. to use a specific site in the Industrial Center for the purpose of constructing an office building five floors above ground level with an accompanying garage to accommodate 350 cars.

The Zoning By-law which was amended pursuant to Chapter 808 of the Acts of 1975 has made more explicit the basis on which a variance may be granted. The applicant must show that owing to circumstances relating to the soil conditions, shape, or topography of such land or structures and especially affecting such land or structures but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the by-law would involve substantial hardship, financial or otherwise, to the petitioner, and that relief may be granted without substantial detriment to the public good.

All hearings are normally held in the Town Hall, usually on the third Tuesday evening of each month. All are welcome to attend. Decisions are rendered in accordance with the General Laws of the Commonwealth and by the By-laws of Needham. All decisions of the Board of Appeals are filed with the Town Clerk and are a public record.

## Historical Commission



*Elizabeth Rich, Chairman; Leslie Crumbaker, Raymond Bosworth, Nancy Hartford, Norman Homsy*

### PURPOSE

The Needham Historical Commission was established by the Special Town Meeting of October, 1976 and is now operating under the General By-Laws of the town, Article XVIII. It was created as part of a network of municipal historical commissions to assist the Massachusetts Historical Commission in developing a statewide inventory of the historical resources of the Commonwealth. This inventory provides for the identification and protection of historic properties. A few of the more worthy properties in each local inventory are prepared for submission to the Massachusetts Historical Commission which in turn submits these properties to the National Register of Historic Places.

The Needham Historical Commission consists of five members appointed by the Selectmen. Most of the work of the Commission consists of research utilizing town and county records and also on-site inspection. The Commission holds regularly scheduled monthly meetings to coordinate these activities and special meetings as necessary to perform its required functions.

### BUDGETARY DATA

Personal Services	0	No. of Employees
Expenses	\$694.	Full time 0
Capital Expenses	0	Part time 0
	\$694.	

### FY'81 HIGHLIGHTS

During 1980-81 the main work of the Needham Historical Commission was the submission of four local properties for nomination to the National Register of Historic Places. These are the Joshua Lewis House, the Davis Mills House, the Tolman-Gay House and the Townsend House. Five more nominations are being prepared: Glendoon House, the James Smith House, the Samuel Woodcock House and the Robert Fuller and the Amos Fuller houses. Unfortunately, all listings of private properties to the National Register have been held up for over a year awaiting new regulations from the Department of the Interior concerning owner consent, as required by the 1980 amendments to the National Historic Preservation Act. The Massachusetts Historical Commission advises that new regulations will be forthcoming by January 1982, and that our first four nominations will be submitted to the National Register at that time.

During the past year the Historical Commission distributed 40 plaques to historic properties, both public and private. The plaques were inscribed with the name of the most significant owner and the date of construction.

### FY'82 FORECAST

The Historical Commission will continue with the inventory of structures of historic importance, with emphasis on industrial sites and houses of the early Victorian era. A new series of plaques is in the process of being prepared and will be presented to those buildings inventoried since the last series. The Commission is also in the process of preparing a map locating all historic properties and sites listed to date. Cooperating in this project are the Department of Public Works and Jack Marr, Town Engineer.

The Commission is grateful for the excellent photographs taken by volunteer Kenneth Watson. Nominations for Needham's inventory of historic places are welcomed from homeowners or any interested citizens. A copy of all inventories prepared by the Commission is available for public inspection at the Needham Public Library Reference Desk.



# CULTURAL AND LEISURE SERVICES

## Housing Authority



*Sidney Dockser, Chairman; Edward Cahalane, Aleda Bailey, Diane Perry Matthews, Wayne Rogers, Dorothy Regan, Executive Secretary*

The Needham Housing Authority administers, operates and maintains 80 units of Commonwealth-aided housing for families and 152 units of Commonwealth-aided housing for elders.

Also administered are 62 units of Section 8 Existing Housing with application for 30 additional units in process. Of the 62 units, 10 have been allocated for participation in the Pilot Mobility Program. The Mobility Program encourages a more flexible approach to the housing crunch.

In 1981, both Commonwealth and Federal Income limits for eligibility were increased. The limits are now:

Federal (Gross Income)		Commonwealth (Net Income)
\$15,250	.....1 person	\$12,180
17,400	.....2 persons	13,920
19,550	.....3 persons	15,660
21,750	.....4 persons	17,400
23,100	.....5 persons	18,488
24,450	.....6 persons	19,575

There is an asset limit within the Commonwealth's programs of \$15,000. Applications can be obtained at the Housing Authority Office, 164 Linden Street, or by calling 444-3011.

### FY'81 HIGHLIGHTS

Rehabilitation of unit interiors has been implemented in concert with an extensive transfer plan to equalize situations of over-housing or under-housing in the family units. Through this rehabilitation, 45 units of elder housing and 30 units of family housing have been turned over by the maintenance staff of the Authority. Work



*Robert D. Hall, Jr., Chairman; Mary Dickert, William Ganick, Thomas Harkins, Roma Jean Brown, Raymond Bosworth, Deborah Wentworth, Charles Henderson, Vivian McIver, Librarian*

## Free Public Library

### PURPOSE:

The purpose of Public Library, which serves as a resource center for everyone, is to provide information, continuing education, recreation and culture to the entire community. The Public Library assumes a unique role, one undertaken by no other institution, in that it expresses in a concrete form the cultural, social, political and economic history of society. Since 1975, the Needham Free Public Library has undertaken to preserve, maintain and collect certain historical public records of the town in its Laura G. Willgoose Archives Room.

The two major services of the public library are supplying materials (books, magazines, audio-visual) and information to the general public. The Public Library is the only agency with this function and in order to perform adequately must maintain and develop a collection of books and other materials in sufficient amounts to be able to assist individuals in their search for information and to provide enough of these materials to make the library a dependable source for those who use it for educational, recreational and cultural pursuits. The public library must then organize these materials and make them available so that they are convenient and easy to use. Through the services of the Eastern Regional System, the Needham Public Library and holders of Needham Public Library cards may draw on the resources of the Eastern Regional System. The Needham Public Library offers the additional services of educating and assisting individuals of all ages in the use of library materials. Special services are provided for senior citizens and handicapped persons. Museum passes are available to all to the major museums in Boston and vicinity and a variety of programs, such as story hours, book talks, films and speakers on varied topics are offered during the year.

### BUDGETARY DATA:

		Number of
Personal Services	\$302,388	Employees:
Expenses	155,529	Full-time 17
Capital Expenses	303,740	Part-time 21
	\$761,657	

done includes painting, installation of VAT floors in the family units, and sinks/counters where necessary.

Through the Department of Modernization of the Executive Office of Communities & Development, funds have been approved for conversion of 77 units to gas fuel. As part of that contract, recently signed, 17 radiant heat systems will be converted to baseboard heat. Also recently signed, was a contract for replacement of leaking roofs with additional insulation in roofs and ceilings for 15 buildings in the Linden Street complex for elders. Funding for this work is a combination of Energy Conservation Funds and Modernization funds from the Executive Office of Communities & Development.

### FY'82 PROJECTIONS

An additional Modernization grant of \$144,000 from EOCD has been awarded to complete roof replacement, floors and ventilation deficiencies in the family units.

Future modernization projects include replacement of heating systems in 72 units of elder housing, reinforcement of eroding land grade, paving streets/sidewalks and installation of exterior mercury lights.

After four years of development, construction will start on 30 units of family housing and 46 units of housing for elders through the Turnkey Program of the Department of Housing & Urban Development. To be built on an 11-acre site off St. Mary's Street, these units have been designed by Chisholm-Washington Associates and developed by DiMeo Construction Company. Anticipated completion date is mid-1983.

The application period for these units will commence approximately three months prior to their being ready for occupancy. In addition to general advertising for applications, those applicants now on the Housing Authority's waiting list will receive an invitation to apply.

# CULTURAL & LEISURE SERVICES

## FY'81 — Major Services — Circulating Books and Other Materials Books and Audio Visual Materials Circulated:

Main Library (Adult)	228,737	Circulation Details:	
(Juvenile)	83,546		
Branch Library	16,875	Magazines, pamphlets	15,244
	329,158	College catalogs	400
Library owns 122,958 volumes.		Art prints	1,916
<b>SPECIAL SERVICES: CIRCULATION</b>		Overdue notices sent	14,445
Talking books and cassettes for legally blind and physically handicapped.			
(Deposit Collection from Library of Congress and Perkins Institute)	314		
Number on deposit at Library	457		
(68% of the collection circulated during FY'81)			
Smile and Deaf Kits (donated by Friends of the Library for shut-ins and ill children)	103		
Books-by-Mail (library mails books to elderly shut-ins)	286		
	(17% increase)		

### Instruction on How to Use the Library

During the year, the Reference Supervisor, Young Adult Librarian and Children's Librarian give instruction to adults, students, and children on how the library is arranged, how to use basic reference books and the card catalog. Additional specific instruction on various topics is given upon request.

- 4 Session Workshop on How to Use Basic Reference Books
- 2 High School Classes
- 1 Adult Career Development Group
- Needham 6th Graders came to the library for orientation

- 12 Classes visited Children's Room
- 12 Classes held in the Children's Room

Cassette Players (2 available for circulation from Children's Room) 37

### Major Services - Supplying Information

Reference Department Statistics:	
Questions answered	Adult 22,502
	(9.4% increase)
	Juvenile 6,939
	(18% increase)
	29,441
Reference books on over-night loan	744
Museum passes loaned	1,253
	(34.2% increase)
People using archival, genealogy collections	275
	(58.9% increase)

Inter-Library Loan	
Books borrowed from other libraries (includes microfilm from Federal Records Center and Canacian Archives)	363
Books lent to other libraries	123

### Catalog Department Statistics

The cataloger organizes and classifies materials so that they are available for use.

Books added:	Adult 5,188
	Juvenile 1,006
	6,194

Records and Cassettes added	124
Art Prints added	18

### Archival Collection (Laura G. Willgoose Archives Room)

Use of the Library's genealogy and archival collection increased by 58.9% during Fiscal Year 1981.

Cataloged	105 Archival documents
	77 Historical File items
	182

## HIGHLIGHTS, FY'81

### Library Handicapped Access Alteration:

Construction on this project started on July 14, 1980. The Architect was Alice Coggins, A.L.A.; the Construction Company, Petrucci Construction Company; the Clerk-of-the-Works, Abe Lankhorst. The Trustees appointed an Advisory Building Committee composed of Augustus Rogowski, Raymond F. Bosworth, Blair Wentworth and Ronald L. Morrison. Work progressed during the year and at the end of Fiscal '81, the project was nearly completed. The Library now has an elevator, a new stairway, a quiet reading room, new business reference room, and new toilet facilities.

The Friends of the Needham Library purchased the furniture for the quiet reading room, now known as The Friends Room.

### Branch Library

The Needham Library closed its Branch Library in Needham Square on April 18, 1981. This action was occasioned not only by fiscal restraints caused by Proposition P-1/2 but also by substantial increases in the Branch rent and utilities. All books in good condition were returned to the main library and a deposit of five hundred books were placed in the Stephen Palmer Senior Center. The Friends of the Library held a book sale at the Branch on April 24 and 25 for the remaining surplus books. The Branch Library was founded in 1945 and for thirty-six years was a source of recreation and pleasure for countless Needham residents.

### Public Relations Awards:

The Library won the first place public relations award for category, brochure, from the Massachusetts Library Association. The brochure was written by Raymond Bosworth, Trustee Emeritus, and designed by William Ganick, Trustee. The brochure described the Library's proposal for the Handicapped Access alterations. The award was presented to the Library on May 11, 1981, at the Annual Meeting of the Massachusetts Library Association. At the same time, the Association also gave a public relations Honorable Mention Award to the library (non-print media) for a slide show produced by Ann MacFate, Reference Supervisor, and Steve Felkel, photographer.

### Gift from Carter School PTC

The Carter School PTC gave the Library two hundred dollars (\$200) in memory of Priscilla Greene, former president of the Carter P.T.C. The money will be used to purchase a new globe for the Children's Room.

### Programs:

#### Adult and Young Adult Dept.'s — Film Programs, Book Talks.

The Friends gave a new Kodak 16 m.m. film projector to the Library.

	Attendance
19 Noontime Movies	644
5 Screening Room film programs	71
7 Young Adult Book Discussions	35
6 Book Talks by Director	205

Director was a guest speaker at the Massachusetts Library Association Annual Conference, May, 1981. Topic —

Understanding Sec. 504, The Handicapped and the Library.

### Children's Department:

89 Storyhours	2,041
December Film Festival	77
6 Club Meetings	30
Spring program presented by students from Lesley College	84

### Friends of the Library:

Nov. 16, 1980 — William Tennerman of Merrill Lynch, Pierce, Fenner & Smith spoke on "Developing and Achieving Financial Objectives"	50
Feb. 15, 1981 — Nancy and Warner Hartford presented a slide and lecture program on the stately homes, castles and gardens of England and Scotland	125
March 15, 1981 — George Gloss of Brattle Book Shop spoke on "Gold in Your Attic: Books!"	95
April 26, 1981 — Edward Kingsbury presented a multi-media program on the history of Needham and Wellseley.	87
June 15, 1981 — Kathie Anderson, Manager of Waldenbooks in Needham, spoke on "How Book Stores and Libraries Complement Each Other."	79

### FY'82 FORECAST:

The Handicapped Access Alteration to the library has been enthusiastically received by patrons with physical disabilities, and the Library is looking forward to having more handicapped patrons use its facilities. The Trustees and staff are grateful to the many Needham residents who have given contributions and support to the Library.



## Park and Recreation Commission



*Robert Hawes, Chairman; David Eldridge, Gary Petrini, Normand Provencher, Robert Sullivan, Richard Foot, Director*

### PURPOSE:

Empowered by Chapter 45 of the General Laws of the Commonwealth of Massachusetts, the Park and Recreation Commission:

- Provides balanced year-round recreation programming and leisure services for dents of all ages
- Serves as stewards of over 400 acres of public parkland and Town Forest
- Maintains and schedules recreation and athletic facilities
- Manages Rosemary Lake as the principal aquatic recreation facility
- Provides comprehensive long-range open space and recreation planning
- Coordinates and provides support services for over 40 community recreation organizations
- Sponsors Town of Needham special events, festivals, and community celebrations
- Provides industrial and corporate fitness and recreation services
- Provides youth leadership training and volunteer resource development

The Park and Recreation Commission is regarded as the principal leisure service agency in the community.

### BUDGETARY DATA:

		Number of
Personal Services	\$157,558	Employees
Expenses	\$ 49,201	Full-time 2
Capital Expenses	\$ 46,491	Part-time 16.5
Total	\$253,250	(FTE)

### FY'81 HIGHLIGHTS:

**LIFE. BE IN IT.**, the theme adopted by the Needham Park and Recreation Commission this year, is representative of its commitment to providing safe, healthful leisure service to all residents of the community. With over one hundred and twenty recreational programs and services, the municipal recreation department responded to the needs of the community with sound business management and visionary planning.

In a tax restrictive era, accented this year by the passage of "Proposition 2 1/2", the Park and Recreation Commission achieved a notable record of fiscal administration by maintaining the net cost of municipal recreation services at the previous fiscal year level. This was accomplished by generating a total of \$75,114 in revenue by year-end. In large measure this is credited to the diligent volunteer efforts of the Program Evaluation and User Fee Study Committee, advisors to the municipal

board in matters of programming and fee schedules.

The United Nations proclaimed 1981 the International Year of Disabled Persons and chose as its theme the "full participation of disabled persons in the life of their society". Representative of the Needham Park and Recreation Commission's commitment to the disabled during the IYDP was elimination of architectural barriers to the handicapped at Rosemary Lake Swimming Pool and recreation area. The construction of a series of ramps and walks facilitating access by the handicapped to the pool accomplished in concert with the development of improved spectator accommodations at the pool. The deteriorating stone walls supporting bleachers were removed and a two-tier grassed terrace constructed to increase capacity while at the same time enhance safety and improve drainage. These projects were developed in concert with the Rosemary Lake Reclamation and Building Committee.

During October the energies of the Needham Park and Recreation Commission were directed to the organization and sponsorship of a Hunger Walk for CROP. Adopted by the Board of Selectmen as the community's celebration of United Nations Month, the Hunger Walk generated \$7450. for hunger relief and community development efforts worldwide. The core leadership for the walk was provided by the volunteers of the GFWC Junior New Century Club of Needham.

The Third Season of the Winter Festival of Performing Arts sponsored by the Needham Park and Recreation Commission and the Needham Council for the Arts and Humanities, featured three highly-acclaimed New England performing arts groups on the Newman Junior High School stage. Highlighting the 1981 season were the Boston Ballet Ensemble, dancing to two capacity (1200 seat total) audiences; the Liederkreis Ensemble, with a "Celebration of Songs of Great Composers"; and the Buckfield Leather 'n Lather Traveling Variety Show with a vaudeville performance of years gone by. Generous financial support by the New England Foundation for the Arts, the Massachusetts Council for the Arts and Humanities, and Stop and Shop Companies, made this festival possible.

As the median age of our community population rises, the Needham Park and Recreation Commission advanced its service to the senior adult population in Needham by offering additional programs for the elderly and improving access to facilities and programs. Programs added to the senior adult roster this year included a traveling movie service, senior adult walks, a special senior adult swim-skating and exercise package, and a new table tennis league.

Lifetime sports continue to be the backbone of programming in the municipal recreation department. A volunteer-run Sunfish Sailing Regatta on Cutler Park Pond, a Fourth Needham Cross Country Ski Race sponsored by St. Moritz Sports at Ridge Hill Reservation, and a Tri-Town Bicycle Time Trial series, sanctioned by the United States Cycling Federation were some of the lifetime sports activities made possible with private sector support.

EXPO '80, planned by the Needham Park and Recreation Commission, in cooperation with the Needham Youth Commission, Needham YMCA and Needham Adult Education, attracted hundreds of Needhamites to the YMCA gymnasium for a day-long festival complete with demonstrations, exhibitions and entertainment. EXPO '80 presented over forty education, recreational, and health services in Needham in September.

Through the generous financial support and leadership of the Needham Lions Club, the Needham Park and Recreation Commission has installed a FIT-TRAIL exercise circuit at Ridge Hill Reservation this year. The 20 station, 32 exercise, physical fitness course on a three-quarter mile figure eight course trail network at the 240 acre outdoor recreation land was entirely financed, installed and maintained by volunteers.

Teaming with the Needham Track Club, the municipal recreation department hosted the Second Ten K Road Race, which attracted four hundred entrants. The 6.2 mile road race on Needham streets received substantial funding financial sponsorship from the Central Bank.

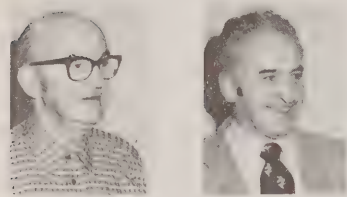
### FY '82 PROJECTIONS:

Changes in the community in such areas as transportation, economy, education, population, energy-consumption, and service delivery will challenge the municipal recreation department in the next decade. As the inflationary spiral continues to reduce the purchasing power of the departmental budget, and while public expenditures contribute to the inflationary pressures, the problems of the stewards of recreational resources are pronounced. The Needham Park and Recreation Commission will endeavor to meet the demand for safe and healthful leisure services and maintain attractive and accessible recreational resources, reflecting the needs of our citizens. In large measure this will be accomplished by networking community resources among human service provides in both the municipal and private sectors.



# CULTURAL & LEISURE SERVICES

## Memorial Park Trustees



Activities at Memorial Park continued at peak rate during the fiscal year.

Organizations using Memorial Park were as follows:

- High School varsity, jr. varsity and ninth grade football
- High School physical education classes
- High School track and cross country teams

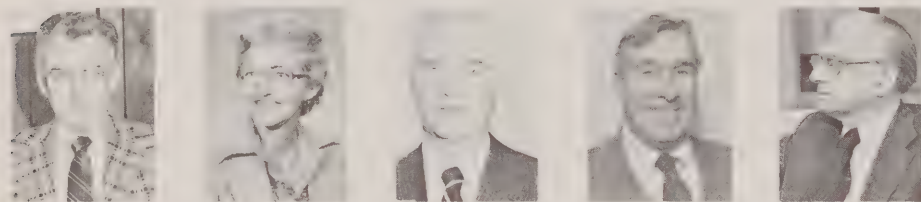
*Frederick Muir, Chairman, Arthur Tiernan, Robert Chalue, Roger Goodwin, Robert Dawson*

- High School varsity and jr. varsity baseball teams
- Pop Warner Football
- Baseball leagues including Senior League, American Legion, Lou Gehrig and the Expansion League
- Industrial League softball teams
- Park and Recreation Department sponsored summer concerts
- Fourth of July Celebration sponsored by the Exchange Club of Needham
- Numerous organizations of the town sponsor flea markets in the Parking Lot
- Various organizations hold their meetings in our building throughout the year

It is the policy of the Trustees to keep the grounds and the facilities in their customary excellent condition with good maintenance. Memorial Park is the showplace of Needham!

## FINANCE

### Finance Committee



*John McQuillan, Sally Levitan, Donald Russell, John Milligan, J. Darrison Sillesky, Forest Marsh, Charles Hely, Jon Schneider, Warner Hartford, Executive Secretary*

#### PURPOSE:

The Finance Committee is a permanent committee established under the Town By-Laws as an advisory group to Town Meeting and is, therefore, part of the legislative branch of town government. Its nine members are appointed by the Town Moderator, three each year for a term of three years. The committee is assisted by an executive secretary, a part-time permanent town employee.

In its advisory capacity, its primary function is to review, evaluate and make recommendations to Town Meeting on all the operating and capital budgets and all other matters which come before Town Meeting having financial impact. Recommendations are made relative to the merit of the proposal, amount of money to be appropriated and method of raising the required monies.

Several other duties have been assigned to the committee by the Town By-Laws or

by Town Meeting vote. Among these is the administration of the reserve or contingency fund appropriated by the Town Meeting to cover any unforeseen deficiencies or emergency situations which may occur between Town Meetings.

To control the balance between the number of employees and the work load of the various departments, it is necessary under the Personnel By-Law that the Finance Committee give approval before any vacant paid appointive town position is filled, (except those in the School Department or Glover Memorial Hospital). This staffing control by-law has resulted in the reduction of and more efficient use of personnel. The Finance Committee is often selected as one of the groups requested to appoint a member to a committee voted by Town Meeting.

Committee meetings are held at Town Hall most Tuesday evenings during the year, and are open to the public. During

these meetings budgetary goals are set, proposed budgets are reviewed with Department Heads, warrant articles discussed with proponents and interested parties, discussions held with Town policymaking boards and the recommendations to Town Meeting voted. These recommendations are published in the Warrant for the Annual Town meeting.

Needham has been fortunate over the years to be able to provide it's citizens quality services with a relatively low tax rate. Proposition 2½ is now taxing the ingenuity of our town government to maintain this position. Some services will disappear, but the continued cooperation of the paid and volunteer participants in our town government will assure good values for our tax dollars in the future.

#### FY'81 HIGHLIGHTS:

In Compliance with Federal Revenue Sharing regulations, the firm of Peat, Marwick, Mitchell & Co. audited the System's cash and bond investments and financial records. The Auditors' report was a positive one. State laws also require an audit every three years, and the Division of Insurance conducted a comprehensive audit of the 3-year period ending 12-31-80. We anticipate a very favorable report which is due soon.

In April, Claire Hawes, Public Works employee, was elected as Employee Representative to the Board to replace James Bobillier who had resigned to enter private employment. Mr. Bobillier had served the Board for seven years.

#### CASH MANAGEMENT:

The Needham System continues to rank high among all Municipal retirement Systems relative to the interest yield earned on its assets. During the past year, the Board took advantage of the higher rates offered on short-term Certificates and money market funds. Acting upon the recommendations of our Investment Counselor, investments of \$400,000 were made in 1 - 3 year maturity Government securities at yields ranging from 15-17%.



## Board of Assessors



*Herbert Dodge, Chairman; Andrew Carlin, George Krech, Philip Gates, Administrative Assessor*

### PURPOSE:

The Board of Assessors has the basic responsibility of establishing the Town's tax base by assigning an assessed value to every parcel of real estate in the Town. (There are about 10,000 of them.) In addition the Assessors place a value on all taxable personal property of business and industry in the Town. As of January 1, 1980 (the "taxing date" for FY1981) the total assessed value of property, real and personal was \$335,366,500.00.

Real Estate	\$322,239,200.
Personal Property	\$ 13,127,300.
Total	\$335,366,500.

### BUDGETARY DATA:

Personal Services	\$76,286	No. of Employees
Expenses	9,750	Full-time 5
Capital Expenses	800	Part-time 3
Total	\$86,836	

### FY'81 HIGHLIGHTS

The year was largely dominated by the revaluation program which was actively begun in January, 1980 and was still going on at the end of the fiscal year in June, 1981.

As in prior years the Assessors have attended several schools, seminars and

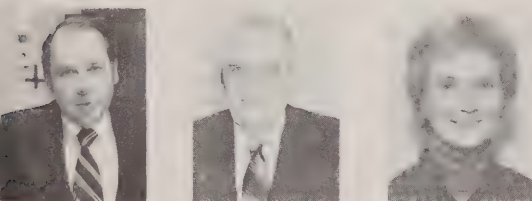
workshop sessions throughout the State to upgrade their technical qualifications and to stay on top of the endless reams of new laws, directives and guidelines, emanating from the Department of Revenue, which are designed to help assessors cope with the increasingly wider and more complex scope of their responsibilities. Classifications, certifications, tax limitations, exemptions, all under the scrutiny of State governmental overseers whose approval must be sought at about every step, now result in demands upon the Assessors' office greater by far than ever before.

Assessors in Massachusetts are now the only elected officers in the United States who are required to qualify for the position to which they are elected by taking courses, attending schools and passing examinations (written and oral) to be certified by the State in order to perform their official functions. All assessors must now so qualify.

### FY'82 FORECAST

It is anticipated that the revaluation program will be completed by early spring of calendar 1982. Tax bills which will be sent out at the time will have the effect of bringing all charges and payments up to date.

## Contributory Retirement Board



*Joseph Carey, Louis Klein, Claire Hawes*

### PURPOSE:

The Needham Contributory Retirement System, an integral part of the State Retirement System, was established under Chapter 32, General Laws of Massachusetts. It is administered by a three-member board consisting of: The Town Comptroller, an Employee elected by the members of the system, and a Taxpayer appointed by the Board of Selectmen. The latter two members serve for three-year terms.

The Retirement Board meetings, on the fourth Thursday of each month, are open to the public. Major functions of the Board include the counseling of employees of their retirement benefits, maintenance of accounting records of all financial transactions, completion of various reports to federal/State agencies, and the prudent investment of a Portfolio of \$7½ million.

### BUDGETARY DATE:

Fund Balances July 1, 1980	\$7,008,623
Employee Contributions	664,521
Less: Refunds to ex-employees	219,346
	445,175
Appropriation from Town	1,200,000
Investment Income	593,228
Pension Receipts - other Towns	4,998
Total Receipts	2,243,401
Pensions Paid	1,393,764
Annuities Paid	154,267
Pension Payments - Other Towns	38,143
Survivor payments	12,503
Administrative Expenses	7,339
Salaries	19,739
Total Disbursements	1,625,755
Net Increase in Funds	617,646
Fund Balances June 30, 1981	\$7,626,269

### Number of Employees:

Comptroller	0.3
Bookkeeper	1
Clerical	.2
Total	1.5

## Commissioners of Trust Funds

Arrangements were also completed to establish a Custodianship account with a Boston Bank for the collection of Bond interest income and its immediate deposit to high-interest yield funds.

### MEMBERSHIP:

During the year, 24 Employees retired and there were 16 deaths among the Active and Retired members. Active employees enrolled as members total 856 and there are 353 Retirees/Survivors, an increase of about 10% in the past two years.

At the conclusion of each calendar year, each Employee receives an Annual Statement which itemizes the payroll contributions and interest credited to his/her account and the balance in his/her account as of December 31.

### FY'82 PROJECTIONS:

No major changes are scheduled for this department in fiscal 1982 as its functions are largely mandated by State statutes.

The Retirement Board and its staff welcome inquiries and/or the input of any citizen in its efforts to provide maximum service to our Employees — active and retired — and to the Town.



*Alden Eberly, Gerald Swartz, Robert Cutts*

The Commissioners of Trust Funds are elected for a three-year term. They meet monthly at an open meeting or more often if necessary. They review the investments and meet regularly with the Town Treasurer, ex-officio Treasurer of the trust funds, and with other town officials. The Commissioners are responsible for the administration of all trust funds including the investing of the various funds and oversee that the expenditures of monies are expended within the conditions as established by the 37 trusts.

The citizens of Needham continue to benefit from the generous gifts donated to the Glover Memorial Hospital, the Public

Library, the Schools, Park and Recreation Commission and the Cemetery. During 1981, the trust funds received gifts in the amount of \$50,916. On behalf of the town, the Commissioners express their gratitude to these generous donors.

Investment of the funds resulted in investment income in 1981 of \$75,512. The Commissioners authorized expenditures of the trust funds in the amount of \$162,912. A major portion of these expenditures were for improvements to the Glover Memorial Hospital (\$146,520). In addition \$14,014 was expended for the Needham Public Library with a major portion being utilized to enhance the new addition to the Library.

## Department of Finance



*Bruce Young, Finance Director; Joseph Carey, Comptroller, Julio Farulla, Treasurer & Tax Collector; Robert W. Burke, Data Processing Manager*

### PURPOSE:

The Department of Finance was established to consolidate and coordinate the efforts of the Comptroller's office, the Treasurer-Tax Collector's office and the Data Processing Department. The administration of these departments and the services they render has been vested with the Director of Finance by the Board of Selectmen.

### BUDGETARY DATA:

Personal Services	\$ 229,863	No. of
Expenses	141,137	Employees:
Capital Expenses	4,904	Full-time 15
Audit	17,000	
Debt and Interest	555,402	
Retirement		
Benefits	1,352,409	
Funding of Past		
Service Liability	340,000	
Consultant	5,000	
	<u>\$2,645,715</u>	

cantly improved accounting and reporting procedures. The Department continued to modify and enhance the procedures which began in 1979.

By the end of the year, the new Sperry Univac System 80 was installed and all existing systems were in operation. With the guidance of the Data Processing Advisory Board, priorities were established regarding any major changes to existing systems. Further priorities are being established regarding departmental requests for enhancements or new applications.

The accounting records of the Town were audited as of June 30, 1980 by an independent CPA firm, and it was noted that very significant improvements had been made since the previous audit of June 30, 1978.

Particular emphasis was given to further improving the procedures for cash disbursements leading to more effective cash management. The Town Comptroller was very successful in instituting this program.

Cash management continued to be the main trust in the Treasurer's Office which utilizes modern money management techniques including lockbox accounts, zero balance checking accounts, wire transfers, float and money market funds

along with cash forecasting and controls to maximize investment income. Operating procedures were refined to provide daily information and controls. Investing the maximum percentage of available funds together with the increase in interest rates during fiscal year 1981 resulted in investment interest income of \$923,000.

Instituting these procedures prepared the Department to operate within the new tax levy limitation statute popularly known as Proposition 2½. This statute was overwhelmingly passed in Needham and throughout the Commonwealth. The Proposition 2½ Study Committee, appointed by the Board of Selectmen, predicted that the Town would not feel any significant impact of the limitation act until the fiscal year 1983, and such would appear to be the case. Significant reduction of services will not appear in fiscal year 1982. What will be required in fiscal 1983 is not clear at this time.

The Town sold \$430,000 of General Obligation Bonds in November, 1980. The ten (10) year bond issue was sold at an interest rate of 6.70%.

The Director of Finance would like to thank all of the Town's elected officials, department heads, committee chairmen, employees, committee members, and other interested citizens for their continued support and cooperation. The willingness of the Town employees and citizens to suggest improvements and accept change has enabled the Town's Financial and Accounting operations to make substantial progress. It is hoped that these constructive contributions will continue.

### FINANCIAL STATEMENTS

The financial statements of the Town of Needham for the year ending June 30, 1981 follow.

### FY '81 HIGHLIGHTS

1981 was the third year during which the Department of Finance utilized signifi-



The Town continued to maintain its books substantially in accordance with the statutory uniform system of the Commonwealth of Massachusetts as required by the Bureau of Accounts of the Department of

Revenue. However, the Town has reclassified and rearranged some of its financial statement presentation so as to more nearly conform to the National Standards of Governmental Accounting, Auditing and

Financial Reporting (GAAFR). This is explained in more detail in the notes in the Annual Financial Report.

## Financial Statements

### TOWN OF NEEDHAM, MASSACHUSETTS Condensed Balance Sheets June 30, 1981

<u>Assets and Other Debits</u>	<u>General Accounts</u>	<u>Special Revenue Accounts</u>	<u>Deferred Revenue Accounts</u>	<u>Trust and Investment Accounts</u>	<u>Debt Accounts</u>
Cash (Interest Bearing)	\$ 5,222,401	25,909	---	520,389	---
Investments, at cost which approximates market	2,778,306	---	---	164,708	---
Property Taxes receivable — delinquent	283,369	---	---	---	---
Apportioned assessments not due	---	---	166,058	---	---
Other receivables	2,969,677	---	---	---	---
Due from General Accounts	---	---	---	---	---
<b>Total Assets</b>	<b>11,253,753</b>	<b>25,909</b>	<b>166,058</b>	<b>685,097</b>	<b>---</b>
<b>Other Debits:</b>					
Net funded or fixed debt	---	---	---	---	2,070,000
Budgeted revenues — 1982	32,942,316	---	---	---	---
Loans authorized (note 4)	316,000	---	---	---	---
<b>Total</b>	<b>\$44,512,069</b>	<b>25,909</b>	<b>166,058</b>	<b>685,097</b>	<b>2,070,000</b>
<b><u>Liabilities, Reserves, Fund Balances, Other Credits</u></b>					
Accounts payable and other liabilities	\$ 1,057,223	---	---	---	---
Serial Bonds payable (note 5)	---	---	---	---	2,070,000
Due to Trust and Investment Accounts	---	---	---	---	---
<b>Total Liabilities</b>	<b>1,057,223</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>2,070,000</b>
<b>Reserves:</b>					
Revenue received until collected	2,930,300	---	---	---	---
Appropriation balances	401,648	---	---	---	---
Receipts reserved for appropriation	791,726	---	---	---	---
Other	578,488	---	---	---	---
<b>Total Reserves</b>	<b>4,702,162</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>
<b>Fund Balances:</b>	<b>2,775,216</b>	<b>25,909</b>	<b>166,058</b>	<b>685,097</b>	<b>---</b>
<b>Other Credits:</b>					
Budgeted Appropriations — 1982	35,830,468	---	---	---	---
Loans authorized and unissued (note 6)	147,000	---	---	---	---
<b>Total</b>	<b>\$44,512,069</b>	<b>25,909</b>	<b>166,058</b>	<b>685,097</b>	<b>2,070,000</b>

See accompanying notes to Financial Statements.

# FINANCE

## TOWN OF NEEDHAM, MASSACHUSETTS GENERAL ACCOUNTS

Balance Sheet  
June 30, 1981

<u>Assets and Other Debits</u>		<u>Liabilities, Reserves, Fund Balances and Other Credits</u>	
Cash (Interest bearing)	\$ 5,222,401	Liabilities:	
Investments, at cost which approximates market	2,778,306	Accounts payable	\$ 599,031
Taxes receivable — delinquent		Notes payable	169,000
Personal property	\$ 49,041	Payroll deductions	228,071
Real estate	234,328	Other	61,121
Total taxes receivable — delinquent	283,369	Total Liabilities	1,057,223
Other Receivables:		Reserves:	
Motor vehicle excise	563,040	Reserve for encumbrances	191,527
Water	142,150	Receipts reserved for appropriation	791,726
Tax titles and possessions	144,406	Revenue reserved until collected	2,930,300
Aid to highways	242,477	Continued appropriations from	
Glover Hospital	1,679,620	1981	401,648
Other departmental	60,563	Federal and state grants (note 3)	108,893
Special taxes	57,454	Revolving funds	57,974
Sewer assessments	6,610	Overlays	182,462
Betterments	33,980	Tailings	35,035
Total other receivables	2,930,300	Petty cash	2,597
Miscellaneous		Total Reserves	4,702,162
Vacations paid in advance	39,377	Other Credits:	
Total Assets	11,253,753	Budgeted appropriations — 1982	35,830,468
Other Debits:		Bonds authorized and unissued	
Budgeted revenues — 1982		(note 4)	147,000
(Note 1)	32,942,316	Total other credits	35,977,468
Loans authorized (Note 4)	316,000	Fund Balance:	
Total other debits	33,258,316	Surplus Revenue	2,775,216
Total	\$44,512,069	Total	\$44,512,069

See accompanying notes to Financial Statements.

### GENERAL ACCOUNTS Statement of Revenues and Expenditures Budget vs. Actual Year Ended June 30, 1981

	Budget	Actual	Over (Under) Budget			
Revenues:				Expenditures:		
Property Taxes:				General Government —		
Personal Property	\$ 827,020	827,114	94	Administration	1,024,286	1,002,462
Real Estate	20,301,070	20,301,643	573	General Government — Finance	644,333	511,301
Overlay	(400,000)	(400,000)	—	Education	14,290,419	14,161,871
Motor Vehicle	2,174,333	1,210,141	(964,191)	Public Safety	3,979,025	3,866,330
Glover Memorial Hospital	7,051,600	8,469,600	1,417,999	Public Facilities	2,833,204	2,805,227
Water	922,000	1,107,729	185,729	Human Services	8,187,792	8,181,320
State Grants & Distributions	2,632,217	2,665,400	33,183	Development	91,503	86,952
Interest	335,100	923,904	588,803	Cultural/Leisure Services	1,067,011	1,044,283
Betterments	55,700	53,140	(2,560)	Pensions & Employee Benefits	2,617,925	2,593,458
Other	450,089	616,847	166,758	Maturing Debt & Interest	555,402	555,402
Total Revenues	34,349,129	35,775,517	1,426,388	State and County Assessments	2,004,257	2,004,257
				Total Expenditures	37,295,157	36,812,863
				Excess of Expenditures		
				Over (Under) Revenues	\$ 2,946,028	1,037,346

See accompanying notes to financial statements.



## GENERAL ACCOUNTS Statement of Changes in Surplus Revenue Year Ended June 30, 1981

Balance, July 1, 1980	\$3,273,661
Add:	
Excess of Prior Year Encumbrances closed during the year over actual Expenditures	1,230
Excess of Actual over Budgeted Revenue	1,426,388
Excess of Budgeted over Actual Appropriations	482,294
Prior years adjustments, Net	7,506
Close out of Grant Accounts	24
	<u>5,191,103</u>
Deduct:	
Appropriations for Fiscal Year 1982 (note 1)	2,157,768
Appropriations for Fiscal Year 1981	143,786
Additions to Tax Titles	114,333
	<u>2,415,887</u>
Balance, June 30, 1981	<u>\$2,775,216</u>

## SPECIAL REVENUE ACCOUNTS Statement of Revenues, Expenditures and Changes in Fund Balance Year ended June 30, 1981

	Budget	Actual
Revenues:		
Entitlement	\$396,391	396,391
Interest	—	50,959
Total	<u>396,391</u>	<u>447,350</u>
Expenditures:		
Police - Personal Services	464,483	464,483
Fire - Personal Services	526,083	526,083
Total	<u>990,566</u>	<u>990,566</u>
Excess of Expenditures over revenues	<u>\$594,175</u>	<u>543,216</u>
Fund Balance, July 1, 1980		569,124
Fund Balance, June 30, 1981		<u>\$ 25,909</u>

## TRUST AND INVESTMENT ACCOUNTS Balance Sheet June 30, 1981

Assets	
Cash (Interest bearing)	\$520,389
Investments, at cost which Approximates Market	<u>164,708</u>
	<u>\$685,097</u>
Fund Balance	
Unappropriated	685,852
Deduct:	
Transfer to General Accounts for 1982 Appropriations	<u>755</u>
	<u>\$685,097</u>

## DEFERRED REVENUE ACCOUNTS Statement of Changes in Deferred Revenue Year ended June 30, 1981

	Sewers			
	Mains	House Conn.	Street	Total
Deferred revenue, July 1, 1980	\$36,468	88,141	38,399	163,008
Add:				
Assessments	<u>10,285</u>	<u>32,913</u>	<u>-0-</u>	<u>43,198</u>
	46,753	121,054	38,399	206,206
Deduct:				
Added to taxes	8,906	19,855	7,164	35,925
Paid in advance	<u>999</u>	<u>3,224</u>	<u>-0-</u>	<u>4,223</u>
Total deductions	<u>9,905</u>	<u>23,079</u>	<u>7,164</u>	<u>40,148</u>
Deferred revenue, June 30, 1981	<u>\$36,848</u>	<u>97,975</u>	<u>31,235</u>	<u>166,058</u>

## SPECIAL REVENUE ACCOUNTS Balance Sheet June 30, 1981

ASSETS	
Cash:	\$465,909
Deduct:	
Transfer to General Accounts for 1982 Appropriations	<u>440,000</u>
Total	<u>\$25,909</u>
FUND BALANCE	
Fund Balance, unappropriated	<u>\$25,909</u>

## DEFERRED REVENUE ACCOUNTS Balance Sheet June 30, 1981

Assets				
Apportioned assessments not due:				
Sewer:				
Mains				\$ 36,848
House Connections				97,975
Street				<u>31,235</u>
				<u>\$166,058</u>
Deferred Revenue				
Apportioned assessments revenue due in:	1982	1983	1984 to 1998	Total
Sewer:				
Mains	\$ 6,285	5,409	25,154	36,848
House Connections	15,607	14,120	68,248	97,975
Street	<u>6,820</u>	<u>4,348</u>	<u>20,067</u>	<u>31,235</u>
	<u>\$28,712</u>	<u>23,877</u>	<u>113,469</u>	<u>166,058</u>

## DEBT ACCOUNTS Balance Sheet June 30, 1981

Amount to be Provided	
Net funded or fixed debt:	
Inside debt limit	<u>\$2,070,000</u>
Liabilities	
Serial Bonds Payable (note 5)	
Inside debt limit	<u>\$2,070,000</u>

See accompanying notes to financial statements.

# FINANCE

## GENERAL ACCOUNTS Revenues — Budget vs. Actual Year Ended June 30, 1981

	Budget	Actual	Over (Under) Budget
Property Taxes:			
Personal Property	\$ 827,020	827,114	94
Real Estate	20,301,070	20,301,643	573
Overlay	(400,000)	(400,000)	---
Net Property Taxes	<u>20,728,090</u>	<u>20,728,757</u>	<u>667</u>
Motor Vehicle Excise	2,174,333	1,210,141	(964,191)
Glover Memorial Hospital	7,051,600	8,469,600	1,417,999
Water	922,000	1,107,729	185,729
State Grants and Distributions:			
Abatements	59,998	48,459	(11,539)
Veterans Benefits	15,228	15,484	256
MBTA Fringe Comm.	50,400	50,400	---
Lottery - Local Aid Fund	519,172	552,154	32,982
Highway	99,444	99,516	72
School Transportation	86,682	93,119	6,437
School Building Assistance	97,046	97,047	1
Special Needs - Education	3,210	6,359	3,149
School Aid Chap. 70	1,645,917	1,645,917	---
Chapter 90 Highway funds	---	3,294	3,294
Public Libraries	14,968	14,968	---
Prior Year Over Estimates	38,683	38,683	---
Retired Teachers Pensions	1,469	---	(1,469)
Total State Grants	<u>2,632,217</u>	<u>2,665,400</u>	<u>33,183</u>
Interest on Investments	335,100	923,904	588,803
Betterments	55,700	53,140	(2,560)
Other:			
Trust Fund Transfers	1,599	1,599	---
Payments in lieu of taxes	13,990	18,683	4,693
Licenses	18,900	16,898	(2,002)
Fines	97,700	82,663	(15,037)
General Government	16,200	26,502	10,302
Protection of Persons & Property	50,400	82,911	32,511
Health and Sanitation	5,200	7,354	2,154
Highway Department	88,400	183,630	95,230
School Department	11,700	24,144	12,444
Library	17,000	20,951	3,951
Recreation	70,300	75,114	4,814
Interest and Demand Charges	44,300	61,163	16,863
Miscellaneous	20	855	835
Transfers from receipts reserved for appropriations:			
Sewer Receipts	6,250	6,250	---
Parking Meter Receipts	5,000	5,000	---
Dog License Receipts	3,130	3,130	---
Total Other	<u>450,089</u>	<u>616,847</u>	<u>166,758</u>
Total Revenues	<u>\$34,349,129</u>	<u>35,775,517</u>	<u>1,426,388</u>

## DEBT ACCOUNTS Serial Bonds Payable June 30, 1981

Description	Original Amount	Interest Rate	Date of Issue	Date of Maturity	Balance June 30, 1980	Retirements	Balance June 30, 1981
Inside Debt Limit:							
Glover Memorial Hospital Addition	\$2,120,000	4.75%	5/01/77	5/01/97	1,760,000	120,000	\$1,640,000
Glover Memorial Hospital Addition	915,000	3.20	10/01/65	10/01/80	60,000	60,000	---
Handicapped Alterations	430,000	6.70	11/01/80	11/01/90	---	---	430,000
Total Inside Debt Limit					<u>1,820,000</u>	<u>180,000</u>	<u>2,070,000</u>
Outside Debt Limit:							
School:							
Senior High Sch. Addit.	2,400,000	3.20	10/01/65	10/01/80	160,000	160,000	---
William Carter School	100,000	3.90	2/01/71	2/01/81	70,000	70,000	---
Public Service Enterprise:							
Water Bonds	300,000	4.20	9/01/72	9/01/80	35,000	35,000	---
Total Outside Debt Limit					<u>265,000</u>	<u>265,000</u>	<u>---</u>
Total Serial Bonds Payable					<u>\$2,085,000</u>	<u>445,000</u>	<u>2,070,000</u>



**TRUST AND INVESTMENT ACCOUNTS**  
**Statement of Cash Transactions and Fund Balances**  
**For the Year Ended June 30, 1981**

	Fund Balances July 1, 1980	Receipts			Fund Balances June 30, 1981		
		Principal	Interest	Disbursements	Expendable	Non- Expendable	Total
Hospital Funds:							
Glover Hospital Permanent							
Donation	\$ 90,742	49,327	13,092	57,007	96,153	---	96,153
Horace A. Carter	3,683	---	257	---	2,940	1,000	3,940
William H. Carter	6,321	---	551	---	1,872	5,000	6,872
Helen De M. Dunn	128,313	---	10,968	45,583	93,698	---	93,698
T. Otis Fuller Free Bed	16,996	---	2,056	---	12,052	7,000	19,052
Adeline E. Harris	430	---	25	---	355	100	455
Langdon R. Hooper Hospital							
Library	382	---	22	---	404	---	404
Edward Lyon Free Bed	14,126	---	1,406	---	10,532	5,000	15,532
Mary J. Millette	19,325	---	1,367	8,721	11,971	---	11,971
Dr. William Mitchell	1,971	---	173	1,358	785	---	785
Mary E. Mosley Free Bed	10,785	---	1,146	---	11,931	---	11,931
Gertrude S. Queen	13,883	---	1,733	3,750	11,867	---	11,867
Agnes H. Regan Hospital Loan	76,997	---	6,069	---	83,067	---	83,067
Dr. J. Walter Schirmer	22,557	---	1,876	12,485	11,948	---	11,948
Gertrude Sidell	1,357	---	95	241	212	1,000	1,212
Thomas Sutton	4,707	---	333	---	4,040	1,000	5,040
John B. Walker	11,056	---	714	8,600	3,171	---	3,171
Francis W. Whitney Memorial	5,009	---	595	---	5,604	---	5,604
Samuel H. Wragg	15,309	---	1,049	8,775	7,583	---	7,583
Total Hospital Funds	443,949	49,327	43,528	146,520	370,184	20,100	390,284
School Funds:							
Walter D. Burke Scholarship	933	---	139	---	1,072	---	1,072
Dwight School	5,941	---	520	400	62	6,000	6,062
Minot B. MacDonald	999	---	62	---	1,061	---	1,061
William G. Mosley							
Scholarship	5,502	---	390	250	642	5,000	5,642
John C. Wood High School							
Library	2,655	100	270	199	1,326	1,500	2,826
Derwood A. Newman	5,572	---	830	---	1,402	5,000	6,402
Total School Funds	21,603	100	2,211	849	5,565	17,500	23,065
Library Funds:							
Martha Ann Barr	480	---	35	30	<15>	500	485
Helen De M. Dunn	2,915	---	434	---	3,349	---	3,349
Greenwood	11,753	---	1,100	325	45	12,482	12,528
Needham Library Permanent							
Donation Fund	1,579	1,009	281	15	2,854	---	2,854
Laura Willgoose	105,751	---	15,127	13,592	107,285	---	107,285
William H. Wye	1,312	---	94	52	354	1,000	1,354
Total Library Funds	123,790	1,009	17,071	14,014	113,873	13,982	127,855
Miscellaneous Funds:							
Mary Virginia Hill	1,100	---	164	---	764	500	1,264
Needham Cemetery	1,887	---	142	---	1,029	1,000	2,029
Needham Military Band, Inc.	2,291	---	337	---	2,629	---	2,629
Needham Park and Recreation	1,856	481	350	---	2,687	---	2,687
John B. Tolman	78,258	---	4,621	1,529	11,350	70,000	81,350
Conservation Commission	46,845	---	7,088	---	53,933	---	53,933
Total Miscellaneous Funds	132,237	481	12,702	1,529	72,392	71,500	143,892
Total — All Funds	\$721,581	50,916	75,512	162,912	562,015	123,082	685,097

## NOTES TO FINANCIAL STATEMENTS June 30, 1981

### (1) Summary of Significant Accounting Policies

The accompanying financial statements are prepared in accordance with the accounting practices prescribed by the Uniform Municipal Accounting System (Uniform System) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies presented below vary in many respects from accounting practices prescribed by generally accepted accounting principles. A summary of the significant differences is presented in Note 2.

#### (a) Fund Accounting

Financial transactions of the Town are recorded in the following accounts:

- General Accounts — An accounting for most general governmental revenues and expenditures not properly accounted for in other prescribed accounts.
- Special Revenue Accounts — An accounting for Revenue Sharing program grants received by the Town.
- Deferred Revenue Accounts — An accounting for special assessments revenue due in future years.
- Debt Accounts — An accounting for long-term debt outstanding to be repaid in future years.
- Trust and Investment Accounts — An accounting for trust funds received and accepted by vote of the Town.

#### (b) Revenue Recognition

Real estate and personal property tax levies are recorded as revenue in amounts equal to the total taxes levied less reserves for abatements. There are no provisions for possible uncollectible taxes. At the time tax titles are taken, however, Surplus Revenue is reduced by the amount of the uncollected taxes. Revenue from the redemption of tax titles is credited directly to Surplus Revenue.

Federal grant revenues, except for amounts received under the Revenue Sharing program and certain state grant revenues, are recorded in General Accounts balance sheet reserve accounts as received in cash. Authorized expenditures related to the receipts are charged to the applicable reserve accounts. (See note 3).

Certain amounts (including parking meter and sewer receipts) are recorded as receipts reserved for appropriation in the General Accounts balance sheet as received in cash. Such receipts are recorded as revenue when approved for expenditures by vote of Town Meeting.

Most state grants and distributions and all other General Accounts revenues are recorded as revenue when received in cash. Accounts receivable balances (except for real estate and personal property taxes receivable) are fully offset by a reserve entitled revenue reserved until collected.

#### (c) Expenditures and Appropriation Balances

Expenditures are recorded principally on the basis of cash disbursements. Cash disbursements made during the fifteen days immediately following the close of each fiscal year which are related to the prior year are recorded as accounts payable at year-end.

Appropriation balances are carried forward to the extent authorized primarily through special articles (i.e., not ordinary operating expenses) voted upon by Town Meeting and to permit liquidation of applicable outstanding bills and encumbrances in the succeeding fiscal year.

#### (d) Budgeted Revenues and Budgeted Appropriations - 1981

Budgeted revenue and budgeted appropriations were established for 1981 by the Annual Town Meeting. Available funds of \$2,448,152 used to balance the budget for 1981 were provided as follows:

Receipts reserved for appropriation	\$ 109,629
Trust fund transfers	755
Overlay surplus	180,000
Free cash	2,157,768
	<u>\$2,448,152</u>

### (2) Generally Accepted Accounting Principles

The significant differences between the accounting practices prescribed by the Uniform System and the requirements

of generally accepted accounting principles are as follows:

#### (a) Fund Accounting

Generally accepted accounting principles (GAAP) require the segregation and reporting of all financial transactions into eight types of funds and two groups of accounts. Financial transactions for the following types of activities are presently accounted for in the Town's General Accounts:

State and Federal grant proceeds (except for Revenue Sharing program entitlements) and other revenues restricted as to use by law or other grantor imposed conditions. Under GAAP such revenues would be accounted for in Special Revenue Funds.

The accounting for the hospital and water department. Under GAAP such activities would be accounted for in Enterprise Funds.

Special assessments revenues and costs incurred in completing special assessment capital improvement projects. Under GAAP all special assessments activity would be accounted for in Special Assessments Funds. Costs and financing proceeds for capital improvement projects. Under GAAP capital improvement projects financed by proceeds of long-term debt issues would be accounted for in Capital Project Funds.

Under GAAP the Town would also be required to establish a General Fixed Asset Group of Accounts to provide historical cost information for property, plant and equipment owned. Such information is not required by the Uniform System.

#### (b) Revenue Recognition

GAAP requires the use of the modified accrual basis of accounting in the General Fund, Special Revenue Funds and Capital Project Funds and the use of the accrual basis of accounting in all other funds.

#### (c) Pension Plan

The Town participates in a contributory retirement system that is partially funded by employee contributions. The retirement system covers all municipal employees except school teachers, whose pensions are paid by the Commonwealth. The Town's annual contributions (pension expense) to the retirement system (\$1,374,599 including \$158,769 for non-contributory pensions and \$22,190 for operating expenses, for the year ended June 30, 1981) are determined on a pay-as-you-go basis by the Commonwealth's Division of Insurance and are estimates of pensions actually payable during an accounting period. Under GAAP, annual pension expense is a measure of the future retirement benefits earned by employees during an accounting period. It is probable that annual provisions for pension expense under GAAP (based upon an actuarial valuation of the plan and amortization of the unfunded past service cost over a reasonable future period) would be substantially higher than annual amounts provided under the present pay-as-you-go method. For the year ended June 30, 1981 the Town also contributed \$340,000 as an additional contribution to the system to fund the unfunded actuarial liability.

The Massachusetts Retirement Law Commission estimated the unfunded actuarial liability of the contributory retirement system applicable to the Town of Needham to be approximately \$23,141,000 on January 1, 1979 (the latest available estimate). No estimated unfunded actuarial liability is available for the non-contributory retirement system.

### (3) Federal and State Grants

Activity in Federal and State grant accounts for the year ended June 30, 1981 is summarized as follows:

Grant balances, July 1, 1980	\$ 74,483
Proceeds of grants	439,713
Expenditures, primarily for special education	406,740
Balance closed to General Funds	10
	<u>406,750</u>
Grant balances, June 30, 1981	<u>\$107,446</u>

### Loans Authorized

A summary of loans authorized and unissued is as follows:

Water mains & fluoride storage facility	\$147
Rosemary Lake swimming pool remodeling	24
Conservation land purchase	145

Total authorized and unissued (Note: these loans were issued on 10/15/81 at interest rates ranging from 8.5% to 9.5% and maturing by 10/15/86.)

\$ 316

### (5) Long-term Debt

Serial bond issues outstanding at June 30, 1981 bear interest at rates ranging between 4.75 and 6.70% with a weighted average rate of 5.45%. Outstanding debt matures during subsequent fiscal years as follows:

1982	\$ 165
1983	165
1984	145
1985	145
1986	145
1987-1997	1,305

See note 4 for a description of debt issues which have been authorized by Town Meeting.

The Town had grants received from the School Building Assistance Bureau (SBAB) of \$97,046 in 1981, to defray debt service costs related to \$230,000 of School bonds outstanding. There are no SBAB receivables due in 1981 because of the retirement of school debt.

The Town is a member of the Metropolitan District Commission (MDC), the Massachusetts Bay Transportation Authority (MBTA), and is situated in Norfolk County. Aggregate net costs of service, including debt service requirements, are assessed to the Town and other members of these entities in accordance with various formulas. The following summary sets forth the long-term debt of the Town and the total assessment of the Town for the year ended June 30, 1981, including debt service charges, paid by the Town for

	Outstanding Debt	Needham's Estimated Share	Ne
Metropolitan Dist. Comm.:			
Water	\$11,714,000	0.40%	\$
Sewerage	92,238,000	1.33	29
Parks	62,835,000	2.83	50
Mass. Bay Transportation Authority	329,565,000	0.54	47
Norfolk County	7,440,000	6.98	50

Additionally, the Town joined the Minuteman School District on July 1, 1980 and will be assessed a share of the operating costs of the District starting with fiscal year 1981. Outstanding debt of the District was approximately \$2,600,000 at June 30, 1981, and the total assessed for 1981 was \$163,530.

### (6) Commitments and Contingencies

See note 5 for a discussion of commitments by the Town to the MDC, MBTA, Norfolk County, and Minuteman District.

At present, there are numerous cases pending in various courts throughout the Commonwealth where the Town of Needham is a defendant. In the opinion of Town Counsel, none of this pending litigation is likely to result in either individually or in the aggregate, in final judgment against the Town that would materially affect its financial position.



**TOWN OF NEEDHAM**  
**GENERAL ACCOUNTS**  
**Statement of Appropriations and Expenditures**  
**Year Ended June 30, 1981**

	Appropriations continued from FY1980	Current Appropriations	Transfers and Receipts	Less: Continued Appropriations to FY1982	Total Available for Expenditure	Expenditures			Unexpended Returned To Surplus
						Disburse- ments	Ending Encum- brances	Total	
<b>SUMMARY:</b>									
General Government:									
Administration	\$ 5,164	1,687,773	261,693	23,695	1,930,935	1,883,375	1,270	1,884,645	46,290
Finance	158,696	3,025,865	(133,385)	33,926	3,017,250	2,861,705	22,513	2,884,218	133,032
Community Safety	1,400	3,939,475	39,550	1,400	3,979,025	3,834,826	31,504	3,866,330	112,695
Public Works and Facilities	112,391	2,866,050	(32,846)	48,969	2,896,626	2,828,740	39,909	2,868,649	27,977
Human Services	89,728	8,024,311	163,481	69,317	8,208,203	8,192,702	9,029	8,201,731	6,472
Planning & Community Development	16,001	93,200	(1,697)	41,611	65,893	61,237	105	61,342	4,552
Cultural & Leisure Services	8,488	716,488	350,523	37,255	1,038,244	1,005,140	10,376	1,015,516	22,728
Education	23,841	14,244,540	45,879	145,475	14,168,785	13,964,592	75,645	14,040,237	128,549
Grand Totals	\$415,709	34,597,702	693,198	401,648	35,304,960	34,632,316	190,351	34,822,666	482,294
<b>GENERAL GOVERNMENT ADMINISTRATION</b>									
Board of Selectmen:									
Salaries		100,964	(2,000)	---	98,964	96,871	---	96,871	2,093
Telephone Charges		34,000	---	---	34,000	33,289	---	33,289	711
Expenses		63,130	---	---	63,130	61,959	---	61,959	1,171
Town Meeting		10,812	---	---	10,812	7,415	1,270	8,685	2,127
Capital Outlay		2,900	---	---	2,900	1,291	---	1,291	1,609
Miscellaneous:									
General Insurance		213,033	---	---	213,033	209,819	---	209,819	3,214
Employee Group Insurance		690,345	(40,000)	---	650,345	628,226	---	628,226	22,119
Workmen's Compensa- tion - Self Insurance		128,000	91,920	---	219,920	219,920	---	219,920	---
Property & Casualty - Self Insurance	\$ 2,811	5,000	---	5,948	1,863	1,863	---	1,863	---
Uniform Services - Medical Payments	1,853	15,000	---	9,108	7,745	7,745	---	7,745	---
Street Lighting		210,000	30,000	---	240,000	236,590	---	236,590	3,410
Unemployment Compensation		28,600	11,315	---	39,915	37,567	---	37,567	2,348
Space Needs Comm. A24-'79	500	---	---	500	0	0	---	0	---
Avery School A21-'80		200	---	139	61	61	---	61	---
Land court A23-'80		8,000	---	8,000	0	0	---	0	---
Foster land A29-'80		---	145,000	---	145,000	145,000	---	145,000	---
	\$ 5,164	1,509,984	236,235	23,695	1,727,688	1,687,616	1,270	1,688,886	38,802
Town Clerk:									
Salaries	---	35,990	---	---	35,990	35,837	---	35,837	153
Expenses	---	3,125	---	---	3,125	3,056	---	3,056	69
Travel Out of State	---	125	---	---	125	0	---	0	125
Board of Registrars									
Salaries	---	23,888	---	---	23,888	23,110	---	23,110	778
Expenses	---	21,700	---	---	21,700	17,845	---	17,845	3,855
Tellers & Canvassers	---	17,820	---	---	17,820	15,333	---	15,333	2,487
Capital Outlay	---	500	---	---	500	500	---	500	0
	---	103,148	---	---	103,148	95,681	---	95,681	7,467
Legal:									
Salaries	---	14,425	---	---	14,425	14,424	---	14,424	1
Expenses	---	6,000	---	---	6,000	5,980	---	5,980	19
Special Fees	---	20,000	24,914	---	44,914	44,914	---	44,914	0
	---	40,425	24,914	---	65,339	65,319	---	65,319	20
Personnel:									
Salaries	---	29,366	544	---	29,910	29,910	---	29,910	0
Expenses	---	4,850	---	---	4,850	4,850	---	4,850	0
Total - General Govern- ment Administration	\$ 5,164	1,687,773	261,693	23,695	1,930,935	1,883,375	1,270	1,884,645	46,290

# FINANCE

	Appropriations continued from FY 1980	Current Appropriations	Transfers and Receipts	Less: Continued Appropriations to FY 1982	Total Available for Expenditure	Expenditures			Unexpended Returned To Surplus
						Disbursements	Ending Encumbrances	Total	
<b>GENERAL GOVERNMENT FINANCE</b>									
Assessors:									
Salaries		82,005			82,005	81,976		81,976	29
Expenses		9,750			9,750	4,803	1,000	5,803	3,947
Capital Outlay		800			800	760		760	39
Revaluation A33-79	155,958			33,926	122,032	122,032		122,032	0
	<u>\$155,958</u>	<u>92,555</u>		<u>33,926</u>	<u>214,587</u>	<u>209,571</u>	<u>1,000</u>	<u>210,571</u>	<u>4,015</u>
Director of Finance:									
Salaries		29,864			29,864	29,863		29,863	1
Audit		15,000	2,000		17,000	17,000		17,000	0
Financial Consultant		5,000			5,000	5,000		5,000	0
Expenses		1,200			1,200	527		527	673
Capital Outlay		775			775	730		730	45
		<u>51,839</u>	<u>2,000</u>		<u>53,839</u>	<u>53,120</u>		<u>53,120</u>	<u>719</u>
Comptroller:									
Salaries		54,149			54,149	53,437		53,437	712
Expenses		8,800			8,800	8,690		8,690	110
Capital Outlay		1,000			1,000	952		952	48
		<u>63,949</u>			<u>63,949</u>	<u>63,079</u>		<u>63,079</u>	<u>870</u>
Treasurer and Tax Collector:									
Salaries		75,648	(5,000)		70,648	69,575		69,575	1,073
Expenses		27,300			27,300	27,281		27,281	18
Capital Outlay	2,738	500			3,238	3,222		3,222	16
	<u>\$ 2,738</u>	<u>103,448</u>	<u>(5,000)</u>		<u>101,186</u>	<u>100,079</u>		<u>100,079</u>	<u>1,107</u>
Debt and Interest:									
Maturing Bonds & Notes		445,000			445,000	445,000		445,000	0
Bonds & Note Interest		111,585	(5,142)		106,443	106,443		106,443	0
Temporary Loan Interest		10,000	(6,041)		3,959	3,959		3,959	0
		<u>566,585</u>	<u>(11,183)</u>		<u>555,402</u>	<u>555,402</u>		<u>555,402</u>	<u>0</u>
Data Processing:									
Salaries		79,171			79,171	76,988		76,988	
Expenses		104,639			104,639	83,126	21,513	104,639	
		<u>183,810</u>			<u>183,810</u>	<u>160,114</u>	<u>21,513</u>	<u>181,627</u>	<u>2,183</u>
Finance Committee:									
Salaries		5,549			5,549	5,242		5,242	307
Expenses		500			500	498		498	2
Reserve Fund		250,000	(126,507)		123,493	0			123,493
		<u>256,049</u>	<u>(126,507)</u>		<u>129,542</u>	<u>5,740</u>		<u>5,740</u>	<u>123,802</u>
Retirement:									
Salaries		19,740			19,740	19,740		19,740	0
Expenses		2,450			2,450	2,450		2,450	0
Pension Payments:									
Contributory		1,193,640			1,193,640	1,193,640		1,193,640	0
Non-contributory		151,800	7,305		159,105	158,769		158,769	336
Past Services Funding Reserve		340,000			340,000	340,000		340,000	0
		<u>1,707,630</u>	<u>7,305</u>		<u>1,714,935</u>	<u>1,714,599</u>		<u>1,714,599</u>	<u>336</u>
Total - General Government Finance	<u>\$158,696</u>	<u>3,025,865</u>	<u>(133,385)</u>	<u>33,926</u>	<u>3,017,250</u>	<u>2,861,705</u>	<u>22,513</u>	<u>2,884,218</u>	<u>133,032</u>
<b>COMMUNITY SAFETY</b>									
Police Department:									
Salaries - Regular		\$1,207,289	10,000		1,217,289	1,208,179		1,208,179	9,110
Salaries - Overtime		149,301	(10,000)		139,301	133,258		133,258	6,043
Education & Career Incentive		14,025			14,025	12,350		12,350	1,675
In Service Training		29,511			29,511	29,511		29,511	0
Capital Outlay		61,035			61,035	59,127		59,127	1,908
Travel Out of State		500			500	499		499	1
Auto Maintenance		82,335			82,335	70,908		70,908	11,427
Building Maintenance		24,900			24,900	22,801		22,801	2,099
Communications		22,024			22,024	21,466		21,466	558
Operating Expenses		28,549			28,549	28,356		28,356	193

(continued next page)



	Appropriations continued from FY1980	Current Appropriations	Transfers and Receipts	Less: Continued Appropriations to FY1982	Total Available for Expenditure	Expenditures			Unexpended Returned To Surplus
Community Safety continued						Disbursements	Ending Encumbrances	Total	
Signal System		1,000			1,000	456		456	544
Uniforms		16,450			16,450	15,128		15,128	1,322
Crime Check Comm.		500			500	198		198	302
Animal Control		1,550			1,550	1,062		1,062	488
		\$1,638,969			1,638,969	1,603,298		1,603,298	35,671
Fire Department:									
Salaries - Regular		\$1,589,711			1,589,711	1,574,547		1,574,547	15,164
Salaries - Overtime		355,263	40,000		395,263	348,696		348,696	46,567
Education & Career Incentive		29,375			29,375	21,741		21,741	7,634
In Service Training		38,121			38,121	38,121		38,121	0
Capital Outlay		51,500			51,500	19,996	31,504	51,500	0
Travel Out of State		400			400	400		400	0
Building Maintenance		61,415			61,415	58,293		58,293	
Equipment & Supplies		38,615			38,615	37,692		37,692	
Service Expenses		8,425			8,425	6,833		6,833	
Equipment Maintenance		19,620	7,550		27,170	27,170		27,170	0
		\$2,192,445	47,550		2,239,995	2,133,488	31,504	2,164,992	75,003
Civil Defense:									
Salaries		\$ 1,500			1,500	1,500		1,500	0
Expenses		12,997			12,997	12,097		12,097	900
Capital Outlay		8,000			8,000	7,966		7,966	34
		\$ 22,497			22,497	21,563		21,563	934
Building Department:									
Salaries		\$ 78,507	(8,000)		70,507	69,433		69,433	1,074
Expenses		1,620			1,620	1,618		1,618	2
		\$ 80,127	(8,000)		72,127	71,051		71,051	1,076
Sealer of Weights & Measures:									
Salaries		\$ 4,287			4,287	4,287		4,287	0
Expenses		1,150			1,150	1,139		1,139	11
		\$ 5,437			5,437	5,426		5,426	11
Public Safety Committee A39-1980 Expenses	\$ 1,400			1,400	0	0		0	0
Total - Community Safety	\$ 1,400	3,939,475	39,550	1,400	3,979,025	3,834,826	31,504	3,866,330	112,695
PUBLIC WORKS and FACILITIES:									
Administration:									
Salaries		\$ 88,860			88,860	88,859		88,859	1
Expenses		6,147			6,147	6,105		6,105	42
Travel Out of State		1,500			1,500	1,432		1,432	68
		\$ 96,507			96,507	96,396		96,396	111
Engineering:									
Salaries		\$ 169,525			169,525	168,646		168,646	879
Expenses		4,850			4,850	3,996	300	4,296	554
Overtime Salaries - Emergency			1,000		1,000	329		329	671
		\$ 174,375	1,000		175,375	172,971	300	173,271	2,104
Garage and Equipment:									
Salaries		\$ 118,032	(15,000)		103,032	100,849		100,849	2,183
Expenses		96,320			96,320	89,569	2,299	91,868	4,452
Equipment Replacement		107,790			107,790	107,790		107,790	0
Overtime Salaries - Snow & Emergency			4,500		4,500	3,589		3,589	911
Energy Conservation A15-1980		20,900		9,656	11,244	11,244		11,244	0
		\$ 343,042	(10,500)	9,656	322,886	313,040	2,299	315,339	7,546
Highway Division:									
Salaries		\$ 353,291			353,291	351,602		351,602	1,689
Salaries - Parking Meters		5,000			5,000	4,867		4,867	134
Expenses - Inc. Compactor Lease		327,721			327,721	327,705		327,705	16
Overtime Salaries - Snow & Emerg.			19,000		19,000	18,982		18,982	18

(continued next page)

# FINANCE

<i>Public Works and Facilities continued</i>	Appropriations continued from FY1980	Current Appropriations	Transfers and Receipts	Less: Continued Appropriations to FY1982	Total Available for Expenditure	Expenditures		Unexpended Returned To Surplus
						Disbursements	Ending Encumbrances	
							Total	
Expenses - Snow & Emergency			86,254		86,254	86,254		86,254
Street Light Install. A14-1980		1,000			1,000	1,000		1,000
Specific Repairs A16-1980		5,000		229	4,771	4,771		4,771
Reconstruction Various								
Ways A14-1979	\$ 4,979				4,979	4,979		4,979
Reconstruct Vari- ous Ways A15-1978	880				880	880		880
Traffic Signals - Webster Street & Dedham A13-1979	25,000			25,000	0	0		0
Disposal Area - Receiving & Re- cycling A19-1979	18,071			4,592	13,479	13,479		13,479
	<u>\$ 48,930</u>	<u>692,012</u>	<u>105,254</u>	<u>29,821</u>	<u>816,375</u>	<u>814,518</u>		<u>814,518</u>
								<u>1,857</u>
Park Division:								
Salaries		273,042	(30,000)		243,042	237,430		237,430
Expenses		85,771			85,771	84,481	500	84,981
Capital Outlay	\$ 17,338	25,400			42,738	42,738		42,738
Overtime Salaries - Snow & Emerg.			4,000		4,000	3,435		3,435
Canterbury Lane Sub-Div.	4,000				4,000	4,000		4,000
	<u>\$ 21,338</u>	<u>384,213</u>	<u>(26,000)</u>		<u>379,551</u>	<u>372,083</u>	<u>500</u>	<u>372,583</u>
								<u>6,968</u>
Sewer Division:								
Salaries		\$ 289,870	3,500		293,370	292,373		292,373
Expenses		51,575			51,575	48,403		48,403
House Connections		10,000			10,000	9,917		9,917
Overtime Salaries - Snow & Emerg.			11,500		11,500	11,026		11,026
Sewer Main Construc- tion A17-1980		6,250			6,250	6,250		6,250
Storm Water Drain Const. A18-1980		42,000		4,448	37,552	37,552		37,552
		<u>\$ 399,695</u>	<u>15,000</u>	<u>4,448</u>	<u>410,247</u>	<u>405,522</u>		<u>405,522</u>
								<u>4,725</u>
Water Division:								
Salaries		305,032	(11,000)		294,032	292,793		292,793
Expenses		207,200	3,400		210,600	201,618	8,455	210,073
Main Extensions & Services		35,000			35,000	21,825	13,160	34,985
Overtime Salaries - Snow & Emerg.			10,000		10,000	8,264		8,264
Water Main Relay A17-1979	13,062				13,062	6,721	6,341	13,062
Water Main Relay A19-1980		22,000			22,000	14,271	7,729	22,000
Chas. River Station A2-1974STM	13,414				13,414	13,414		13,414
Chas. River Station A33-1973	762				762	762		762
Corrosion Control Fac. A20-1980		20,000		5,044	14,956	14,956		14,956
Corrosion Control A29-1979	14,884				14,884	14,834	50	14,884
	<u>\$ 42,123</u>	<u>589,232</u>	<u>2,400</u>	<u>5,044</u>	<u>628,711</u>	<u>589,458</u>	<u>35,735</u>	<u>625,193</u>
								<u>3,518</u>
Snow & Emergency:								
Overtime Salaries		\$ 50,000	(50,000)		0	0		0
Expenses		70,000	(70,000)		0	0		0
		<u>\$120,000</u>	<u>(120,000)</u>		<u>0</u>	<u>0</u>		<u>0</u>
Mini-Bus Service:								
Salaries		\$ 5,049			5,049	5,049		5,049
Expenses		1,925			1,925	515	1,075	1,590
Bus Contract		60,000			60,000	59,188		59,188
		<u>\$ 66,974</u>			<u>66,974</u>	<u>64,752</u>	<u>1,075</u>	<u>65,827</u>
								<u>1,147</u>
Total-Public Works and Facilities	<u>\$112,391</u>	<u>2,866,050</u>	<u>(32,846)</u>	<u>48,969</u>	<u>2,896,626</u>	<u>2,828,740</u>	<u>39,909</u>	<u>2,868,649</u>
								<u>27,977</u>



	Appropriations continued from FY1980	Current Appropriations	Transfers and Receipts	Less: Continued Appropriations to FY1982	Total Available for Expenditure	Expenditures			Unexpended Returned To Surplus
						Disbursements	Ending Encumbrances	Total	
<b>HUMAN SERVICES:</b>									
Glover Memorial Hospital:									
Salaries		4,606,775	154,131		4,760,906	4,759,289		4,759,289	1,617
Expenses		2,627,259			2,627,259	2,626,977		2,626,977	282
Capital Outlay	\$ 71,002	335,000		69,317	336,685	328,488	8,197	336,685	
Travel Out of State		3,000			3,000	3,000		3,000	0
New Addition A2-1976 STM	18,726				18,726	18,726		18,726	0
	<u>\$ 89,728</u>	<u>7,572,034</u>	<u>154,131</u>	<u>69,317</u>	<u>7,746,576</u>	<u>7,736,480</u>	<u>8,197</u>	<u>7,744,677</u>	<u>1,899</u>
Public Health:									
Salaries	\$ 112,391				112,391	112,187		112,187	204
Travel Out of State		500			500	500		500	0
Expenses		9,475			9,475	8,583		8,583	892
Garbage Removal		72,100			72,100	72,100		72,100	0
Hospitalization		500	(500)		0	0		0	0
Mental Health		61,888	(4,150)		57,738	57,738		57,738	0
Mentally Retarded		9,282			9,282	9,282		9,282	0
Dental Health - Salaries		10,963			10,963	10,587		10,587	376
Dental Health - Expenses		5,075			5,075	4,898		4,898	177
Newton Guidance Clinic A5-1980		1,879			1,879	1,879		1,879	0
	<u>\$ 284,053</u>	<u>(4,650)</u>			<u>279,403</u>	<u>277,754</u>		<u>277,754</u>	<u>1,649</u>
Veterans Services:									
Salaries	\$ 13,600				13,600	13,597		13,597	3
Expenses		750			750	748		748	2
Benefits		35,000	17,800		52,800	51,962	832	52,795	5
	<u>\$ 49,350</u>	<u>17,800</u>			<u>67,150</u>	<u>66,307</u>	<u>832</u>	<u>67,140</u>	<u>10</u>
Youth Commission:									
Salaries	\$ 72,066		(3,800)		68,266	65,762		65,762	2,504
Expenses		7,680			7,680	7,590		7,590	90
	<u>\$ 79,746</u>	<u>(3,800)</u>			<u>75,946</u>	<u>73,352</u>		<u>73,352</u>	<u>2,594</u>
Council on Aging:									
Salaries	\$ 31,778				31,778	31,463		31,463	315
Expenses		7,350			7,350	7,346		7,346	4
	<u>\$ 39,128</u>				<u>39,128</u>	<u>38,809</u>		<u>38,809</u>	<u>319</u>
Total - Human Services	<u>\$ 89,728</u>	<u>8,024,311</u>	<u>163,481</u>	<u>69,317</u>	<u>8,208,203</u>	<u>8,192,702</u>	<u>9,029</u>	<u>8,201,731</u>	<u>6,472</u>
<b>PLANNING AND COMMUNITY DEVELOPMENT</b>									
Planning Board:									
Salaries		37,542			37,542	35,560		35,560	1,982
Expenses		3,000			3,000	2,442		2,442	558
Technical Assistance		1,500	(1,500)		0	0		0	
Travel Out of State		400	(197)		203	203		203	
MBTA Planning A10-1974 STM	\$ 9,614			9,343	271	271		271	
MBTA Planning A2-1979 STM	4,149			3,677	472	472		472	
Town Master Plan A24-1980		42,000		26,353	15,647	15,647		15,647	
	<u>\$ 13,763</u>	<u>84,442</u>	<u>(1,697)</u>	<u>39,373</u>	<u>57,135</u>	<u>54,595</u>		<u>54,595</u>	<u>2,540</u>
Conservation Comm:									
Salaries	\$ 150				150	0		0	150
Expenses		2,350			2,350	1,194		1,194	1,156
	<u>\$ 2,500</u>				<u>2,500</u>	<u>1,194</u>		<u>1,194</u>	<u>1,306</u>
Board of Appeals:									
Salaries	\$ 3,183				3,183	2,500		2,500	683
Expenses	\$ 2,375				2,375	2,359		2,359	16
	<u>\$ 5,558</u>				<u>5,558</u>	<u>4,859</u>		<u>4,859</u>	<u>699</u>

*continued on next page*

# FINANCE

Planning & Community Development (cont'd.)	Appropriations continued from FY1980	Current Appropriations	Transfers and Receipts	Less: Continued Appropriations to FY1982	Total Available for Expenditure	Expenditures			Unexpended Returned To Surplus
						Disbursements	Ending Encumbrances	Total	
Historical Commission: Expenses		\$ 700			700	589	105	694	6
Low Income Housing A40-1980	\$ 2,238			2,238	0	0	0	0	0
Total - Planning & Development	\$ 16,001	93,200	(1,697)	41,611	65,893	61,237	105	61,342	4,552
<b>CULTURAL AND LEISURE SERVICES</b>									
Library:									
Salaries		\$ 300,388	(5,400)		294,988	293,216		293,216	1,772
Bindings		1,600	(1,400)		200	32		32	168
Books & Periodicals		83,000			83,000	75,953	7,010	82,964	36
Building Maintenance Expenses		34,140	6,800		40,940	37,527	2,966	40,492	448
		22,925			22,925	22,663		22,663	262
Travel Out of State		400			400	400		400	0
Branch - Salaries		10,812	(1,639)		9,173	9,173		9,173	0
Branch - Rent		3,600	(807)		2,793	2,793		2,793	0
Branch - Book Trans.		1,400			1,400	1,399		1,399	1
Branch - Periodicals		800	(500)		300	242		242	58
Branch - Utilities		1,785			1,785	1,586		1,586	199
Energy Conservation A30-1980		3,500			3,500	2,946		2,946	554
Library Alterations A31-1980			325,000	21,259	303,741	303,741		303,741	0
		\$ 464,350	322,054	21,259	765,145	751,671	9,976	761,647	3,498
Park & Recreation:									
Salaries		166,768	2,900		169,668	157,558		157,558	12,110
Expenses		57,820	(1,500)		56,320	48,801	400	49,201	7,119
Engineering Services		2,000	(2,000)		0	0		0	
Bikeway System A33-1976	\$ 8,488			8,488	0	0		0	
Handicapped Access - Rosemary Lake A33-1980			29,000	7,508	21,492	21,492		21,492	
Spectator Area - Rosemary Lake A32-1980		25,000			25,000	24,998		24,998	1
	\$ 8,488	251,588	28,400	15,996	272,480	252,850	400	253,250	19,230
Memorial Park Expenses		550	69		619	619		619	0
Total - Cultural & Leisure Services	\$ 8,488	716,488	350,523	37,255	1,038,244	1,005,140	10,376	1,015,516	22,728
<b>EDUCATION</b>									
Public Schools:									
Salaries		11,547,202	(101,237)		11,445,965	11,398,819		11,398,819	47,146
Administration		40,300	18,195		58,495	58,495		58,495	0
Instruction		458,340	25,259		483,599	482,863	736	483,599	0
Other School Services		68,229			68,229	56,963	5,048	62,012	6,217
Cafeteria Assistance		35,000			35,000	35,000		35,000	0
Pupil Transportation		306,405	37,165		343,570	343,570		343,570	0
Operation of Plant Facilities		1,148,678	(35,306)		1,113,372	979,701	59,686	1,039,387	73,985
Community Service		67,000			67,000	67,000		67,000	0
Fixed Assets		17,386	426		17,812	12,364	5,448	17,812	0
Tuitions		452,000	5,909		457,909	457,909		457,909	0
Out of State Travel		4,000			4,000	2,822		2,822	1,178
Capital Outlay	\$ 13,486	100,000		40,575	72,911	68,185	4,726	72,911	0
Outdoor Education A67-1970	823				823	800		800	23
School Committee Consultants									
A1-1971 STM	1,652		(1,652)		0	0		0	0
Future School Needs Committee A38-1980	5,000			5,000	0	0		0	0
Future School Needs Consultants									
A2-1971 STM	2,880		(2,880)		0	0		0	0
Handicapped Access A28-1980			100,000	99,900	100	100		100	0
Total - Education	\$ 23,841	14,244,540	45,879	145,475	14,168,785	13,964,592	75,645	14,040,237	128,549



**GENERAL ACCOUNTS**  
**State and County Assessments**  
**Year Ended June 30, 1981**

<u>State and County Assessments</u>	<u>Current Appropriations</u>	<u>Expenditures</u>
County Tax	\$ 447,026	447,026
County Hospital	11,812	11,812
Special Education	44,496	44,496
Audit of Municipal Accounts		
State Exam of Retirement System	1,632	1,632
Health Insurance	5,605	5,605
Mosquito Control Projects	18,667	18,667
Air Pollution Control	5,380	5,380
Metro. Area Planning Council	4,490	4,490
Metropolitan Parks	542,574	542,574
Metropolitan Sewerage	309,373	309,373
Metropolitan Water	95,747	95,747
Mass. Bay Transportation Authority	513,230	513,230
Motor Vehicle Excise Bills	4,225	4,225
<b>Total</b>	<b>\$2,004,257</b>	<b>2,004,257</b>

**TOWN OF NEEDHAM**  
**Federal, State and County Grants**  
**Statement of Receipts and Expenditures**  
**Year Ended June 30, 1981**

	<u>Balance July 1, 1980</u>	<u>Interest or Transfers</u>	<u>Current Receipts</u>	<u>Year Expenditures</u>	<u>Balance June 30, 1981</u>
Federal Revenue Sharing	<u>\$569,124</u>	<u>50,959</u>	<u>396,391</u>	<u>550,566</u>	<u>465,909</u>
Non-Education:					
Senior Center M-P Grant			5,078	5,068	10
Highway Safety Program			0	2,328	(2,328)
Keith Howell Fund			496	482	15
Special Needs - Park & Recreation			<u>1,950</u>	<u>502</u>	<u>1,448</u>
Total Non-Education:			<u>7,524</u>	<u>8,381</u>	<u>(857)</u>
Education:					
ESEA Title IVB - 1981			15,910	1,344	14,566
ESEA Title IVB - 1980	5,680			5,680	0
Title IX Talented P.L. 95-561			2,633	0	2,633
Title I P.L. 874	20,955		27,180	6,370	41,765
Title I Project Realization	<u>33,341</u>		<u>33,972</u>	<u>33,341</u>	<u>33,972</u>
Adult Ed. Comm. Training			3,000	1,080	1,920
Racial Imbalance	936		175,356	172,372	3,921
Special Education Title VI:					
Systemization	5,826		0	5,826	0
Hardware Learning Center	757		0	756	0
Mainstreaming Centers	<u>2,069</u>		<u>0</u>	<u>2,069</u>	<u>0</u>
A.D.J. Counselor			15,339	15,171	168
Project VEEP			51,842	49,211	2,631
Unanticipated Expenditure			16,170	16,170	0
SPED Delivery			44,849	44,384	465
Public Law 94-142	86		615	586	115
Title I P. Law 89-313			22,950	16,090	6,860
Science Center Grant			262	20	242
Genocide Grant			350	274	76
NDEA	107		0	107	0
Arts & Humanities Council			350	350	0
Occupational Education P.L. 94-482			23,226	22,786	440
Technology in Business	4,696		0	4,696	0
Vocational Guidance - Other	<u>30</u>	<u>631</u>	<u>0</u>	<u>661</u>	<u>0</u>
Total Education	<u>\$ 74,483</u>	<u>631</u>	<u>434,004</u>	<u>399,344</u>	<u>109,774</u>

# REFERENCE

## Town Officers

### ELECTED

#### **MODERATOR**

Richard P. Melick, '82

#### **SELECTMEN**

Marcia M. Carleton, '82, chmn.  
Francis A. Facchetti, '82  
H. Phillip Garrity, Jr., '83  
Henry D. Hersey, '84  
Norman P. Jacques, '84

#### **TOWN CLERK**

Rose O. Mackenzie, '83

#### **ASSESSORS**

Herbert L. Dodge, '83, chmn.  
Andrew M. Carlin, '82  
George D. Krech, '84

#### **SCHOOL COMMITTEE**

Carol Boulris, '83, chmn.  
Lida Eisenstadt, '82  
Daniel P. Matthews, '82  
John Carroll, '83  
Joan W. Swartz, '83  
William J. Miles, '84  
Blair Wentworth, '84

#### **PARK AND RECREATION COMMISSION**

Robert E. Hawes, '82, chmn.  
Gary W. Petrini, '82  
Normand L. Provencher, '83  
Robert L. Sullivan, '83  
David Eldridge, '84

#### **TRUSTEES OF MEMORIAL PARK**

Frederick R. Muir, '84, chmn.  
Arthur M. Tiernan, Jr., '82  
Robert C. Dawson, '83  
Roger D. Goodwin, '83

#### **PLANNING BOARD**

John H. Cogswell, '82, chmn.  
Susan Glazer, '83  
Stephen M. Diamond, '84  
Stanley Tippet, '85  
Norman A. Homsy, '86

#### **BOARD OF HEALTH**

John D. Fernald, '83, chmn.  
Ruth Bauer, '82  
Bruce A. Thayer, '84

#### **HOUSING AUTHORITY**

Diane P. Matthews, '83, chmn.  
Edward S. Cahalane, '84  
Aleda Bailey, '85  
Wayne P. Rogers, '86  
John D. Moore, '86

#### **COMMISSIONERS OF TRUST FUNDS**

Robert W. Cutts, '82, chmn.  
Alden Eberly, '83  
Gerald Swartz, '84

#### **TRUSTEES OF PUBLIC LIBRARY**

Robert D. Hall, '84, chmn.  
Mary H. Dickert, '82  
William H. Ganick, '82  
Roma Jean Brown, '83  
Charles Henderson, '83  
Thomas M. Harkins, '84  
Deborah Wentworth, '84

#### **CONSTABLES**

John F. Harkins, '84  
Frank J. Reinhardt, Jr., '84

### APPOINTED BY THE SELECTMEN

#### **EXECUTIVE SECRETARY**

Harold W. Noble

#### **TREASURER AND TAX COLLECTOR**

Julio J. Farullo

#### **DIRECTOR OF FINANCE**

Bruce R. Young

#### **MEASURER OF WOOD AND BARK**

Arthur Coughlin

#### **SEALER OF WEIGHTS AND MEASURES**

John J. Gill

#### **TOWN COMPTROLLER**

Joseph P. Carey

#### **TOWN COUNSEL**

William A. Cross

#### **DIRECTOR OF PUBLIC WORKS**

Robert A. MacEwen

#### **TOWN ENGINEER AND ASST. DIRECTOR OF PUBLIC WORKS**

John D. Marr, Jr.

#### **DIVISION SUPERINTENDENTS:**

Grounds — John F. Cusick  
Highways — Robert J. Lanigan  
Water — Bruce E. Nagler  
Sewers — Lawrence Nigro

#### **POLICE CHIEF AND KEEPER OF THE LOCK-UP**

Louis Roman

#### **TRUANT OFFICER**

Robert J. Roman

#### **DOG OFFICER**

Harry E. Greenlaw

#### **FIRE CHIEF SUPERINTENDENT OF FIRE ALARM FOREST WARDEN**

Charles M. Bellomo

#### **DIRECTOR OF CIVIL DEFENSE**

Julius T. Fedel

#### **DISTRICT DIRECTOR VETERANS' SERVICES**

Terence W. McGuire, Jr.

#### **INSPECTOR OF BUILDINGS**

John C. Rosenfeld

#### **INSPECTOR OF WIRING**

Donald B. Griffin  
Joseph Holden, Substitute  
Robert M. Rhynd, Substitute

#### **INSPECTOR OF PLUMBING AND GAS**

Chester E. Bosselman  
Andrew Brown, Substitute

#### **DEPUTY CUSTODIAN OF PUBLIC BUILDINGS**

John W. Allen

#### **MINIBUS COORDINATOR**

Jane A. Howard

### **TRUSTEES OF GLOVER HOSPITAL**

William Gorham, '84, chmn.  
Edward L. Davis, '82  
Stephen J. Kennedy, '82  
Helen Krawiecki, '82  
Philip F. Mulvey, '82  
Robert R. Popeo, '82  
Michael Heffernan, '83  
John K. Benson, '84  
Eunice Connors, '84  
David B. Ellis, '84  
David Z. Webster, '84

### **GLOVER MEMORIAL HOSPITAL (Appointed by the Trustees)**

Stephen L. Barrett, Administrator  
Paul J. Hurley, Assistant Administrator  
Nancy Laffey, Director of Nursing  
Gerald Placido, Purchasing Agent

### **DATA PROCESSING ADVISORY BOARD**

Joanne Morse, chmn.  
Robert W. Burke  
John B. Glore  
Edward R. Ruddy  
George M. Shannon, Jr.  
Frederick M. Tirrell  
Bruce R. Young

### **REGISTRARS OF VOTERS**

John W. Day, chmn.  
Barbara Doyle  
Mary J. McCarthy  
Rose O. Mackenzie, Ex Officio

### **BOARD OF APPEALS**

Charles E. Downe, chmn.  
Hertz N. Henkoff  
Warren J. MacDonald  
Edward L. McCallum  
Alexander Zaleski

### **CONSERVATION COMMISSION (ARTICLE 76, 3/63)**

Roger B. Hunt, '82, chmn.  
Elizabeth Anderson, '82  
Elise Wellington, '82  
James M. Colman, '83  
Robert C. Davis, '83  
George F. Haskell, '83  
John Gaffney, '84

### **SOLID WASTE DISPOSAL STUDY COMMITTEE (ARTICLE 73 of 1966)**

last continued by vote of ARTICLE 36 of 1981)  
Richard L. Malconian, chmn.  
William A. Cross  
Robert A. MacEwen  
Ronald L. Morrison  
Barbara Popper  
Elise B. Wellington  
Phillip M. Wiggan

### **HISTORICAL COMMISSION (ARTICLE 9, Special Town Meeting, 10/76)**

Elizabeth Rich, '82, chmn.  
Nancy Hartford, '82  
Norman Homsy, '83  
Raymond Bosworth, '84  
Leslie Crumbaker, '84

### **ANNUAL TOWN REPORT COMMITTEE**

Jane A. Howard  
Harold W. Noble



Robert Roman  
Janie H. Webster

## APPOINTED BY THE MODERATOR

### **FINANCE COMMITTEE**

John McQuillan, '82, chmn.  
Charles Hely, '82  
John Milligan, '82  
John Schneider, '82  
Darrison J. Sillesky, '82  
Sally Levitan, '83  
Forrest Marsh, '83  
Donald Russell, '83  
Warner Hartford, Executive  
Secretary

### **CAPITAL EXPENDITURES BUDGET PROGRAMMING**

John Cogswell, Planning Board  
Edward Murphy, Finance Committee  
Constance Setian, Finance Committee  
Stanley Tippet, Planning Board  
Philip Trussell, Finance Committee

### **PERSONNEL BOARD**

Paul H. Attridge, '82, chmn.  
Robert Todd Pratt, '82  
John H. Davis, '83  
Peter B. Finn, '83  
David R. Donald, '84

## APPOINTED BY BOARD OF HEALTH

### **HEALTH OFFICER AND INSPECTOR OF MILK**

Robert Heustis

### **PUBLIC HEALTH NURSES**

Nina H. Ackerman  
Gladys A. Wetmore

### **SANITARIAN AND DEPUTY INSPECTOR OF MILK**

Melvin A. Zabar

### **RECORDER OF COMMUNICABLE DISEASES: BURIAL PERMIT AGENT**

Florence Volk

### **INSPECTOR OF ANIMALS AND SLAUGHTERING**

William J. Curry, Jr., D.V.M.

### **NUTRITIONIST**

Bertha Bishov

### **PEDIATRICIAN**

Dr. Asha P. Wallace

## APPOINTED BY OTHER ELECTED BOARDS

### **ASSISTANT TOWN CLERK**

Ruth F. Stitt

### **SUPERINTENDENT OF SCHOOLS**

Alan E. Schaefer

### **PLANNING DIRECTOR**

Russell Burke

### **PARK AND RECREATION DIRECTOR**

Richard A. Foot

### **ROSEMARY LAKE RECLAMATION AND BUILDING COMMITTEE**

Robert Boder  
Elinor Ryan Devlin  
Robert Dickinson  
Jean R. Fox  
Emily K. Hazard

John D. Marr, Jr.  
Donna M. Mullin  
Gary W. Petrini, chmn.  
Donald R. Robinson

### **PUBLIC LIBRARY**

Vivian McIver, Librarian

### **CONTRIBUTORY RETIREMENT BOARD (Under vote of Town, 11/3/36)**

Joseph P. Carey, chmn.  
Claire Hawes, (by Town  
Employees)  
Louis F. Klein, (by  
Selectmen)

### **COUNCIL ON AGING**

Edward Pelletier, chmn.  
(by Park and Recreation)  
Helen Blumenberg  
(by School Committee)  
Daniel Comiskey  
(by Selectmen)  
Sidney J. Dockser,  
(by Selectmen)  
Florence Grinspoon  
(by Selectmen)  
John Jenkins  
(by Selectmen)  
Margaret A. Lindsay  
(by Selectmen)  
Albert Marshall  
(by Selectmen)  
Diane P. Matthews  
(by Housing Authority)  
Beverly McNair  
(by Selectmen)  
Margaret L. Peirce  
(by Board of Health)  
Francis E. Quillard  
(by Selectmen)  
Anne Tinkham  
(by Selectmen)  
Deborah Wentworth  
(by Library)

### **FUTURE SCHOOL NEEDS COMMITTEE (Article 62, 1950, last continued by Article 37/1981)**

Robert E. Chase, chmn.  
(by Selectmen)  
Steve Anderson  
(by Planning Board)  
Marcia Carleton  
(by Selectmen)  
Nancy Harris  
(by Moderator)  
Lillian Henley  
(by Moderator)  
George Kelleher  
(by Finance Committee)  
Mary Riddell  
(by League Women Voters)  
Colleen Schaller  
(by PTC President's Council)  
Blair Wentworth  
(by School Committee)

### **YOUTH COMMISSION (Article 49, 1967)**

Thomas Engleman  
Youth Coordinator  
Kenneth W. Brooks  
Employment Counselor  
Eugene J. Arthur  
Caseworker  
Richard Rolanti, '83, chmn.  
Alden Eberly, '82, (by Selectmen)

Foster S. Crook, (by Fin Com)  
Dorothy Davis, '82, (by Selectmen)  
Robert Enos, '83,  
(by School Committee)  
Susan Posner, '82, (by Park &  
Recreation)  
David Morse, (by Supt. of Schools)  
Mary Unser, (by Supt. of Schools)

### **TRANSPORTATION COMMITTEE**

James Kenefick, '82, chmn.  
(by Selectmen)  
Frank R. King, '82, (by Moderator)  
Richard Tilles, '82, (by Selectmen)  
Elinor Devlin, '84,  
(by Planning Board)  
John J. Gill, '84,  
(by Planning Board)  
Ellen Canavan, Ex-Officio

### **PUBLIC SAFETY COMMITTEE (Article 4, 1974, last continued by Article 38, 1981)**

Herbert T. Cannon, chmn.  
(by Selectmen)  
Robert J. Crowley, (by Moderator)  
Edward C. Pelletier  
(by Personnel Committee)  
Alfred J. Saltzberg, (by Finance Com.)  
Edward F. Supple, (by Moderator)  
Charles M. Bellomo, Ex-Officio  
Louis Roman, Ex-Officio

### **LOW AND MODERATE INCOME HOUSING COMMITTEE**

(Article 3 of 1972, last  
continued by Article 39,  
1981)  
Elizabeth Keil, chmn.  
(by Council on Aging)  
Peter B. Benfield  
(by Finance Committee)  
Benjamin Blumenberg  
(by Council on Aging)  
Dorothy Dwyer  
(by Planning Board)  
Frances F. Fleming  
(by Selectmen)  
Gladys Gordon, (by Selectmen)  
Raeburn B. Hathaway, Jr.  
(by Moderator)  
Diane P. Matthews  
(by Housing Authority)  
Richard W. Russell  
(by Moderator)

### **MENTAL HEALTH AND RETARDATION AREA BOARD**

Marilyn Brier  
George Smith

# REFERENCE

## Town Meeting Members

### PRECINCT A Expiration 1984

Crocker, David C. 80 Spring Road, N.H.  
Irwin, Ellsworth S., Jr. 11 Elder Road, N.H.  
Linnane, James F. 11 Webster St., N.H.  
Robinson, Heidi D. 102 Webster St., N.H.  
Tedoldi, William J. 68 High Street, N.H.

### Expiration 1983

Barry, Kathleen M. 155 Noanett Road, N.H.  
Denneen, Francis G. 569 Hunnewell St., N.H.  
Henley, Lillian A. 30 Parkland Road, N.H.  
Landy, Herbert H. 74 Wayne Road, N.H.  
Merritt, Stephen W. 194 Webster St., N.H.

### Expiration 1982

Bleakney, Philip T. 25 Hampton Ave., N.H.  
DiMilla, Anna L. 3 Central Terr., N.H.  
Dockser, Sidney J. 98 Wayne Road, N.H.  
Grinspoon, Florence S. 94 Reservoir St., N.H.  
Guzowski, Edward W. 302 Webster St., N.H.  
Henkoff, Eleanor 52 Wayne Road, N.H.  
Henkoff, Hertz N. 52 Wayne Road, N.H.  
Linnane, Joan M. 11 Webster St., N.H.  
Luskin, Richard S. 53 Wayne Road, N.H.  
Nagel, Ira A. 57 Noanett Road, N.H.  
Newman, Doris C. 173 Evelyn Road, N.H.  
O'Toole, M. Eileen 28 Mercer Road, N.H.  
Shapiro, Sylvia 30 Wayne Road, N.H.  
Sparr, Harold B. 50 Spring Road, N.H.

### PRECINCT B Expiration 1984

Carroll, Joseph P., Jr. 34 Cynthia Road, N.H.  
Huff, Roger W. 260 Hunnewell St., N.H.  
Jackson, Marjorie V. 92 Rolling Lane, N.  
Johnson, Joan M. 101 Clarke Circle, N.  
Manning, Lee J., Jr. 103 Nardone Road, N.  
McLeod, John W. 467 Central Ave., N.H.  
Owen, James A. 98 Hunnewell St., N.H.  
Placidi, Linda A. 74 Rolling Lane, N.  
Sands, Jane B. 95 Rolling Lane, N.  
Tarallo, George 76 Ardmore Road, N.H.  
Tippett, Harriett D. 78 Clarke Circle, N.  
Tuveson, Fred H. 30 Brookside Road, N.  
Woodley, Elizabeth S. 95 Clarke Road, N.

### Expiration 1983

Bassett, Agnes M. 13 Hunnewell Terr., N.H.  
Coughlin, William F. 178 Jarvis Circle, N.  
Duffy, Lois M. 345 Central Ave., N.H.  
Glazer, Susan 64 Booth St., N.H.  
Henderson, Daniel C. 195 West Street, N.H.  
Manning, Lee B. 103 Nardone Road, N.  
McIntosh, G. Leonard 42 Lakin Street, N.H.  
Tobin, David S. 12 Clarke Road, N.  
Waldman, Frederick 86 Damon Road, N.H.  
Wellington, Elise B. 120 Clarke Circle, N.

### Expiration 1982

Bassett, Walter H. 13 Hunnewell Terr., N.H.  
Carlin, Andrew M. 197 Rosemary St., N.H.  
Evans, Robert E. 54 Clarke Road, N.  
Fierimonte, Angelina D. 89 Rolling Lane, N.  
Johnson, Peter B. 101 Clarke Circle, N.  
Jones, William D. 664 Central Ave., N.H.  
Lazar, Jane A. 101 Rolling Lane, N.  
McLeod, Agnes J. 467 Central Ave., N.H.  
Page, Meredith P. 19 Glendale Road, N.  
Sweet, William L. 361 West Street, N.H.

### PRECINCT C Expiration 1984

Cogswell, John H. 1479 Great Plain Ave.  
Leavitt, Jonathan 1639 Central Ave.  
Levitan, Sally A. 43 Whitman Road  
Toran, Sarah Ann 945 Central Ave.  
Zimmerman, Joseph A. 21 Brewster Drive

### Expiration 1983

Carovillano, Mary Ann 43 North Hill Ave.  
Christophe, Philip A. 1196 Central Ave.  
Cox, Gilbert W., Jr. 49 Colonial Road  
Davis, Richard W. 6 Avalon Road  
Eisenstadt, Lida 14 Hancock Road  
Hilton, Harry M. 34 Pond Street  
Jacques, Steven N. 41 Hancock Road  
Mahoney, James J., Jr. 86 Winding River Rd.  
Marcucelli, Thomas J. 18 Kent Road  
Martin, Edith B. 21 Newell Ave.  
Mulcahy, Joseph 42 Blacksmith Drive  
Perry, Betsey C. 25 Trout Pond Lane

### Expiration 1982

Bycoff, Sheldon D. 79 Mackintosh Ave.  
Cleary, Jeremiah J. 11 Pond Street  
Davis, Stanton H. 54 Mackintosh Ave.  
Kelley, George P. 1560 Great Plain Ave.  
Levitan, Leon B. 43 Whitman Road  
Lueders, Lois C. 34 Whitman Road  
Mahoney, Edmund J., Jr. 1649 Great Plain Ave.  
McCormick, James A. 14 Standish Road  
Milligan, John F. 25 Blacksmith Drive  
Newton, Robert C. 515 High Rock St.  
Portnoy, M. Barry 54 Carol Road  
Russian, Rita A. 39 Alden Road  
Sexton, David J. 23 North Hill Ave.  
Swaffield, F. Hartwell 1681 Central Ave.  
Wyckoff, Charles W. 85 Pine Street  
Sanchez, Cecily A. 8 Benwood Rd.

### PRECINCT D

### Expiration 1984

Bailey, Aleda H. 36 Marked Tree Rd.  
Howard, Stephen 70 Linden Street  
Lewis, Kathleen M. 99 Linden Street  
Powers, William M. 47 Scott Road  
Tanzer-Glou, Marjorie 233 Country Way  
Wenckus, Alleen 65 Richardson Dr.

### Expiration 1983

Abucewicz, John W. 67 Linden Street  
Adams, Joan E. 1206 Great Plain Ave.  
Condon, Dennis X. 3 Maple Terrace  
Davis, Edward L., Jr. 200 Charles River St.  
Eberly, Alden 10 Lewis Street  
Gatto, Victor E. 99 Country Way  
Lappen, Stephen W. 283 Nehoiden Street  
Lewis, Arthur J. 99 Linden Street  
Malconian, Richard L. 128 Country Way  
Morrison, Ronald L. 110 Country Way  
Rockmore, Joyce S. 84 Sylvan Road  
Russell, Donald F. 273 Nehoiden St.  
Snell, Betty C. 245 Country Way

### Expiration 1982

Barnes, Bradford S. 210 Charles River St.  
Dwyer, Dorothy D. 6 Ferndale Road  
Eaton, Frank C. 1652 Central Ave.  
Gledhill, J. Norman, Jr. 11 Willow Street  
Gorham, William H. 56 Gatewood Drive  
Hunt, Roger B. 975 South Street  
Marsh, Dexter H., Jr. 304 Country Way  
Powers, James Hugh 263 Nehoiden St.  
Pratt, Robert Todd 81 Sylvan Road  
Wright, Charles G. 36 Maple Street  
Conrad, Peter A. 36 Marked Tree Rd.

### PRECINCT E

### Expiration 1984

Barstow, Frederick E. 86 Livingston Cir.  
Colman, James M. 142 Fox Hill Road  
Davis, Richard A. 66 Eaton Road  
Davis, Sally B. 24 Coulton Park  
Day, John M., Jr. 97 Old Farm Road  
Harkins, Thomas M. 41 Laurel Drive

Howard, Jane A. 119 Green St.  
Krech, George D. 61 Bradford St.  
Lindsay, Marcia A. 46 Bradford St.  
Schaefer, Alan E. 1055 Webster St.

### Expiration 1983

Austin, Sidney F. 18 Oakhurst Cr.  
Bauer, William C. 104 Sutton Road  
Bridges, Frank L. 114 Harris Ave.  
Brown, Roma Jean 30 Edgewater Lane  
Comiskey, Daniel L. 64 High Rock St.  
Dickert, Mary H. 141 Edgewater Dr.  
Harkins, Barbara Coveney 41 Laurel Drive  
Kenefick, James L. 84 Harris Ave.  
Kidd, Donald E. 179 Harris Ave.  
Mulvihill, John G. 750 Great Plain Ave.

### Expiration 1982

Davis, Robert C. 24 Coulton Park  
Donald, David R. 323 Dedham Ave.  
Gordon, Maxwell N. 182 Edgewater Dr.  
Meier, Norman R. 93 Wildwood Drive  
Nutter, Denton G., Jr. 55 Laurel Drive  
Riddell, Mary T. 20 Cleveland Road  
Mortimer-Maddox, Rosalind 16 Stevens Rd.

### PRECINCT F

### Expiration 1984

Facchetti, Edward P. 24 Carey Road, N.H.  
Gallelo, Sam 23 Howland Street  
Matthews, Daniel P. 1323 Highland Ave.  
McDonough, Barry R. 71 Fair Oaks Park  
Minahan, Rita L. 15 Morton St., N.H.  
Roth, Joanne Hull 93 Garder Street  
Tomasello, Joseph C. 121 Grant St.  
Trussell, Philip A. 841 Webster Street  
Telford, Ruth H. 10 Pickering Place

### Expiration 1983

Fay, Brendan R. 280 Nehoiden Street  
Fay, Thomas J. 280 Nehoiden Street  
Fleming, Susan D. 22 Morton Street, N.  
Hely, Charles J. 19 Lake Drive  
Tiernan, Arthur M., Jr. 21 Warren Street

### Expiration 1982

Buckley, Jerome C., Jr. 155 Fair Oaks Park  
Coppock, Michael R. 108 Grant Street  
Harris, Robert D. 955 Webster Street  
Keil, Elizabeth M. 43 Kingsbury Street  
Kennedy, Edward 695 Webster Street  
Ryan, John J. 847 Webster Street  
Roberts, Deborah L. 95 Fair Oaks Park

### PRECINCT G

### Expiration 1984

Abbott, Susan W. 60 Otis Street  
Browne, Gerald R. 242 Hillcrest Road  
Fredericks, Christian H., Jr. 25 Otis Street  
Hines, William F., Jr. 83 Hawthorn Ave.  
Posner, Susan R. 93 Beaufort Ave.  
Powers, Donald H., Jr. 776 Webster Street

### Expiration 1983

Carre, Peter W. 749 Great Plain Ave.  
Chase, Robert E. 74 Washington Ave.  
Keleher, George L. 383 Manning Street  
Lynch, Frederick J., Jr. 58 Plymouth Road  
Nuccio, Vincent C. 93 Hawthorn Ave.  
Pudil, John J. 17 Plymouth Road  
Willox, Stanley 48 Coolidge Ave.

### Expiration 1982

Anderson, Stephen 60 Parkinson Street  
Eldridge, Margaret M. 44 Ellicott Street  
Posner, Norman P. 93 Beaufort Ave.  
Wentworth, Deborah C. 528 Great Plain Ave.  
Mutch, Norma A. 146 Hillcrest Road



## PRECINCT H

### Expiration 1984

Diamond, Stephen M. 721 Greendale Avenue  
Donahue, Thomas F. 67 Kenney Street  
Harris, Nancy M. 7 Whittier Road  
Helm, Robert W. 147 Dawson Drive  
Larsen, Robert Y. 150 Tudor Road  
McMorrow, Eugene S. 22 DeFrancesco Circle  
Nutile, LeRoy J. 60 Tudor Road  
Peck, George K. 729 Greendale Ave.  
Wilmoth, Barbara R. 103 Hillcrest Road

### Expiration 1983

Bliss, Willard R. 105 Broad Meadow Rd.  
Carleton, Robert G. 132 Elmwood Road  
Carroll, John E. 80 Douglas Road  
Doyle, Barbara  
Buckley 214 Elmwood Road  
Helm, Elizabeth C. 147 Dawson Drive  
Lowney, Paul W. 40 Kenney Street  
McKern, Richard A. 194 Elmwood Road  
Murphy, Edward B. 9 Grosvenor Road  
Peznola, George E. 715 Greendale Ave.

### Expiration 1982

Beckman, William R. 153 Broad Meadow Rd.  
Devine, David F. 141 Dawson Drive  
Finn, Peter B. 117 Tudor Road  
Harrington, Daniel G. 144 Fairfield Street  
Nutile, Eleanor 60 Tudor Road  
Stewart, John H. 131 Bird Street

## PRECINCT I

### Expiration 1984

Attridge, Paul H. 59 Powers Street

Downe, Charles E. 298 Manning Street  
Duncan, William E. 34 Hemlock Street  
Marshall, Albert L. 58 Falcon Street  
McCaffrey, Maureen T. 285 Manning Street  
Svendsen, Harold 261 Manning Street  
vonGoeler, Marleen 88 Lindbergh Ave., N.H.

### Expiration 1983

Bamforth, Howard E. 313 Brookline Street  
Benfield, Peter B. 84 Paul Revere Rd., N.H.  
Bunce, Jeffrey H. 39 Powers Street  
Day, John W. 35 Morley Street  
Kelley, Roy A. 52 Beaufort Avenue  
Messias, Elaine E. 38 Fairfax Road  
Morrison, Kenneth M. 24 Paul Revere Rd., N.H.

### Expiration 1982

Connolly, Maria W. 674 Webster Street  
Devlin, Elinor R. 124 Page Road  
Hartford, Warner B. 212 Washington Ave.  
Supple, Edward F. 41 Edwardel Road

## PRECINCT J

### Expiration 1984

Dermody, William R. 12 Concord Street, N.H.  
McQuillan, John J. 193 Lindbergh Ave., N.H.  
Tower, Bonnie Jean 55 Burnside Road, N.H.

### Expiration 1983

Cox, Arthur E. 109 Lindbergh Ave., N.H.  
Crook, Foster S. 3 Thorpe Road, N.H.  
Fedel, Julius T. 41 Lindbergh Ave., N.H.  
Fox, Jean R. 152 Paul Revere Rd., N.H.  
Gill, John J. 36 Homestead Park, N.H.  
Kettlety, Robert E. 201 Paul Revere Rd., N.H.

Mather, Marcia C. 179 Paul Revere Rd., N.H.  
Mulvey, Philip F., III 65 Paul Revere Rd., N.H.  
Tilles, Lois L. 105 Concord St., N.H.

### Expiration 1982

Anderson, Elizabeth E. 31 LaSalle Road, N.H.  
Connell, John F. 61 Lexington Ave., N.H.  
Downs, Robert A. 51 Virginia Rd., N.H.  
Fox, Peter C. 152 Paul Revere Rd., N.H.  
Mulvey, Philip F., Jr. 65 Paul Revere Rd., N.H.  
Rhodes, Alfred William 163 Paul Revere Rd., N.H.  
Setian, Constance M. 26 Bennington St., N.H.  
Steeves, Walter E., Jr. 128 Lexington Ave., N.H.  
Vondenbrink, Robert 119 Tower Ave., N.H.

## TOWN MEETING MEMBERS-AT-LARGE

Boulris, Carol Johnson 203 Country Way  
Canavan, Ellen M. 52 Oak Knoll Terr.  
Carleton, Marcia M. 132 Elmwood Rd.  
Dodge, Herbert L. 26 Tolman Street  
Facchetti, Francis A. 48 Carey Rd., N.H.  
Fernald, John D. 149 Paul Revere Rd., N.H.  
Garrity, H. Phillip Jr. 11 Colby Street  
Hall, Robert D., Jr. 204 Hillcrest Road  
Hawes, Robert E. 81 Meadowbrook Rd.  
Hersey, Henry D. 45 Washington Ave.  
Jacques, Norman P. 41 Hancock Road  
Mackenzie, Rose O. 86 Hawthorn Ave.  
Melick, Richard P. 100 Windsor Road  
Muir, Frederick R. 65 Coolidge Ave.  
Tippett, Stanley R. 78 Clarke Circle

## Jury List

Aller, James W., 17 Nardone Rd.  
Amato, Vincent J., 12 Taylor St.  
Amsbury, Don S., 1204 Greendale Ave.  
Andren, Theodore, 73 Curve St.  
Ardine, Conrad, 169 St. Mary St.  
Aronson, David S., 260 Washington Ave.  
Bailey, George A., 566 Hunnewell St.  
Baker, Harold C., 53 Fairfield St.  
Baker, Rose M., 1214 Great Plain Ave.  
Balmer, James, 68 Kimball St.  
Barger, Christina P., 106 Damon Rd.  
Barry, Catherine C., 424 High Rock St.  
Bartzokis, Vasiliki, 124 Aletha Rd.  
Bassett, Deborah F., 1327 South St.  
Beal, Charlotte, 302 Nehoiden St.  
Behrman, Robert J., 491 Webster St.  
Berglund, Warren A., 46 Mann Ave.  
Berman, Marjorie, 268 Warren St.  
Bond, James L., 95 Thornton Rd.  
Boonisar, Philip L., 37 Coolidge Ave.  
Bradford, Alfred J., 110 Old Farm Rd.  
Bradford, David H., 24 Damon Rd.  
Brennan, George W., 141 Chestnut St.  
Brill, Everett C., 116 Woodbine Circle  
Bubier, Patricia, 159 Warren St.  
Buccigross, Jeanne M., 201 Valley Rd.  
Burns, Kathleen J., 1109 Greendale Ave.  
Calivas, Erasmia, 69 Nehoiden St.  
Carlson, Frances, 19 Webster St.  
Carolan, Mary D., 63 Highgate St.  
Carr, Mary E., 141 Country Way  
Carroll, Norbert J., 40 High St.  
Carter, William L., 11 Lindbergh Ave.  
Cavallari, Edward A., 70 Parish Rd.  
Cavanaugh, Fred T., 112 Hoover Rd.

Chambers, Dorothea E., 44 Booth St.  
Chase, Betty, 19 Homestead Park  
Chew, Brian P., 1111 Highland Ave.  
Chiappisi, Donald A., 217 Hillside Ave.  
Chicos, George J., 165 Meeting House Cir.  
Chin, Cynthia D., 83 Booth St.  
Clay, Elizabeth M., 43 Brackett St.  
Coleman, Mary T., 87 Coolidge Ave.  
Connerney, William R., 16 Lawton Rd.  
Considine, Debra M., 7 Rolling La.  
Conti, Linda W., 215 West St.  
Cooper, Audrey C., 404 Webster St.  
Cooper, Helen S., 103 Jarvis Cir.  
Costello, Sarah V., 240 Warren St.  
Couyou, Betty, 55 Pond St.  
Cowan, Sid Jeannette, 11 Emerson Pl.  
Cox, Barbara, 1062 Webster St.  
Cripps, Marguerite E., 11 Elizabeth Cir.  
Crosson, Mary K., 189 Edgewater Dr.  
Crowley, Donald Jr., 1078 Greendale Ave.  
Crowley, William J., 1147 Great Plain Ave.  
Cumming, Joseph A., 28 Pine Grove St.  
Cummings, Catherine E., 50 Sunset Rd.  
Curley Jr., Wm. H., 32 Lois La.  
Dagdigian, Robert F., 25 Willow St.  
Dalrymple, Herbert R., 769 Webster St.  
De Coste, Joseph J., 59 Needhamdale Rd.  
De Miglio, Francis J., 22 Gilbert Rd.  
Deans, Elizabeth A., 55 Walnut St.  
Delollis, Suzanne M., 237 Marked Tree Rd.  
Dermody, Mary F., 12 Concord St.  
Desimone, Steven J., 323 Rosemary St.  
Deveer, Emily H., 11 Redington Rd.  
Devine, Christopher, 63 Prince St.  
Diamond, Xenophon B., 2 Standish Rd.  
Dickson, John H., 17 Dunster Rd.  
Ditmars, Ellenora, 402 Grove St.  
Dobbs, Donald, 770 Great Plain Ave.

Dodge, Sarah A., 63 Hemlock St.  
Doolin, M. Winnifred, 18 Emerson Rd.  
Downs, Eleanore D., 66 Marked Tree Rd.  
Driscoll, Tim, 151 Warren St.  
Dunning, Patricia, 123 Elder Rd.  
Dwyer, Patricia M., 224 Elmwood Rd.  
Eaton, Douglas C., 251 Dedham Ave.  
Eck, Gerald, 210 Fair Oaks Park  
Ellis, Bernice C., 30 Wildwood Dr.  
Erskine, John W., 5 Lester St.  
Everts, David T., 121 Richardson Dr.  
Farneuil, Gerald, 20 Guild Rd.  
Fantone, Stephen D., 168 Harris Ave.  
Fay, Maybelle A., 90 Canterbury La.  
Ferrick, Francis Joseph, 34 Hampton Ave.  
Finan, Louise E., 278 Edgewater Rd.  
Finn, Morris, 26 Garfield St.  
Fisher, Regina L., 24 Fairfax Rd.  
Fitzgerald, Patricia M., 11 Robinwood Ave.  
Fleming, Stephen J. Jr., 1035 Central Ave.  
Foley, Clarice, 178 West St.  
Forman, Richard S., 70 Gatewood Dr.  
Foster, Mildred S., 55 Tillotson Rd.  
Foster, Susan M., 56 Woodledge Rd.  
Francis, Michael, 89 Booth St.  
Frederick, Valerai M., 554 Central Ave.  
Garner, Edward F., 175 Laurel Dr.  
Gauvreau, Mildred E., 18 Mellen St.  
Giancioppo, Mary A., 112 Reservoir St.  
Gibson, Judith P., 89 Richdale Rd.  
Gillespie, James I., 8 Whiting Way  
Gillis, Toni Jane, 80 Garden St.  
Gofstein, Lila, 9 Lakin St.  
Goldberg, Lois, 43 Yale Rd.  
Gowdy, G. Douglas, 81 Charles River St.  
Graceffa, Mark, 60 Greendale Ave.  
Graham, Robert D., 152 Meetinghouse Cir.  
Greene, Judith M., 133 Richardson Dr.



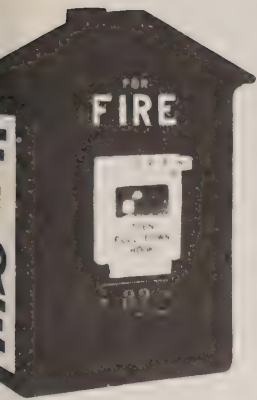
# REFERENCE

Greer, Mary E., 626 South St.  
 Gregory, Barbara Jean, 96 Glendale Rd.  
 Gunness, Clark R., 205 Nehoiden St.  
 Gurkin, Susan, 7 Greendale Ave.  
 Gustus, Patricia, 56 Broad Meadow Rd.  
 Harrington, Carol A., 134 Marked Tree Rd.  
 Hamburger, Gerald, 33 Gould St.  
 Hansis, Margaret R., 144 High Rock St.  
 Haratsis, James S., 77 Wayne Rd.  
 Hardy, William J., 18 Colgate Rd.  
 Harris, Charles J., 22 Oakland Ave.  
 Harthertz, Frederick C., 604 Central Ave.  
 Hartley, Dolores R., 29 Carey Rd.  
 Heath, Carolyn E., 40 Emerson Rd.  
 Heffernan, Michael A., Sr., 99 Whitman Rd.  
 Hegarty, Ellen, 62 Brookside Rd.  
 Heger, Anne M., 107 Thornton Rd.  
 Herbert, Sherry, 231 Hillside Ave.  
 Hinden, Peter R., 1075 Highland Ave.  
 Hodson, Andrew, 16 Grant St.  
 Hoffmann, Dorothy, 4 Wendling Rd.  
 Holbrook, Clifton F., 21 Morley St.  
 Holley, James L., 210 Hillside Ave.  
 Hope, Kimberly J., 110 Pine Grove St.  
 Hosmer, George S., Jr., 221 Rosemary St.  
 Huemiller, Timothy, 26 Virginia Rd.  
 Hurley, Cecelia A., 31 Gordon Rd.  
 Jackson, Carroll N., 120 Lexington Ave.  
 Jacobs, Benjamin L., 259 Edgewater Dr.  
 Jedlinsky, Dennis C., 45 Sunset Rd.  
 Jenkins, Alvan T., 15 Booth St.  
 Jenkins, Justina H., 39 Mayo Ave.  
 Johansen, Eric B., 69 Windsor Rd.  
 Johnson, Barbara A., 46 Parish Rd.  
 Jones, Frances M., 664 Central Ave.  
 Kalin, Stephanie, 15 Hoover Rd.  
 Kaveney, Colin J., 16 Wyoming Ave.  
 Kelly, Thomas J., 18 Yurick Rd.  
 Kentta, Oliver A., 13 Maple St.  
 Keough, Doris C., 149 Richardson Dr.  
 Keough, Robert S., 149 Richardson Dr.  
 Kinne, Dorothy L., 159 Dedham Ave.  
 Kisielius, Alice, 28 River Park St.  
 Klein, Louis F., Jr., 108 Manning St.  
 Kresse, David E., 66 Bess Rd.  
 Kresse, Frederick H., 66 Bess Rd.  
 Krupa, Helen, 180 C Linden St.  
 Kurkjian, Kenneth J., 24 Scott Rd.  
 Labitt, Charlotte S., 40 Daley St.  
 Lafean Jr., Wilbur L., 286 Cartwright Rd.  
 Lawrence, Patricia M., 21 Coolidge Ave.  
 Leavitt, Arlene S., 79 Blake St.  
 Leighton, James F., 89 Wilshire Park  
 Lemay, Richard, 39 Horace St.  
 Lev, Howard J., 60 Richard Rd.  
 Levine, Mildred, 40 Deerfield Rd.  
 Lobach, Carole A., 189 Reservoir St.  
 Lolos, Helen, 68 Green St.  
 London, Frances M., 218 Marked Tree Rd.  
 Long, Frances A., 17 Evergreen Rd.  
 Longley, Christine, 767 Central Ave.  
 Longwood, Margaret U., 37 Richdale Rd.  
 Lopresti, Peter, 52 Hunting Rd.  
 Lovezzola, Nancy, 33 Aletha Rd.  
 Lucchese, Carmen, 67 Pine Grove St.  
 Lydon, John T., 67 Norfolk St.  
 Lydon, Thomas, 114 Hillside Ave.  
 MacFarlane, Dorothy A., 14 Tolman Rd.  
 MacLeod, Malcom D., 19 Pheasant Rd.  
 Mahoney, Ann P., 1649 Great Plain Ave.  
 Mahoney, Elaine M., 42 Lawton Rd.  
 Mahoney, Paul B., 388 Manning St.  
 Mamarchev, James D., Jr., 62 Rivard Rd.  
 Marks, Marilyn J., 24 Murphy Rd.  
 Martin, Raymond J., 8 Kerrydale Rd.

Martin, Sheila A., 463 South St.  
 Matthes, Margaret, 39 G Chambers St.  
 Maurer, Gottfried, Jr., 281 Country Way  
 McCarthy, Karen, 18 Avon Cir.  
 McDonagh, John, 1180 Greendale Ave.  
 McEvoy, Virginia M., 55 Stevens Rd.  
 McInerney, Linda L., 16 Central Ave.  
 Meier, Norman R., 93 Wildwood Dr.  
 Melaragno, Margaret, 320 Charles River St.  
 Melen, Ralph, 9 Tillotson Rd.  
 Merritt, Edward W., 194 Webster St.  
 Mickles, Mary A., 26 Thurston Ln.  
 Miles, Oliver C., 63 Sylvan Rd.  
 Millar, David M., 540 Hunnewell St.  
 Miller, Dennis P., 20 Lee Rd.  
 Miller, Joseph A., 130 Meadowbrook Rd.  
 Moore, John D., 170 Great Plain Ave.  
 Morgan, Margaret L., 9 Alden Rd.  
 Moriearty, Sharon P., 86 Plymouth Rd.  
 Morse Eileen, 27 Birch St.  
 Morton, Alice L., 335 Hillside Ave.  
 Moses, Paul A., 129 Linden St.  
 Mullin, Richard S., 131 Paul Revere Rd.  
 Murphy, Kathleen, 86 Arch St.  
 Murphy, Mary F., 30 Mayo Ave.  
 Murphy, William F., 883 Greendale Ave.  
 Musto, Angela M., 23 Riverside St.  
 Nardella, Rose, 65 Alden Rd.  
 Navin, Mary E., 194 Lindbergh Ave.  
 Nee, Robert, 26 Carol Rd.  
 Oakley, Rosalee F., 46 Plymouth Rd.  
 O'Connell, Christopher L., 224 Hillcrest Rd.  
 Oliver, Mark P., 186 Fox Hill Rd.  
 O'Loughlin, Ellen M., 60 Locust La.  
 O'Neill, James P., 42 Avon Circle  
 Ounanian, Marjorie A., 277 Webster St.  
 Packer, Emily M., 148 Plymouth Rd.  
 Palmer, Janet L., 104 Wilshire Pk.  
 Parenteau, Bernard C., 13 Warren St.  
 Parker, T. Chesterfield, 29 Pleasant St.  
 Patriquin, Mary S., 118 Sutton Rd.  
 Payne, Mary B., 11 Sunset Rd.  
 Percy, Elizabeth E., 18 Carey Rd.  
 Perham, Ruth E., 215 Valley Rd.  
 Peters, John, 107 Tudor Rd.  
 Pierce, Janet E., 5 Blackman Ter.  
 Pierce, Richard C., 83 Pickering St.  
 Pilkington, Blanche E., 44 Hunnewell St.  
 Powell, Phyllis L., 9 Holland Ter.  
 Proctor, John C., 11 Dale St.  
 Pulver, Mary G., 105 Page Rd.  
 Puttkamer, Richard K., 6 Peacedale Rd.  
 Puza, Carol J., 1323 Highland Ave.  
 Raymond, Sally P., 40 Bancroft St.  
 Regan, Michael B., 72 Jarvis Cir.  
 Reid, William S., 586 Central Ave.  
 Reilly, Sonja, 968 Webster St.  
 Reiss, Elsa C., 32 Eliot Rd.  
 Robbins, Jeffrey, 219 Harris Ave.  
 Roberts, Charlene M., 901 Charles River St.  
 Roberts, Gerald, 1242 South St.  
 Robertson, Roy, 59 Spring Rd.  
 Rodman, Douglas S., 198 Hillcrest Rd.  
 Rogan, Julie Ann, 7 Curtis Rd.  
 Roman, Frank, 140 C Linden St.  
 Ronayne, Mary, 64 Lindbergh Ave.  
 Rooney, Edmund A., 781 Highland Ave.  
 Rose, Bernice, 54 Daley St.  
 Rose, Michael G., 275 Charles River St.  
 Ryan, Patricia A., 1426 Great Plain Ave.  
 Ryan, Sheila, 17 Prince St.  
 Sabbagh, Mary Anne, 1616 Great Plain Ave.  
 Saltzberg, Dianne H., 38 Valley Rd.  
 Sampson, Thomas A., 183 Elmwood Rd.  
 Porcello, Dianne, 406 Hillcrest Rd.

Sands, Debra M., 166 Jarvis Cir.  
 Savoua, Jeanne C., 295 Warren St.  
 Scott, Anna R., 52 Longacre  
 Scullin, Ann E., 50 Woodledge Rd.  
 Sepinuck, Nathan, 20 Perrault Rd.  
 Shannon III, George M., 112 Edgewater Dr.  
 Shapiro, Richard S., 96 Paul Revere Rd.  
 Shargabian, Jack, 64 Edwardel Rd.  
 Sharkey, William G., 92 Douglas Rd.  
 Shea, Marie Whelan, 74 Linden St.  
 Sheehy, Joan F., 128 Grant St.  
 Sherman, John W., 19 Marked Tree Rd.  
 Sherman, Martha J., 22 Taylor St.  
 Sherman, Stephen A., 1708 Central Ave.  
 Shields, Archie E., 29 Highland Ter.  
 Shooshan, Howard M., 14 Brentwood Cir.  
 Shufro, John M., 70 Deerfield Rd.  
 Simo, Nicolae G., 30 Washburn Ave.  
 Sitterson, Anne, 43 Eaton Rd.  
 Slack, Beatrice M., 186 D Linden St.  
 Sluder, Lester I., 115 Broad Meadow Rd.  
 Stables, Donald R., 22 Alfreton Rd.  
 Stamm, John H., 508 Great Plain Ave.  
 Stark, Deborah A., 31 Hazelton Ave.  
 Steeves, Dorothy F., 45 Meadowbrook Rd.  
 Stehmeyer, Emma J., 1566 Great Plain Ave.  
 Stein, Stephen B., 63 Woodbine Circle  
 Stevens, Margaret E., 83 Brookside Rd.  
 Stitt, Robert F., 189 Highgate St.  
 Sugarman, Nathan, 69 Standish Rd.  
 Sullivan, Kevin T., 76 Edwardel Rd.  
 Suppes, Sharon K., 115 A Maple St.  
 Swanson, Ernest F., 3 Newbury Pk.  
 Swartz, Frederick R., 38 Fay La.  
 Sweeney, John J., 4 Bancroft St.  
 Sweet, William L., 371 West St.  
 Swerling, Gerald, 148 Sylvan Rd.  
 Talmage, William P., 50 Blacksmith  
 Terveen, Sandra E., 45 Greenwood Ave.  
 Titus, Diane B., 317 Great Plain Ave.  
 Tollas, Roger D., 46 Rolling La.  
 Toner, Barbara F., 100 Tower Ave.  
 Toran, Carol J., 39 Dale St.  
 Torri, Raymond P., 20 Perrault Rd.  
 Trieber, Jay A., 38 Lee Rd.  
 Trussell, Priscilla B., 841 Webster St.  
 Tuck, Arlene, 541 Grove St.  
 Turano, Angelo, J., 54 Norfolk St.  
 Turano, James J., 54 Norfolk St.  
 Turner, Sonia, 191 Stratford Rd.  
 Vanbaars, John F., 62 North Hill Ave.  
 Vansickle, Edward T., 18 Miller St.  
 Vara, Michael R., 393 Central Ave.  
 Varley, Eugene A., 24 Allindale Rd.  
 Vedio, Georges, 85 Blake St.  
 Villani, Lillian K., 58 Dunster Rd.  
 Vogel, Alice M., 76 Dawson Dr.  
 Voipe, Marie, 33 Oak St.  
 Wald, Arthur, 77 Brewster Dr.  
 Walker, Frances P., 80 Mackintosh Ave.  
 Wallace, M. Jacqueline, 19 Howland St.  
 Wallace, Peter R., 20 Avalon Rd.  
 Walsh, Barbara A., 51 Booth St.  
 Washek, Robert J., 369 Manning St.  
 Weis, Leona C., 1206 Greendale Ave.  
 Weisman, Joseph, 41 Noanett Rd.  
 Welby, Susan, 857 Webster St.  
 White, Edward B., 55 Sargent St.  
 White, John H., Jr., 30 Laurel Dr.  
 Willard, Norma, 143 Gould St.  
 Wilson, Linda J., 14 Barrett St.  
 Woodward, Richard G., 18 May St.  
 Yoke, Jacqueline C., 78 Elder Rd.  
 Young, Elsie E., 52 Pond St.





9 Rosemary Beach  
12 Great Plain — Chestnut  
122 Town Hall  
211 Highland Ave. School  
221 Emory Grover School Bldg.  
123 Highland — May  
231 St. Joseph's School — Pickering  
232 St. Joseph's Convent — Highland  
233 St. Joseph's Church — Highland  
235 Eaton Funeral Home — Highland  
241 Stephen Palmer Apts.  
241 1329 Highland Ave.  
125 Great Plain — Pickering  
251 990 Great Plain (CVS)  
252 YMCA Bldg. — Great Plain  
126 Warren — May  
127 Senior High School  
271 Senior High School — C Bldg.  
272 Senior High School — A Bldg.  
273 Senior High School — Gym Bldg.  
274 Senior High School — Auto Shop  
128 Kingsbury — Warren  
13 Dedham — Harris  
131 Great Plain — Warren  
311 First Baptist Church  
312 155 Fair Oaks Park  
313 85 Fair Oaks Park  
314 25 Fair Oaks Park  
133 Dedham — Webster  
331 Webster — Howland  
134 Webster — Cleveland  
135 Great Plain — Webster  
136 Webster — May  
137 Webster — Howland  
14 Chestnut — School  
141 Glover Hospital — Courtyard  
Hamilton House Nursing Home  
141 Chestnut  
412 86 Lincoln St.  
413 Glover Hospital — Emergency Door  
414 Briarwood Nursing Home  
Garfield St.  
415 Art Shade — 165 Chestnut  
416 Family Federal — 129 Chestnut  
417 Chestnut Medical Bldg.  
87 Chestnut  
142 Chestnut — Oak  
421 20 Oak St.  
143 Chestnut — Marsh  
431 VFW Hall — Junction St.  
144 School — Grant  
145 Grant — Kimball  
146 Pleasant — Kimball  
461 Andrews Fabrics — 925 Webster  
147 271 Warren — Kimball  
148 Dedham — Lincoln  
149 Unitarian Church  
Dedham at Lincoln  
15 Maple — Oak  
151 Great Plain — Glendon  
152 Linden — Maple Ter.  
1521 Congregational Church  
1154 Great Plain  
1522 Daystar Nursing Home  
1180 Great Plain  
153 Linden — Poplar  
1531 Sr. Citizens Housing — Linden  
1532 Sr. Citizens Housing — Chambers  
154 Fairview — Overlook  
155 Henderson — Oakcrest  
156 Henderson — Walnut  
157 Henderson, nr Oak  
1571 Willow — Oak  
1572 Blake St.  
158 Sylvan — Oakcrest  
159 High Rock School — Ferndale  
16 Great Plain — Marshall  
161 Nehoiden — Washburn  
162 Nehoiden — Lewis  
163 Newell — Prospect  
1631 Meadowbrook — Elizabeth Cir  
1632 Blacksmith Dr. — Elizabeth Ln.  
164 Nehoiden — Rosemary  
1641 Nardone Rd. — Jarvis Cir.  
165 Garden — May  
1651 31 Lake Dr.  
166 34 Prospect St.  
17 Great Plain — Marked Tree  
171 Marked Tree — Curve  
172 Great Plain — Oak Knoll  
221 Abbott — Border  
222 Pheasant — Mallard  
223 Paine — Hancock  
173 542 High Rock  
174 Marked Tree — High Rock  
271 Barrett — Frances  
272 Barrett — Deerfield  
175 Marked Tree — Oakcrest

\*176 High Rock — Central  
177 Avalone — Bonwood  
\*178 Bellevue — Bonwood  
21 Highland — West  
211 Wm. Carter Bldg. (Center Door)  
963 Highland  
2121 Advanced Instruments  
1000 Highland  
2122 Carters Factory (South End)  
963 Highland  
2123 Carters Office (North End)  
963 Highland  
213 Buckley & Scott Oil — West  
\*2131 Hillside Ave. — West  
214 Highland — Dana  
215 Highland — Rosemary  
2141 Masonic Hall — Highland  
2151 Stop and Shop — 1777 Highland  
2152 Christ Church — 1132 Highland  
2153 Public Library — 1139 Highland  
\*216 Ludlow Bldg. — Rosemary  
217 Carey Rd.  
218 Morton St. opp. 34  
22 No School Signal  
2231 Hillside — Dale  
2231 Carter Box — 464 Hillside  
2232 1 Easy St.  
2233 1 Hillside Park  
\*2234 Carters — Easy St.  
224 Rosemary St. opp. 260  
225 Former Old Trusty Bldg. — West  
226 West St. — near Eliot  
227 West — Dale  
2271 Hillside School — Glen Gary  
228 Parish — Pershing  
2281 Damon — Tanglewood  
23 Highland — Hunnewell  
231 Crescent opp. Union  
3111 Carter Methodist Church  
800 Highland  
232 Hillside — Hunnewell  
\*233 101-135 Crescent  
\*2332 124 Crescent Rd.  
2332 186 Crescent  
2333 87 Crescent  
2334 140 Crescent  
234 Hunnewell at 309  
\*2341 Brookline Rug — 315 Hunnewell  
235 Hunnewell — Lester  
\*24 Pine Grove — Greenough  
241 Hillside — Avery  
2412 Pine Grove — Wayne  
242 Hillside — Webster  
243 Evelyn Rd. at 93  
\*2431 Harvard Cir.  
\*249 Babson — Forest St.  
25 Hunnewell — Mark Lee  
251 Carter School — Highland  
2511 Avery School — Highland  
2521 Highland — Webster  
2521 Temple Beth Shalom — Highland  
253 Greendale — Park  
254 Webster — High  
255 Webster — Mark Lee  
256 Greendale — High  
257 Greendale at 248 — Kendrick  
26 Mellen St.  
261 Webster — Rosemary  
2522 Hillcrest Bldg. — 687 Highland  
2612 W. Gorse Co. — Thrope Rd.  
262 Webster — Lindbergh  
263 Manning — LaSalle  
\*264 Hoover Rd.  
265 Manning — Lexington  
266 Burnside near Concord  
\*267 Bennington  
27 Lindbergh — Donna  
271 Lindbergh — Paul Revere  
2711 135 Tower Ave.  
\*2712 Dunster — Lindbergh  
2713 Dartmouth Ave. at 32  
2714 Richdale Rd. — Parker  
\*272 Greendale — Paul Revere  
273 Tower — Paul Revere  
274 Tower — Lexington  
2741 Richdale — Concord  
275 Parker — Virginia  
276 Parker — Nevada  
28 Mitchell School — Brookline  
\*281 Brookline — Bancroft  
2811 Brookline — Falcon  
\*282 Brookline — Colgate  
\*283 Brookline — Greendale  
31 Central — Webster  
311 Horace — Roscoe  
\*3111 John St.  
3112 John Eliot School  
Wellesley Ave.  
312 Elder Rd. opp. 26  
\*313 Central — Parkland  
\*3131 Noanett — Lee Rd.  
314 Central Ave. — St. Mary St.  
\*3141 Gould St.  
315 Hampton — Crawford  
3151 55 Kearney St.  
\*3152 Kearney St.  
3154 Indresano Oil Co. — 41 Kearney  
3155 Spector Freight — Gould St.  
3156 WCVB — Boston Broadcasters  
TV Place (behind Muzi)  
\*316 Reservoir St. near 295  
32 Central — Reservoir  
321 Reservoir — Bridge  
3212 Morschner Dye Works  
220 Reservoir  
3215 Congraf — 330 Reservoir  
3216 Nutop — 333 Reservoir  
\*322 Reservoir Ave.

\*325 Sherman — St. Mary St.  
\*326 St. Mary St. at 73  
441 Echo Rd. (off Rte 9)  
\*3261 Sachem — Mills  
34 Highland — Utica  
\*341 Highland — Utica  
\*3412 Pace Controls — 661 Highland  
\*342 Highland — Rte. 128 Overpass  
3421 Hunting — David  
3422 Woodbine Circle — Fay Lane  
3423 Fay Lane — Hazel Lane  
343 Highland — First Ave.  
3431 240 Highland  
3432 Berejik — 11 Second Ave.  
3433 Berejik Motors — 126 Highland  
3434 161 Highland  
\*344 Highland — Newton Line  
\*3441 Highland Circle  
\*3442 Riverside St.  
\*3443 Highland Ter. — Highview  
3451 You-Do-It — 40 Franklin  
\*346 Fremont — Charles  
3461 Wexford St. near Arlington  
3462 Anderson Machine — Brook Rd.  
3463 Derenzo Co. — 85 Wexford St.  
3464 7-Up — Fremont St.  
3465 77 Wexford St.  
3466 Casey Petroleum — 30 Charles  
3467 Harbor Tool — 28 Wexford  
\*347 First Ave. — Cabot St.  
\*3471 A Street — Second Ave.  
\*3472 B Street — Third Ave.  
\*3473 Fourth Ave.  
348 Papa Ginos — 111 Cabot St.  
3481 Motel 128 — Cabot St.  
35 American Door — 15 Fourth Ave.  
351 Decatur-Hopkins — Second Ave.  
3511 Sylvania — 189 B St.  
\*3512 Boston Edison — Second Ave.  
3513 Fields Hosiery — 206 A St.  
3514 Channel 25 TV — 2nd Ave.  
3515 Needham Elect. Supply — 2nd Ave.  
3516 Business Computer  
152 Second Ave.  
3517 Damon Eng. — 300 2nd Ave.  
352 Sylvania — 77 A St.  
3521 XRE Corp. — 178 A St.  
3522 IMLAC — 150 A St.  
3523 AM International — 64 A St.  
3524 Merck-Sharp-Dohme — 40 A St.  
3525 Allen Furniture — 250 First St.  
3526 Impact Electronics  
200 First Ave.  
3527 Polaroid Corp. — 114 First Ave.  
353 Albany International — 110 A St.  
3531 Sylvania — 80 A St.  
354 Kraft Foods — 37 A St.  
3541 Sylvania — 156 B St.  
3542 Honeywell — 66 B St.  
3543 Upjohn Co. — 410 B St.  
355 Coca Cola — 9 B St.  
3551 Polaroid — 151 Third Ave.  
3552 Polaroid — 111 Kendrick St.  
3553 Imlac Corp. — 33 4th Ave.  
3554 Bell & Howell — 45 Fourth Ave.  
3555 Leather Bldg. — 83 Fourth Ave.  
3556 Damon Engineering  
115 Fourth Ave.  
3558 Minnesota Mining (3M)  
155 Fourth Ave.  
356 Sylvania Bldg. #11  
360 First Ave.  
357 Union Carbide — 300 First Ave.  
358 LYX Corp. — 180 First Ave.  
\*36 Kendrick at 128 — Cheney  
\*36 Kendrick — Newton Line  
3611 Red Cross Blood Center  
60 Kendrick St.  
3612 Polaroid — 140 Kendrick  
\*362 Hunting Rd. — near Kendrick  
\*363 Route 128 — near Highland  
381 Sylvania Trailers REAR OF  
189 B Street  
41 Great Plain — Manning  
412 Parkinson — Manning  
\*413 Hemlock — Manning  
414 Brookline — Manning  
415 Otis — Woodlawn  
416 Powers — Woodlawn  
417 Melrose — Page  
418 Upland at 21  
421 Bradford — Harris  
421 May Ave. at 25  
3631 Rt. 128 Between Gt. Plain Ave. & Highland Ave.  
4211 Walker Home — 722 Gt. Plain Ave.  
4212 Stevens Rd. at 45  
\*4213 Harris — Stevens  
4214 Glenwood — Bradford  
4215 Pollard Junior High  
4216 Pinewood Rd. at 35  
4221 Eaton Rd.  
4222 Coldidge Ave. at 54  
4223 Harris — Prince  
423 Prince St. at 58  
4231 Plymouth Rd. at 52  
4232 Harris — Plymouth Rd.  
424 Harris — Coulton  
425 Wilshire Park opp. 48  
\*4251 Harris — Wilshire  
426 Great Plain — Beaufort  
427 Harris School — Beaufort  
428 Nichols — Beaufort  
43 Great Plain — Melrose  
431 Greenwood Ave. at 41  
432 Ellicott — Sargent  
\*433 Powers — Melrose  
\*434 Great Plain — Great Plain Ter.  
435 Washington — Nichols  
\*436 Washington — Holmes

437 Nichols — Hawthorne  
438 Hawthorne — Washington  
441 Great Plain — Hillcrest  
\*4412 Hillcrest — Ingleside  
442 Newbury Pk. — Ridgeway  
\*4421 Ridgeway at 56  
443 Birds Hill — Ingleside  
444 Hillside — Birds Hill  
445 Hillcrest — Standpipe  
\*4451 Morningside Rd.  
\*4452 68 Wachuset Rd.  
4453 Hillcrest — Highgate  
4454 Woodledge — Arch  
4456 Colby — Fairfax  
4457 Falcon — Bond  
\*4458 Savoy — Edwardel  
446 Hillcrest at 361  
446 Birds Hill — Thornton  
\*4462 Thornton Rd. at 47  
4463 Dawson Dr. near Shade Lane  
4464 Dawson Dr. near Allendale  
445 Grosvenor — Broad Meadow  
\*451 Greendale — Bird  
4512 Greendale — Grosvenor  
\*4514 Greendale — Broad Meadow  
4514 Kenney St. opp. Lois Lane  
452 Broad Meadow — Bird  
4522 Broad Meadow School  
4522 Bird St. — deFrancesco Cir.  
4523 Richard Rd. opp. 52  
4524 Tudor Rd. opp. 35  
453 Highgate — Rybury Hillway  
4531 Tudor — Aletha  
4532 Woodbury — Audrey  
4533 Ina — Helen  
46 Great Plain — Green  
461 Greendale — Intervale  
4612 Great Plain — Berkshire  
4612 Intervale — Norwich  
4613 Valley — Peacedale  
\*4614 Fairhill — Mann  
4615 Great Plain — Route 128  
4616 Sterling — Peacedale  
462 Great Plain — South  
4621 Whittier — Fuller  
4622 Whittier — Elmwood  
4623 Douglas Road opp. 42  
4624 YMCA — 1191 Greendale  
4625 Old Farm — Longacre  
463 South — Lawton  
\*4631 Greendale — Hamlin  
4632 St. Bartholomew Church  
Greendale Ave.  
4633 St. Bartholomew Convent  
Greendale Ave.  
\*4634 Moulton Apts.  
(Charles Court East)  
1202 Greendale  
464 South — Green  
4641 Parkville — Norman  
465 Lawton Road opp. 42  
466 Green Street  
467 Needham Golf Club — Green St.  
47 George Aggott — Dedham Ave.  
471 Dedham — South St.  
4712 Edgewater Drive at 50  
4712 Edgewater Dr. — Edgewater Ln.  
4713 Canterbury Ln. — Geo. Aggott  
472 Livingston Circle at 35  
473 Public Works Building  
Dedham Ave.  
49 Medical Building  
Lyons St., Dedham  
51 Norfolk — Webster  
\*511 Sutton Rd.  
511 Webster — Fox Hill  
512 South — Webster  
\*5121 410 South St.  
5122 South — High Rock St.  
513 Laurel Blvd. at 69  
514 Warren — Gayland  
515 Laurel Drive opp. 144  
516 Gayland Road  
517 Redding — Redington  
518 near 48 Redington Road  
52 Chestnut — Emerson  
521 Chestnut — High Rock St.  
5212 653 Chestnut St.  
522 High Rock — Richardson Dr.  
5221 Richardson Drive — Stonehurst  
523 Chestnut — South  
\*5231 660 South St.  
5232 770 Chestnut St.  
5233 920 South St.  
5234 980 South St.  
5235 1010 South St.  
524 High Rock — Robinwood  
5241 Linden — Summit  
\*5242 Murphy — Yurick  
53 1133 South St.  
\*5312 1150 South St.  
5313 1184 South St.  
5314 1242 South St.  
54 Charles River — South  
541 Charles River — Moseley  
\*5412 Wilsons Lane  
543 Walker Lane — Russell  
544 Central — Fisher  
5441 Central — Charles River  
5441 Country Way — Village Lane  
5442 Scott Road — Country Way  
5443 Windsor Road — Stratford Rd.  
5444 Country Way — White Pine Rd.  
5445 Gatewood Dr. — Springfield  
546 Walker Home — 1968 Central Av.  
546 Oxbow Road opp. 50  
61 Central Ave. — Marked Tree  
611 Newman Jr. High School

\*612 1543 Central Ave.  
6121 Pool & Racquet Club  
1550 Central Ave.  
\*613 Central — Pine  
6131 Temple Alayah — 1664 Central  
62 Mayflower Road at 35  
621 Stockdale Road 43  
622 Pilgrim Road at 60  
\*623 Powder House Rd.  
\*63 Charles River — Pine St.  
\*631 464 Charles River St.  
6311 Ridge Hill Resv.  
461 Charles River  
6313 484 Charles River St.  
6314 Whitman Road opp. 100  
64 Grove — Charles River St.  
\*641 Chas. River St. — Pumping Sta.  
\*6411 Winding River Road  
\*6412 636 Charles River St.  
\*642 Grove Street — Wellesley Line  
\*6421 Sabrina Farm — Grove St.  
\*65 Cartwright Road  
\*651 Cornell Rd.  
71 Great Plain — Central Ave.  
711 Great Plain — North Hill  
712 1584 Great Plain Ave.  
\*7121 Standish Rd.  
\*7122 Brewster Dr.  
713 1740 Great Plain Ave.  
7131 Whiting Way at 45  
7132 Tudor Rd. at 41  
7133 Mason at Macintosh Ave.  
\*714 Babson Park — Great Map Rd.  
\*715 Great Plain — Wellesley Line  
72 Glendale — Forest  
721 Central Ave. — Nehoiden  
7211 East Militia Hgts. — Dwight Rd.  
7212 Charles River Workshop  
East Militia Hgts.  
722 Dwight School — Central Ave.  
7221 Nehoiden Glen Apt.  
1045 Central Ave.  
\*723 Glendale — Clark  
\*7231 Clarke Road  
\*7232 Clarke Circle  
73 Central Ave. — Forest  
\*731 Rolling Lane  
7311 Brookside Rd. opp. 173  
\*732 Brookside — Wellesley Line  
\*735 Jarvis Circle  
\*74 Central Avenue — West St.  
741 Central Avenue at 603  
\*742 Sunset Rd. — Cefalo Rd.  
75 Central Avenue — Hunnewell  
\*751 398 Central Avenue  
\*752 Hunnewell — Wellesley Line  
753 Taylor opp. Lakin St.  
\*754 Armstrong Road  
755 Briarwood Circle at 23  
\*76 Wellesley Avenue  
7611 Cedar Street  
Channel 5 TV Transmitter  
Cedar Street  
9 Rosemary Beach  
\*From Headquarters Only  
**Mutual Aid**  
(One Round)  
811 Newton  
812 Wellesley  
813 Dover  
814 Westwood  
815 Dedham  
816 Boston  
817 Other Communities  
2-2 followed by box number calls  
Newton  
3-3 followed by box number calls  
Wellesley  
**Signal Signals**  
22 - No school  
Four blows and one round of box number calls Engine One or Three.  
Five blows and one round of box number calls Engine Two.  
Two blows - Fire out.  
Second Alarm - two blows followed by box.  
Third Alarm - three blows followed by box.  
1-2-3-4 - two rounds - All Police Report.  
44 two rounds - Emergency Call.  
666 Needham Post No. 14 American Legion  
777 Manson Carter Post 2498, VFW.  
8 Highway Employees of Public Works, Report at Fire Department.  
10 two rounds - Boy Scouts report at Fire Department Headquarters.  
Chestnut St.  
Test - One blow - 8:45 a.m.





**SPECIAL TOWN MEETING**

**WARRANT**



**TOWN OF NEEDHAM**

7:30 P.M.

MONDAY, OCTOBER 27, 1980

NEWMAN JUNIOR HIGH SCHOOL

CENTRAL AVENUE

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County,  
Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet at the Newman Junior High School in said Town on

MONDAY, THE TWENTY-SEVENTH DAY OF OCTOBER 1980

at seven-thirty o'clock in the afternoon, then are there act upon the following articles, viz:

---

Article 1

To see if the Town will rescind the vote of the Town under Article 29 of the 1980 Annual Town Meeting for the following reasons:

1. The present position and attitudes of the owner of the land voted to be purchased has substantially changed since the Town Meeting vote on May 21, 1980;

2. The owner of the land is unable or unwilling to affirmatively state that he will voluntarily sign a deed of the property conveying the land to the Town as specified in his option agreement without a court order to this effect;

3. Although the initial vote of the Town under said Article 29 of the Annual Town Meeting included authorization to take by eminent domain, it would be prejudicial to the Town's position were the owner of the land to seek damages in excess of the option price without a court order enforcing specific performance of the contract price;

4. The sense of grave concern by some spokesmen at the Annual Town Meeting clearly indicated some reluctance to authorize a taking by eminent domain because of the additional costs likely to be incurred by the Town when exposed to this type of uncertainty; or take any other action relative thereto.

(Board of Selectmen)

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 14 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 10th day of October, 1980.

Norman P. Jacques  
Henry D. Hersey  
Marcia M. Carleton  
Francis A. Facchetti  
H. Phillip Garrity, Jr.

Selectmen of Needham

A true copy  
Attest:

JOHN F. HARKINS, CONSTABLE





ATTN: SPECIAL TOWN MEETING WARRANT

( ATTACH LABEL HERE )





TOWN OF NEEDHAM  
MASSACHUSETTS

---

1981 ANNUAL  
TOWN MEETING WARRANT

and  
1981 ANNUAL REPORTS  
of  
THE FINANCE COMMITTEE  
with  
BUDGET RECOMMENDATIONS

\* \* \* \* \*

PUBLIC WORKS DEPARTMENT  
PLANNING BOARD  
and  
SPECIAL TOWN MEETING COMMITTEE

\* \* \* \* \*

ELECTION . . . . . MONDAY, APRIL 13, 1981  
BUSINESS MEETING at 7:30 P.M. on MONDAY, MAY 4, 1981





## CONTENTS

<u>PART</u>		<u>Page</u>
I	70th Annual Report of the Finance Committee . . . . .	1
II	Transfers From Finance Committee Reserve Fund . . . . .	3
III	Debt Retirement Schedule . . . . .	3
IV	Capital Budget Program . . . . .	4
V	Recommended Capital Expenditures . . . . .	6
VI	Budget Recommendations . . . . .	7
	General Government Administration . . . . .	7
	Finance . . . . .	8
	Education . . . . .	9
	Public Safety . . . . .	10
	Public Facilities . . . . .	11
	Human Services . . . . .	13
	Development . . . . .	14
	Cultural and Leisure Services . . . . .	14
VII	1981 Annual Town Meeting Warrant . . . . .	17
VIII	1981 Reports of Departments and Special Committees . . . . .	33

The Finance Committee recognizes that one of the critical factors influencing people to move to Needham and to enjoy living here is the quality, and to some extent the quantity, of municipal services provided by Needham public agencies. In the budget-cutting process this matter of Town image was kept constantly in mind. Priority was placed on eliminating any "fat" that could be found, improving efficiency, and distributing necessary reductions in service across the board in modest portions where they could best be tolerated by the community as a whole. If Proposition 2½ remains unchanged, the problem of what to cut in preparing the next budget will be a very different matter.

As a matter of basic policy, the Finance Committee urged all areas to make adequate provision for good maintenance practices. Normal schedules of equipment replacement were to be followed, but the schedules themselves were reviewed in the light of the economic balance between increasing maintenance costs associated with advancing age and the net cost of trading in old equipment or of leasing equipment. The Committee favors taking the long view of costs, rather than short-term savings.

#### Specific Budget Areas

The budget for Glover Hospital provides for very substantial increases. However, the Hospital will provide a correspondingly large increase in revenue due to rapid increase in the demand for its services. This increase in budget does not have an adverse effect on our problem of conforming to Proposition 2½. The Finance Committee concerns itself that the Hospital operates economically and efficiently.

The budget recommendation does not provide any funding for the Minibus. The Finance Committee does not categorize this as a casualty of Proposition 2½. The loss of significant funding support from the M.B.T.A. has eliminated any possibility of structuring a viable financial arrangement that the Town can afford.

The budget presented in this warrant does not include any pay increases which may be recommended by the Personnel Board at Town Meeting. Bargaining is currently in process with several union groups and salary levels for covered

personnel are unknown at this time. The budget does include provision for pay increases anticipated by the School Department and the Hospital.

#### General

In presenting its recommended budget for Fiscal 1982, the Finance Committee has estimated all elements of income and expense for Fiscal 1982 and has fitted the proposed budget to Proposition 2½ in what might be termed a "glove fit". The effect is that amendments to increase the proposed budget must be balanced by decreases elsewhere.

Needham is fortunate in the quality of the men and women, paid and unpaid, who serve on Boards, Committees and Commissions, and who serve in the management positions of Agencies and Departments. These people are justifiably proud of the quality of the services which they provide and their track records of economy. Budget preparation has been a difficult process for them under Proposition 2½, where some services must be curtailed or eliminated even though the services may be much valued by some citizens of the Town, and where the quality of other services may be reduced below the standards to which the users have been accustomed. However, all who have appeared before the Finance Committee have approached the problem from the standpoint of responsible citizens and taxpayers determined to achieve the most effective result for the Town. We thank them for their cooperation and for their devotion to their areas of responsibility.

Respectfully submitted,

J. Darrison Sillesky, Chairman  
Charles J. Hely, Vice Chairman  
John W. Lacy  
Sally A. Levitan  
Forrest L. Marsh  
John J. Mc Quillan  
John F. Milligan  
Donald F. Russell  
Jon D. Schneider

Warner B. Hartford,  
Executive Secretary



## TRANSFERS FROM FINANCE COMMITTEE RESERVE FUND TO APPROPRIATION ACCOUNTS

July 1, 1979 - June 30, 1980

(Transfers have been summarized below by department. Detail of these transfers by line item is shown in the various operating budgets.)

Building Department	- Capital Outlay	\$ 31.50
Finance Committee	- Salaries	80.77
Fire Department	- Salaries	2,638.49
	Overtime Salaries	10,393.50
	Vehicle & Equipment Maint.	4,317.22
Hospital	- Expenses	25,000.00
Legal	- Special Fees	3,000.00
Library	- Expenses	225.00
	Branch Utilities	400.00
Park & Recreation	- Salaries	3,704.44
Police	- Salaries	2,975.36
	Auto Maintenance	10,000.00
Public Works	- Highway Expenses	5,000.00
	Park Division Salaries	1,673.23
Board of Registrars	- Expenses	340.00
Selectmen	- Expenses	8,777.38
	General Insurance	17,066.00
	Street Lighting	26,877.75
	Workmen's Compensation	68,449.36
School	- Maintenance of Plant	28,000.00
	Tuitions	5,000.00
Veterans	- Benefits	1,000.00
TOTAL TRANSFERS		\$ 224,950.00
FY 1980 APPROPRIATION		225,000.00
BALANCE RETURNED TO OVERLAY SURPLUS RESERVE		\$ 50.00

## DEBT RETIREMENT SCHEDULE

(\$000's)

Year	Principal Repaid	Interest Paid	Total Debt Payment	State School Reimbursement	Debt End of Year
1975	1,262	237	1,499	278	4,765
1976	1,220	184	1,404	267	3,675
1977	1,114	139	1,253	236	4,681
1978	919	190	1,109	236	3,762
1979	892	152	1,044	228	2,870
1980	785	116	901	97	2,085
1981	445	106	551	31	2,070
1982	165	105	270	—	1,905
1983	165	96	261	—	1,740
1984	145	89	234	—	1,595
1985	145	80	225	—	1,450
1986	145	72	217	—	1,305
1987	145	64	209	—	1,160
1988	145	57	202	—	1,015
1989	145	49	194	—	870
1990	145	41	186	—	725
1991	125	34	159	—	600

continuing

1997	100	5	105	—	-0-
------	-----	---	-----	---	-----

## CAPITAL BUDGET PROGRAM 1981 - 1987

## SUMMARY OF PROJECTS PROPOSED

(See following section for recommended Capital Expenditures)

PROJECT	<u>1981-82</u>	<u>1982-83</u>	<u>1983-84</u>	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>	Timing Later or Need Uncertain
<u>SCHOOL DEPARTMENT:</u>							
Maintenance & Renovation Program for Physical Facilities	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
<u>PUBLIC WORKS DEPARTMENT:</u>							
Parking Meter Replacement	35,000						
Equipment Replacement	87,500	219,065	141,013	199,335	186,705	130,268	
Energy Conservation	8,500	8,500					
Highway Reconstruction	5,000	10,000	10,000	10,000	10,000	10,000	
New Street Construction		20,000	20,000	20,000	20,000	20,000	
Norris Farm Storage Building Replacement		60,000					
Traffic Signal Control Replacement	7,000	8,000					
Reconstruction of School Grounds	11,500	25,000	25,000	25,000	25,000	25,000	
Laying & Relaying Water Mains	95,000	90,000	90,000	90,000	90,000	90,000	
Main Extensions & Services	40,000	40,000	40,000	40,000	40,000	40,000	
Fluoride Storage Facilities	15,000						
Sewer Construction	31,500	75,000	75,000	75,000	75,000	75,000	
Drain Construction		25,000	25,000	25,000	25,000	25,000	
Increase Capacity of Rt 135 Pumping Station (Contingent Upon Babson Development)	50,000						
Christian Science Church Parking Lot	20,000						
TOTALS	406,000	580,565	426,013	484,335	471,705	415,268	



PROJECT	1981-82	1982-83	1983-84	1984-85	1985-86	1986-87	Timing Later or Need Uncertain
<u>LOVER HOSPITAL:</u>							
X-Ray Tube Contingencies	20,000	25,000	27,500	30,000	32,500	35,000	
Isotope Lab		30,000					
Patient Card Roller			15,000				
Nuclear Medicine Memory			12,000				
Zenon Trap & Duct		15,000					
OR Laminar Flow			20,000				
Oscilloscopes & Defibrillators							
Replace Monitors	9,205	15,000	20,000	22,500	25,000	30,000	
Electric Bed Replacements		5,000	6,000	7,000	8,000	9,000	
Roof - 1950 Bldg					40,000		
Central Air Conditioning							
Old X-Ray Area				15,000			
Replace X-Ray Equip Rm II				230,000			
Replace X-Ray Equip Rm I					200,000		
New Technology		20,000	25,000	30,000	35,000	40,000	
Land Acquisition							180,000
Fiberoptic Equipment -							
Replacements	13,000	10,000	12,500	15,000	17,500	20,000	
Arrhythmia System		47,000					
Portable Defibrillator - ER	6,200						
Operating Microscope Head		8,000					
Ceiling Lights - OR		6,000	6,000				
Life Safety Renovations	30,000						
Energy Modifications	10,000	20,000	40,000	50,000			
North II Renovations	30,000						
3-Channel EKG Machine	9,000						
Arthroscopy Instruments	10,000						
Automatic Slide Stainer	6,200						
Real Time Ultrasound	40,000						
Pulmonary Function Testing							
Equipment	25,000						
Rare Earth Screens	9,000						
Gas Sterilizer	8,500						
Renovation Respiratory Dept.		7,500					
Renovation Lobby Area		12,000					
Central Supply - Storage							
Lockers		8,000					
OR Stainless Steel Cabinets		9,000	4,500				
Coulter Counter - Lab		81,000					
Repaint & Wallpaper - OR	10,000						
Flexible Sigmoidoscopy			6,000				
Contingency - Maintenance	5,000	7,500	10,000	12,500	15,000	17,500	
Gamma Counter		10,000					
TOTALS	\$ 237,105	\$ 346,000	\$ 198,500	\$ 412,000	\$ 373,000	\$ 151,500	\$ 180,000

RECOMMENDED CAPITAL EXPENDITURES 1981 - 1982

Article No.	Line No.	Expenditure	Cost	Method of Financing	
				1982 Tax Rate	Other
		<u>SCHOOL DEPARTMENT:</u>			
8	71	Maintenance & Renovation Program for Physical Facilities	\$100,000	\$100,000	
		<u>PUBLIC WORKS DEPARTMENT:</u>			
8	113	Equipment Replacement	87,500		
	119	Reconstruction of School Grounds	11,500	119,000	
	127	Main Extensions & Services	20,000		
16	—	Sewer Construction	31,500		\$31,500
					Sewer Assessment Reserve Fund
		<u>GLOVER HOSPITAL:</u>			
		X-Ray Tube Contingencies	20,000		
		Replacement Monitors	9,205		
		Fiberoptic Equipment Replacements	13,000		
		Portable Defibrillator - ER	6,200		
		Ceiling Lights - OR	6,000		
		Life Safety Renovations	30,000		
		Energy Modificaitons	10,000		
8	133	North II Renovations	30,000	237,105	
		3-Channel EKG Machine	9,000		
		Arthroscopy Instruments	10,000		
		Automatic Slide Stainer	6,200		
		Real Time Ultrasound	40,000		
		Pulmonary Function Testing Equipment	25,000		
		Rare Earth Screens	9,000		
		Gas Sterilizer	8,500		
		Contingency - Maintenance	5,000		
		TOTAL	\$487,605	\$456,105	\$31,500



OPERATING BUDGET RECOMMENDATIONS  
FOR FISCAL YEAR ENDING JUNE 30, 1982

Submitted by the Finance Committee

General Note: The salary budgets shown herein do not reflect possible pay increases which may be recommended by the Personnel Board, with the exception of Schools and Hospital, but do include step rate increases and longevity pay where applicable.

Description	Expended Y/E 6-30-80	Appropriation Y/E 6-30-81	Recommended Appropriation Y/E 6-30-82	Amount Voted
<u>GENERAL GOVERNMENT ADMINISTRATION</u> (5.6% of Recommended Budget Total)				
BOARD OF SELECTMEN:				
1. Salaries	\$ 93,326	\$ 100,964	\$ 101,271	
2. Telephone Charges	32,948	34,000	34,000	
3. Expenses	56,977 *	63,130	63,050	
4. Town Meetings	7,123	10,812	11,390	
5. Capital Outlay	2,123	2,900	0	
6. Travel Out of State	108	0	0	
	<u>\$ 192,605</u>	<u>\$ 211,806</u>	<u>\$ 214,711</u>	
* Reserve Fund - 8,777.38				
RECEIPTS	5,084		Est. 6,000	
MISCELLANEOUS:				
7. Insurance, General	224,916 *	213,033	212,820	
8. Accident & Health & Group Life Insurance	633,813	690,345	690,000	
9. Workmen's Compensation Self Insurance Fund & Premium Account	215,576 *	128,000	167,000	
10. Property and Casualty Self Insurance	6,767	5,000	5,000	
11. Uniformed Services Medical Payments	14,925	15,000	15,000	
12. Street Lighting	197,877 *	210,000	237,500	
13. Unemployment Compensation	22,935	28,600	300,000	
14. Insurance Consultant				
	<u>\$ 1,316,809</u>	<u>\$ 1,289,978</u>	<u>\$ 1,627,320</u>	
* Reserve Fund - 17,066.00 68,449.36 26,877.75				
TOWN CLERK:				
15. Salaries	35,062	35,990	36,050	
16. Expenses	2,485	3,125	3,260	
17. Travel Out of State	124	125	125	
18. Capital Outlay				
	<u>\$ 37,671</u>	<u>\$ 39,240</u>	<u>39,435</u>	
BOARD OF REGISTRARS:				
19. Salaries	19,886	23,888	23,028	
20. Expenses	18,421 *	21,700	14,575	
21. Tellers & Canvassers	13,821	17,820	9,700	
22. Capital Outlay	1,065	500	0	
	<u>\$ 53,193</u>	<u>\$ 63,908</u>	<u>\$ 47,303</u>	
* Reserve Fund - 340.00				
RECEIPTS	18,742		Est. 20,000	

Description	Expended Y/E 6-30-80	Appropriation Y/E 6-30-81	Recommended Appropriation Y/E 6-30-82	Amount Voted
LEGAL:				
23. Salaries	13,336	14,425	14,425	
24. Expenses	5,379	6,000	6,000	
25. Special Fees	30,617 *	20,000	20,000	
	\$ 49,332	\$ 40,425	\$ 40,425	
* Reserve Fund - 3,000.00				
PERSONNEL:				
26. Salaries	26,138	29,366	30,783	
27. Expenses	3,683	4,850	2,750	
	\$ 29,821	\$ 34,216	\$ 33,533	
TOTAL: GENERAL GOVERNMENT ADMINISTRATION				
	\$ 1,679,431	\$ 1,679,573	\$ 2,002,727	
FINANCE (8.5% of Recommended Budget Total; exclusive of Debt Service)				
ASSESSORS:				
29. Salaries	73,069	82,005	83,328	
30. Expenses	7,295	9,750	9,350	
31. Travel Out of State	388			
32. Capital Outlay	182	800	500	
	\$ 80,934	\$ 92,555	\$ 93,178	
DIRECTOR OF FINANCE:				
33. Salaries	18,537	29,864	30,990	
34. Audit		15,000		
35. Financial Consultant	5,000	5,000		
36. Expenses	562	1,200	1,000	
37. Capital Outlay	242	775		
	\$ 24,341	\$ 51,839	\$ 31,990	
COMPTROLLER:				
38. Salaries	49,048	54,149	55,972	
39. Expenses	8,037	8,800	6,693	
40. Capital Outlay	0	1,000	850	
	\$ 57,085	\$ 63,949	\$ 63,515	
TREASURER/TAX COLLECTOR:				
41. Salaries	69,616	75,648	62,520	
42. Expenses	19,488	27,300	23,900	
43. Capital Outlay	2,661	3,238	0	
	\$ 91,765	\$ 106,186	\$ 96,420	
RECEIPTS				
	606,544		Est. 650,000	
DEBT AND INTEREST:				
44. Maturing Bonds and Notes	785,000	445,000	195,000	
45. Bond and Note Interest	115,413	111,585	115,353	
46. Temporary Loan Interest	2,297	10,000	7,000	
	\$ 902,710	\$ 566,585	\$ 317,353	
DATA PROCESSING:				
47. Salaries	71,277	79,171	80,671	
48. Expenses	43,510	104,639	89,439	
	\$ 114,787	\$ 183,810	\$ 170,110	



<u>Description</u>	<u>Expended Y/E 6-30-80</u>	<u>Appropriation Y/E 6-30-81</u>	<u>Recommended Appropriation Y/E 6-30-82</u>	<u>Amount Voted</u>
FINANCE COMMITTEE:				
49. Salaries	5,218 *	5,549	5,549	
50. Expenses	497	500	500	
51. Reserve Fund	<u>224,950</u>	<u>250,000</u>	<u>300,000 **</u>	
	\$ 230,665	\$ 256,049	\$ 306,049	
* Reserve Fund - 80.77				
** Includes \$50,000 reserved for possible energy conservation projects				
CONTRIBUTORY RETIREMENT:				
52. Salaries	18,782	19,740	20,286	
53. Contributions	1,128,187	1,193,640	1,392,720	
54. Expenses	<u>2,050</u>	<u>9,450</u>	<u>9,045</u>	
	\$ 1,149,019	\$ 1,222,830	\$ 1,422,051	
NON-CONTRIBUTORY RETIREMENT:				
55. Haddock and McLeod	1,620	1,800		
56. Chapter 32 Retirements	<u>152,749</u>	<u>150,000</u>	<u>165,000</u>	
	\$ 154,369	\$ 151,800	\$ 165,000	
57. Past Service Liability Funding Obligation	175,000	340,000	620,000	
TOTAL: FINANCE	\$ 2,980,675	\$ 3,035,603	\$ 3,285,666	

EDUCATION

(38.3% of Recommended Budget Total; including 0.1% for Debt Service)

58. Salaries	10,907,510	11,547,202	11,056,166
59. Administration	44,815	40,300	29,700
60. Instruction	495,313	458,340	427,013
61. Other School Services	65,350	68,229	50,785
62. Cafeteria Assistance	30,000	35,000	
63. Pupil Transportation	256,158	306,405	306,810
64. Operation and Maintenance of Plant	985,253 *	1,148,678	1,020,255
65. Community Service	45,000	67,000	67,000
66. Fixed Assets	32,437	17,386	16,900
67. Tuitions	269,744 *	242,000	302,319
68. Out of State Travel	7,961	4,000	2,000
69. Adult Education	--	--	--
70. Summer School	--	--	--
71. Capital Outlay - Renovation of Physical Properties	86,513	100,000	100,000
72. Vocational Education	<u>49,927</u>	<u>210,000</u>	<u>185,217</u>
TOTAL: EDUCATION	\$13,275,981	\$14,244,540	\$13,564,165

\* Reserve Fund - 28,000.00  
5,000.00

RECEIPTS (Exclusive of  
Cherry Sheet) 11,617 Est. 15,000

ADDITIONAL SCHOOL INFORMATION

## Salary Accounts:

Teaching & Administration	9,624,602	9,249,319
Non-Teachers	125,000	107,325
Office Staff	567,000	553,855

Description	Expended Y/E 6-30-80	Appropriation Y/E 6-30-81	Recommended Appropriation Y/E 6-30-82	Amount Voted
Custodial & Maintenance Staff		887,000	827,642	
Salary Adjustments		30,000	30,000	
Substitutes		74,000	74,000	
Tutors		125,000	115,000	
Non-Teaching Substitutes and Overtime		28,000	28,000	
Intramurals		18,000	18,000	
Professional Development		20,000	10,000	
School Aides		48,600	43,025	
		\$11,547,202	\$11,056,166	
Instruction Accounts:				
Supervision & Teaching		283,409	260,574	
Textbooks		69,023	65,822	
Media - Print		38,858	40,000	
- Audio-Visual		52,155	49,655	
Guidance		14,895	10,962	
		\$ 458,340	\$ 427,073	
Pupil Transportation:				
Regular bus contract		180,200	189,350	
Vocational buses		32,500	2,000	
Athletic buses		23,530	16,660	
Special Education		67,000	97,800	
Library and Music		3,175	1,000	
		\$ 306,405	\$ 306,810	
Operation & Maintenance of Plant:				
Operations:				
Custodial Supplies		29,500	29,000	
Fuel - Heating		583,540	462,324	
Utilities		270,100	275,946	
Maintenance:				
Grounds		4,800	4,800	
Buildings		99,600	91,800	
Equipment		114,050	120,510	
Equipment Replacements		47,088	35,875	
		\$ 1,148,678	\$ 1,020,255	
<u>PUBLIC SAFETY</u>				
(10.8% of Recommended Budget Total)				
POLICE:				
73. Salaries - regular	1,047,590 *	1,207,289	1,195,525	
74. - overtime	196,355	149,301	119,198	
75. Education and Career Incentive	10,750	14,025	13,500	
76. Inservice Training	22,907	29,511	29,802	
77. Capital Outlay	47,185	61,035	68,439	
78. Travel Out of State	405	500	500	
79. Auto Maintenance	57,096 *	82,335	89,200	
80. Building Maintenance	18,704	24,900	27,100	
81. Communications	19,470	22,024	21,259	
82. Operating Expenses	16,712	28,549	22,242	
83. Signal System	300	1,000	0	
84. Uniforms	14,967	16,450	15,450	
85. Crime Check Committee		500	250	
86. Animal Control	208	1,550	1,550	
87. F.B.I. Academy	690	0	0	
	\$ 1,453,339	\$ 1,638,969	\$ 1,604,015	

\* Reserve Fund - 2,975.36  
10,000.00

RECEIPTS

85,410

Est. 90,000



Description		Expended Y/E 6-30-80	Appropriation Y/E 6-30-81	Recommended Appropriation Y/E 6-30-82	Amount Voted
FIRE:					
88. Salaries - regular		1,405,606 *	1,589,711	1,611,815	
89. - overtime		399,687 *	355,263	331,150	
90. Education and Career Incentive		27,325	29,375	27,750	
91. Inservice Training		36,977	38,121	39,058	
92. Capital Outlay		11,430	51,500	0	
93. Travel Out of State		0	400	400	
94. Building Maintenance		22,199	61,415	46,300	
95. Equipment and Supplies		24,750	38,615	41,489	
96. Service Expenses		6,398	8,425	11,885	
97. Equipment Maintenance		19,773 *	19,620	29,025	
		\$ 1,954,145	\$ 2,192,445	\$ 2,138,872	
* Reserve Fund - 2,638.49					
10,393.50					
4,317.22					
RECEIPTS		20		Est. 30,000	
CIVIL DEFENSE:					
98. Salaries		1,500	1,500	1,500	
99. Expenses		13,125	12,997	11,584	
100. Capital Outlay		0	8,000	600	
		\$ 14,625	22,497	13,684	
RECEIPTS		2,776		Est. 3,000	
BUILDING:					
101. Salaries		71,072	78,507	56,525	
102. Expenses		1,527	1,620	1,700	
103. Capital Outlay		593 *	0	0	
		\$ 73,192	\$ 80,127	\$ 58,225	
* Reserve Fund - 31.50					
RECEIPTS		40,536		Est. 40,000	
SEALER OF WEIGHTS & MEASURES:					
104. Salaries		3,969	4,287	4,287	
105. Expenses		697	1,150	1,515	
		\$ 4,666	\$ 5,437	\$ 5,802	
RECEIPTS		1,054		Est. 1,000	
TOTAL: PUBLIC SAFETY		\$ 3,499,967	\$ 3,939,475	\$ 3,820,598	
PUBLIC FACILITIES					
(7.6% of Recommended Budget Total)					
PUBLIC WORKS:					
Administration:					
106. Salaries		80,974	88,860	88,895	
107. Expenses		4,293	6,147	6,538	
108. Travel Out of State		1,500	1,500	1,500	
		\$ 86,767	\$ 96,507	\$ 96,933	

<u>Description</u>	<u>Expended Y/E 6-30-80</u>	<u>Appropriation Y/E 6-30-81</u>	<u>Recommended Appropriation Y/E 6-30-82</u>	<u>Amount Voted</u>
Engineering:				
109. Salaries	148,284	169,525	168,652	
110. Expenses	<u>4,749</u>	<u>4,850</u>	<u>5,150</u>	
	\$ 153,033	\$ 174,375	\$ 173,802	
Garage and Equipment:				
111. Salaries	97,186	118,032	118,043	
112. Expenses	70,615	96,320	95,814	
113. Equipment Replacement	<u>52,936</u>	<u>107,790</u>	<u>87,500</u>	
	\$ 220,737	\$ 322,142	\$ 301,357	
Highway:				
114. Salaries	340,981	353,291	360,403	
115. Salaries - Parking Meter Fund	7,822	5,000	5,000	
116. Expenses, including Com- pactor Lease @ \$28,800	<u>252,801 *</u>	<u>327,721</u>	<u>339,150</u>	
	\$ 601,604	\$ 686,012	\$ 704,553	
* Reserve Fund - 5,000.00				
RECEIPTS	103,352		Est. 200,000	
Park Division:				
117. Salaries	231,419 *	273,042	272,144	
118. Expenses	78,816	85,771	95,506	
119. Capital Outlay	<u>7,662</u>	<u>25,400</u>	<u>11,500</u>	
	\$ 317,897	\$ 384,213	\$ 379,150	
* Reserve Fund - 1,673.23				
See notes following Park and Recreation, Conser- vation and Memorial Park Budgets, regarding costs assignable to them but carried in the above budget (\$215,105).				
Sewer:				
120. Salaries	275,577	289,870	294,284	
121. Expenses	48,119	51,575	60,798	
122. House Connections	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	
	\$ 333,696	\$ 351,445	\$ 365,082	
RECEIPTS	899,544		Est. 950,000	
Snow and Emergency:				
123. Overtime Salaries	28,392	50,000	50,000	
124. Expenses	<u>50,000</u>	<u>70,000</u>	<u>70,000</u>	
	\$ 78,392	\$ 120,000	\$ 120,000	
Water:				
125. Salaries	268,489	305,032	308,402	
126. Expenses	186,608	207,200	238,292	
127. Main Extensions and Services	<u>39,977</u>	<u>35,000</u>	<u>20,000</u>	
	\$ 495,074	\$ 547,232	\$ 566,694	
Total: PUBLIC WORKS	\$ 2,287,200	\$ 2,261,926	\$ 2,707,571	



Description	Expended Y/E 6-30-80	Appropriation Y/E 6-30-81	Recommended Appropriation Y/E 6-30-82	Amount Voted
MINI-BUS:				
128. Salaries	4,674	5,049	0	
129. Expenses	1,916	1,925	0	
130. Bus Contract	51,426	63,000	0	
	\$ 58,016	\$ 69,974	\$ 0	
TOTAL: PUBLIC FACILITIES	\$ 2,345,216	\$ 2,751,900	\$ 2,707,571	

HUMAN SERVICES:

(27.1% of Recommended Budget Total; including 0.6% for Debt Service)

HOSPITAL:

131. Salaries	4,140,342	4,606,775	5,515,981
132. Expenses	2,207,794 *	2,627,259	3,153,190
133. Capital Outlay	190,849	335,000	319,335
134. Travel Out of State	2,270	3,000	0
	\$ 6,541,255	\$ 7,572,034	\$ 8,988,506

\* Reserve Fund - 25,000.00

RECEIPTS	7,033,646	Est. 9,400,000
----------	-----------	----------------

PUBLIC HEALTH:Board of Health:

135. Salaries	102,548	112,391	95,491
136. Capital Outlay	810	0	0
137. Travel Out of State	93	500	0
138. Expenses	8,178	9,475	10,850
139. Garbage Removal	68,899	72,100	72,100
140. Hospitalization	0	500	0
141. Mental Health	55,187	61,888	56,388
142. Mentally Retarded	8,400	9,282	9,282
	\$ 244,115	\$ 266,136	\$ 244,111

RECEIPTS	5,706	Est. 15,000
----------	-------	-------------

Dental Health:

143. Salaries	9,292	10,963	0
144. Expenses	4,607	5,075	0
	\$ 13,899	\$ 16,038	\$ 0

RECEIPTS	256	Est. --
----------	-----	---------

Total: PUBLIC HEALTH SERVICES	\$ 258,014	\$ 540,188	\$ 244,111
-------------------------------	------------	------------	------------

VETERANS' SERVICES:

145. Salaries	14,212	13,600	13,880
146. Expenses and Transportation	547	750	600
147. Benefits	38,655 *	35,000	48,000
	\$ 53,414	\$ 49,350	\$ 62,480

\* Reserve Fund - 1,000.00

<u>Description</u>	<u>Expended Y/E 6-30-80</u>	<u>Appropriation Y/E 6-30-81</u>	<u>Recommended Appropriation Y/E 6-30-82</u>	<u>Amount Voted</u>
YOUTH COMMISSION:				
148. Salaries	64,452	72,066	56,180	
149. Expenses	<u>7,993</u>	<u>7,680</u>	<u>6,320</u>	
	\$ 72,445	\$ 79,746	\$ 62,500	
RECEIPTS	62		Est. 200	
COUNCIL ON AGING:				
150. Salaries	23,680	31,778	30,871	
151. Expenses	<u>7,339</u>	<u>7,350</u>	<u>2,387</u>	
	\$ 31,019	\$ 39,128	\$ 33,258	
TOTAL: HUMAN SERVICES	\$ 6,956,147	\$ 8,022,432	\$ 9,390,855	

DEVELOPMENT

(0.1% of Recommended Budget Total)

PLANNING BOARD:				
152. Salaries	33,677	37,542	31,738	
153. Expenses	2,600	3,000	3,000	
154. Technical Assistance	0	1,500	0	
155. Travel Out of State	<u>0</u>	<u>400</u>	<u>0</u>	
	\$ 36,277	\$ 42,442	\$ 34,738	
RECEIPTS	75		Est. 500	
CONSERVATION:				
156. Salaries	32	150	100	
157. Expenses	<u>2,934</u>	<u>2,350</u>	<u>2,000</u>	
	\$ 2,966	\$ 2,500	\$ 2,100	

The above budget does not include \$14,660 in costs assignable to the maintenance and repair of Ridge Hill buildings and grounds. These costs are carried in the Park Division budget of the Department of Public Works.

BOARD OF APPEALS:				
158. Salaries	2,063	3,183	3,183	
159. Expenses	<u>1,791</u>	<u>2,375</u>	<u>2,375</u>	
	\$ 3,854	\$ 5,558	\$ 5,558	
RECEIPTS	1,923		Est. 2,000	
HISTORICAL COMMISSION:				
160. Expenses	\$ 697	\$ 700	\$ 595	
TOTAL: DEVELOPMENT	\$ 43,794	\$ 94,994	\$ 42,991	

CULTURAL/LEISURE SERVICES

(2.0% of Recommended Budget Total; including 0.1% for Debt Service)

LIBRARY:				
161. Salaries	274,466	300,388	291,978	
162. Bindings	1,245	1,600	1,600	
163. Books and Periodicals	<u>79,770</u>	<u>83,000</u>	<u>83,000</u>	



<u>Description</u>	<u>Expended Y/E 6-30-80</u>	<u>Appropriation Y/E 6-30-81</u>	<u>Recommended Appropriation Y/E 6-30-82</u>	<u>Amount Voted</u>
164. Building Maintenance	30,114	37,640	36,115	
165. Expenses	21,924 *	22,925	23,700	
166. Capital Outlay	727	0	0	
28. Travel Out of State	0	400	0	
	<u>\$ 408,246</u>	<u>\$ 445,953</u>	<u>\$ 436,393</u>	
* Reserve Fund - 225.00				
RECEIPTS	18,384		Est. 25,000	
Branch:				
167. Salaries	8,842	10,812	0	
168. Rent	3,575	3,600	0	
169. Book Transportation	1,305	1,400	0	
170. Periodicals	755	800	0	
171. Utilities	1,645 *	1,785	0	
	<u>\$ 16,122</u>	<u>\$ 18,397</u>	<u>\$ 0</u>	
* Reserve Fund - 400.00				
Total: LIBRARY	\$ 402,569	\$ 430,379	\$ 437,696	
PARK AND RECREATION:				
172. Salaries	160,786 *	166,768	147,699	
173. Expenses	45,240	57,820	53,470	
174. Engineering Services	1,040	2,000	2,000	
	<u>\$ 207,066</u>	<u>\$ 226,588</u>	<u>\$ 203,169</u>	
* Reserve Fund - 3,704.44				
RECEIPTS	79,319		Est. 80,000	
The above budget does not include \$152,000 in costs assignable to the operation and maintenance of facilities under the control of the Park and Recreation Commission. These costs are carried in the Park Division budget of the Department of Public Works.				
MEMORIAL PARK:				
175. Expenses	535	550	470	
176. Capital Outlay		0	0	
	<u>\$ 535</u>	<u>\$ 550</u>	<u>\$ 470</u>	
The above budget does not include \$48,445 in costs assignable to the operation and maintenance of facilities under the control of the Memorial Park Trustees. These costs are carried in the Park Division budget of the Department of Public Works.				
TOTAL: CULTURAL/LEISURE SERVICES	\$ 631,969	\$ 691,488	\$ 640,032	
GRAND TOTAL: ALL BUDGETS	\$31,413,230	\$34,460,005	\$35,454,605	

WARRANT ARTICLE INDEX

<u>Article</u>	<u>Page</u>	<u>Descriptive Title</u>	<u>Cost</u>
1	17	Annual Town Election	N/A
2	17	Indemnification	N/A
3	17	Committee/Officer Reports	N/A
4	17	Borrowing Authorization	N/A
5	17	Dog Fund Receipts	3,160.63
6	17	Elected Officials' Salaries	25,933
7	18	Standard Rates of Pay	x,xxx
8	19	Operating Budget (FY 1982)	35,454,605
9	19	Funds Expenditure Authorization	xxx,xxx
10	19	Street Acceptances	N/A
11	19	Howland Street Revised Layout	N/A
12	20	Energy Conservation Measures	8,500
13	20	Specific Repairs/Town Ways	5,000
14	20	Traffic Sign Control Equipment	7,000
15	20	Lease of Land	20,000
16	20	Sewer Construction	31,500
17	20	Water Main Construction	95,000
18	20	Fluoride Storage Facilities	15,000
19	20	Gould Street Sidewalk	x,xxx
20	20	Solid Waste Disposal	x,xxx
21	21	Rosemary Lake Dam Study	x,xxx
22	21	Replace On-Street Parking Meters	35,000
23	21	Funding for Acceleration of Revaluation	xx,xxx
24	21	Increase of Town Clerk's Fees	N/A
25	22	Sign By-Law	Zoning
26	25	Building or Use Permit - Flood Plains	Zoning
27	25	Aquifer Protection District	Zoning
28	26	Medical Clinics	Zoning
29	26	Dimensional Regulations/Parking	Zoning
30	28	Recommendations of Planning Board	Zoning
31	29	Extension of Business District	Zoning
32	30	Office Terms/Members Minuteman School Committee	N/A
33	30	Transfer Avery School to Selectmen	N/A
34	30	Transfer Carter, Dwight, Highland & Harris Schools to Selectmen	N/A
35	30	Avery School Adaptive Re-Use Committee	Continue
36	30	Solid Waste Disposal Study Committee	Continue
37	30	Future School Needs Committee	Continue
38	30	Public Safety Committee	Continue
39	30	Low and Moderate Income Housing Committee	Continue
40	31	Office Facilities Study Committee	Continue
41	31	Change in Public Bidding Minimums	N/A
42	31	Condominium Eviction Control	N/A
43	31	Fire Alarm Charges	N/A
44	31	Annual Town Report	N/A
45	32	Free Cash Retention	x,xxx,xxx
46	32	Omnibus Article	N/A

NOTE: xxx depicts undetermined costs at time of printing.



WARRANT FOR THE ANNUAL TOWN MEETING  
Monday, April 13, 1981  
TOWN OF NEEDHAM  
COMMONWEALTH OF MASSACHUSETTS

Dorfolk, ss.

To either of the constables in the Town of Needham in said County. Greeting:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet in their respective voting places in said town namely:

Precinct A—William Carter School  
Precinct B—Hillside School  
Precinct C—Derwood Newman Junior High School  
Precinct D—High Rock School  
Precinct E—William Pollard Junior High School  
Precinct F—Highland Avenue School  
Precinct G—Harris School  
Precinct H—Broad Meadow School  
Precinct I—William Mitchell School—Kindergarten  
Precinct J—William Mitchell School—Gymnasium

on MONDAY, THE THIRTEENTH DAY OF APRIL, 1981

from forty-five minutes after six o'clock in the forenoon, until eight o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;  
Two Selectmen for Three Years;  
One Assessor for Three Years;  
Two members of School Committee for Three Years;  
One Trustee of Memorial Park for Three Years;  
Three Trustees of Needham Public Library for Three Years;  
One member of Board of Health for Three Years;  
One member of Planning Board for Five Years;  
One member of Planning Board for Two Years;  
One member of Needham Housing Authority for Five Years;  
One Commissioner of Trust Funds for Three Years;  
One member of Park and Recreation Commission for Three Years;  
Two Constables for Three Years;  
Five Town Meeting Members from Precinct A for Three Years;  
Thirteen Town Meeting Members from Precinct B for Three Years;  
One Town Meeting Member from Precinct B for One Year;  
Five Town Meeting Members from Precinct C for Three Years;  
Two Town Meeting Members from Precinct C for Two Years;  
Seven Town Meeting Members from Precinct D for Three Years;  
One Town Meeting Member from Precinct D for Two Years;  
One Town Meeting Member from Precinct D for One Year;  
Ten Town Meeting Members from Precinct E for Three Years;  
One Town Meeting Member from Precinct E for One Year;  
Nine Town Meeting Members from Precinct F for Three Years;

Seven Town Meeting Members from Precinct G for Three Years;

Nine Town Meeting Members from Precinct H for Three Years;

Seven Town Meeting Members from Precinct I for Three Years;

Three Town Meeting Members from Precinct J for Three Years.

Two Town Meeting Members from Precinct J for Two Years.

ARTICLE 2: INDEMNIFICATION

Shall the Town vote to accept the provisions of section thirteen of chapter two hundred and fifty-eight of the General Laws which provides that the town shall indemnify and save harmless municipal officers, elected or appointed, from personal financial loss and expense including reasonable legal fees and costs, if any, in an amount not to exceed one million dollars, arising out of any claim, demand, suit or judgment by reason of any act or omission except an intentional violation of civil rights of any person under any law, if the official at the time of such act or omission was acting within the scope of his official duties or employment?

INSERTED BY: Board of Selectmen

AND at the Newman Junior High School in said Town on MONDAY, THE FOURTH DAY OF MAY, 1981 at 7:30 P.M.

ARTICLE 3: COMMITTEE/OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

INSERTED BY: Board of Selectmen

ARTICLE 4: BORROWING AUTHORIZATION

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of the revenue of the financial year beginning July 1, 1981 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within a year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

No recommendation.

ARTICLE 5: DOG FUND RECEIPTS

To see what disposition the Town will make of monies received pursuant to General Laws, Chapter 140, Section 172 as the Town's share of the unexpended balance of the Dog Fund.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

This article be adopted and the sum of \$3,160.63 be appropriated for use by the Public Library.

ARTICLE 6: ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 1981 as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board, and subject to

the longevity provisions of paragraph (j) of Section 20 of the Consolidated Personnel By-Law as follows:

NOTE: The following is the existing paragraph (j). Any revisions to paragraph (j) will be provided to Town Meeting Members as early as possible before May 4, 1981.

Assessor, Chairman	\$ 1,800
Assessor, others	1,500
Selectman, Chairman	1,800
Selectmen, others	1,500
Town Clerk	19,333

INSERTED BY: Personnel Board  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 7: STANDARD RATES

To see if the Town will vote to amend Schedules B and C of the Consolidated Personnel By-Law of the Town by striking out such schedules in their entirety and by substituting therefore the following:

NOTE: The following is the text of existing Schedules B and C and proposed changes will be provided to Town Meeting Members as early as possible before May 4, 1981.

#### SCHEDULE B-1

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
S-35	30,704	31,831	32,952	34,093	35,275
S-34	29,584	30,704	31,831	32,952	34,093
S-33	28,459	29,584	30,704	31,831	32,952
S-32	27,433	28,459	29,584	30,704	31,831
S-31	26,404	27,433	28,459	29,584	30,704
S-30	25,478	26,404	27,433	28,459	29,584
S-29	24,556	25,478	26,404	27,433	28,459
S-28	23,633	24,556	25,478	26,404	27,433
S-27	22,814	23,633	24,556	25,478	26,404
S-26	21,994	22,814	23,633	24,556	25,478
S-25	21,187	21,994	22,814	23,633	24,556
S-24	20,464	21,187	21,994	22,814	23,633
S-23	19,741	20,464	21,187	21,994	22,814
S-22	19,024	19,741	20,464	21,187	21,994
S-21	18,311	19,024	19,741	20,464	21,187
S-20	17,693	18,311	19,024	19,741	20,464
S-19	17,072	17,693	18,311	19,024	19,741
S-18	16,464	17,072	17,693	18,311	19,024
S-17	15,855	16,464	17,072	17,693	18,311
S-16	15,342	15,855	16,464	17,072	17,693
S-15	14,827	15,342	15,855	16,464	17,072
S-14	14,312	14,827	15,342	15,855	16,464
S-13	13,799	14,312	14,827	15,342	15,855
S-12	13,284	13,799	14,312	14,827	15,342
S-11	12,769	13,284	13,799	14,312	14,827
S-10	12,363	12,769	13,284	13,799	14,312
S-9	11,949	12,363	12,769	13,284	13,799
S-8	11,542	11,949	12,363	12,769	13,284
S-7	11,134	11,542	11,949	12,363	12,769
S-6	10,724	11,134	11,542	11,949	12,363
S-5	10,312	10,724	11,134	11,542	11,949
S-4	9,999	10,312	10,724	11,134	11,542
S-3	9,696	9,999	10,312	10,724	11,134
S-2	9,393	9,696	9,999	10,312	10,724
S-1	9,085	9,393	9,696	9,999	10,312

#### SCHEDULE B-2

##### POLICE SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
P-5		31,046	32,082	33,112	34,148
P-4		21,752	22,565	23,379	24,245
P-3			18,831	19,510	20,233
P-2		15,318	15,891	16,464	17,074
P-1			15,318	15,891	16,464

#### SCHEDULE B-3

##### FIRE SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
F-5		31,046	32,082	33,112	34,148
F-4		22,043	22,778	23,510	24,245
F-3				20,696	21,342
F-2		17,851	18,447	19,040	19,634
F-1	15,006	15,523	16,041	16,556	17,074

#### SCHEDULE B-4

##### FIRE ALARM SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
FA-2	18,199	18,834	19,569	20,305	21,048
FA-1	15,781	16,308	16,934	17,559	18,199

#### SCHEDULE B-5

##### HOURLY WAGE SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
W-8	7.17	7.44	7.70	7.99	8.31
W-7	6.94	7.17	7.44	7.70	7.99
W-6	6.66	6.94	7.17	7.44	7.70
W-5	6.40	6.66	6.94	7.17	7.44
W-4	6.18	6.40	6.66	6.94	7.17
W-3	5.95	6.18	6.40	6.66	6.94
W-2	5.77	5.95	6.18	6.40	6.66
W-1	5.56	5.77	5.95	6.18	6.40

#### SCHEDULE C

##### RATES FOR PART-TIME AND SEASONAL POSITION CLASSES

	Minimum	Maximum
Activity Instructor or Supervisor (P.T.)		
Group A (per session)		15.0
Group B (per session)		18.0
Group C (per session)		21.0
Group D (per session)		25.0
Group E (per session)		32.0
Animal Inspector (P.T.) (per annum)		1,861.0
Arts and Crafts Workshop Assistant (P.T.) (per hour)		3.2
Arts and Crafts Workshop Director (P.T.) (per hour)		3.5
Assistant Pool Supervisor (P.T.) (per hour)		3.9
Assistant Recreation Supervisor (P.T.) (per hour)		3.7



Athletic Officials or Referee	
Group A (per session)	5.00
Group B (per session)	7.50
Group C (per session)	10.00
Group D (per session)	12.50
Group E (per session)	15.00
Building Inspector (substitute) (P.T.) (per diem)	41.00
or per inspection)	12.00
Bus Driver (P.T.) (per hour)	3.55
Chief Firefighter (P.T.) (per annum)	877.00
Envasser (P.T.) (per hour)	3.24
Captain of Lifeguards (P.T.) (per hour)	3.95
Captain of Swim Instructors	3.95
Clerk (P.T.) (per hour)	3.10
Committee Secretary (P.T.) (per hour)	4.95
Camp Counselor (P.T.) (per hour)	3.24
Camp Director (P.T.) (per hour)	3.55
Dental Hygienist (P.T.) (per hour)	4.87
Dentist (P.T.) (per diem)	67.00
Director of Civil Defense (per annum)	1,500.00
Finance Committee Executive	
Secretary (P.T.) (per annum)	5,117.00
Gymnastics Workshop Assistant (P.T.) (per hour)	3.24
Gymnastics Workshop Director (P.T.) (per hour)	3.55
Senior Building Custodian (P.T.) (per hour)	4.87
Senior Sailing Instructor (P.T.) (per hour)	3.46
Library Assistant I (P.T.) (per hour)	3.97
Library Assistant II (P.T.) (per hour)	4.50
Library Page (P.T.) (per hour)	3.10
Lifeguard (P.T.) (per hour)	3.46
Librarian Coordinator (P.T.) (per annum)	5,049.00
Playground Director (P.T.) (per hour)	3.35
Playleader (P.T.) (per hour)	3.13
Plumbing and Gas Inspector (substitute) (P.T.) (per diem)	41.00
or per inspection)	12.00
Police Matron (P.T.) (per hour)	3.10
or minimum)	8.00
Pool Booth Attendant (P.T.) (per hour)	3.35
Pool Maintenance Worker (P.T.) (per hour)	3.46
Pool Supervisor	4.46
Requet Sports Camp Assistant (P.T.) (per hour)	3.24
Requet Sports Camp Director (P.T.) (per hour)	3.35
Recreation Supervisor (P.T.) (per hour)	4.29
Reference Librarian (P.T.) (per hour)	6.48
Registrar of Voters (P.T.) (per annum)	400.00
Sanitarian (substitute) (P.T.) (per diem)	27.00
Sealer of Weights and Measures (P.T.) (per annum)	4,287.00
Senior Sailing Instructor (P.T.) (per hour)	3.73
Student Draftsman and Rodman (P.T.)	
First Year Student (per hour)	4.57
Second Year Student (per hour)	4.76
Third Year Student (per hour)	4.94
Fourth Year Student (per hour)	5.12
Fifth Year Student (per hour)	5.30
Swim Instructor (P.T.) (per hour)	3.46
Temporary Janitor (P.T.) (per hour)	3.13
Temporary Laborer	
First Year (per hour)	3.25
Second Year (per hour)	3.50
Third Year (per hour)	3.75
Fourth Year (per hour)	4.00
Fifth Year (per hour)	4.25
Tennis Court Monitor (P.T.) (per hour)	3.24
Tennis Specialist (P.T.) (per hour)	3.55
Tennis Supervisor (P.T.) (per hour)	3.73
Town Counsel (P.T.) (per annum)	25,421.00
Traffic Supervisor (P.T.) (per month)	323.00
Veterans' Agent (P.T.) (per annum)	8,151.00

Wiring Inspector (substitute) (P.T.)  
(per diem) 41.00  
(or per inspection) 12.00

INSERTED BY: Personnel Board  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 8: OPERATING BUDGET

To see if the Town will vote to raise and appropriate for the necessary Town charges and expenses.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
The amounts appropriated be as recommended in the "Operating Budget Recommendations". (See page 7.)

#### ARTICLE 9: FUNDS EXPENDITURE AUTHORIZATION

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 10: STREET ACCEPTANCES

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk.

CASTANO COURT Hunnewell Street to 250.7 feet  
Westerly.

LARKSPUR ROAD Webster Street to End, 192  
feet.

MEETINGHOUSE 1975 Acceptance to 729 feet  
CIRCLE Northeasterly and 530 feet  
Northwesterly to the 1975  
Acceptance.

PAINE ROAD Hancock Road to 181.25 feet  
Westerly.

including the taking or acceptance of easements as shown on said plans; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.

#### ARTICLE 11: HOWLAND STREET REVISED LAYOUT

To see if the Town will vote to accept the revised layout of Howland Street as laid out by the Board of Selectmen according to a plan on file with the Town Clerk; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.



**ARTICLE 12: ENERGY CONSERVATION MEASURES**

To see if the Town will vote to raise and appropriate the sum of \$8,500. to continue energy conservation measures at the Public Works Building as recommended by the Energy Conservation Committee; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 13: SPECIFIC REPAIRS/TOWN WAYS**

To see if the Town will vote to raise and appropriate the sum of \$5,000. for expenses (Town salaries and wages being included in the budget) for alteration of or specific repairs upon portions of various Town Ways including sidewalks and curbing thereon, as recommended by the Public Works Department; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 14: TRAFFIC SIGNAL CONTROL EQUIPMENT**

To see if the Town will vote to raise and appropriate the sum of \$7,000. to replace the traffic signal controller at Great Plain Avenue and Greendale Avenue; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 15: LEASE OF LAND**

To see if the Town will authorize the Board of Selectmen to enter into a lease of 18,094 square feet of land, located between Great Plain and Dedham Avenues, shown on a plan entitled "Land of First Church of Christ, Scientist, dated October, 1980. J.D. Marr, Town Engineer," the original of which is on file in the Office of the Town Clerk, with copies available for examination in the Offices of the Board of Selectmen, Planning Board, Town Engineer and Public Library, for a term not less than ten years from the date of execution of such lease with an option which allows the Town to renew said lease for an additional ten year term for public off-street parking on secular days and hours during the term of the lease or any renewal thereof; that the sum of \$20,000 be appropriated for the use of the Selectmen in carrying out its financial commitments to the Lessor of the leased premises described herein, including the expenditure of any part or all of said sum for leasehold improvements of the leased area; said sum to be raised from the off-street and on-street parking meter fund; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 16: SEWER CONSTRUCTION (PETITION)**

To see if the Town will vote to raise and appropriate the sum of \$31,500. for expenses (Town salaries and wages being included in the budget) for sewer main construction in certain streets and ways as petitioned for by abutters under the provisions of law authorizing the assessment of betterments,

where applicable, and for various intercepting sewers in public ways and private lands; determine how said sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 17: WATER MAIN CONSTRUCTION (RELAY)**

To see if the Town will vote to raise and appropriate the sum of \$95,000. for expenses (Town salaries and wages being included in the budget) for laying and relaying water mains for the development and improvement of the system; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 18: FLUORIDE STORAGE FACILITIES**

To see if the Town will vote to raise and appropriate the sum of \$15,000. for expenses for the construction of a fluoride storage facility at Charles River Pumping Station #2; determine how said sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 19: GOULD STREET SIDEWALK (PETITION)**

To see if the Town will appropriate a sum of money to provide for the installation of sidewalks on the westerly side of Gould Street, from Highland Avenue to Central Avenue; determine how said sum is to be raised and expended; or take any other action relative thereto.

INSERTED BY: James J. Lavin, et al.  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 20: SOLID WASTE DISPOSAL**

To see whether the Town under and pursuant to authority granted in General Laws, Chapter 40D, Section 21 (g), as amended, will authorize the Board of Selectmen to enter into a contract\* with the owner or operator of solid waste disposal facilities to be established in the Town of Plainville for the disposal of refuse, garbage and waste and for the use of recovered energy and materials resulting from the operation of such facilities, which contract will

- (1) be for a term of twenty years or less;
- (2) include provisions for the delivery of minimum amounts of refuse, garbage and waste and payments for the use of the facilities to be based thereon;
- (3) provide for unit prices that will be graduated and for adjustments thereof and for the use of steam, electricity and recovered materials resulting from the use of the facilities and for credits or payments to the Town resulting therefrom;
- (4) allow the use by the Town or other municipalities or private parties of the uncommitted capacity of such facilities;



(5) contain other provisions incidental and related to the foregoing general matters; and	the birth of an illegitimate child subsequently legitimized. (\$2.00)	\$5.00
(6) be generally in the form of proposed contract negotiated by representatives of the member communities of the 128 West Resource Recovery Council with such changes therein as may be negotiated by said Council and approved by said Board of Selectmen.	(12) For correcting errors in a record of birth. (\$2.00)	\$5.00
	(13) For furnishing certificate of a birth. (\$2.00)	\$3.00
	(13A) For furnishing an abstract copy of a record of birth. (\$1.00)	\$2.00
	(14) For entering delayed record of birth. (\$2.00)	\$5.00
	(20) For filing certificate of a person conducting business under any title other than his real name. (\$1.00)	\$10.00

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

\* (Copies of the form of proposed contract are on file in the office of the Town Clerk and the Board of Selectmen where they may be examined during office hours.)

#### ARTICLE 21: ROSEMARY LAKE DAM STUDY

To see if the Town will vote to raise and appropriate a sum of money to conduct a Phase II Study of the Rosemary Lake Dam as recommended by the Corps of Engineers; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Park and Recreation Commission  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 22: REPLACE ON-STREET PARKING METERS

To see if the Town will vote to raise and appropriate the sum of \$35,000. for the replacement of all On-Street parking meters located within the Town; payment for such meters to be made from any of the three existing Meter Funds; authorize the Board of Selectmen to establish fees or continue the existing fees for the use of such parking meters pursuant to the authority of General Laws, Chapter 40, Sections 22A, 22B and 22C; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 23: FUNDING FOR ACCELERATION OF REVALUATION

To see if the Town will appropriate a sum of money to supplement the appropriation under Article 33 of the 1979 Annual Town Meeting for the purpose of a complete revaluation of the real and personal property within the Town by the Board of Assessors in order to fully comply with the mandate of the Commissioner of the Department of Revenue of the Commonwealth of Massachusetts; or take any other action relative thereto.

INSERTED BY: Board of Assessors  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 24: INCREASE OF TOWN CLERK'S FEES

To see if the Town will vote to increase the several fees authorized by General Laws, Chapter 262, Section 34, and Chapter 140, Section 202 (items 37-40, inclusive) hereinafter enumerated:\*

	Proposed Fees	
(1) For filing and indexing assignment for the benefit of creditors. (\$2.00)	\$5.00	(42) For entering notice of intention of marriage and issuing certificates thereof. (\$4.00)
(11) For entering amendment of a record of		(43) For entering certificate of marriage

(21) For filing by a person conducting business under any title other than his real name of statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or of a change of location of such business. (\$.50)	\$5.00
(22) For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business. (\$.50)	\$3.00
(24) For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the commonwealth. (\$1.00)	\$10.00
(29) For correcting errors in a record of death. (\$2.00)	\$5.00
(30) For furnishing a certificate of death. (\$2.00)	\$3.00
(30A) For furnishing an abstract copy of a record of death. (\$1.00)	\$2.00
(37) For issuing and recording licenses to keepers of intelligence offices. (\$25.00)	\$25.00
(38) For issuing and recording license to Junk Dealers. (\$50.00)	\$100.00
(38A) For issuing and recording license to Junk Collector. (\$25.00)	\$50.00
(39) For issuing & recording Pawnbrokers License. (\$50.00)	\$100.00
(40) For issuing and recording licenses to keepers of billiard saloons, pool or sippio rooms or tables, bowling alleys, etc. (\$25.00 1st table or alley, \$10.00 for each additional)	1st \$30.00 add'l \$15.00

	filed by persons married out of the Commonwealth. (\$2.00)	\$3.00
(44)	For issuing certificate of marriage. (\$2.00)	\$3.00
(44A)	For furnishing an abstract copy of a record of marriage. (\$1.00)	\$2.00
(45)	For correcting errors in a record of marriage. (\$2.00)	\$5.00
(54)	For recording power of attorney. (\$1.00)	\$5.00
(57)	For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof. (\$1.00)	\$10.00
(58)	For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth. (\$1.00)	\$10.00
(62)	For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chap. 166 \$3.50 additional for each street or way included in such order. (\$4.50)	flat rate \$25.00 add'l fee \$5.00
(66)	For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than \$2.00.	\$5.00
(67)	For copying any manuscript or record pertaining to a birth, marriage or death. (\$2.00)	\$3.00
(69)	For receiving and filing of a complete inventory of all items to be included in a "closing out sale" etc. (\$1.00 per page)	per page \$2.00
(75)	For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as prov. by Sec. 2, Chap. 182. (\$5.00)	\$10.00
(78)	For recording deed of lot or plot in a public burial place or cemetery. (\$1.00)	\$5.00
(79)	Recording any other documents.	per 1st page \$5.00 each add'l page \$2.00
	Voter's card.	\$2.00;

or take any other action relative thereto.

\* The amount shown parenthetically for each of the above items is the present fee charged.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.

#### ARTICLE 25: SIGN BY-LAW

To see if the Town will vote to amend the Needham Zoning By-Law by deleting in its entirety that portion of the paragraph or part numbered 5 and entitled "5.2 Signs" and including all the sub-paragraphs or sub-parts bearing the prefix numbers 5.2 and by substituting therefor the following new sub-paragraph or part:

"5.2 Signs - Signs within the Town are regulated and controlled by Article XIX of the Town's General By-Laws.";

and to authorize the adoption of an addition to the Town's General By-Laws by adding thereto a new Article XIX entitled "Sign By-Law" the complete text of which is as follows:

#### "XIX. NEEDHAM SIGN BYLAW

##### "SECTION 1. AUTHORITY AND OBJECTIVES

This Bylaw shall be known as the Needham Sign Bylaw, and is adopted under the authority of Chapters 93 and 43B of the General Laws of Massachusetts.

The Bylaw is intended to serve these objectives:

Facilitate efficient communications to ensure that people receive the messages they need or want, and

Promote good relationships between signs and the buildings and environment to which they relate, and

Maintain visual diversity by avoiding requirement of uniformity, and

Support business vitality within business and industrial zones by avoiding burdensome procedures and restrictions.

##### "SECTION 2. DEFINITIONS

SIGN: Any device designed to inform or attract the attention of persons who are not on the premises on which the device is located. Any exterior building surfaces which are internally illuminated or decorated with gaseous tube or other lights are considered signs. The following, however, shall not be considered signs within the context of this Bylaw:

a) flags and insignia of any government except when displayed in connection with commercial promotion;

b) legal notices, or informational devices erected or required by public agencies;

c) standard gasoline pumps bearing thereon in usual size and form the name, type, and price of gasoline;

d) integral decorative or architectural features of buildings, except letters, trademarks, moving parts, or parts internally illuminated or decorated with gaseous tube or other lights;

e) on-premises devices guiding and directing traffic and parking, not exceeding two square feet in area, and bearing no advertising matter.

f) devices hand-carried or mounted on vehicles, unless regularly located for fixed display.



**SIGN AREA:** The area of the smallest horizontally or vertically oriented rectangle which could enclose all the display area of the sign, together with any backing different in color or material from the finish material of the building face, and together with any decorative framing or other elements whose judged intent is to extend the effective sign area, exclusive of minimal supporting framework, but without deducting for open space or other irregularities. Only one side of flat, back-to-back signs need be included in calculating sign area.

**TEMPORARY SIGN:** Any sign constructed of paper, cloth, canvas, fabric, cardboard, wall board, or other light material, with or without frames, intended to be displayed for a continuous period of not more than sixty days.

### SECTION 3. ADMINISTRATION

- 3.1 **Sign Committee.** A Sign Committee of five members shall be appointed by the Selectmen for three-year terms (so arranged initially that no more than two terms expire each year). Members shall include at least one retail merchant operating in Needham and one person having professional training in visual design.

The Committee shall elect a Chairman and a Clerk. Three members shall constitute a quorum. All decisions shall require a positive vote of at least three members.

- 3.2 **Permits.** No sign shall be erected, enlarged, reworded, redesigned, or structurally altered without a sign permit issued by the Building Inspector following authorization by the Sign Committee, unless specifically exempted from this requirement in Section 5. Permits shall only be authorized for signs in conformance with this Bylaw. Permit applications shall be accompanied by two prints of scale drawings of the sign, supporting structure, and location.

Permits shall expire ten years from the date of issuance, but may be renewed for additional ten year periods subject to the same standards and procedures as required for new signs at that time.

- 3.3 **Procedure.** All sign permit applications shall be referred by the Building Inspector to the Sign Committee, which within fifteen days of the application date shall determine and report to the Building Inspector whether the sign complies with this Bylaw and shall be granted a sign permit, or is subject to design review and hearing, or is in violation and shall be denied. In the absence of such report, the Building Inspector shall make such determinations and grant, refer, or deny a permit accordingly.

For signs subject to design review and hearing, a public hearing shall be held by the Committee, with at least seven days notice given by advertisement in a newspaper of general circulation in Needham. Prior to the hearing, the applicant shall submit photographs of his premises and those abutting on either side. Permit approval or disapproval shall be determined following the hearing and reported to the Building Inspector within thirty days of application or appeal unless the applicant requests an extension to facilitate submittal of additional materials or revised design.

- 3.4 **Appeals.** The Sign Committee may, upon appeal and after design review and hearing, authorize a sign not in compliance with the terms of this Bylaw upon its finding that owing to physical peculiarities of the specific location literal enforcement of those terms would result

in substantial hardship to the applicant or detriment to the vicinity, and that results of that authorization will be consistent with the stated objectives of this Bylaw.

- 3.5 **Fees.** Application and hearing fees shall be established and revised from time to time by the Sign Committee at a level sufficient to defray the estimated cost of administering this Bylaw, and shall be based upon the number, area, and illumination of the signs applied for.

- 3.6 **Penalty.** Any person violating any provisions of this Bylaw shall be subject to a penalty of not more than \$50.00 for each offense, under the noncriminal processes authorized at Sec. 21D Ch. 40, G.L. Each day that the violation continues shall be considered a separate offense.

### "SECTION 4. GENERAL REGULATIONS

- 4.1 **Maintenance.** All signs shall be maintained in a safe and neat condition to the satisfaction of the Building Inspector and in accordance with requirements of the State Building Code. Structural damage, missing letters, or other deterioration obscuring content shall be remedied or the sign removed within sixty days.

#### 4.2 Prohibitions.

##### 4.2.1 Illumination.

- a) Signs shall be lighted only by a steady, stationary light, shielded and directed solely at or internal to the sign.
- b) No illumination shall be permitted which casts glare onto any residentially used premises or onto any portion of a way so as to create a traffic hazard, or which results in average face brightness exceeding 60 foot-lamberts in a Business or Manufacturing district as established in the Zoning Bylaw or 20 foot-lamberts elsewhere.
- c) No sign shall be illuminated after 11 P.M. and before 7 A.M. unless related to a retail establishment during hours it is open to the public. In an energy emergency declared by the Selectmen, however, hours of permissible illumination may be curtailed to the extent and for such period as the Selectmen may require following a public hearing.

##### 4.2.2 Location.

- a) No sign shall be erected at the intersection of any streets or of a street and driveway in such a manner as to obstruct free and clear vision; or at any location where, by reason of its position, shape, or color, it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal, or device.
- b) No signs shall be attached to motor vehicles, trailers, or other movable objects regularly or recurrently located for fixed display.
- c) No sign shall be attached to a radio, television, or water tower, or any other type of tower or smoke stack.

##### 4.2.3 Type.

- a) A V-shaped sign consisting of two single-faced signs shall not be permitted.



- b) Pennants, streamers, advertising flags, spinners, or similar devices shall not be permitted.
- c) No animated or revolving sign shall be permitted, and only time and temperature indicators shall be allowed to flash.

**4.3 Off-Premises Signs.** Only signs pertaining exclusively to the premises on which they are located or to products, accommodations, services, or activities on the premises shall be allowed, except that an off-premises directional sign, designating the route to an establishment not on the street to which the sign is oriented, may be erected and maintained within the public right-of-way at any intersection if authorized by the Selectmen, or on private property if authorized following design review and hearing by the Sign Committee.

Such signs shall be permitted only upon the authorizing agency's determination that the sign will promote the public interest, will not endanger the public safety, and will be of such size, location, and design as will not be detrimental to the neighborhood. At locations where directions to more than one establishment are to be provided, all such directional information shall be incorporated into a single structure. All such directional signs shall be unlighted and each shall be not over four square feet in area.

**4.4 Temporary Signs.** Temporary signs shall be allowed as specified in Section 5, and provided that they comply with the following:

- a) Unless otherwise specified in this Bylaw, temporary signs must comply with all applicable requirements for permanent signs, including issuance of a sign permit.
- b) Temporary signs not meeting requirements for permanent signs may, if allowed below, advertise sales, special events, or changes in the nature of an operation, but shall not otherwise be used to advertise a continuing or regularly recurring business operation, and shall be removed promptly when the information they display is out of date or no longer relevant. The Building Inspector may require a forfeitable deposit sufficient to defray costs of assuring compliance.

**"SECTION 5. PERMITTED SIGNS**

**5.1 All Districts.** The following signs are allowed in all zoning districts.

- a) One sign, either attached or free-standing, indicating only the name and/or profession of the owner or occupant, and the street number, not to exceed two square feet in area. Requires no sign permit unless indicating a profession.
- b) An off-premises directional sign, as provided at paragraph 4.3.
- c) Temporary signs of not more than twelve sq. ft. area, erected for a charitable or religious cause.
- d) On any premises, one but not more than one of the following:
  - (i) A temporary unlighted real estate sign not larger than eight square feet in area, advertising the sale, rental, or lease of the

premises or subdivision on which it is erected. Requires no sign permit if the erecting agent has obtained a one-year permit for erecting such signs.

- (ii) A temporary unlighted sign not larger than twenty-five square feet indicating the name and address of the parties involved in construction on the premises. Requires no sign permit.

- (iii) For a development of six or more lots or dwelling units, a real estate sign not larger than twenty-five square feet at each visible street entrance to the development from a prior existing way.

- e) One bulletin board for and on the premises of a public, charitable, or religious institution.
- f) One memorial sign or tablet indicating the name of the building and/or date of erection, if not exceeding 2% of the area of the wall to which it is attached, and if carved into or attached in such a way as to be an integral part of the building, and without separate illumination.

**5.2 Additional Permitted Signs: Flood Plain, Single Residence, General Residence, Apartment, and Institutional Districts.**

A single sign, either attached or freestanding, oriented to each street on which the premises abut, each such sign not to exceed ten square feet in area, indicating the nonresidential principal use or uses of the premises.

**5.3 Additional Permitted Signs: Business and Manufacturing Districts.**

**5.3.1 Permanent Attached Signs.** Signs (other than temporary signs) attached to a building or visible through its windows, whether wall, projecting, or roof signs, are permitted as follows.

- a) Number: one per occupant per street that the premises abut.
- b) Area: total area of all signs shall be not more than fifteen percent of the projected area of the elevation they are attached to, except that no sign shall exceed one hundred square feet area if oriented for visibility from Route I-95, and shall not exceed thirty square feet in other cases. The Sign Committee may, however, authorize an attached sign having up to twice the area otherwise following design review and hearing (see Section 6).
- c) Location: not extending above or beyond the end of the wall or roof to which it is attached, nor overhanging a street or sidewalk by more than the thickness (up to 12") of a flat wall sign.

**5.3.2 Permanent Freestanding Signs:** Signs (other than temporary signs) wholly separated from the ground, not attached to a building, are permitted as follows.

- a) Number: one for each street the premises abut.
- b) Area: not more than sixty square feet each if oriented for visibility from Route I-95 and not more than thirty square feet in other cases, except



that the Sign Committee may, after a public hearing, authorize a freestanding sign having up to twice the sign area otherwise allowed.

- c) Location: not within a required side or rear yard or within fifteen feet of a street line, or extending more than twenty feet above adjoining ground level.
- d) Visibility: Every freestanding sign placed within thirty feet of the curb line of intersecting streets and driveways shall have an open space of at least eight feet from the ground to the base of the sign.

5.3.3 Temporary Signs. Temporary signs, in addition to signs allowed under Section 5.3.1, are permitted only if unlighted inside of windows, occupying not more than 25% of the area of each window. Requires no sign permit.

## SECTION 6. DESIGN GUIDELINES

Only signs determined by the Sign Committee to comply with at least four of the following eight guidelines may be allowed without a public hearing (see Section 3 for procedures). Signs requiring a public hearing because of failure to comply with a sufficient number of guidelines or because of size shall be authorized only if the Sign Committee determines that the requested signs are consistent with the objectives stated in Section 1, with the following as guides to likelihood of consistency but not as mandatory rules.

- a) Sign scale is appropriate in relation to development scale, viewer distance and travel speed, and sign sizes on nearby structures.
- b) Sign size, shape, and placement serves to define or enhance such architectural elements of the building as columns, sill lines, cornices, and roof edges, and not to interrupt, obscure, or hide them.
- c) Sign design is not wholly discontinuous with other signage on the same or adjacent structures, providing continuity in mounting location and height, proportions, materials, or other important qualities.
- d) Sign materials, colors, lettering style, and form are compatible with building design and use.
- e) Sign content doesn't overcrowd background (normally not exceeding 40% of background area).
- f) Sign legibility isn't impaired by excessive complexity, multiple lettering styles or colors, or other distracting elements.
- g) Signs do not display brand names, symbols, or slogans of nationally-distributed products except in cases where the majority of the floor or lot area on the premises is devoted to manufacture, sale, or other processing of that specific product.
- h) Signs do not contain selling slogans, product descriptions, help wanted notices, or other advertising which is not an integral part of the name or other identification of the location or the enterprise.

## SECTION 7. NON-CONFORMING SIGNS

Existing signs shall be removed or brought into conformity with this Bylaw within thirty days of notification of violation by the Building Inspector unless he authorizes a longer period necessitated by unavailability of parts. Signs shall be subject to notification as follows:

- a) Illegally erected signs: immediately.
- b) Temporary signs: immediately.
- c) Illumination violation (4.2.1): immediately.
- d) Pennants, streamer, etc. (4.2.3b): immediately.
- e) Off-premises signs (4.3): upon expiration of current permit from Outdoor Advertising Board or, if no such permit is held, immediately.
- f) Visibility violation (5.3.2d): following July 1, 1983, or when sign is ten years old, whichever is later. Signs will be assumed to be ten years old unless owner documents to the contrary.
- g) Other violations: following abandonment of the sign, or following change or termination of activities on the premises which render the sign non-conforming, or following damage such that repair or restoration would exceed one-third of the replacement value as of the date of damage.";

the within vote, authorization and Article XIX of the General By-Laws will become effective concurrently with the effective date of the within vote of the Town; or take any other action relative thereto.

INSERTED BY: Board of Selectmen and Planning Board as recommended by the Planning Board Sign Study Committee  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.

## ARTICLE 26: BUILDING OR USE PERMIT/FLOOD PLAINS

To see if the Town will vote to amend the Zoning By-law as follows:

On page 55 under Section 6.2. Building or Use Permit, Sub-section 6.2.1., fourth line from the end of Sub-section 6.2.1., after the words "to be erected" insert the following new text (the present subsequent text to remain):

"and the lines and grades of any flood plain or wetland areas together with the distance from said areas to the nearest point of the proposed structure,";

or take any other action relative thereto.

INSERTED BY: Planning Board  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.

## ARTICLE 27: AQUIFER PROTECTION DISTRICT REGULATION

To see if the Town will vote to amend the Needham Zoning By-law as follows:

1. Amend Part 1 GENERAL by inserting the following entry in the appropriate alphabetical order in Section 1.3 Definitions, and numbering it and later entries accordingly:

"Toxic or hazardous materials - all liquid hydrocarbon products including, but not limited to, gasoline, fuel and diesel oil, and also any other toxic caustic or corrosive chemicals, radioactive materials or other substance controlled as being toxic or hazardous by the Division of Hazardous Waste under the provisions of Chapter 21 (c), G.L."

2. Amend Part 2 USE DISTRICTS by adding at the end of Section 2.1 Classes of Districts the following:

"AP - Aquifer Protection"

3. Amend the Needham Zoning Map dated August 1, 1979 by overprinting on the existing Zoning Map the boundaries of the Aquifer Protection District.
4. Amend Part 3 USE REGULATIONS by adding a new section following Section 3.4 so that it reads:

"3.5. Uses in Aquifer Protection District

3.5.1. Prohibitions

Within Aquifer Protection Districts, the requirements of the underlying districts continue to apply, except that the following uses are prohibited, regardless of other requirements.

- a) Manufacture, use, transport, storage or disposal of toxic or hazardous materials as the principal use;
- b) Motor vehicle repair; gasoline and oil filling station; trucking or bus terminal; vehicle rental agency; parking or storage facility for 50 or more motor vehicles unless occupying less than 20% of lot area or unless granted a Special Permit by the Board of Appeals upon its determination that because of control measures taken, no substantial risk to water quality will be created;
- c) Sanitary landfill; junkyard; salvage yard; and other solid waste disposal;
- d) Facilities for storage or loading and unloading of ice control chemicals if involving quantities requiring State reporting;
- e) Any use with on-site disposal of industrial waste as defined in Title 5 of the Massachusetts Environmental Code; and
- f) Any use (other than a single-family dwelling) with on-site disposal estimated to exceed 10 gallons per day per 1,000 sq. ft. of lot area, or estimated to exceed 15,000 gallons per day regardless of lot area, with flow estimates based on Title 5 of the Massachusetts Environmental Code.

3.5.2. Site Design

All uses within Aquifer Protection Districts except single-family dwellings shall provide for on-site recharge of all stormwater runoff from impervious surfaces unless the Planning Board determines that either recharge is infeasible because of site conditions or is undesirable because of uncontrollable risks to water quality from such recharge. Such recharge shall be by surface infiltration through vegetative surfaces unless otherwise approved by the Planning Board. Where dry wells or leaching basins are used, they shall be preceded by oil, grease, and sediment traps. Drainage from loading areas for toxic or hazardous materials shall be separately collected for safe disposal.

3.5.3. Insensitive Locations

Special Permits may be granted by the Board of Appeals to exempt a location from the requirements of Section 3.5. provided that the applicant demonstrates that development at that location is not likely to affect any developed or planned public water supply. Applications for such Special Permit shall be referred to the Conservation Commission, Board of Health, and Town Engineer for their review and comment.;

or take any action relative thereto.

INSERTED BY: Planning Board  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.

ARTICLE 28: BY-LAW AMENDMENT/MEDICAL CLINICS

To see if the Town will vote to amend the Zoning By-law, page 18, Section 3.2., Schedule of Use Regulations by adding the following new category subsequent to "Veterinary Office and/or treatment facility"

	<u>SR</u>	<u>GR</u>	<u>A-1</u>	<u>A-2</u>	<u>I</u>	<u>B</u>	<u>M</u>
Medical Clinic	N	N	N	N	N	SP	SP

or take any action relative thereto.

INSERTED BY: Planning Board  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.

ARTICLE 29: DIMENSIONAL REGULATIONS/PARKING

To see if the Town will vote to amend the Zoning By-law, Section 4.5 Dimensional Regulations for Business Districts as follows: By deleting the present paragraph numbered 4.5.5. Use of Open Space and the present paragraph numbered 4.5.6. Enclosed Parking and substituting therefor the following new text:

4.5.5. Use of Open Space

Only that area of a lot not covered by a building or structure and not contained within the required setback areas shall be used for off-street parking and loading spaces consistent with section 4.5.9. and 4.5.12. The Board of Appeals may grant a special permit to exceed the building coverage percentages specified in Table I of section 4.5.1. by not more than an additional ten (10) percent, where the Board determines that the use of the building will include storage or other activities which do not generate a significant parking demand.

4.5.6. Enclosed Parking

Whenever off-street parking is provided underground within the building itself, or in a separate structure such off-street parking shall not diminish the maximum lot coverage requirements as specified in section 4.5.1. and shall not be construed as open space.

By adding immediately after the present paragraph numbered 4.5.8. the following complete new paragraph numbered 4.5.9. to 4.5.15. inclusive, the complete text of which provides as follows:



**4.5.9. Off-street Parking Requirements**

Paved off-street parking spaces shall be provided in accordance with the provisions of this section for construction of all new buildings and any additional or alteration to an existing building which increases the gross floor area by more than 100 square feet.

In the event of building is altered to increase the gross floor area by more than 100 square feet, additional off-street parking must be provided for the increased floor area only, not the total building area.

Off-street parking required by this section shall be located on either the same lot as the business use or on a lot within 300 feet which is under the same ownership.

<u>Use</u>	<u>Number of Off-Street Parking Spaces</u>
1) Theater, gymnasium, auditorium or similar place of public assembly indoor or outdoor with seating facilities	1 space per 3 seats of total seating capacity.
2) Medical, dental and related health service offices or clinics	1 space per 200 square feet of net floor area or 4 spaces for each office used by a doctor or other professional practitioner, whichever is greater.
3) Hospital	1 space for each 2 beds plus 1 space for each 2 employees on the largest shift plus 1 space for each 3 seats in a place of public assembly (if available).
4) Nursing home or a residential care institution or facility	2/5 total number of beds.
5) Boarding house, dormitory, fraternity, sorority, YMCA, YWCA, and similar types of quarters	1 space per rental or sleeping unit. Any bedroom or group of two (2) beds in a single room constitutes a sleeping unit.
6) Retail stores or services	1 space per 200 square feet of net floor area.
7) Offices and banks, customer or client service offices and establishments	1 space per 300 square feet of net floor area.
8) Hotel or motel	1 space for each sleeping unit, plus 1 space for each 300 square feet of public meeting area.
9) Restaurant	1 space per 3 seats plus 10 spaces per take-out service station.

10) Laundry or Laundromat	1 space per 2 machines.
11) Bowling alley, tennis or racquetball court	3 spaces per alley or court.
12) Colleges, vocational and high schools	2/5 of design or expected enrollment.
13) Research facilities, laboratories and company offices not open to the public	1 space per 500 square feet of gross floor area.
14) Warehouses and outdoor storage yards	1 space per 2500 square feet of storage yard and gross floor area.
15) Mixed uses	Sum of various uses computed separately.
16) Any use permitted by this Zoning By-law not interpreted to be covered by this schedule	Closest similar use as shall be determined by the Building Inspector.

Net floor area shall exclude areas for storage, mechanical or heating equipment, stairways, and corridors but shall include all areas which are actively and customarily devoted to the business use.

In the event that the Building Inspector is unable to determine if a particular use relates to any use within the table of "Off-street Parking Requirements", the Planning Board shall recommend to the Building Inspector a reasonable number of spaces to be provided based on the expected parking needs of occupants, users, guests, or employees of the proposed business.

In the event any use within the business district requires a special permit or a variance, the Board of Appeals shall specify the number of off-street parking spaces required, which shall be consistent with the table of "Off-street Parking Requirements" where applicable.

**4.5.10. Parking Plan**

All parking areas shall be shown on a plan indicating the layout of the parking area including access, location of trees and shrubs and any proposed lighting, and provisions for surface drainage. Such plan shall be reviewed and approved by the Town Engineer prior to the issuance of a building permit.

**4.5.11. Parking Lot Illumination**

All parking areas which are proposed to be illuminated shall provide an illumination level of at least one foot candle. All illumination shall be shielded so as not to shine directly onto a public or private way or onto any property in a residential district.

4.5.12. Loading Requirements

Adequate off-street loading facilities and space with unimpeded access shall be provided for all new construction and for all building additions. Facilities shall be so sized and arranged that no trucks need back on to or off a public way, or be parked on a public way while loading, unloading, or waiting to do so.

4.5.13. Parking Required for Handicapped

Parking spaces for the exclusive use of handicapped individuals shall be provided in accordance with the most recent rules and regulations of the Architectural Barriers Board, specifically Section 7 thereof.

4.5.14. Landscaping

For all parking lots requiring 10 or more spaces landscaping shall be provided. Such landscaping shall be at least 5% of the total area devoted to parking and shall include trees and shrubs. One tree shall be provided for every 10 spaces or fraction thereof. Such trees shall be located within the lot and shall be at least 2" trunk diameter, with not less than 40 square feet of unpaved soil or other permeable surface area per tree. Planting beds shall be at least 4 feet wide.

4.5.15. Bicycle Racks

For parking areas of forty or more spaces, bicycle racks facilitating locking shall be provided to accommodate one bicycle per twenty parking spaces required or fraction thereof.

or take any action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT:

No recommendation.

ARTICLE 30: ENVIRONMENTAL ASSESSMENT REPORT

To see if the Town will vote to amend the Needham Zoning By-law by deleting the present Section 6.6. Recommendations of Planning Board and replacing it with the following new Section 6.6.

6.6. Recommendations and Environmental Assessment Report

6.6.1. Any application filed with the Board of Appeals under section 6.5. hereof shall be referred upon acceptance of the application by the Board to the Planning Board for report and recommendations relative thereto. Applications which must include an Environmental Assessment Report under section 6.6.2. hereof shall also be referred to the Conservation Commission, Board of Health, and Town Engineer for respective reports and recommendations. These recommendations shall be available at the public hearing and are intended to serve as advisory reviews to the Board of Appeals, provided however that said Board shall act without submission of any recommendations not received by the date of the public hearing.

6.6.2. Applications filed with the Board of Appeals under section 6.5. hereof for the following categories shall

include an Environmental Assessment Report prepared at the expense of the applicant:

- a) Use Variances;
- b) Special Permits for private schools with expected enrollment exceeding 35 students, or nursing homes or hospitals with capacity exceeding 30 beds; and
- c) Special Permits for trucking terminals, hotels or motels, fuel establishments, junk or salvage yards, airports, heliports or landing strips, or uses not enumerated in the schedule of use regulations which the Building Inspector determines to have major environmental impacts.

Environmental Assessment Reports shall include an evaluation of the impacts of the proposed action on the health, safety, and welfare of the residents of the Town, as well as a description of proposed design measures intended to minimize adverse impacts, and a discussion of alternatives to the proposed project.

The following design and impact categories, where applicable, shall be assessed in detail in the Environmental Assessment Reports:

a) Physical Environment

- 1) Describe the general physical conditions of the site, including amounts and varieties of vegetation, general topography, unusual geologic, scenic and historical features, and trails and open space links.
- 2) Describe how project will affect these features;
- 3) Provide a tabulation of proposed buildings by type, size (number of bedrooms, floor area), ground coverage, and a summary showing the percentage of the tract to be occupied by buildings, parking and other paved vehicular areas, and usable open space; and
- 4) Provide a complete physical description of the project, and relationship to surrounding area, including open space utilization, and visual relationship of structures.

b) Parking, Vehicular and Pedestrian Circulation, and Access

- 1) Provide detailed layout of proposed site access, parking, loading areas, bike racks, and vehicle circulation patterns; and
- 2) Evaluate safety and traffic impacts of the proposed project on the surrounding roadway system.

c) Surface Water Drainage

- 1) Describe the methods to be used during construction to control erosion and sedimentation; i.e., use of sediment basins and type of mulching, matting, or temporary vegetation; describe approximate size and location of land to be cleared at any given time and length of time of exposure; covering of soil stockpiles;



and other control methods used. Evaluate effectiveness of proposed methods on the site and on the surrounding area;

- 2) Identify any areas subject to flooding or ponding;
- 3) Describe proposed surface drainage system;
- 4) Describe proposed land grading and permanent vegetative cover;
- 5) Describe methods to be used to protect existing vegetation;
- 6) Discuss the relationship of the development to the topography;
- 7) Describe any proposed alterations of shore lines, marshes or seasonal wet areas; and
- 8) Evaluate estimated increase of peak run-off caused by altered surface conditions, and methods to be used to return water to the soils.

d) Surface and Groundwater Resources

Short-term and long-term effects of construction and operation of the proposed use on surface and groundwater quantity and quality shall be evaluated.

- 1) Describe location, extent and type of existing water resources and wetlands, both within and adjacent to the project;
- 2) Describe any limitations on proposed project caused by sub-surface soil and water conditions and methods used to overcome them;
- 3) Describe proposed method of sanitary waste disposal;
- 4) Evaluate impacts on surface water quality and quantity; and
- 5) Evaluate impacts on aquifer quality and recharge potential.

e) Air Quality and Odors

Air quality should be examined by estimating the pollutant impact of the proposed action in terms of existing and forecast operations. Resulting ambient pollutant concentrations as well as total pollutant generation should be estimated and evaluated as necessary. Measures to control odors shall also be described.

f) Noise

The purpose of noise analyses is to present information about the project's effects on noise sensitive areas. The extent and duration of proposed noise generating activities, and proximity of the project to schools, hospitals, nursing homes, parks, or residential areas shall be described. Because noise effects vary with different activities, the appropriate measure or descriptor of noise exposure will vary. Any one or more of the following three measures of noise

exposure may be required depending upon the type and location of the proposed project:

- 1) Maximum single event sound level measure in dB(A);
- 2) Duration of time above a selected reference sound level;
- 3) Twenty-four-hour equivalent noise level (Leq.) or other cumulative noise measure.

The analysis shall present information on present levels as well as projected levels with the proposed project at various distances from the site, including the nearest noise sensitive area.

g) Town Services

- 1) Estimate demand for additional police and fire protection;
- 2) Describe impact on the Town's school system;
- 3) Describe impact on public works services; and
- 4) Describe proposed recreational facilities, including active and passive types, and age groups participating, and state whether recreational facilities and open space are available to all Town residents.

h) Solid Waste Disposal

- 1) Identify method of on site storage; and
- 2) Describe method and frequency of pick-up and disposal.

or take any action relative thereto.

INSERTED BY: Planning Board  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.

ARTICLE 31: EXTENSION OF BUSINESS DISTRICT

To see if the Town will extend the business district easterly on Great Plain Avenue to include the property of Carrie Lee Thompson, the boundaries of which are more specifically described as follows:

- |           |   |
|-----------|---|
| NORTHERLY | by Great Plain Avenue one hundred thirty-five (135) feet;   |
| WESTERLY  | by the presently existing business district boundary line one hundred fifty-six and 80/100 (156.80) feet; |
| SOUTHERLY | by the presently existing business district boundary line one hundred eight (108) feet; and               |
| EASTERLY  | by land of the First Church of Christ, Scientist;   |

or take any other action relative thereto.

INSERTED BY: Carrie Lee Thompson, et al  
FINANCE COMMITTEE RECOMMENDS THAT:  
No recommendation.

**ARTICLE 32: OFFICE TERMS/MEMBERS MINUTEMAN SCHOOL COMMITTEE**

To see if the Town will vote to accept Amendment No. 3 to the agreement establishing the Minuteman Regional Vocational Technical School District ("Minuteman") as proposed by vote of the Minuteman School Committee by vote adopted on October 7, 1980; the amendment provides in substance (i) that the term of office of each member of the Minuteman School Committee shall commence on July 1 of the year in which he or she is appointed, commencing with the year following the effective date of the amendment, rather than April 1 as is presently provided in the Agreement and (ii) that the annual meeting of the Committee for the election of officers shall be held in each year on a date specified in the District by-laws; or take any other action relative thereto.

(A copy of the proposed amendment is available for inspection at the office of the Town Clerk, Administration Office of the School Department and Public Library.)

**INSERTED BY:**

David W. Cook, Needham Member of Minuteman School Committee

**FINANCE COMMITTEE RECOMMENDS THAT:**

No recommendation.

**ARTICLE 33: TRANSFER AVERY SCHOOL TO SELECTMEN**

To see if the Town will authorize the transfer of the Avery School land and the improvements located thereon, consisting of approximately 140,000 square feet of land, from the jurisdiction of the School Committee, to the jurisdiction of the Board of Selectmen as agents of the Town for the purpose of maintaining and preserving said property for sale or other Town uses; said authorization is subject to a further vote of the Town in the case of a sale of all or part thereof to a third party for a private use; or take any other action relative thereto.

**INSERTED BY: Avery School Adaptive Re-Use Committee  
FINANCE COMMITTEE RECOMMENDS THAT:**

No recommendation.

**ARTICLE 34: TRANSFER CARTER, DWIGHT, HIGHLAND AND HARRIS SCHOOLS TO SELECTMEN**

To see if the Town will authorize the transfer of the Carter, Dwight, Highland and Harris Schools land and the improvements located thereon, from the jurisdiction of the School Committee, to the jurisdiction of the Board of Selectmen as agents of the Town for the purpose of maintaining and preserving said property for sale or other Town uses; said authorization is subject to a further vote of the Town in the case of a sale of all or part thereof to a third party for a private use; or take any other action relative thereto.

**INSERTED BY: Board of Selectmen****FINANCE COMMITTEE RECOMMENDS THAT:**

No recommendation.

**ARTICLE 35: AVERY ACHOOOL ADAPTIVE RE-USE COMMITTEE**

To see if the Town will continue the Avery School Adaptive Re-Use Committee initially established under Article 21 of the 1980 Annual Town Meeting; said committee

is directed to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

**INSERTED BY: Avery Adaptive Re-Use Committee  
FINANCE COMMITTEE RECOMMENDS THAT:**

No recommendation.

**ARTICLE 36: SOLID WASTE DISPOSAL STUDY COMMITTEE**

To see if the Town will vote to continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 41 of the 1980 Annual Town Meeting; direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner; or take any other action relative thereto.

**INSERTED BY: Solid Waste Disposal Study Committee  
FINANCE COMMITTEE RECOMMENDS THAT:**

No recommendation.

**ARTICLE 37: FUTURE SCHOOL NEEDS COMMITTEE**

To see if the Town will vote to continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting and last continued by vote under Article 38 of the 1980 Annual Town Meeting; direct and authorize said Committee to continue its work of making a study of the Town on desirable sites for school building purposes as heretofore authorized and to report with its recommendations to the 1982 Annual Town Meeting or sooner; or take any other action relative thereto.

**INSERTED BY: Future School Needs Committee  
FINANCE COMMITTEE RECOMMENDS THAT:**

No recommendation.

**ARTICLE 38: PUBLIC SAFETY COMMITTEE**

To see if the Town will vote to continue the Public Safety Committee initially established by vote of the Town under Article 14 of the 1974 Annual Town Meeting and recently continued by vote of the Town under Article 39 of the 1980 Annual Town Meeting; said committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

**INSERTED BY: Public Safety Committee  
FINANCE COMMITTEE RECOMMENDS THAT:**

No recommendation.

**ARTICLE 39: LOW & MODERATE INCOME HOUSING COMMITTEE**

To see if the Town will vote to continue the Low and Moderate Income Housing Committee established by vote under Article 63 of the 1972 Annual Town Meeting and recently continued by vote under Article 40 of the 1980 Annual Town Meeting; said Committee is directed to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

**INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:**

No recommendation.



**ARTICLE 40: OFFICE FACILITIES STUDY COMMITTEE**

To see if the Town will to continue the "Office Facilities Study Committee" established under Article 24 of the 1979 Annual Town Meeting, and continued under Article 42 of the 1980 Annual Town Meeting, and report back to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

No recommendation.

**ARTICLE 41: CHANGE IN PUBLIC BIDDING MINIMUMS**

To see if the Town will to amend Article II, Section 7, of its General By-Laws concerning public bidding by increasing the sum of \$2,000 as appears therein to the sum of \$4,000 and by also increasing the sum of \$500 as appears therein to the sum of \$1,000; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

No recommendation.

**ARTICLE 42: CONDOMINIUM EVICTION CONTROL**

To see if the Town will vote to direct the Selectmen to present a Petition to the General Court of the Commonwealth for and on behalf of the Town of Needham praying that it enact the following special law:

"Section 1. The Town of Needham may, by by-law, regulate the eviction of residents from apartments converted into condominiums or cooperatives."

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

No recommendation.

**ARTICLE 43: FIRE ALARM CHARGES**

To see if the Town will vote to authorize the Board of Selectmen to issue permits to private individuals, organizations or other legal entities residing or housing a place of business located within the Town who may apply for special fire alarm signal services direct to their private premises or business establishments without cost to the Town, except that the Town will provide certain services hereinafter enumerated and not generally available to the inhabitants, business establishments or other undertakings of a private nature within the Town for which the Selectmen are further authorized to charge a reasonable annual fee; the within authorization shall also apply to present individuals, organizations or legal entities presently enjoying this type of special privilege. The special services the Selectmen are authorized to allow to be provided by the Town to those individuals, organizations and legal entities who have been issued the annual permit herein contemplated or continued where such special fire alarm signal services presently exist and in effect the following services will be provided or continued:

1. Electrical power to operate the circuits, fire alarm boxes and receiving equipment.
2. 24 hour supervision and maintenance of the circuits and receiving equipment.
3. Assistance in restoring service following an alarm.
4. Disconnecting and reconnecting boxes for tests and repairs.
5. Inspecting interior system during yearly insurance inspection to verify proper system operation.

6. Consultation for system installation, changes and improvements.

For the purposes of fairly implementing the within authorized special services, the Board of Selectmen is further authorized to adopt reasonable uniform rules and regulations applicable to the initial permit charge for one year, the annual renewal charge and the due date for payment in full or the due dates for partial payments of equal amounts during any one year of the business period but no more frequent than monthly. The within authority is also intended to include the right to amend, repeal or modify such rules and regulations from time to time consistent with the within vote of the Town; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

No recommendation.

**ARTICLE 44: ANNUAL TOWN REPORT**

To see if the Town will vote to amend Article II of the General By-Laws of the Town by deleting Section 2 thereof in its entirety and by substituting in place thereof the following new Section 2 consisting of three separate sub-sections (a), (b), and (c):

"Section 2. (a). The Selectmen, all departments, boards, committees or officers authorized by law to expend money shall furnish to the Town Comptroller and the Finance Committee, on or before the first day of December of each year, detailed estimates of the amounts necessary for the proper maintenance and administration of the several departments under their jurisdiction for the ensuing year. Detailed estimates shall be itemized satisfactory to the Finance Committee. the reported data under this sub-section shall be deemed to satisfy the report called for under sub-section (b) (2) hereof.

(b). The Selectmen, before the Annual Town Meeting, shall at the expense of the Town print the annual town report for the use of the inhabitants, the contents of which shall consist of those matters legally required under Mass. G. L. Chapter 40, Section 49, which consists of: (1) report of the School Committee, (2) statements in tabulated form referred to in Mass. General Laws Chapter 41, Section 60, (3) annual report of Town Comptroller referred to in Mass. General Laws Chapter 41, Section 61, (4) annual report of the Town Treasurer referred to in Mass. General Laws Chapter 41, Section 35, (5) annual report of the Conservation Commission referred to in Mass. General Laws Chapter 40, Section 8c, (6) annual report of the Historical Commission referred to in Mass. General Laws Chapter 234.

(c). Notwithstanding any other provisions found in General Laws Chapter 40, Section 49, not contained in the several sub-sections of the within section of the General By-Laws, the annual report shall include all other legally required reports and may include such other matters as the Selectmen may see fit to consider and deem expedient to report for the use of the inhabitants of the Town."

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

No recommendation.

ARTICLE 45: FREE CASH RETENTION

To see if the Town will vote to exempt a specified portion of free cash certified from the provisions of Section 12A of Chapter 151 of the Acts of 1979, and that said specified portion of the free cash certified not be utilized for the purpose of reducing the property tax levy for fiscal year 1982; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT:

This article be adopted with a dollar amount to be established at the Town Meeting.

---

ARTICLE 46: OMNIBUS ARTICLE

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for, or proposed by the Selectmen, or any Town Officer or Committee; to appoint such committees as may be decided upon; and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

No recommendation.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 27th day of February, 1981.

Norman P. Jacques  
Henry D. Hersey  
Marcia M. Carleton  
Francis A. Facchetti  
H. Phillip Garrity, Jr.

SELECTMEN OF NEEDHAM

a true copy

Attest:

Constable

Frank J. Reinhardt, Jr.



## REPORT OF THE PUBLIC WORKS DEPARTMENT

The Operating Budget of the Public Works Department proposed for Fiscal Year 1982 exceeds 2.7 million dollars with 1.7 million earmarked for salaries and 1.0 million for expenses. As in prior years a considerable amount of money found in the Public Works Budget is actually expended for the benefit of other Town Agencies. In an effort to assist Town Meeting Members to understand a most complex budget that comprises 70 pages of statistical data the following information is provided. Of the \$173,802 requested for the Engineering Division, \$12,300. is for service to the Assessors Department, \$8,750. for the Planning Board and \$13,450. for other Town Agencies. Of the \$379,150. requested in the Park Division, \$152,000. is to service the needs of the Park and Recreation Commission, \$14,660. for the Conservation Commission at Ridge Hill, \$48,445. for Memorial Park and \$12,200. for the School Department. Many non-public works functions are performed by the Department that do not have a specific dollar value assigned in the budget. Examples of these would include supplying diesel fuel to the Fire Department; decorating the Christmas Blue Trees; setting up the voting precincts for all local, state and federal elections; moving any Town department whose office may be relocated; moving and storing of Civil Defense emergency supplies; assisting in renovation of Town buildings; providing free maintenance of water services to all Town buildings; and providing sanitary sewer and storm drain maintenance to all buildings including schools. In short the Public Works Department, by virtue of its makeup and capability, is called upon by all public, semi-public and civic organizations to render assistance in those areas that require men and equipment to accomplish a task that otherwise would have to be performed by private enterprise at considerable expense. Perhaps another statistic that would prove helpful to Town Meeting Members is the amount of revenue brought into the Town each year through the direct and indirect efforts of the Department. In Fiscal Year 1980 a total of \$1,108,266. was received from various sources and deposited in the General Fund. With increased user charges established by the Selectmen it is reasonable to assume that \$1,170,000. will be received in Fiscal Year 1981 and \$1,211,245. in Fiscal Year 1982.

Following is an explanation of Public Works Articles as they appear in the Warrant for this Town Meeting.

ARTICLE 9 Authorization to Expend State & County Funds

Continuing changes in what was formerly known as the Chapter 90 Program require an affirmative vote on this Article to insure the receipt of funds from the County and the Commonwealth. The Article merely authorizes the Board of Selectmen to accept the funds and contract with the State and/or County for maintenance projects on eligible Town roads. Any funds received will be dedicated to resurfacing existing pavements on Public Ways.

ARTICLE 10 Street Acceptances

The streets listed in the Article were all constructed under the Subdivision Control Law and have been approved for acceptance by the Planning Board and Public Works Department. Public Hearings will have been held by the Selectmen prior to the Annual Town Meeting.

ARTICLE 11 Howland Street Revised Layout

The existing plan of Howland Street was indefinite from an engineering standpoint and precluded an exact street line layout. A thorough land survey was conducted by the Engineering Division and a revised plan was drawn. There is no significant change in the street line location and the revised layout will be recorded as a permanent record in the Registry of Deeds. No construction is proposed as a result of this Article.

ARTICLE 12 Energy Conservation Measures \$8,500.

Recommendations by the Energy Conservation Study Committee were implemented in the Public Works Building in Fiscal 1981. \$10,500. was expended for ceiling and wall insulation, storm windows, replacement lighting and additional controls for the heating system. \$8,500. is proposed for the continuance of wall insulation and storm windows on the second floor office portion of the building and ceiling insulation in the vehicle repair shop. The money invested should be recovered over a five to seven year period through fuel and power cost savings.

ARTICLE 13 Specific Repairs Town Ways \$5,000.

This sum is to be raised for continuance of curbing and sidewalk replacement in and adjacent to business areas. The plan for Fiscal 1982 calls for the funds to be expended on Highland Avenue from Webster Street to Hunnewell Street to install bituminous concrete curbing and refurbish sidewalks. Highway Division personnel will perform this construction.

ARTICLE 14 Traffic Signal Control Equipment \$7,000.

This sum is to be raised to replace the signal controller at the intersection of Great Plain Avenue and Greendale Avenue. The present equipment is old, obsolete and unreliable and has failed on numerous occasions, causing inconvenience to motorists and pedestrians.

ARTICLE 15 Christian Science Church Parking Lot \$20,000.

This sum is to be raised from the Parking meter Fund to improve the land owned by the church adjacent to the municipal lot on Dedham Avenue. The funds will be used to construct a fifty-two car lot including drainage, paving, striping, lighting and fencing. Vehicular access will be through the existing thirty-two car lot on Dedham Avenue and a pedestrian exit to Great Plain Avenue will be constructed over church property.

ARTICLE 16 Sewer Construction (Petition) \$31,500.

This sum is proposed to be appropriated from the sewer Reserve Account for Sewer Construction in the following locations petitioned for by abutters or recommended by the Public Works Department and approved by the Board of Selectmen.

Proposed Sewer Construction by Town Forces

<u>Location</u>	<u>Length</u>	<u>Size</u>	<u>Petitioned</u>
Briarwood Circle			
From Hunnewell Street to House Nos. 29 & 32	400'	8"	9/22/80
Briarwood Circle			
From Taylor St. Easement to House Nos. 35 & 38	1050'	8"	9/22/80
Parkvale Road			
From South Street to End	650'	8"	11/4/80

The estimated expense cost for this work is \$31,500. and is partially recoverable through the assessment of betterments. The funds for Town labor expended on this project are included in the Sewer Division Budget.

ARTICLE 17 Water Main Construction (Relay) \$95,000.

This sum is to be raised to install a twelve inch main, to replace six and eight inch mains on Nehoiden Street from Central Avenue to Great Plain Avenue, a distance of about 4500 feet. Funds requested are for the purchase of pipe, hydrants, gates, fittings and the necessary construction materials to complete the project. Water Division personnel will perform the work under the regular salary account. The project is in keeping with the Department's Master Plan to update the water distribution system to provide proper fire flows and domestic supply to all areas of the Town.



ARTICLE 18 Fluoride Storage Facilities \$15,000.

This sum is to be raised to construct a facility at the Charles River Station to store hydrofluosilicic acid in bulk as opposed to the present method of drum storage. Bulk storage will reduce the purchase price and will be less hazardous for personnel to handle. The total cost of the project could be recovered in ten to twelve years. A bid will be received prior to Town Meeting so that an exact figure will be known before the Article is acted on.

ARTICLE 22 Replace On-Street Parking Meters \$35,000.

This sum is to be raised from the Parking Meter Fund to replace some two hundred and fifty on-street meters in Needham and Needham Heights Business Areas. The existing meters are old, obsolete and unreliable and have been perpetuated for several years by utilizing parts from meters removed from Off-Street Lots. The replacement meters will provide more convenient operation and will be more vandal resistant.

\* \* \* \* \*

### REPORT AND RECOMMENDATIONS OF THE PLANNING BOARD

In accordance with Article 84 of the Annual Town Meeting of 1963, the Planning Board submits the following report concerning the proposals contained in the 1981 Town Warrant.

ARTICLE 25

This article would do two things: 1) create a new Sign By-law by eliminating the Sign By-law from the Zoning By-law, and 2) establish a Sign By-law as part of the General By-law. The By-law provides for a five member Sign Committee responsible for reviewing all applications for sign permits in accordance with the design guidelines of Section 6, as printed in the Warrant. The objective of the By-law is, over a period of time, to improve the appearance of signs in Needham, particularly signs in the Town's business districts.

ARTICLE 26

This article, as recommended by the Conservation Commission and the Building Inspector, would require that on plot plans filed with the Building Department that the location of any wetland or flood plain area also be indicated thereon as well as the distance to the nearest structure. The Building Inspector would then be able to determine directly whether the applicant should be referred to the Conservation Commission for a hearing under Chapter 131.

ARTICLE 27

The regulations proposed under this article are designed to protect the Town well field on Charles River Street near the Dover, Wellesley lines from potential contamination. Many communities in the State have been forced to close their wells due to contamination from careless disposal of hazardous to toxic materials as well as excess salt concentrations. In the long term the economic value of these wells is in excess of one million dollars. Without the availability of these wells for supplemental water supply the Town would be forced to supply all its water from the MDC system at a much greater cost.

ARTICLE 28

Under this article medical clinics would be required to obtain a special permit to locate in a business or manufacturing district. Under the present by-law no separate category exists to define medical clinics differently from offices or medical offices, and medical clinics would, therefore, be permitted as a matter of right in business or manufacturing districts. If this proposal is adopted, the Board of Appeals would then have an opportunity to review these applications and incorporate in its decision appropriate conditions.

ARTICLE 29

Off-street parking regulations are proposed for the Town's business districts which would relate the type of business use to the amount of parking required. Under the present zoning by-law there is no relationship between the intensity of use and the amount of parking required. In addition, other areas covered are loading requirements, landscaping, handicapped parking, lighting, parking plan, and bicycle racks.

ARTICLE 30

This article stipulates that certain applications which are brought before the Board of Appeals would require an Environmental Assessment Report to be prepared by the applicant. The assessment report would evaluate areas such as noise, drainage, waste disposal, parking, physical environment, and air quality. The assessment report would be required for all uses identified under Section 6.6.2. as printed in the Warrant.

The Planning Board members encourage you to call regarding any comments or questions you may have on these articles.

NEEDHAM PLANNING BOARD  
Stanley R. Tippet, Chairman  
John H. Cogswell, Vice Chairman  
Stephen M. Diamond  
Norman A. Homsy

\* \* \* \* \*

### REPORT OF THE NEEDHAM LOW AND MODERATE INCOME HOUSING COMMITTEE - 1981

Our committee continues to document the need for low and moderate income housing, interpreting our mandate from the Town to be that of a persistent effort "to determine what action the Town should take regarding the demonstrated need for low and moderate income housing."

We are well aware that Needham citizens and town employees are finding the rising costs of housing have made it increasingly difficult to remain in the town or be near their place of employment.

The Areawide Housing Opportunity Plan (AHOP) is a possible solution to meeting our own housing goals. Monies are available to fund planning studies, for preparation of land sites for housing which would otherwise be too expensive to consider, for renovation or reconstruction of existing buildings, and bonus funding has been available for more innovative forms of developing subsidized housing. Special consideration of requests for all types of housing funds is given to towns and cities which have signed the AHOP and indicated an intention to initiate housing solutions for their own low and moderate income citizens.

Elizabeth Keil, Chairman  
Dorothy Dwyer, Secretary  
Raeburn Hathawa  
Peter Benfield  
Aleda Bailey  
Benjamin Blumenberg  
Frances Fleming  
Gladys Gordon  
Richard Russell









**SPECIAL TOWN MEETING**  
**WARRANT**



**TOWN OF NEEDHAM**

7:30 P.M.

WEDNESDAY, MAY 13, 1981

NEWMAN JUNIOR HIGH SCHOOL

CENTRAL AVENUE

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet at the Newman Junior High School in said Town on

WEDNESDAY, THE THIRTEENTH DAY OF MAY, 1981

at seven-thirty o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1. To see if the Town will vote to appropriate a sum of money for the purpose of supplementing some of the line item amounts appropriated under budget Article 11 of the 1980 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line items; determine how said sum is to be raised, whether from the free cash certified account, by transfer of the anticipated unused sums from budget items appropriated under said Article 11, or by any other means and how expended; or take any other action relative thereto.

(Board of Selectmen)

ARTICLE 2. To see if the Town will authorize the Board of Selectmen to sell, transfer and convey to the Charles River Association for Retarded Citizens the Dwight School Building so-called located on Central Avenue and a sufficient portion of the land area (Assessor's Plan 120, Lot 23) westerly of Central Avenue and southerly of Dwight Road (a private way) to provide the minimum dimensional requirements applicable to exempt uses under part numbered 4.7.5 (b) of the Needham zoning By-Law for the sum of \$140,000 payable \$40,000 in cash or certified check on the date of transfer and each successive 12 months thereafter an additional \$20,000 until the entire balance is fully paid; no interest is to be paid on any of the deferred payments; in addition, the Charles River Association for Retarded Citizens will execute, affix its corporate seal and deliver a first mortgage of the property conveyed to secure the payment of the deferred balance of the purchase price; said conveyance is to be subject to the following restrictions and conditions which are intended to be contained in the deed of transfer and run with the land:

1. The use of the building and land will continue to be for single residential and educational purposes which term shall not include the use for dormitory or living quarters for students of the Association.

2. There shall be no sale, transfer or conveyance by the Charles River Association for Retarded Citizens of the within land and improvements located thereon to a third party until the Town of Needham through its Board of Selectmen has been notified and first offered the property for the same price at which it proposes to sell such property; the Board



of Selectmen is hereby authorized to make a determination of need for Town use for and on behalf of the Town which decision shall be final and binding on the parties; or take any other action relative thereto.

(Board of Selectmen as Recommended By  
The Master School Reuse Committee)

ARTICLE 3. To see if the Town will authorize the Board of Selectmen to sell, transfer and convey by quitclaim deed the Harris Elementary School land and improvements located thereon at a price to be disclosed in advance of the within Special Town Meeting; said land is more specifically bounded and described as follows:

Westerly by Beaufort Avenue 414.20 feet;  
Northwesterly by a corner rounding of Beaufort Avenue  
and Arden Street 29.47 feet;  
Northerly by Arden Street 200.85 feet;  
Easterly by other land and way 415 feet; and  
Southerly by land now or formerly of Riley and others 317.85 feet;  
all of said boundaries are shown on Assessor's Plan 23 as Lot 1;

said authorization shall require the purchaser to completely demolish the building thereon, remove the excess material and fill the open areas for further development as a single residence area consistent with the character of the neighborhood to the satisfaction of the Building Inspector and the Department of Public Works prior to the issuance of any building permits; or take any other action relative thereto.

(Board of Selectmen as Recommended By  
The Master School Reuse Committee)

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 27th day of April, 1981.

Marcia M. Carleton  
Francis A. Facchetti  
Norman P. Jacques  
H. Phillip Garrity, Jr.  
Henry D. Hersey

Selectmen of Needham

A true copy

Attest:

JOHN F. HARKINS

ATTN: SPECIAL TOWN MEETING WARRANT

( ATTACH LABEL HERE )



TOWN OF NEEDHAM



TOWN CLERK'S RECORDS

OF THE

STATE PRIMARY

September 16, 1980

SPECIAL TOWN MEETING

October 27, 1980

STATE ELECTION

November 4, 1980

ANNUAL TOWN ELECTION

April 13, 1981

ELECTION

(To Break Tie Vote in precinct F  
for Town Meeting Member)

April 21, 1981

ANNUAL TOWN MEETING

May 4, 1981

SPECIAL TOWN MEETING

May 13, 1981





## RECORD OF STATE PRIMARY

September 16, 1980

Pursuant to the Warrant issued by the Selectmen August 8, 1980, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the sixteenth day of September in the year 1980 at 8:00 a.m. for the purpose of nominating State and County officers. The polls remained open until 8:00 p.m.

The polling places had been designated as follows:

Precinct A - William Carter School  
 Precinct B - Hillside School  
 Precinct C - Derwood Newman Junior High School  
 Precinct D - High Rock School  
 Precinct E - William Pollard Junior High School  
 Precinct F - Highland Avenue School  
 Precinct G - Harris School  
 Precinct H - Broadmeadow School  
 Precinct I - William Mitchell School - Kindergarten  
 Precinct J - William Mitchell School - Gymnasium

The ballot box returns in the Precincts were as follows:

PRECINCTS	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
9:00 A.M.	16	18	32	22	33
10:00 A.M.	30	35	54	40	64
11:00 A.M.	42	50	79	63	95
12:00 NOON	62	63	96	81	109
1:00 P.M.	83	77	132	97	129
2:00 P.M.	90	91	161	108	153
3:00 P.M.	118	112	176	128	175
4:00 P.M.	129	130	205	160	205
5:00 P.M.	154	171	247	199	257
6:00 P.M.	189	211	312	245	294
7:00 P.M.	249	253	375	317	351
8:00 P.M.	297	317	455	367	401

PRECINCTS	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>
9:00 A.M.	17	22	35	20	17
10:00 A.M.	34	36	58	38	29
11:00 A.M.	70	44	92	55	41
12:00 NOON	82	62	114	74	59
1:00 P.M.	103	75	130	92	76
2:00 P.M.	118	94	153	105	92
3:00 P.M.	140	125	181	123	115
4:00 P.M.	170	141	215	140	135
5:00 P.M.	215	175	258	185	167
6:00 P.M.	252	213	327	236	206
7:00 P.M.	292	258	-	291	264
8:00 P.M.	342	316	457	327	305

The Town Clerk and the Selectmen upon receipt of the returns from the several precincts forthwith canvassed the same and announced the results at 11:55 p.m., September 16, 1980.

The total number of votes cast were as follows:

	<u>Republican</u>	<u>Democrat</u>	<u>Total</u>
Precinct A	64	233	297
" B	105	212	317
" C	181	274	455
" D	136	231	367
" E	168	233	401
" F	108	234	343
" G	99	217	342
" H	151	306	457
" I	124	203	327
" J	123	182	305

TOTAL VOTE - 3,584  
 (20% of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total Number of Votes Cast . . . . .	64	105	181	136	168	108	99	151	124	123	1,259

[illegible][illegible]

David H. Locke, Wellesley . . . . .	56	90	151	102	158	92	86	132	103	107	1,077
Scattered Write-ins . . . . .	-	-	-	2	-	-	1	-	-	-	3
Blanks . . . . .	8	15	30	32	10	16	12	19	21	16	179

Ellen M. Canavan, Needham . . . . .	53	79	162	107	146	84	78	135	103	104	1,051
Scattered Write-ins . . . . .	1	4	1	5	0	0	2	1	4	3	21
Blanks . . . . .	10	22	18	24	22	24	19	15	17	16	187

[illegible][illegible]



DEMOCRATIC PARTY

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total Number of Votes Cast . . . . .	233	212	274	231	233	234	217	306	203	182	2,325

REPRESENTATIVE IN CONGRESS

John J. Moakley, Boston . . . . .	182	169	211	178	185	186	168	240	166	151	1,836
Blanks . . . . .	51	43	63	53	48	48	49	66	37	31	489

COUNCILLOR - Second District

George F. Cronin, Jr. Boston . . . . .	79	83	94	68	88	96	86	129	71	66	860
Thomas F. Cavanaugh, Norwood . . . . .	59	51	65	61	50	59	56	79	60	43	583
Thomas Joseph Donovan, Medfield . . . . .	40	34	43	47	30	28	24	46	29	28	349
Blanks . . . . .	55	44	72	55	65	51	51	52	43	45	533

SENATOR IN GENERAL COURT

Daniel P. Matthews, Needham . . . . .	181	163	196	157	167	176	163	232	161	134	1,730
Blanks . . . . .	52	49	78	74	66	58	54	74	42	48	595

REPRESENTATIVE IN GENERAL COURT

Robert F. Larkin, Jr., Needham . . . . .	13	20	47	19	27	19	23	27	27	23	245
Write-ins:											
Edmund J. Mahoney, Jr., Needham . . . . .	98	93	96	63	50	91	80	98	65	66	800
Emery Mower, Dover . . . . .	6	1	0	6	7	2	2	7	4	4	39
Joseph C. Tomasello, Needham . . . . .	88	74	66	88	106	88	83	107	70	57	827
Scattered Write-ins . . . . .	4	1	3	0	0	0	0	2	0	1	11
Blanks . . . . .	24	23	62	55	43	34	29	65	47	31	403

COUNTY COMMISSIONER

James J. Collins, Milton . . . . .	116	113	134	109	110	128	117	170	105	101	1,203
George B. McDonald, Quincy . . . . .	80	73	76	72	84	88	85	101	71	58	788
Mary P. Collins, Quincy . . . . .	86	83	93	73	74	74	60	110	61	55	769
Blanks . . . . .	184	155	245	208	198	178	172	231	169	150	1,890

SHERIFF

Clifford H. Marshall, Quincy . . . . .	162	146	159	131	147	160	137	207	132	121	1,502
Blanks . . . . .	71	66	115	100	86	74	80	99	71	61	823

The ballots cast in the several precincts were returned to the Town Clerk in the sealed packages. The voting lists used at the entrances to the polling places and at the ballot boxes, and copy of the precinct record of the election were also

returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 11:55 p.m., September 16, 1980.

A true copy

Attest:

ROSE O. MACKENZIE, C.M.C.  
Town Clerk



## SPECIAL TOWN MEETING

October 27, 1980

Pursuant to a Warrant issued by the Selectmen on October 10, 1980, the Inhabitants of the Town of Needham qualified to vote in Town affairs met in the Newman Junior High School on Monday, October 27, 1980, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 232 voters, including 202 Town Meeting Members, were checked on the list as being present.

At the request of the Moderator, Richard P. Melick, the meeting was called to order by Eagle Scout William G. Brady. The colors were presented by Hal Ambuter, Eagle Scout, Christy Mahoney, Girl Scout, and Andrea Ward, Camp Fire Girl, while those present pledged allegiance to the flag.

Following this the call to the meeting and the officer's return were read by the Town Clerk, the reading of the article in the Warrant being waived upon motion.

The Moderator declared a quorum was present and requested the Town Clerk to so record.

New Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The Moderator announced the following ground rules, and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are one Town Meeting Family with a common goal: the best interest of the community.

2. I ask that you rise to be recognized and address the chair; when recognized speak your name so that the Town Clerk can complete her records.

3. Seek unanimous consent to adopt the following time limits of debate:

15 minutes - Committee chairmen, proponents, attorneys representing proponents.

10 minutes - Town Meeting Members, attorneys representing other than proponents.

5 minutes - Non-Town Meeting Members, visitors other than attorneys.

4. Your attention is drawn to the disclosure required by one employed as an attorney by another who is interested in a matter: General By-Laws, Article I, Section 5.

Unanimous consent was given to adopt a rule that one who speaks to the merits of a matter not be permitted to move the previous question immediately after speaking.

ARTICLE 1

To see if the Town will rescind the vote of the Town under Article 29 of the 1980 Annual Town Meeting for the following reasons:

1. The present position and attitudes of the owner of the land voted to be purchased has substantially changed

since the Town Meeting vote on May 21, 1980;

2. The owner of the land is unable or unwilling to affirmatively state that he will voluntarily sign a deed of the property conveying the land to the Town as specified in his option agreement without a court order to this effect;

3. Although the initial vote of the Town under said Article 29 of the Annual Town Meeting included authorization to take by eminent domain, it would be prejudicial to the Town's position were the owner of the land to seek damages in excess of the option price without a court order enforcing specific performance of the contract price;

4. The sense of grave concern by some spokesmen at the Annual Town Meeting clearly indicated some reluctance to authorize a taking by eminent domain because of the additional costs likely to be incurred by the Town when exposed to this type of uncertainty;

or take any other action relative thereto.

MOVED: By Mr. Roger B. Hunt to affirm the vote of the Town under Article 29 of the 1980 Annual Town Meeting.

Mr. Norman P. Jacques, Chairman, Board of Selectmen, stated that this Special Town Meeting was called for the purpose of determining whether the Town Meeting wishes the Selectmen to exercise the option for the purchase of the Foster land since the owner is unwilling to sign a deed conveying the land to the Town, and whether we should exercise eminent domain on an unwilling seller.

Mr. Roger B. Hunt, Chairman, Conservation Commission, presented a slide showing the area in question, and reviewed the background and objectives of the Commission. He reported that the Conservation Commission unanimously recommends that the option be exercised by the Board of Selectmen.

Also speaking and recommending a favorable vote on the motion were Mr. J. Darrison Sillesky, Chairman, Finance Committee, Mr. Hertz Henkoff and Mr. Peter W. Carre.

Mr. M. Barry Portnoy spoke in opposition.

Mr. Robert Todd Pratt spoke stating that he was of the opinion that eminent domain proceedings should only be exercised in matters of great necessity.

After further discussion Mr. Norman Meier moved the previous question and it was so voted.

The following tellers were sworn in by the Moderator: Mr. George D. Krech, Mr. Leon Levitan, Mr. Frank L. Bridges, Mr. Philip Mulvey, Mrs. Mary Ann Carovillano and Mr. F. Hartwell Swaffield.

ACTION: Voted: To affirm the vote of the Town under Article 29 of the 1980 Annual Town Meeting.

YES - 171 NO - 27

At 8:35 p.m. Mr. Norman P. Jacques moved that the meeting stand dissolved in memory of Greta B. Schirmer, wife of the late Dr. J. Walter Schirmer, and it was so unanimously voted.

ROSE O. MACKENZIE, C.M.C.  
Town Clerk

ATTEST:





## RECORD OF STATE ELECTION

November 4, 1980

Pursuant to the Warrant issued by the Selectmen October 14, 1980, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the fourth day of November in the year 1980 at 6:45 in the forenoon. The polls remained open until eight o'clock in the afternoon.

The polling places had been designated as follows:

Precinct A - William Carter School  
 Precinct B - Hillside School  
 Precinct C - Derwood Newman Junior High School  
 Precinct D - High Rock School  
 Precinct E - William Pollard Junior High School  
 Precinct F - Highland Avenue School  
 Precinct G - Harris School  
 Precinct H - Broadmeadow School  
 Precinct I - William Mitchell School - Kindergarten  
 Precinct J - William Mitchell School - Gymnasium

The ballot box returns in the Precincts were as follows:

PRECINCTS	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
7:00 A.M.	6	28	13	29	21
8:00 A.M.	102	144	151	155	145
9:00 A.M.	192	358	366	319	340
10:00 A.M.	305	485	520	476	500
11:00 A.M.	392	583	664	613	621
12:00 NOON	472	752	809	722	784
1:00 P.M.	544	859	921	831	897
2:00 P.M.	624	973	1028	957	1065
3:00 P.M.	702	1103	1136	1060	1128
4:00 P.M.	860	1327	1296	1176	1243
5:00 P.M.	1013	1500	1500	1408	1399
6:00 P.M.	1163	1715	1749	1632	1596
7:00 P.M.	1360	1935	1977	1855	1808
8:00 P.M.	1468	2072	2141	1953	1935

PRECINCTS	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>
7:00 A.M.	9	—	23	22	20
8:00 A.M.	80	109	130	109	105
9:00 A.M.	173	210	299	215	218
10:00 A.M.	284	295	441	305	335
11:00 A.M.	385	390	569	389	439
12:00 NOON	468	511	681	451	522
1:00 P.M.	536	582	758	515	617
2:00 P.M.	592	640	857	646	779
3:00 P.M.	737	702	974	705	867
4:00 P.M.	826	787	1114	769	959
5:00 P.M.	942	900	1266	864	1105
6:00 P.M.	1100	1046	1470	1025	1268
7:00 P.M.	1228	1177	1677	1154	1460
8:00 P.M.	1287	1251	1764	1237	1573

Note: AV and SAV included in above.

The Town Clerk and the Selectmen, upon receipt of the returns from the several precincts, forthwith canvassed the same and announced the results at 11:45 p.m., Tuesday, November 4, 1980.

The total number of votes cast was as follows:

Precinct A	1468
Precinct B	2072
Precinct C	2141
Precinct D	1953
Precinct E	1935
Precinct F	1287
Precinct G	1251
Precinct H	1764
Precinct I	1237
Precinct J	1573

TOTAL VOTE — 16,681  
 (88% of Registered Voters)

The result of the balloting was as follows:

## TOWN CLERK'S RECORDS - 1980 STATE ELECTION

## TOWN OF NEEDHAM, MASSACHUSETTS

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total Number of Votes Cast . . . . .	1468	2072	2141	1953	1935	1287	1251	1764	1237	1573	16,680
PRESIDENT AND VICE PRESIDENT											
Anderson & Lucey, Anderson Coalition . . . . .	250	395	412	361	343	239	246	320	215	313	3,084
Carter & Mondale, Democratic . . . . .	574	664	564	585	452	411	376	453	340	475	4,894
Clark & Koch, Libertarian Party . . . . .	14	9	14	17	10	11	8	10	7	7	107
Deberry & Zimmerman, Social Workers . . . . .	—	—	3	2	5	3	2	1	—	3	17
Reagan & Bush, Republican . . . . .	602	969	1120	954	1100	609	601	958	655	763	8,331
Bubar & Dodge, Prohibition-Statemen . . . . .	—	—	—	—	—	—	—	—	—	—	—
Commoner & Harris, Citizens Party . . . . .	—	4	—	—	5	1	—	2	—	1	17
McReynolds & Drufenbrock, Socialist . . . . .	—	—	—	—	—	—	—	—	—	—	—
Griswold & Holmes, Workers World . . . . .	—	—	—	—	—	—	—	—	—	—	—
Others . . . . .	3	—	1	4	—	—	—	—	—	2	10
Blanks . . . . .	25	41	27	30	20	13	18	20	20	9	222
CONGRESSMAN, Ninth District											
John Joseph Moakley, Boston . . . . .	958	1260	1301	1218	1207	796	828	1146	803	1031	10,541
Others . . . . .	—	—	—	1	1	2	—	—	—	—	—
Blanks . . . . .	510	812	840	734	728	490	421	618	434	542	6,122
COUNCILLOR, Second District											
George F. Cronin, Jr., Boston . . . . .	831	1116	1164	971	979	708	692	937	646	837	8,881
Others . . . . .	—	—	—	1	—	—	1	—	—	—	—
Blanks . . . . .	637	956	977	981	956	579	558	827	591	736	7,791
SENATOR IN GENERAL COURT - Norfolk, Bristol & Middlesex District											
David H. Locke, Wellesley . . . . .	458	914	1120	982	1073	590	607	830	631	747	7,951
Daniel P. Matthews, Needham . . . . .	916	1014	940	866	784	611	589	833	539	755	7,841
Others . . . . .	—	—	—	—	—	—	1	—	—	—	—
Blanks . . . . .	94	144	81	105	78	86	54	101	67	71	881
REPRESENTATIVE IN GENERAL COURT - Thirteenth Norfolk District											
Ellen M. Canavan, Needham . . . . .	639	1036	1276	1030	1095	617	633	921	674	806	8,721
Joseph C. Tomasello, Needham . . . . .	731	871	749	809	713	584	542	724	499	655	6,871
Others . . . . .	—	1	—	—	—	—	—	—	—	—	—
Blanks . . . . .	98	164	116	114	127	86	76	119	64	112	1,071
COUNTY COMMISSIONER, Norfolk County											
James J. Collins, Milton . . . . .	791	1054	1149	956	973	684	670	937	644	803	8,661
George B. McDonald, Quincy . . . . .	728	951	964	849	850	607	588	826	571	699	7,631
Others . . . . .	—	—	—	1	—	—	1	—	—	—	—
Blanks . . . . .	1417	2139	2169	2100	2047	1283	1243	1765	1259	1644	17,061
SHERIFF, Norfolk County											
Clifford H. Marshall, Quincy . . . . .	894	1199	1245	1092	1099	769	737	1038	716	916	9,701
Others . . . . .	—	—	—	—	—	—	1	—	—	—	—
Blanks . . . . .	574	873	896	861	836	518	513	726	521	657	6,971
QUESTION #1 (Prohibiting discrimination against handicapped)											
Yes . . . . .	901	1145	1170	1058	1036	699	693	994	653	897	9,241
No . . . . .	469	749	855	789	811	502	505	665	518	583	6,441
Blanks . . . . .	98	178	116	106	88	86	53	105	66	93	981
QUESTION #2 (Limiting local taxes)											
Yes . . . . .	828	1238	1311	1134	1190	717	684	1082	768	926	9,871
No . . . . .	598	768	776	765	706	525	545	639	438	610	6,371
Blanks . . . . .	42	66	54	54	39	45	22	43	31	37	431



	A	B	C	D	E	F	G	H	I	J	TOTAL
QUESTION #3 (Limiting state and local taxes and increasing state share of education costs)											
Yes . . . . .	436	601	643	534	544	382	355	489	342	445	4,771
No . . . . .	928	1311	1364	1267	1273	807	813	1165	825	1031	10,784
Blanks . . . . .	104	160	134	152	118	98	83	110	70	97	1,126
QUESTION #4 (Increasing salaries for certain state officials)											
Yes . . . . .	217	333	416	325	358	255	217	294	209	257	2,881
No . . . . .	1153	1578	1617	1492	1490	952	968	1388	969	1225	12,832
Blanks . . . . .	98	161	108	136	87	80	66	82	59	91	968
QUESTION #5 (Restricting state authority to place certain costs on cities and towns)											
Yes . . . . .	826	1220	1440	1205	1332	824	832	1186	817	1026	10,708
No . . . . .	432	565	460	495	416	294	292	391	280	377	4,002
Blanks . . . . .	210	287	241	253	187	169	127	187	140	170	1,971
QUESTION #6 (Changing legislative voting procedure for emergency laws)											
Yes . . . . .	358	460	497	406	453	300	251	405	254	325	3,709
No . . . . .	849	1240	1324	1213	1209	762	819	1073	800	1006	10,295
Blanks . . . . .	261	372	320	334	273	225	181	286	183	242	2,677
QUESTION #7 (Part 1) (Alcohol question - restaurants and function rooms)											
Yes . . . . .	768	1143	1120	1090	1028	685	647	874	641	772	8,768
No . . . . .	468	594	688	602	623	386	431	625	384	569	5,370
Blanks . . . . .	232	335	333	261	284	216	173	265	212	232	2,543
QUESTION #7 (Part 2) (Alcohol question - clubs and veterans' organizations)											
Yes . . . . .	778	1076	1026	1009	950	610	614	845	594	723	8,225
No . . . . .	448	643	757	663	691	450	451	639	427	608	5,777
Blanks . . . . .	242	353	358	281	294	227	186	280	216	242	2,679

The ballots cast in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes with the tally sheets for absentee ballots and copy of the

precinct record were also returned, all properly sealed in conformity with the laws governing elections.

ATTEST:

ROSE O. MACKENZIE, C.M.C.  
Town Clerk



## TOWN ELECTION RECORDS

April 13, 1981

Pursuant to a Warrant issued by the Selectmen February 27, 1981, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Monday, April 13, 1981, at forty-five minutes after six o'clock in the forenoon.

The meeting was called to order and the Warrant and Officer's Return were read by the Wardens of the Precincts, the reading of the articles in the Warrant being waived upon motion.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - William Carter School  
 Precinct B - Hillside School  
 Precinct C - Newman Junior High School  
 Precinct D - High Rock School  
 Precinct E - Pollard Junior High School  
 Precinct F - Highland Avenue School  
 Precinct G - Harris School  
 Precinct H - Broadmeadow School  
 Precinct I - William Mitchell School - Kindergarten  
 Precinct J - William Mitchell School - Gymnasium

The polls were opened at forty-five minutes after six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

## ARTICLE 1

To choose by ballot the following Town Officers:

One Moderator for One Year;  
 Two Selectmen for Three Years;  
 One Assessor for Three Years;  
 Two members of School Committee for Three Years;  
 One Trustee of Memorial Park for Three Years;  
 Three Trustees of Needham Public Library for Three Years;  
 One member of Board of Health for Three Years;  
 One member of Planning Board for Five Years;  
 One member of Planning Board for Two Years;  
 One member of Needham Housing Authority for Five Years;  
 One Commissioner of Trust Funds for Three Years;  
 One member of Park and Recreation Commission for Three Years;  
 Two Constables for Three Years;  
 Five Town Meeting Members from Precinct A for Three Years;  
 Thirteen Town Meeting Members from Precinct B for Three Years;  
 One Town Meeting Member from Precinct B for One Year;  
 Five Town Meeting Members from Precinct C for Three Years;

Two Town Meeting Members from Precinct C for Two Years;  
 Seven Town Meeting Members from Precinct D for Three Years;  
 One Town Meeting Member from Precinct D for Two Years;  
 One Town Meeting Member from Precinct D for One Year;  
 Ten Town Meeting Members from Precinct E for Three Years;  
 One Town Meeting Member from Precinct E for One Year;  
 Nine Town Meeting Members from Precinct F for Three Years;  
 Seven Town Meeting Members from Precinct G for Three Years;  
 Nine Town Meeting Members from Precinct H for Three Years;  
 Seven Town Meeting Members from Precinct I for Three Years;  
 Three Town Meeting Members from Precinct J for Three Years.  
 Two Town Meeting Members from Precinct J for Two Years.

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
7:00 A.M.	0	5	3	3	5
8:00 A.M.	15	23	15	20	20
9:00 A.M.	39	47	40	58	40
10:00 A.M.	56	65	64	82	73
11:00 A.M.	72	100	84	110	94
12:00 NOON	85	123	122	138	123
1:00 P.M.	105	154	140	172	142
2:00 P.M.	140	179	165	197	171
3:00 P.M.	157	212	186	246	197
4:00 P.M.	178	243	221	286	229
5:00 P.M.	216	296	275	341	298
6:00 P.M.	254	360	341	399	375
7:00 P.M.	326	429	400	472	417
8:00 P.M.	383	466	469	519	476

PRECINCTS	F	G	H	I	J
7:00 A.M.	0	03	04	01	02
8:00 A.M.	10	12	18	13	13
9:00 A.M.	31	30	36	22	32
10:00 A.M.	60	47	62	44	45
11:00 A.M.	78	62	79	50	78
12:00 NOON	105	80	111	86	90
1:00 P.M.	120	104	145	101	119
2:00 P.M.	146	131	173	130	133
3:00 P.M.	173	160	201	136	151
4:00 P.M.	207	183	240	157	184
5:00 P.M.	237	233	297	200	235
6:00 P.M.	283	296	360	269	318
7:00 P.M.	360	350	426	320	361
8:00 P.M.	388	404	485	356	406

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST: 4352 - 23%

The Town Clerk and the Board of Registrars upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 10:30 p.m., April 13, 1981.

## TOWN OFFICES

## P R E C I N C T S

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total Number of Votes Cast . . . . .	383	466	469	519	476	388	404	485	356	406	4352
MODERATOR (For one year) (Vote for One)											
Richard P. Melick . . . . .	260	320	343	349	368	285	300	361	277	311	3174
Other . . . . .	0	0	0	0	0	0	0	0	0	1	1
Blanks . . . . .	123	146	126	170	108	103	104	124	79	94	1177
SELECTMEN (For three years) (Vote for Two)											
Henry D. Hersey . . . . .	211	273	301	338	337	247	290	300	267	275	2839
Norman P. Jacques . . . . .	227	331	329	304	334	285	256	352	246	277	2941
Stephen M. Diamond . . . . .	161	173	167	181	141	118	135	171	100	131	1478
Other . . . . .	0	0	0	0	0	0	0	0	0	1	1
Blanks . . . . .	167	155	141	215	140	126	127	147	99	128	1445
ASSESSOR (For three years) (Vote for One)											
George D. Krech . . . . .	251	318	327	343	364	275	277	331	259	302	3047
Other . . . . .	0	0	0	0	0	0	0	0	0	1	1
Blanks . . . . .	132	148	142	176	112	113	127	154	97	103	1304
SCHOOL COMMITTEE (For three years) (Vote for Two)											
Blair M. Wentworth . . . . .	159	252	284	299	291	208	255	263	214	231	2456
William J. Miles . . . . .	230	293	282	287	301	227	241	263	217	274	2615
Joan D'Arcy Sheridan . . . . .	179	175	176	188	177	174	152	258	137	165	1781
Blanks . . . . .	198	212	196	264	183	167	160	186	144	142	1852
TRUSTEES OF MEMORIAL PARK (For three years) (Vote for One)											
Frederick R. Muir . . . . .	196	221	282	266	318	246	245	310	226	258	2568
Andrew L. Lawson . . . . .	126	162	120	141	87	90	88	103	82	90	1089
Blanks . . . . .	61	83	67	112	71	52	71	72	48	58	695
TRUSTEES OF NEEDHAM PUBLIC LIBRARY (For three years) (Vote for Three)											
Robert D. Hall, Jr. . . . .	199	262	271	267	288	236	267	293	229	238	2550
Thomas M. Harkins . . . . .	215	276	296	321	342	261	264	297	238	280	2790
Deborah C. Wentworth . . . . .	213	275	305	305	303	241	265	288	233	261	2689
Nathalie L. Wilson . . . . .	136	144	140	157	137	118	132	180	106	140	1390
Blanks . . . . .	386	441	395	507	358	308	284	397	262	299	3637
BOARD OF HEALTH (For three years) (Vote for One)											
Bruce A. Thayer . . . . .	264	332	345	343	355	281	287	361	277	298	3143
Other . . . . .	0	0	0	0	0	0	0	0	0	1	1
Blanks . . . . .	119	134	124	176	121	107	117	124	79	107	1208
PLANNING BOARD (For five years) (Vote for One)											
Norman A. Homsy . . . . .	248	302	311	309	316	252	265	338	247	272	2860
Other . . . . .	0	0	0	0	0	0	0	0	0	1	1
Blanks . . . . .	135	164	158	210	160	136	139	147	109	133	1491
PLANNING BOARD (For two years) (Vote for One)											
Kathleen M. Barry . . . . .	224	188	179	162	176	166	168	244	145	166	1811
Susan Glazer . . . . .	114	222	226	246	229	158	169	169	165	182	1880
Blanks . . . . .	45	56	64	111	71	64	67	72	46	58	654



## TOWN OFFICES (Continued)

## P R E C I N C T S

	A	B	C	D	E	F	G	H	I	J	TOTAL
NEEDHAM HOUSING AUTHORITY (For five years ) (Vote for One)											
Edward S. Schwartz . . . . .	111	121	157	148	167	113	140	141	140	187	1425
Wayne P. Rogers . . . . .	234	289	249	302	247	228	208	285	168	182	2392
Blanks . . . . .	38	56	63	69	62	47	56	59	48	37	535
COMMISSIONER OF TRUST FUNDS (For three years) (Vote for One)											
Gerald Swartz . . . . .	248	279	294	294	311	245	251	302	233	266	2723
Other . . . . .	0	0	0	0	0	0	0	0	0	1	1
Blanks . . . . .	135	187	175	225	165	143	153	183	123	139	1628
PARK AND RECREATION COMMISSION (For three years) (Vote for One)											
David F. Eldridge, Jr. . . . .	288	334	358	358	369	302	299	362	278	303	3251
Other . . . . .	0	0	0	0	0	0	0	0	0	1	1
Blanks . . . . .	95	132	111	161	107	86	105	123	78	102	1100
CONSTABLES (For three years) (Vote for Two)											
John F. Harkins . . . . .	231	264	299	301	302	243	249	309	219	267	2684
Frank J. Reinhardt, Jr. . . . .	191	243	274	266	264	231	207	281	211	250	2418
Alan E. Kelson . . . . .	100	116	98	94	94	72	89	107	83	98	951
Blanks . . . . .	244	309	267	377	292	230	263	273	199	197	2651
QUESTION No. 1 (Indemnification of municipal offiders, elected or appointed)											
Yes . . . . .	173	216	240	249	238	213	207	258	175	215	2184
No . . . . .	87	98	105	96	117	67	90	93	80	87	920
Blanks . . . . .	123	152	124	174	121	108	107	134	101	104	1248

## TOWN MEETING MEMBERS

\*Not Elected

## PRECINCT A (For three years) (Vote for not more than Five)

David C. Crocker . . . . . 181  
 Ellsworth S. Irwin, Jr. . . . . 147  
 James F. Linnane . . . . . 172  
 William J. Tedoldi . . . . . 152  
 \*Lawrence J. Fleming . . . . . 143

\*Herbert I. Gross . . . . . 130  
 \*Marjorie A. Morrison . . . . . 127  
 Heidi D. Robinson . . . . . 184  
 \*Carolyn M. Spiros . . . . . 120

## PRECINCT B (For three years) (Vote for not more than Thirteen)

Joseph P. Carroll, Jr. . . . . 222  
 Roger W. Huff . . . . . 260  
 Joan M. Johnson . . . . . 246  
 Lee J. Manning, Jr. . . . . 182  
 John W. McLeod . . . . . 243  
 George Tarallo . . . . . 221  
 Elizabeth S. Woodley . . . . . 217  
 \*Jason B. Baker . . . . . 131  
 Marjorie V. Jackson . . . . . 178

James A. Owen . . . . . 235  
 \*C. Marvin Pickett, Jr . . . . . 148  
 Linda A. Placidi . . . . . 158  
 Jane B. Sands . . . . . 168  
 \*George J. Tatakis . . . . . 139  
 \*Lola L. Tatakis . . . . . 130  
 Harriett D. Tippet . . . . . 175  
 Fred H. Tuveson . . . . . 177

## PRECINCT B (For one year) (Vote for One)

Angelina D. Fierimonte . . . . . 151

\*Renate M. Millward . . . . . 123

## PRECINCT C (For three years) (Vote for not more than Five)

John H. Cogswell . . . . . 300  
 Jonathan Leavitt . . . . . 275  
 Sally A. Levitan . . . . . 291

Sarah Ann Toran . . . . . 286  
 Joseph A. Zimmerman . . . . . 258

## PRECINCT C (For two years) (Vote for not more than Two)

Edith B. Martin . . . . . 257  
 Betsey C. Perry . . . . . 251

\*Cecily A. Sanchez . . . . . 157

## PRECINCT D (For three years) (Vote for not more than Seven)

Aleda H. Bailey . . . . . 247  
 Carol Johnson Boulris . . . . . 290  
 Stephen E. Howard . . . . . 246  
 Kathleen M. Lewis . . . . . 241  
 William M. Powers . . . . . 270

Alleen Wenckus . . . . . 235  
 \*Peter A. Conrad . . . . . 197  
 \*Adrienne S. Dey . . . . . 183  
 Marjorie Tanzer-Glou . . . . . 242

## PRECINCT D (For two years) (Vote for One)

Joan E. Adams . . . . . 313

## PRECINCT D (For one year) (Vote for One)

J. Norman Gledhill, Jr. . . . . 200  
 \*Beverly Shultz . . . . . 94

\*Thomas F. Soisson . . . . . 64

## PRECINCT E (For three years) (Vote for not more than Ten)

Frederick E. Barstow . . . . . 276  
 James M. Colman . . . . . 259  
 Richard A. Davis . . . . . 273  
 Sally B. Davis . . . . . 256  
 John M. Day, Jr. . . . . 303  
 Thomas M. Harkins . . . . . 273

George D. Krech . . . . . 279  
 \*Rosalind Mortimer-Maddox . . . . . 212  
 Jane A. Howard . . . . . 230  
 Marcia A. Lindsay . . . . . 253  
 Alan E. Schaefer . . . . . 237

## PRECINCT E (For one year) (Vote for One)

Robert C. Davis . . . . . 306



## TOWN MEETING MEMBERS (Continued)

## \*Not Elected

## #Tie Vote

## PRECINCT F (For three Years) (Vote for not more than Nine)

Edward P. Facchetti . . . . .	214
Sam Gallelo . . . . .	194
Daniel P. Matthews . . . . .	225
Barry R. McDonough . . . . .	226
Joanne Hull Roth . . . . .	183
#Ruth H. Telford . . . . .	164

Philip A. Trussell . . . . .	198
*Nancy A. Herendeen . . . . .	160
Rita L. Minahan . . . . .	172
#Deborah L. Roberts . . . . .	164
Joseph C. Tomasello . . . . .	205

## PRECINCT G (For three years) (Vote for not more than Seven)

Susan W. Abbott . . . . .	240
Gerald R. Browne . . . . .	229
Christian H. Fredericks, Jr. . . . .	172
*James M. Herrity, Jr. . . . .	126
*Norma A. Mutch . . . . .	158

Susan R. Posner . . . . .	213
Donald H. Powers, Jr. . . . .	169
*John B. Tucker . . . . .	118
Robert D. Hall, Jr. . . . .	207
William F. Hines, Jr. . . . .	184

## PRECINCT H (For three years) (Vote for not more than Nine)

Stephen M. Diamond . . . . .	299
Thomas F. Donahue . . . . .	321
Nancy M. Harris . . . . .	289
Robert W. Helm . . . . .	324
Robert Y. Larsen . . . . .	308

Eugene S. McMorrow . . . . .	310
LeRoy J. Nutile . . . . .	293
George K. Peck . . . . .	303
Barbara R. Wilmot . . . . .	282

## PRECINCT I (For three years) (Vote for not more than Seven)

Paul H. Attridge . . . . .	229
Charles E. Downe . . . . .	222
William E. Duncan . . . . .	224
Maureen T. McCaffrey . . . . .	228

Harold Svendsen . . . . .	220
Albert L. Marshall . . . . .	235
Marleen vonGoeler . . . . .	213

## PRECINCT J (For three years) (Vote for not more than Three)

William R. Dermody . . . . .	209
John J. McQuillan . . . . .	238
*Roger H. Ambuter . . . . .	81

*Kenneth W. Brooks . . . . .	122
*Emily M. Salaun . . . . .	119
Bonnie Jean Tower . . . . .	193

## PRECINCT J (For two years) (Vote for not more than Two)

Philip F. Mulvey, III . . . . .	257
Arthur E. Cox . . . . .	240

*Julio Farulla . . . . .	142
--------------------------	-----

The ballots cast in the several precincts were returned to the Town Clerk in the sealed containers. The voting lists used at the entrances to the polling places and at the ballot boxes and a copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 10:30 P.M., April 13, 1981.

ATTEST:

ROSE O. MACKENZIE, C.M.C.  
Town Clerk

\* \* \* \* \*

ELECTION  
(To Break Tie Vote in Precinct F  
for Town Meeting Member)

April 21, 1981

In accordance with Section 9 of the Town of Needham Charter, a meeting of the Town Meeting Members from Precinct F was held on Tuesday evening, April 21, 1981, at 7:30 p.m. in the Town Clerk's office in the Town Hall for the purpose of electing one of two candidates receiving tie vote for a three year term at the Annual Town Election. A quorum was present, ballots were cast with the following results:

Ruth H. Telford  
10 Pickering Place . . . . . 9 votes

Deborah L. Roberts  
95 Fair Oaks Park . . . . . 3 votes

ROSE O. MACKENZIE, C.M.C.  
Town Clerk



# ANNUAL TOWN MEETING FOR THE TRANSACTION OF BUSINESS

May 4, 1981

Pursuant to a Warrant issued by the Selectmen February 27, 1981, the Inhabitants of the Town of Needham qualified to vote in Town affairs met in the Derwood A. Newman Junior High School on Monday, May 4, 1981, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 300 voters, including 251 Town Meeting Members, were checked on the list as being present.

The High School jazz ensemble, under the direction of Mr. Leonard Faucher, played prior to the call to the meeting.

The meeting was called to order at 7:30 o'clock by the Moderator, Richard P. Melick. The colors were presented by Eagle Scout Hal Ambuter and Girl Scout Julie Trecartin, while those present stood and pledged allegiance to the flag.

Rabbi Ira A. Korff, Temple Aliyah, gave the invocation. Following this, the call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are one Town Meeting Family with a common goal: the best interest of the community.
2. Rise to be recognized and address the chair; speak your name so that the Town Clerk can complete her records.
3. Time limits of debate:
  - 15 minutes - Committee chairmen, proponents, attorneys representing proponents.
  - 10 minutes - Town Meeting Members, attorneys representing other than proponents.
  - 5 minutes - Non-Town Meeting Members, visitors other than attorneys.
4. Disclosure required by one employed as an attorney by another who is interested in a matter; General By-Laws, Art. I, section 5.

Unanimous consent was given to adopt a rule that one who speaks to the merits of a matter not be permitted to move the previous question immediately after speaking.

Changes in affirmative motions as contrasted with articles were noted by the Moderator.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only.

Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator announced that the proponents of Articles 13 and 20 requested unanimous consent to withdraw these articles, and it was so voted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 3. No Town Meeting Member responded with "question" or "debate" to the following articles: 3, 4, 5, 9, 11, 12, 32, and 41.

The Moderator called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. The Moderator stated that the Town Counsel had filed copies of an affirmative motion for each article with the Town Clerk on April 28, 1981, and that the motions had been available for public scrutiny since that date. It was moved that all affirmative motions for the above-mentioned articles be adopted by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

## ARTICLE 3

To hear and act on the reports of Town Officers and Committees.

MOVED: That the Town hear and act on the reports of Town Officers and Committees.

ACTION: So voted by unanimous vote.

## ARTICLE 4

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of the revenue of the financial year beginning July 1, 1981 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within a year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or take any other action relative thereto.

MOVED: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of the revenue of the financial year beginning July 1, 1981 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within a year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ACTION: So voted by unanimous vote.

## ARTICLE 5

To see what disposition the Town will make of monies received pursuant to General Laws, Chapter 140, Section 172 as the Town's share of the unexpended balance of the Dog Fund.

MOVED: That the sum of \$3,160.63 received pursuant to General Laws, Chapter 140, Section 172 as the Town's share of the unexpended balance of the Dog Fund be appropriated for use by the Public Library.

ACTION: So voted by unanimous vote.

ARTICLE 9

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads; or take any other action relative thereto.

MOVED: That the Town authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads.

ACTION: So voted by unanimous vote.

ARTICLE 11

To see if the Town will vote to accept the revised layout of Howland Street as laid out by the Board of Selectmen according to a plan on file with the Town Clerk; or take any other action relative thereto.

MOVED: That the Town accept the revised layout of Howland Street as laid out by the Board of Selectmen according to a plan on file with the Town Clerk.

ACTION: So voted by unanimous vote.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of \$8,500. to continue energy conservation measures at the Public Works Building as recommended by the Energy Conservation Committee; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$8,500. to continue energy conservation measures at the Public Works Building as recommended by the Energy Conservation Committee; said sum to be raised from the current tax levy and expended under the supervision and direction of the Board of Selectmen.

ACTION: So voted by unanimous vote.

ARTICLE 32

To see if the Town will vote to accept Amendment No. 3 to the agreement establishing the Minuteman Regional Vocational Technical School District ("Minuteman") as proposed by vote of the Minuteman School Committee by vote adopted on October 7, 1980; the amendment provides in substance (i) that the term of office of each member of the Minuteman School Committee shall commence on July 1 of the year in which he or she is appointed, commencing with the year following the effective date of the amendment, rather than April 1 as is presently provided in the Agreement and (ii) that the annual meeting of the Committee for the election of officers shall be held in each year on a date specified in the District by-laws; or take any other action relative thereto.

MOVED: That the Town accept Amendment No. 3 to the agreement establishing the Minuteman Regional Vocational Technical School District ("Minuteman") as proposed by vote of the Minuteman School Committee by vote adopted on October 7, 1980; the amendment provides in substance (i) that the term of office of each member of the Minuteman School Committee shall commence on July 1 of the year in

which he or she is appointed, commencing with the year following the effective date of the amendment, rather than April 1 as is presently provided in the Agreement and (ii) that the annual meeting of the Committee for the election of officers shall be held in each year on a date specified in the District by-laws.

ACTION: So voted by unanimous vote.

ARTICLE 41

To see if the Town will to amend Article II, Section 7, of its General By-Laws concerning public bidding by increasing the sum of \$2,000 as appears therein to the sum of \$4,000 and by also increasing the sum of \$500 as appears therein to the sum of \$1,000; or take any other action relative thereto.

MOVED: That the Town amend Article II, Section 7, of its General By-Laws concerning public bidding by increasing the sum of \$2,000 as appears therein to the sum of \$4,000 and by also increasing the sum of \$500 as appears therein to the sum of \$1,000.

ACTION: So voted by unanimous vote.

At this time the Moderator proceeded to the remaining articles in the Warrant.

ARTICLE 6

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 1981 as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board, and subject to the longevity provisions of paragraph (j) of Section 20 of the Consolidated Personnel By-Law as follows:

Assessor, Chairman	\$ 1,800
Assessor, others	1,500
Selectman, Chairman	1,800
Selectmen, others	1,500
Town Clerk	19,333

MOVED: That the Town fix the compensation of the following elected officers of the Town as of July 1, 1981 as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board, and subject to the longevity provisions of paragraph (j) of Section 20 of the Consolidated Personnel By-Law as follows:

Assessor, Chairman	\$ 1,800
Assessor, others	1,500
Selectman, Chairman	1,800
Selectmen, others	1,500
Town Clerk	20,686

Mr. David R. Donald, Chairman, Personnel Board, then presented a brief review of the Board's activities during the past year.

He announced that negotiations have been successfully completed with four of the bargaining units. Agreements have been ratified by the Needham Police Superior Officers' Association, Deputy Fire Chiefs' Association, Needham Police Union and Needham Public Works Association.

He noted that the Board recommends that the salary of the Assessor Chairman remain at \$1,800. and the sala-



ries of the other Assessors remain at \$1,500. each, and that the salary of the Selectmen Chairman remain at \$1,800 and the salaries of the other Selectmen remain at \$1,500. each. He further noted that the Board recommends that the salary of the Town Clerk be increased by 7% from \$19,333. to \$20,686.

ACTION: So voted by unanimous vote.

#### ARTICLE 7

To see if the Town will vote to amend Schedules B and C of the Consolidated Personnel By-Law of the Town by striking out such schedules in their entirety and by substituting therefore the following:

NOTE: The following is the text of existing Schedules B and C and proposed changes will be provided to Town Meeting Members as early as possible before May 4, 1981.

#### SCHEDULE B-1

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
S-35	30,704	31,831	32,952	34,093	35,275
S-34	29,584	30,704	31,831	32,952	34,093
S-33	28,459	29,584	30,704	31,831	32,952
S-32	27,433	28,459	29,584	30,704	31,831
S-31	26,404	27,433	28,459	29,584	30,704
S-30	25,478	26,404	27,433	28,459	29,584
S-29	24,556	25,478	26,404	27,433	28,459
S-28	23,633	24,556	25,478	26,404	27,433
S-27	22,814	23,633	24,556	25,478	26,404
S-26	21,994	22,814	23,633	24,556	25,478
S-25	21,187	21,994	22,814	23,633	24,556
S-24	20,464	21,187	21,994	22,814	23,633
S-23	19,741	20,464	21,187	21,994	22,814
S-22	19,024	19,741	20,464	21,187	21,994
S-21	18,311	19,024	19,741	20,464	21,187
S-20	17,693	18,311	19,024	19,741	20,464
S-19	17,072	17,693	18,311	19,024	19,741
S-18	16,464	17,072	17,693	18,311	19,024
S-17	15,855	16,464	17,072	17,693	18,311
S-16	15,342	15,855	16,464	17,072	17,693
S-15	14,827	15,342	15,855	16,464	17,072
S-14	14,312	14,827	15,342	15,855	16,464
S-13	13,799	14,312	14,827	15,342	15,855
S-12	13,284	13,799	14,312	14,827	15,342
S-11	12,769	13,284	13,799	14,312	14,827
S-10	12,363	12,769	13,284	13,799	14,312
S-9	11,949	12,363	12,769	13,284	13,799
S-8	11,542	11,949	12,363	12,769	13,284
S-7	11,134	11,542	11,949	12,363	12,769
S-6	10,724	11,134	11,542	11,949	12,363
S-5	10,312	10,724	11,134	11,542	11,949
S-4	9,999	10,312	10,724	11,134	11,542
S-3	9,696	9,999	10,312	10,724	11,134
S-2	9,393	9,696	9,999	10,312	10,724
S-1	9,085	9,393	9,696	9,999	10,312

#### SCHEDULE B-2

#### POLICE SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
P-5		31,046	32,082	33,112	34,148
P-4		21,752	22,565	23,379	24,245
P-3			18,831	19,510	20,233
P-2		15,318	15,891	16,464	17,074
P-1			15,318	15,891	16,464

#### SCHEDULE B-3

#### FIRE SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
F-5		31,046	32,082	33,112	34,148
F-4		22,043	22,778	23,510	24,245
F-3				20,696	21,342
F-2		17,851	18,447	19,040	19,634
F-1	15,006	15,523	16,041	16,556	17,074

#### SCHEDULE B-4

#### FIRE ALARM SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
FA-2	18,199	18,834	19,569	20,305	21,048
FA-1	15,781	16,308	16,934	17,559	18,199

#### SCHEDULE B-5

#### HOURLY WAGE SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
W-8	7.17	7.44	7.70	7.99	8.31
W-7	6.94	7.17	7.44	7.70	7.99
W-6	6.66	6.94	7.17	7.44	7.70
W-5	6.40	6.66	6.94	7.17	7.44
W-4	6.18	6.40	6.66	6.94	7.17
W-3	5.95	6.18	6.40	6.66	6.94
W-2	5.77	5.95	6.18	6.40	6.66
W-1	5.56	5.77	5.95	6.18	6.40

#### SCHEDULE C

#### RATES FOR PART-TIME AND SEASONAL POSITION CLASSES

	Minimum	Maximum
Activity Instructor or Supervisor (P.T.)		
Group A (per session)		15.00
Group B (per session)		18.00
Group C (per session)		21.00
Group D (per session)		25.00
Group E (per session)		32.00
Animal Inspector (P.T.) (per annum)		1,861.00
Arts and Crafts Workshop Assistant (P.T.) (per hour)		3.24
Arts and Crafts Workshop Director (P.T.) (per hour)		3.55
Assistant Pool Supervisor (P.T.) (per hour)		3.95
Assistant Recreation Supervisor (P.T.) (per hour)		3.73
Athletic Officials or Referee		
Group A (per session)		5.00
Group B (per session)		7.50
Group C (per session)		10.00
Group D (per session)		12.50
Group E (per session)		15.00
Building Inspector (substitute) (P.T.) (per diem)		41.00
(or per inspection)		12.00
Bus Driver (P.T.) (per hour)		3.55
Call Firefighter (P.T.) (per annum)		877.00
Canvasser (P.T.) (per hour)		3.24
Captain of Lifeguards (P.T.) (per hour)		3.95
Captain of Swim Instructors		3.95

Clerk (P.T.) (per hour)	3.10
Committee Secretary (P.T.)(per hour)	4.95
Day Camp Counselor (P.T.) (per hour)	3.24
Day Camp Director (P.T.) (per hour)	3.55
Dental Hygienist (P.T.) (per hour)	4.87
Dentist (P.T.) (per diem)	67.00
Director of Civil Defense (per annum)	1,500.00
Finance Committee Executive Secretary (P.T.) (per annum)	5,117.00
Gymnastics Workshop Assistant (P.T.) (per hour)	3.24
Gymnastics Workshop Director (P.T.) (per hour)	3.55
Junior Building Custodian (P.T.) (per hour)	4.87
Junior Sailing Instructor (P.T.) (per hour)	3.46
Library Assistant I (P.T.) (per hour)	3.97
Library Assistant II (P.T.) (per hour)	4.50
Library Page (P.T.) (per hour)	3.10
Lifeguard (P.T.) (per hour)	3.46
Minibus Coordinator (P.T.) (per annum)	5,049.00
Playground Director (P.T.) (per hour)	3.35
Playleader (P.T.) (per hour)	3.13
Plumbing and Gas Inspector (substitute) (P.T.) (per diem)	41.00
(or per inspection)	12.00
Police Matron (P.T.) (per hour)	3.10
(or minimum)	8.00
Pool Booth Attendant (P.T.) (per hour)	3.35
Pool Maintenance Worker (P.T.) (per hour)	3.46
Pool Supervisor	4.46
Racquet Sports Camp Assistant (P.T.)(per hour)	3.24
Racquet Sports Camp Director (P.T.) (per hour)	3.35
Recreation Supervisor (P.T.) (per hour)	4.29
Reference Librarian (P.T.) (per hour)	6.48
Registrar of Voters (P.T.) (per annum)	400.00
Sanitarian (substitute) (P.T.) (per diem)	27.00
Sealer of Weights and Measures (P.T.) (per annum)	4,287.00
Senior Sailing Instructor (P.T.) (per hour)	3.73
Student Draftsman and Rodman (P.T.)	
First Year Student (per hour)	4.57
Second Year Student (per hour)	4.76
Third Year Student (per hour)	4.94
Fourth Year Student (per hour)	5.12
Fifth Year Student (per hour)	5.30
Swim Instructor (P.T.) (per hour)	3.46
Temporary Janitor (P.T.) (per hour)	3.13
Temporary Laborer	
First Year (per hour)	3.25
Second Year (per hour)	3.50
Third Year (per hour)	3.75
Fourth Year (per hour)	4.00
Fifth Year (per hour)	4.25
Tennis Court Monitor (P.T.) (per hour)	3.24
Tennis Specialist (P.T.) (per hour)	3.55
Tennis Supervisor (P.T.) (per hour)	3.73
Town Counsel (P.T.) (per annum)	25,421.00
Traffic Supervisor (P.T.) (per month)	323.00
Veterans' Agent (P.T.) (per annum)	8,151.00
Wiring Inspector (substitute) (P.T.) (per diem)	41.00
(or per inspection)	12.00

First Year Student (per hour)	\$ 4.94
Second Year Student (per hour)	5.14
Third Year Student (per hour)	5.33
Fourth Year Student (per hour)	5.53
Fifth Year Student (per hour)	5.72

Two positions, Library Page and Police Matron, are increased 8% to bring them to the minimum wage of \$3.35 per hour.

A 7% increase for the Fire Chief, Grade F-5, and Deputy Fire Chiefs, Grade F-4, was also recommended.

It was noted that since negotiations have not been completed with the Firefighters and Fire Alarm Division, no increase be granted to Grades F-3, F-2, F-1, and FA-2 and FA-1, and the rates remain as they are presently.

MOVED: That the Town amend Schedules B and C of the Consolidated Personnel By-Law of the Town by striking out such schedules in their entirety and by substituting therefore the following:

#### SCHEDULE B-1

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
S-35	32,853	34,059	35,259	36,480	37,744
S-34	31,655	32,853	34,059	35,259	36,480
S-33	30,451	31,655	32,853	34,059	35,259
S-32	29,353	30,451	31,655	32,853	34,059
S-31	28,252	29,353	30,451	31,655	32,853
S-30	27,261	28,252	29,353	30,451	31,655
S-29	26,275	27,261	28,252	29,353	30,451
S-28	25,287	26,275	27,261	28,252	29,353
S-27	24,411	25,287	26,275	27,261	28,252
S-26	23,534	24,411	25,287	26,275	27,261
S-25	22,670	23,534	24,411	25,287	26,275
S-24	21,896	22,670	23,534	24,411	25,287
S-23	21,123	21,896	22,670	23,534	24,411
S-22	20,356	21,123	21,896	22,670	23,534
S-21	19,593	20,356	21,123	21,896	22,670
S-20	18,932	19,593	20,356	21,123	21,896
S-19	18,267	18,932	19,593	20,356	21,123
S-18	17,616	18,267	18,932	19,593	20,356
S-17	16,965	17,616	18,267	18,932	19,593
S-16	16,416	16,965	17,616	18,267	18,932
S-15	15,865	16,416	16,965	17,616	18,267
S-14	15,314	15,865	16,416	16,965	17,616
S-13	14,765	15,314	15,865	16,416	16,965
S-12	14,214	14,765	15,314	15,865	16,416
S-11	13,663	14,214	14,765	15,314	15,865
S-10	13,228	13,663	14,214	14,765	15,314
S-9	12,785	13,228	13,663	14,214	14,765
S-8	12,350	12,785	13,228	13,663	14,214
S-7	11,913	12,350	12,785	13,228	13,663
S-6	11,475	11,913	12,350	12,785	13,228
S-5	11,034	11,475	11,913	12,350	12,785
S-4	10,699	11,034	11,475	11,913	12,350
S-3	10,375	10,699	11,034	11,475	11,913
S-2	10,051	10,375	10,699	11,034	11,475
S-1	9,721	10,051	10,375	10,699	11,034

#### SCHEDULE B-2

##### POLICE SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
P-5		33,219	34,328	35,430	36,538
P-4		23,274	24,144	25,015	25,942
P-3			20,149	20,875	21,649
P-2		16,390	17,033	17,616	18,269
P-1			16,390	17,003	17,616

Mr. David R. Donald, Chairman, Personnel Board, spoke on the motion. He stated that the board recommends a salary increase of 7% for all full-time and permanent part-time employees covered by Schedules B-1 and B-2, and some part-time employees under Schedule C. Those not recommended to be increased are indicated with an asterisk (\*) in the motion.

He also noted that the Student Draftsman and Rodman rates were listed incorrectly in the Warrant and should have read as follows:



SCHEDULE B-3  
FIRE SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
F-5		33,219	34,328	35,340	36,538
F-4		23,585	24,372	25,155	25,942
** F-3				20,696	21,342
** F-2		17,851	18,447	19,040	19,634
** F-1	15,006	15,523	16,041	16,556	17,074

\*\* These are the rates currently being paid to the members of Firefighters, Local 1706, Unit A & B. Contract negotiations have not been completed with either of these units.

SCHEDULE B-4  
FIRE ALARM SALARY SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
** FA-2	18,199	18,834	19,569	20,305	21,048
** FA-1	15,781	16,308	16,934	17,559	18,199

\*\* These are the rates currently being paid to the members of Firefighters, Local 1706, Unit A & B. Contract negotiations have not been completed with either of these units.

SCHEDULE B-5  
HOURLY WAGE SCHEDULE

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
W-8	7.67	7.99	8.24	8.55	8.89
W-7	7.43	7.67	7.96	8.24	8.55
W-6	7.13	7.43	7.67	7.96	8.24
W-5	6.85	7.13	7.43	7.67	7.96
W-4	6.61	6.85	7.13	7.43	7.67
W-3	6.36	6.61	6.85	7.13	7.43
W-2	6.17	6.36	6.61	6.85	7.13
W-1	5.95	6.17	6.36	6.61	6.85

SCHEDULE C  
RATES FOR PART-TIME AND  
SEASONAL POSITION CLASSES

	Minimum	Maximum
*Activity Instructor or Supervisor (P.T.)		
Group A (per session)		15.00
Group B (per session)		18.00
Group C (per session)		21.00
Group D (per session)		25.00
Group E (per session)		32.00
Animal Inspector (P.T.) (per annum)		1,991.00
Arts and Crafts Workshop Assistant (P.T.) (per hour)		3.47
Arts and Crafts Workshop Director (P.T.) (per hour)		3.80
Assistant Pool Supervisor (P.T.) (per hour)		4.23
Assistant Recreation Supervisor (P.T.) (per hour)		3.99
*Athletic Officials or Referee		
Group A (per session)		5.00
Group B (per session)		7.50
Group C (per session)		10.00
Group D (per session)		12.50
Group E (per session)		15.00
*Building Inspector (substitute) (P.T.) (per diem)		41.00
(or per inspection)		12.00

Bus Driver (P.T.) (per hour)	3.80
*Call Firefighter (P.T.) (per annum)	877.00
Canvasser (P.T.) (per hour)	3.47
Captain of Lifeguards (P.T.) (per hour)	4.23
Captain of Swim Instructors (P.T.) (per hour)	4.23
Clerk (P.T.) (per hour)	3.35
Committee Secretary (P.T.) (per hour)	5.30
Day Camp Counselor (P.T.) (per hour)	3.47
Day Camp Director (P.T.) (per hour)	3.80
*Dental Hygienist (P.T.) (per hour)	4.87
*Dentist (P.T.) (per diem)	67.00
*Director of Civil Defense (per annum)	1,500.00
Finance Committee Executive Secretary (P.T.) (per annum)	5,475.00
Gymnastics Workshop Assistant (P.T.) (per hour)	3.47
Gymnastics Workshop Director (P.T.) (per hour)	3.80
Junior Building Custodian (P.T.) (per hour)	5.21
Junior Sailing Instructor (P.T.) (per hour)	3.70
Library Assistant I (P.T.) (per hour)	4.25
Library Assistant II (P.T.) (per hour)	4.82
Library Page (P.T.) (per hour)	3.35
Lifeguard (P.T.) (per hour)	3.70
*Minibus Coordinator (P.T.) (per annum)	5,049.00
Playground Director (P.T.) (per hour)	3.58
Playleader (P.T.) (per hour)	3.35
*Plumbing and Gas Inspector (substitute) (P.T.) (per diem)	41.00
(or per inspection)	12.00
Police Matron (P.T.) (per hour)	3.35
(or minimum)	8.00
Pool Booth Attendant (P.T.) (per hour)	3.58
Pool Maintenance Worker (P.T.) (per hour)	3.70
Pool Supervisor	4.77
Racquet Sports Camp Assistant (P.T.) (per hour)	3.47
Racquet Sports Camp Director (P.T.) (per hour)	3.58
Recreation Supervisor (P.T.) (per hour)	4.59
Reference Librarian (P.T.) (per hour)	6.93
*Registrar of Voters (P.T.) (per annum)	400.00
*Sanitarian (substitute) (P.T.) (per diem)	27.00
Sealer of Weights and Measures (P.T.) (per annum)	4,587.00
Senior Sailing Instructor (P.T.) (per hour)	3.99
Student Draftsman and Rodman (P.T.) (per hour)	
First Year Student (per hour)	5.29
Second Year Student (per hour)	5.50
Third Year Student (per hour)	5.70
Fourth Year Student (per hour)	5.92
Fifth Year Student (per hour)	6.12
Swim Instructor (P.T.) (per hour)	3.70
Temporary Janitor (P.T.) (per hour)	3.35
Temporary Laborer	
First Year (per hour)	3.48
Second Year (per hour)	3.75
Third Year (per hour)	4.01
Fourth Year (per hour)	4.28
Fifth Year (per hour)	4.55
Tennis Court Monitor (P.T.) (per hour)	3.47
Tennis Specialist (P.T.) (per hour)	3.80
Tennis Supervisor (P.T.) (per hour)	3.99
Town Counsel (P.T.) (per annum)	27,200.00
Traffic Supervisor (P.T.) (per month)	346.00
Veterans' Agent (P.T.) (per annum)	8,722.00
*Wiring Inspector (substitute) (P.T.) (per diem)	41.00
(or per inspection)	12.00

Mr. Charles J. Hely, Finance Committee member, stated that the Finance Committee recommends the adoption of the proposed schedules.

ACTION: So voted by unanimous vote.

ARTICLE 8

To see what sums of money the Town will vote to raise and appropriate for the necessary Town charges and expenses.

Under Article 8 (Operating Budget) the Moderator stated he would read the various items in the budget and if any Town Meeting Member wished to discuss an item or offer an amendment he was to indicate this by calling "question" or "debate." Those items so indicated were: 1, 3, 7, 13, 15, 19, 23, 25, 26, 29, 33, 38, 41, 42, 44, 45, 47, 48, 49, 51, 52, 53, 56, 57, 68, 73, 74, 76, 88, 89, 99, 100, 101, 104, 106, 109, 111, 114, 117, 120, 125, 128, 129, 130, 131, 132, 133, 135, 137, 138, 139, 145, 147, 148, 150, 152, 158, 161, 167-171, 172 and 174.

Mr. J. Darrison Sillesky, Chairman, Finance Committee, spoke relative to the fiscal 1982 budget which is being presented and referred to it as a "glove fit." He explained that there are reductions in every area, and cautioned that next year will be much more difficult under Proposition 2½.

The following amendments to the budget article presented by the Finance Committee were voted in the affirmative:

Line 1	changed from	\$101,271.	to	\$107,814.	
Line 3	changed from	63,050.	to	68,050.	*
Line 7	changed from	212,820.	to	232,820.	*
Line 13	changed from	300,000.	to	275,000.	*
Line 15	changed from	36,050.	to	38,504.	*
Line 19	changed from	23,028.	to	24,556.	*
Line 23	changed from	14,425.	to	15,435.	*
Line 26	changed from	30,783.	to	32,938.	*
Line 29	changed from	83,328.	to	88,825.	*
Line 33	changed from	30,990.	to	33,160.	*
Line 38	changed from	55,972.	to	59,890.	*
Line 41	changed from	72,520.	to	77,596.	*
Line 42	changed from	23,900.	to	28,900.	*
Line 44	changed from	195,000.	to	165,000.	*
Line 45	changed from	115,353.	to	129,720.	*
Line 47	changed from	80,671.	to	86,318.	*
Line 48	changed from	89,439.	to	97,983.	*
Line 49	changed from	5,549.	to	6,005.	*
Line 51	the amount of 300,000. to be raised by transfer of 180,000. from overlay surplus reserve and the balance of 120,000. from the current tax levy.				
Line 52	changed from	20,286.	to	21,706.	*
Line 60	the amount of 427,013. to be raised by the transfer of 400. from the Dwight School Fund and the balance of 426,613. from the current tax levy.				
Line 73	changed from 1,195,525. to 1,278,081. to be raised by transfer of \$189,200. from federal revenue sharing funds and the balance of \$1,088,881. from the current tax levy.				
Line 74	changed from	119,198.	to	127,542.	*
Line 76	changed from	29,802.	to	31,888.	*
Line 88	changed from 1,611,815. to 1,550,863. to be raised by transfer of 250,800. from federal revenue sharing funds and the balance of 1,300,063. from the current tax levy.				
Line 89	changed from	331,150.	to	251,150.	
Line 99	changed from	11,584.	to	14,152.	*
Line 101	changed from	56,525.	to	69,852.	*
Line 104	changed from	4,287.	to	4,587.	*
Line 106	changed from	88,895.	to	95,084.	*
Line 109	changed from	168,652.	to	180,383.	*
Line 111	changed from	118,043.	to	113,650.	*
Line 114	changed from	360,403.	to	387,596.	*
Line 117	changed from	272,144.	to	292,314.	*

Line 120 changed from 294,284. to 316,483. \*

Line 125 changed from 308,402. to 331,047. \*

\* (unanimous)

Relative to Item No. 128, Mini-Bus Salaries, Mrs. Marcia M. Carleton moved that the figure of zero (0) be changed to \$5,049.

A motion was then made that Items No. 128, 129 and 130 be discussed together but voted on separately, and it was so voted.

Mrs. Carleton moved further that Item No. 129 be changed from zero (0) to \$1,000. and Item No. 130 be changed from zero (0) to \$63,000.

Mrs. Carleton presented the minority position of the Board of Selectmen and recommended the mini-bus funding at least for another year. She explained that some cutbacks have been made in the hours of service, but was of the opinion that the service should not be completely cut out of the budget.

Also speaking in favor were Town Meeting Members Francis G. Denneen, Mr. Albert Marshall and Mrs. Meredith Page. Town residents speaking in favor were Mrs. Martha Nielsen and Mr. Herbert Gross.

Mr. Charles Hely, Finance Committee member, stated that the Finance Committee believes that funding for the mini-bus should be eliminated from the budget since funds from the MBTA were withdrawn, and stated that the committee recommends defeat of the motions.

Mr. J. Darrison Sillesky, Chairman of the Finance Committee, in response to a question from Mr. James Hugh Powers, stated that the amount requested could be covered in this year's levy.

After an extended discussion, Mr. Warner B. Hartford moved the previous question and when put to a vote the motion carried.

The following tellers were sworn in by the Moderator: Mr. George D. Krech, Mr. Leon Levitan, Mrs. Meredith Page, Mr. Norman Meier, Mr. F. Hartwell Swaffield, and Mrs. Mary Ann Carovillano.

The motion under Item No. 128, to change the figure of zero (0) to \$5,049., was presented and so voted by a count of hands; it was Yes 136 - No 80.

The motion under Item No. 129, to change the figure of zero (0) to \$1,000., was presented and so voted by voice vote.

The motion under Item No. 130, to change the figure of zero (0) to \$63,000., was presented and carried by voice vote.

At 11:10 p.m., Mr. Gilbert W. Cox moved that the meeting stand adjourned, and after a brief discussion it was voted to adjourn the meeting to Wednesday, May 6, 1981, at 7:30 p.m., at the Newman Junior High School.

ROSE O. MACKENZIE, C.M.C.  
Town Clerk



## ADJOURNED ANNUAL TOWN MEETING

May 6, 1981

Pursuant to adjournment of the Annual Town Meeting held May 4, 1981, the inhabitants of the Town of Needham qualified to vote in Town affairs met in the Newman Junior High School on Wednesday, May 6, 1981, at 7:30 p.m.

Check lists were used and 298 voters were checked on the list, which included 235 Town Meeting Members.

Msgr. Robert T. Kickham, Pastor, St. Bartholomew Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Those Town Meeting Members who were not present at the previous meeting were sworn to the faithful performance of their duties by the Town Clerk.

Discussion relative to Line items under Article 8 followed, commencing with Line 131, Hospital Salaries, which was discussed at length. Mr. William Gorham, Chairman, Hospital Trustees, outlined the increase in services provided by the hospital, which accounts for the increase in the hospital line item amounts.

Relative to Line 141, Board of Health - Mental Health, Mrs. Elaine E. Messias moved that the figure of \$56,388. be changed to \$61,888. to fully fund the Multi Service Center located in Newton, which offers its services to Needham teenagers.

After a presentation by Mr. Lowell Haynes, Executive Director, a non-resident, who was given permission to address the meeting, an extended discussion followed.

The motion was presented. The Moderator was in doubt as to the voice vote. Mr. Frank L. Bridges was sworn in as a teller to replace Mr. Norman Meier, who was absent this evening.

By division, the vote was Yes 107 - No 116, the motion failed to pass.

Mr. Sidney Dockser then rose and requested a roll call vote and was supported by more than twenty-five Town Meeting Members. The motion again failed to pass, it was Yes 111 - No 118 - Present 2.

Further amendments to the budget article offered by the Finance Committee were voted in the affirmative:

Line 135	changed from	\$ 95,491.	to	\$112,473.	*
Line 137	changed from	0.	to	500.	
Line 138	changed from	10,850.	to	10,350.	*
Line 145	changed from	13,880.	to	14,850.	*
Line 148	changed from	56,180.	to	74,643.	
Line 150	changed from	30,871.	to	33,032.	
Line 152	changed from	31,738.	to	37,170.	
Line 158	changed from	3,183.	to	3,406.	
Line 161	changed from	291,978.	to	312,566.	

to be raised by transfer of 3,160.63 from the Town's share of the unexpended balance of the Dog Fund; 30.00 and 325. from the Barr and Greenwood Fund; 14,968. from the State Library Assistance and the

balance of 294,082.37 from the current tax levy.

Line 172 changed from 147,699. to 156,146.

\* (unanimous)

ACTION: The main motion under Article 8 (Budget) with the amendments thereto was then presented and carried by voice vote.

\*\* VOTED: That the following sums of money be authorized for the several specific purposes hereinafter designated, together with authority to credit the purchase price of new equipment with the value of old equipment turned in, said sums of money to be expended only for such purposes under the direction of the respective Boards, Committees or Officers of the Town for the fiscal year beginning July 1, 1981, as follows:

## BOARD OF SELECTMEN:

1. Salaries	\$ 107,814.
2. Telephone Charges	34,000.
3. Expenses	68,050.
4. Town Meetings	11,390.
5. Capital Outlay	0
6. Travel Out of State	0

## MISCELLANEOUS:

7. Insurance, General	232,820.
8. Accident & Health & Group Life Insurance	690,000
9. Workmen's Compensation Self Insurance Fund & Premium Account	167,000.
10. Property and Casualty Self Insurance	5,000.
11. Uniformed Services Medical Payments	15,000.
12. Street Lighting	237,500.
13. Unemployment Compensation	275,000.
14. Insurance Consultant	0

## TOWN CLERK:

15. Salaries	38,504.
16. Expenses	3,260.
17. Travel Out of State	125.
18. Capital Outlay	0

## BOARD OF REGISTRARS:

19. Salaries	24,556.
20. Expenses	14,575.
21. Tellers & Canvassers	9,700.
22. Capital Outlay	0

## LEGAL:

23. Salaries	15,435.
24. Expenses	6,000.
25. Special Fees	20,000.

## PERSONNEL:

26. Salaries	32,938.
27. Expenses	2,750.

## ASSESSORS:

29. Salaries	88,825.
30. Expenses	9,350.
31. Travel Out of State	0
32. Capital Outlay	500.

## DIRECTOR OF FINANCE:

33. Salaries	33,160.
34. Audit	0
35. Financial Consultant	0
36. Expenses	1,000.
37. Capital Outlay	0

## COMPTROLLER:

38. Salaries	59,890.
39. Expenses	6,693.
40. Capital Outlay	850.

## TREASURER/TAX COLLECTOR:

41. Salaries	77,596.
42. Expenses	28,900.
43. Capital Outlay	0

## DEBT AND INTEREST:

44. Maturing Bonds and Notes	165,000.
45. Bond and Note Interest	129,720.
46. Temporary Loan Interest	7,000.

## DATA PROCESSING:

47. Salaries	86,318.
48. Expenses	97,983.

## FINANCE COMMITTEE:

49. Salaries	6,005.
50. Expenses	500.
51. Reserve Fund	300,000.
(Raised by Transfer of \$180,000 from overlay surplus reserve and \$120,000 from current tax levy.)	

## CONTRIBUTORY RETIREMENT:

52. Salaries	21,706.
53. Contributions	1,392,720.
54. Expenses	9,045.

## NON-CONTRIBUTORY RETIREMENT:

55. Haddock and McLeod	0
56. Chapter 32 Retirements	165,000.
57. Past Service Liability Funding Obligation	620,000.

## EDUCATION:

58. Salaries	11,056,166.
59. Administration	29,700.
60. Instruction	427,013.
(Raised by \$400 from Dwight School fund and balance of \$426,613 from current tax levy.)	
61. Other School Services	50,785.
62. Cafeteria Assistance	0
63. Pupil Transportation	306,810.
64. Operation and Maintenance of Plant	1,020,255.
65. Community Service	67,000.
66. Fixed Assets	16,900.
67. Tuitions	302,319.
68. Out of State Travel	2,000.
69. Adult Education	0
70. Summer School	0
71. Capital Outlay - Renovation of Physical Properties	100,000.
72. Vocational Education	185,217

## PUBLIC SAFETY

## POLICE:

73. Salaries - regular	1,278,081.
(Raised by transfer of \$189,200 from federal revenue sharing funds; balance of \$1,088,881 from the current tax levy.)	
74. Salaries - overtime	127,542.
75. Education and Career Incentive	13,500.

76. Inservice Training	31,888.
77. Capital Outlay	68,439.
78. Travel Out of State	500.
79. Auto Maintenance	89,200.
80. Building Maintenance	27,100.
81. Communications	21,259.
82. Operating Expenses	22,242.
83. Signal System	0
84. Uniforms	15,450.
85. Crime Check Committee	250.
86. Animal Control	1,550.
87. F.B.I. Academy	0

## FIRE:

88. Salaries - regular	1,550,863.
(Raised by transfer of \$250,800 from federal revenue sharing funds; balance \$1,300,063 from current tax levy.)	
89. Salaries - overtime	251,150.
90. Education and Career Incentive	27,750.
91. Inservice Training	39,058.
92. Capital Outlay	0
93. Travel Out of State	400.
94. Building Maintenance	46,300.
95. Equipment and Supplies	41,489.
96. Service Expenses	11,885.
97. Equipment Maintenance	29,025.

## CIVIL DEFENSE:

98. Salaries	1,500.
99. Expenses	14,152.
100. Capital Outlay	600.

## BUILDING:

101. Salaries	69,852.
102. Expenses	1,700.
103. Capital Outlay	0

## SEALER OF WEIGHTS &amp; MEASURES:

104. Salaries	4,587.
105. Expenses	1,515.

## PUBLIC FACILITIES

## PUBLIC WORKS:

Administration:	
106. Salaries	95,084.
107. Expenses	6,538.
108. Travel Out of State	1,500.
Engineering:	
109. Salaries	180,383.
110. Expenses	5,150.
Garage and Equipment:	
111. Salaries	113,650.
112. Expenses	95,814.
113. Equipment Replacement	87,500.

## Highway:

114. Salaries	387,596.
115. Salaries - Parking Meter Fund	5,000.
116. Expenses, including Compactor Lease @ \$28,800	339,150.

## Park Division:

117. Salaries	292,314.
118. Expenses	95,506.
119. Capital Outlay	11,500.



## TOWN OF NEEDHAM, MASSACHUSETTS

## TOWN CLERK'S RECORDS - 1981 ANNUAL TOWN MEETING

## Sewer:

120. Salaries	316,483.
121. Expenses	60,798.
122. House Connections	10,000.

## Snow and Emergency:

123. Overtime Salaries	50,000.
124. Expenses	70,000.

## Water:

125. Salaries	331,047.
126. Expenses	238,292.
127. Main Extensions and Services	20,000.

## Mini-Bus:

128. Salaries	5,049.
129. Expenses	1,000.
130. Bus Contract	63,000.

## HUMAN SERVICES

## HOSPITAL:

131. Salaries	5,515,981.
132. Expenses	3,153,190.
133. Capital Outlay	319,335.
134. Travel Out of State	0

## PUBLIC HEALTH:

## Board of Health:

135. Salaries	112,473.
136. Capital Outlay	0
137. Travel Out of State	500.
138. Expenses	10,350.
139. Garbage Removal	72,100.
140. Hospitalization	0
141. Mental Health	56,388. *
142. Mentally Retarded	9,282.

\* See reconsideration 5/18/81

## Dental Health:

143. Salaries	0
144. Expenses	0

## VETERANS' SERVICES:

145. Salaries	14,850.
146. Expenses and Transportation	600.
147. Benefits	48,000.

## YOUTH COMMISSION:

148. Salaries	74,643.
149. Expenses	6,320.

## COUNCIL ON AGING:

150. Salaries	33,032.
151. Expenses	2,387.

## DEVELOPMENT

## PLANNING BOARD:

152. Salaries	37,170.
153. Expenses	3,000.
154. Technical Assistance	0
155. Travel Out of State	0

## CONSERVATION:

156. Salaries	100.
157. Expenses	2,000.

## BOARD OF APPEALS:

158. Salaries	3,406.
159. Expenses	2,375.

## HISTORICAL COMMISSION:

160. Expenses	595.
---------------	------

## CULTURAL/LEISURE SERVICES

## LIBRARY:

161. Salaries	312,566
(Raised by transfer of \$3,160.63 from Town's share of unexpended balance Dog Fund; transfer \$30 and \$325 from Barr and Greenwood Fund; \$14,968 State Library Assistance; and \$294,082.37 current tax levy.)	
162. Bindings	1,600.
163. Books and Periodicals	83,000.
164. Building Maintenance	36,115.
165. Expenses	23,700.
166. Capital Outlay	0
28. Travel Out of State	0

## Branch:

167. Salaries	0
168. Rent	0
169. Book Transportation	0
170. Periodicals	0
171. Utilities	0

## PARK AND RECREATION:

172. Salaries	156,146.
173. Expenses	53,470.
174. Engineering Services	2,000.

## MEMORIAL PARK:

175. Expenses	470.
176. Capital Outlay	0

\*\* (See reconsideration May 18, 1981, for final vote on Article 8 (Budget))

## ARTICLE 10

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk.

CASTANO COURT Hunnewell Street to 250.7 feet Westerly.

LARKSPUR ROAD Webster Street to End, 192 feet.

MEETINGHOUSE CIRCLE 1975 Acceptance to 729 feet Northeasterly and 530 feet Northwesterly to the 1975 Acceptance.

PAINE ROAD Hancock Road to 181.25 feet Westerly.

including the taking or acceptance of easements as shown on said plans; or take any other action relative thereto.

MOVED: That the Town accept the following streets or portions thereof, constructed by developers under the re-

quirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk.

CASTANO COURT	Hunnewell Street to 250.7 feet Westerly.
LARKSPUR ROAD	Webster Street to End, 192 feet.
MEETINGHOUSE CIRCLE	1975 Acceptance to 729 feet Northeasterly and 530 feet Northwesterly to the 1975 Acceptance.
PAINE ROAD	Hancock Road to 181.25 feet Westerly.

including the taking or acceptance of easements as shown on said plans.

ACTION: So voted by voice vote.

---

#### ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of \$5,000. for expenses (Town salaries and wages being included in the budget) for alteration of or specific repairs upon portions of various Town Ways including sidewalks and curbing thereon, as recommended by the Public Works Department; determine how such sum shall be raised and how expended; or take any other action relative thereto.

This article was unanimously withdrawn at the May 4th meeting.

---

#### ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of \$7,000. to replace the traffic signal controller at Great Plain Avenue and Greendale Avenue; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$7,000. to replace the traffic signal controller at Great Plain Avenue and Greendale Avenue; said sum to be raised from the current tax levy and expended under the supervision and direction of the Board of Selectmen.

ACTION: So voted by voice vote.

---

#### ARTICLE 15

To see if the Town will authorize the Board of Selectmen to enter into a lease of 18,094 square feet of land, located between Great Plain and Dedham Avenues, shown on a plan entitled "Land of First Church of Christ, Scientist, dated October, 1980. J.D. Marr, Town Engineer," the original of which is on file in the Office of the Town Clerk, with copies available for examination in the Offices of the Board of Selectmen, Planning Board, Town Engineer and Public Library, for a term not less than ten years from the date of execution of such lease with an option which allows the Town to renew said lease for an additional ten year term for public off-street parking on secular days and hours during the term of the lease or any renewal thereof; that the sum of \$20,000 be appropriated for the use of the Selectmen in carrying out its financial commitments to the Lessor of the leased premises described herein, including the expenditure of any part or all of said sum for leasehold improvements of the leased area; said sum to be raised from the off-street and

on-street parking meter fund; or take any other action relative thereto.

MOVED: That the Town authorize the Board of Selectmen to enter into a lease of 18,094 square feet of land, located between Great Plain and Dedham Avenues, shown on a plan entitled "Land of First Church of Christ, Scientist, dated October, 1980. J.D. Marr, Town Engineer," the original of which is on file in the Office of the Town Clerk, with copies available for examination in the Offices of the Board of Selectmen, Planning Board, Town Engineer and Public Library, for a term not less than ten years from the date of execution of such lease with an option which allows the Town to renew said lease for an additional ten year term for public off-street parking on secular days and hours during the term of the lease or any renewal thereof; that the sum of \$20,000 be appropriated for the use of the Selectmen in carrying out its financial commitments to the Lessor of the leased premises described herein, including the expenditure of any part or all of said sum for leasehold improvements of the leased area; said sum to be raised from the off-street and on-street parking meter fund.

ACTION: So voted by a 2/3 majority.

---

#### ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of \$31,500. for expenses (Town salaries and wages being included in the budget) for sewer main construction in certain streets and ways as petitioned for by abutters under the provisions of law authorizing the assessment of betterments, where applicable, and for various intercepting sewers in public ways and private lands; determine how said sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$31,500. for expenses (Town salaries and wages being included in the budget) for sewer main construction in certain streets and ways as petitioned for by abutters under the provisions of law authorizing the assessment of betterments, where applicable, and for various intercepting sewers in public ways and private lands; said sum to be raised from the sewer assessment reserve account and expended under the supervision and direction of the Board of Selectmen.

ACTION: So voted unanimously by voice vote.

Mr. John J. McQuillan moved that Articles 17 and 18 be discussed together but voted on separately, and it was so unanimously voted.

---

#### ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of \$95,000. for expenses (Town salaries and wages being included in the budget) for laying and relaying water mains for the development and improvement of the system; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$95,000. for expenses (Town salaries and wages being included in the budget) for laying and relaying water mains for the development and improvement of the system; to meet said appropriation of \$95,000.00 the Treasurer with the approval of the Selectmen is authorized to borrow \$95,000.00 as authorized by Massachusetts General Law, Chapter 44, Section 8 (7) and payable within the period of not more than five (5) years; said sum to be expended under the supervision and direction of the Board of Selectmen.



A motion to amend was offered by Mr. H. Phillip Garrity, Jr. to change the sum of \$95,000. to the sum of \$129,500. and when put to a vote carried unanimously.

The main motion, as amended, was presented.

MOVED: That the Town appropriate the sum of \$129,500. for expenses (Town salaries and wages being included in the budget) for laying and relaying water mains for the development and improvement of the system; to meet said appropriation of \$129,500.00 the Treasurer with the approval of the Selectmen is authorized to borrow \$129,500.00 as authorized by Massachusetts General Law, Chapter 44, Section 8 (7) and payable within the period of not more than five (5) years; said sum to be expended under the supervision and direction of the Board of Selectmen.

ACTION: So voted unanimously by voice vote.

#### ARTICLE 18

To see if the Town will vote to raise and appropriate the sum of \$15,000. for expenses for the construction of a fluoride storage facility at Charles River Pumping Station #2; determine how said sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$15,000. for expenses for the construction of a fluoride storage facility at Charles River Pumping Station #2; to meet said appropriation of \$15,000. the Treasurer, with the approval of the Selectmen is authorized to borrow \$15,000. as authorized by Massachusetts General Law, Chapter 44, Section 8 (7) and payable within the period of not more than five (5) years; said sum to be expended under the supervision and direction of the Board of Selectmen.

A motion to amend was offered by Mr. John J. McQuillan to change the figure of \$15,000. to \$17,500. and when put to a vote carried.

The main motion, as amended, was presented.

MOVED: That the Town appropriate the sum of \$17,500. for expenses for the construction of a fluoride storage facility at Charles River Pumping Station #2; to meet said appropriation of \$17,500. the Treasurer, with the approval of the Selectmen is authorized to borrow \$17,500. as authorized by Massachusetts General Law, Chapter 44, Section 8 (7) and payable within the period of not more than five (5) years; said sum to be expended under the supervision and direction of the Board of Selectmen.

ACTION: So voted unanimously by voice vote.

#### ARTICLE 19

To see if the Town will appropriate a sum of money to provide for the installation of sidewalks on the westerly side of Gould Street, from Highland Avenue to Central Avenue; determine how said sum is to be raised and expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$8,000.00 to provide for the installation of sidewalks on the westerly side of Gould Street, from Highland Avenue to Central Avenue; said sum to be raised from the current tax levy and expended under the supervision and direction of the Board of Selectmen.

Miss Kathleen Barry spoke in support of this motion, expressing concern over the number of pedestrians, especially children, who use this street.

Also speaking in support of this proposal were Mr. Francis A. Facchetti and Mr. Hertz Henkoff.

Mr. Stephen Diamond noted that the Planning Board took no position on this article.

Mr. John J. McQuillan offered the Finance Committee's recommendation that this motion be defeated, noting that there is no money in the budget for this project.

A motion to move the question was then voted upon favorably.

ACTION: The main motion under Article 19 was presented, but failed to pass. By a count of hands the vote was Yes 87 - No 93.

At 11:10 p.m. Mr. James M. Colman moved that the meeting stand adjourned to Monday, May 11, 1981, at 7:30 p.m., at the Newman Junior High School, and it was so voted.

ROSE O. MACKENZIE, C.M.C.  
Town Clerk

\* \* \* \* \*

#### ADJOURNED ANNUAL TOWN MEETING May 11, 1981

Pursuant to adjournment of the Annual Town Meeting held May 6, 1981, the inhabitants of the Town of Needham qualified to vote in Town affairs met in the Newman Junior High School on Monday, May 11, 1981, at 7:30 p.m.

Check lists were used and 275 voters were checked on the list, which included 237 Town Meeting Members.

Dr. Franz E. Oerth, Pastor, First Baptist Church, gave the invocation.

The Moderator declared a quorum was present and requested the Town Clerk to so record.

#### ARTICLE 20

To see whether the Town under and pursuant to authority granted in General Laws, Chapter 40D, Section 21 (g), as amended, will authorize the Board of Selectmen to enter into a contract with the owner or operator of solid waste disposal facilities to be established in the Town of Plainville for the disposal of refuse, garbage and waste and for the use of recovered energy and materials resulting from the operation of such facilities, which contract will

- (1) be for a term of twenty years or less;
- (2) include provisions for the delivery of minimum amounts of refuse, garbage and waste and payments for the use of the facilities to be based thereon;
- (3) provide for unit prices that will be graduated and for adjustments thereof and for the use of steam, electricity and recovered materials resulting from the use of the facilities and for credits or payments to the Town resulting therefrom;
- (4) allow the use by the Town or other municipalities or private parties of the uncommitted capacity of such facilities;

- (5) contain other provisions incidental and related to the foregoing general matters; and
- (6) be generally in the form of proposed contract negotiated by representatives of the member communities of the 128 West Resource Recovery Council with such changes therein as may be negotiated by said Council and approved by said Board of Selectmen.

This article was unanimously withdrawn at the May 4th meeting.

#### ARTICLE 21

To see if the Town will vote to raise and appropriate a sum of money to conduct a Phase II Study of the Rosemary Lake Dam as recommended by the Corps of Engineers; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$9,000. to conduct a Phase II Study of the Rosemary Lake Dam as recommended by the Corps of Engineers; said sum to be raised from the current tax levy and expended under the supervision and direction of the Park and Recreation Commission.

ACTION: So voted by voice vote.

#### ARTICLE 22

To see if the Town will vote to raise and appropriate the sum of \$35,000. for the replacement of all On-Street parking meters located within the Town; payment for such meters to be made from any of the three existing Meter Funds; authorize the Board of Selectmen to establish fees or continue the existing fees for the use of such parking meters pursuant to the authority of General Laws, Chapter 40, Sections 22A, 22B and 22C; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$35,000. for the replacement of all On-Street parking meters located within the Town; payment for such meters to be made from any of the three existing Meter Funds; authorize the Board of Selectmen to establish fees or continue the existing fees for the use of such parking meters pursuant to the authority of General Laws, Chapter 40, Sections 22A, 22B and 22C; said sum to be raised by a transfer from the on-street and off-street Parking Meter fund and expended under the supervision and direction of the Board of Selectmen.

A motion to amend was offered by Mr. Robert Evans to strike the word "all" in the second line, but after discussion unanimous consent was given to withdraw the motion.

ACTION: The main motion was presented, and was so voted by voice vote.

#### ARTICLE 23

To see if the Town will appropriate a sum of money to supplement the appropriation under Article 33 of the 1979 Annual Town Meeting for the purpose of a complete revaluation of the real and personal property within the Town by the Board of Assessors in order to fully comply with the mandate of the Commissioner of the Department of Revenue of the Commonwealth of Massachusetts; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$10,000. to supplement the appropriation under Article 33 of the 1979 Annual Town Meeting for the purpose of a complete

revaluation of the real and personal property within the Town by the Board of Assessors in order to fully comply with the mandate of the Commissioner of the Department of Revenue of the Commonwealth of Massachusetts; said sum to be raised from the current tax levy and expended under the supervision and direction of the Board of Assessors.

ACTION: So voted by voice vote.

#### ARTICLE 24

To see if the Town will vote to increase the several fees authorized by General Laws, Chapter 262, Section 34, and Chapter 140, Section 202 (items 37-40, inclusive) hereinafter enumerated:\*

	Proposed Fees
(1) For filing and indexing assignment for the benefit of creditors. (\$2.00)	\$5.00
(11) For entering amendment of a record of the birth of an illegitimate child subsequently legitimized. (\$2.00)	\$5.00
(12) For correcting errors in a record of birth. (\$2.00)	\$5.00
(13) For furnishing certificate of a birth. (\$2.00)	\$3.00
(13A) For furnishing an abstract copy of a record of birth. (\$1.00)	\$2.00
(14) For entering delayed record of birth. (\$2.00)	\$5.00
(20) For filing certificate of a person conducting business under any title other than his real name. (\$1.00)	\$10.00
(21) For filing by a person conducting business under any title other than his real name of statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or of a change of location of such business. (\$.50)	\$5.00
(22) For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business. (\$.50)	\$3.00
(24) For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the commonwealth. (\$1.00)	\$10.00
(29) For correcting errors in a record of death. (\$2.00)	\$5.00
(30) For furnishing a certificate of death. (\$2.00)	\$3.00
(30A) For furnishing an abstract copy of a record of death. (\$1.00)	\$2.00
(37) For issuing and recording licenses to keepers of intelligence offices. (\$25.00)	\$25.00



## TOWN OF NEEDHAM, MASSACHUSETTS

## TOWN CLERK'S RECORDS - 1981 ANNUAL TOWN MEETING

(38)	For issuing and recording license to Junk Dealers. (\$50.00)	\$100.00		amendment thereof as prov. by Sec. 2, Chap. 182. (\$5.00)	\$10.00
(38A)	For issuing and recording license to Junk Collector. (\$25.00)	\$50.00	(78)	For recording deed of lot or plot in a public burial place or cemetery. (\$1.00)	\$5.00
(39)	For issuing & recording Pawnbrokers License. (\$50.00)	\$100.00	(79)	Recording any other documents. per 1st page \$5.00 each add'l page \$2.00	
(40)	For issuing and recording licenses to keepers of billiard saloons, pool or sippio rooms or tables, bowling alleys, etc. (\$25.00 1st table or alley, \$10.00 for each additional)	1st \$30.00 add'l \$15.00		Voter's card.	\$2.00;
(42)	For entering notice of intention of marriage and issuing certificates thereof. (\$4.00)	\$10.00		or take any other action relative thereto.	
(43)	For entering certificate of marriage filed by persons married out of the Commonwealth. (\$2.00)	\$3.00		* The amount shown parenthetically for each of the above items is the present fee charged.	
(44)	For issuing certificate of marriage. (\$2.00)	\$3.00		MOVED: That the Town increase the several fees authorized by General Laws, Chapter 262, Section 34, and Chapter 140, Section 202 (items 37-40, inclusive) hereinafter enumerated:*	
(44A)	For furnishing an abstract copy of a record of marriage. (\$1.00)	\$2.00			
(45)	For correcting errors in a record of marriage. (\$2.00)	\$5.00			
(54)	For recording power of attorney. (\$1.00)	\$5.00			
(57)	For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof. (\$1.00)	\$10.00			
(58)	For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth. (\$1.00)	\$10.00			
(62)	For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chap. 166 \$3.50 additional for each street or way included in such order. (\$4.50)	flat rate \$25.00 add'l fee \$5.00			
(66)	For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than \$2.00.	\$5.00			
(67)	For copying any manuscript or record pertaining to a birth, marriage or death. (\$2.00)	\$3.00			
(69)	For receiving and filing of a complete inventory of all items to be included in a "closing out sale" etc. (\$1.00 per page)	per page \$2.00			
(75)	For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any				
			(1)	For filing and indexing assignment for the benefit of creditors. (\$2.00)	\$5.00
			(11)	For entering amendment of a record of the birth of an illegitimate child subsequently legitimized. (\$2.00)	\$5.00
			(12)	For correcting errors in a record of birth. (\$2.00)	\$5.00
			(13)	For furnishing certificate of a birth. (\$2.00)	\$3.00
			(13A)	For furnishing an abstract copy of a record of birth. (\$1.00)	\$2.00
			(14)	For entering delayed record of birth. (\$2.00)	\$5.00
			(20)	For filing certificate of a person conducting business under any title other than his real name. (\$1.00)	\$10.00
			(21)	For filing by a person conducting business under any title other than his real name of statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or of a change of location of such business. (\$5.00)	\$5.00
			(22)	For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business. (\$5.00)	\$3.00
			(24)	For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the commonwealth. (\$1.00)	\$10.00
			(29)	For correcting errors in a record of death. (\$2.00)	\$5.00
			(30)	For furnishing a certificate of death. (\$2.00)	\$3.00

(30A)	For furnishing an abstract copy of a record of death. (\$1.00)	\$2.00	in a "closing out sale" etc. (\$1.00 per page)	per page	\$2.00
(37)	For issuing and recording licenses to keepers of intelligence offices. (\$25.00)	\$25.00	(75)	For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as prov. by Sec. 2, Chap. 182. (\$5.00)	\$10.00
(38)	For issuing and recording license to Junk Dealers. (\$50.00)	\$100.00	(78)	For recording deed of lot or plot in a public burial place or cemetery. (\$1.00)	\$5.00
(38A)	For issuing and recording license to Junk Collector. (\$25.00)	\$50.00	(79)	Recording any other documents.	
(39)	For issuing & recording Pawnbrokers License. (\$50.00)	\$100.00		per 1st page	\$5.00
(40)	For issuing and recording licenses to keepers of billiard saloons, pool or sippio rooms or tables, bowling alleys, etc. (\$25.00 1st table or alley, \$10.00 for each additional)	1st \$30.00 add'l \$15.00		each add'l page	\$2.00
(42)	For entering notice of intention of marriage and issuing certificates thereof. (\$4.00)	\$10.00		Voter's card.	\$2.00
(43)	For entering certificate of marriage filed by persons married out of the Commonwealth. (\$2.00)	\$3.00	* The amount shown parenthetically for each of the above items is the present fee charged.		
(44)	For issuing certificate of marriage. (\$2.00)	\$3.00	Mr. Sidney Dockser offered the following amendments: in Item 24 to change the figure of \$10.00 to \$100.00, in Item 38A to change the figure of \$50.00 to \$100.00, in Item 57 to change the figure of \$10.00 to \$100.00, in Item 58 to change the figure of \$10.00 to \$100.00 and in Item 42 to change the figure of \$10.00 to \$4.00.		
(44A)	For furnishing an abstract copy of a record of marriage. (\$1.00)	\$2.00	After discussion and explanation that the proposed fees were the maximum allowed under the statute, Mr. Dockser requested unanimous consent to withdraw his motion to amend Items 24, 38A, 57 and 58 and it was so unanimously voted.		
(45)	For correcting errors in a record of marriage. (\$2.00)	\$5.00	Mr. Dockser's motion to amend Item 42 by decreasing the fee from \$10.00 to \$4.00 was presented, but when put to a vote failed to pass.		
(54)	For recording power of attorney. (\$1.00)	\$5.00	ACTION: The main motion was presented and was voted unanimously.		
(57)	For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof. (\$1.00)	\$10.00	<u>ARTICLE 25</u>		
(58)	For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth. (\$1.00)	\$10.00	To see if the Town will vote to amend the Needham Zoning By-Law by deleting in its entirety that portion of the paragraph or part numbered 5 and entitled "5.2 Signs" and including all the sub-paragraphs or sub-parts bearing the prefix numbers 5.2 and by substituting therefor the following new sub-paragraph or part:		
(62)	For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chap. 166 \$3.50 additional for each street or way included in such order. (\$4.50)	flat rate \$25.00 add'l fee \$5.00	"5.2 Signs - Signs within the Town are regulated and controlled by Article XIX of the Town's General By-Laws.";		
(66)	For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than \$2.00.	\$5.00	and to authorize the adoption of an addition to the Town's General By-Laws by adding thereto a new Article XIX entitled "Sign By-Law" the complete text of which is as follows:		
(67)	For copying any manuscript or record pertaining to a birth, marriage or death. (\$2.00)	\$3.00	"XIX. NEEDHAM SIGN BYLAW		
(69)	For receiving and filing of a complete inventory of all items to be included		"SECTION 1. AUTHORITY AND OBJECTIVES		
			This Bylaw shall be known as the Needham Sign Bylaw, and is adopted under the authority of Chapters 93 and 43B of the General Laws of Massachusetts.		
			The Bylaw is intended to serve these objectives:		
			Facilitate efficient communications to ensure that people receive the messages they need or want, and		



Promote good relationships between signs and the buildings and environment to which they relate, and

Maintain visual diversity by avoiding requirement of uniformity, and

Support business vitality within business and industrial zones by avoiding burdensome procedures and restrictions.

## "SECTION 2. DEFINITIONS

SIGN: Any device designed to inform or attract the attention of persons who are not on the premises on which the device is located. Any exterior building surfaces which are internally illuminated or decorated with gaseous tube or other lights are considered signs. The following, however, shall not be considered signs within the context of this Bylaw:

- a) flags and insignia of any government except when displayed in connection with commercial promotion;
- b) legal notices, or informational devices erected or required by public agencies;
- c) standard gasoline pumps bearing thereon in usual size and form the name, type, and price of gasoline;
- d) integral decorative or architectural features of buildings, except letters, trademarks, moving parts, or parts internally illuminated or decorated with gaseous tube or other lights;
- e) on-premises devices guiding and directing traffic and parking, not exceeding two square feet in area, and bearing no advertising matter.
- f) devices hand-carried or mounted on vehicles, unless regularly located for fixed display.

SIGN AREA: The area of the smallest horizontally or vertically oriented rectangle which could enclose all the display area of the sign, together with any backing different in color or material from the finish material of the building face, and together with any decorative framing or other elements whose judged intent is to extend the effective sign area, exclusive of minimal supporting framework, but without deducting for open space or other irregularities. Only one side of flat, back-to-back signs need be included in calculating sign area.

TEMPORARY SIGN: Any sign constructed of paper, cloth, canvas, fabric, cardboard, wall board, or other light material, with or without frames, intended to be displayed for a continuous period of not more than sixty days.

## "SECTION 3. ADMINISTRATION

- 3.1 Sign Committee. A Sign Committee of five members shall be appointed by the Selectmen for three-year terms (so arranged initially that no more than two terms expire each year). Members shall include at least one retail merchant operating in Needham and one person having professional training in visual design.

The Committee shall elect a Chairman and a Clerk. Three members shall constitute a quorum. All decisions shall require a positive vote of at least three members.

- 3.2 Permits. No sign shall be erected, enlarged, reworded, redesigned, or structurally altered without a sign permit issued by the Building Inspector following authorization by the Sign Committee, unless specifically exempted from this requirement in Section 5. Permits shall only be authorized for signs in conformance with this Bylaw. Permit applications shall be accompanied by two prints of scale drawings of the sign, supporting structure, and location.

Permits shall expire ten years from the date of issuance, but may be renewed for additional ten year periods subject to the same standards and procedures as required for new signs at that time.

- 3.3 Procedure. All sign permit applications shall be referred by the Building Inspector to the Sign Committee, which within fifteen days of the application date shall determine and report to the Building Inspector whether the sign complies with this Bylaw and shall be granted a sign permit, or is subject to design review and hearing, or is in violation and shall be denied. In the absence of such report, the Building Inspector shall make such determinations and grant, refer, or deny a permit accordingly.

For signs subject to design review and hearing, a public hearing shall be held by the Committee, with at least seven days notice given by advertisement in a newspaper of general circulation in Needham. Prior to the hearing, the applicant shall submit photographs of his premises and those abutting on either side. Permit approval or disapproval shall be determined following the hearing and reported to the Building Inspector within thirty days of application or appeal unless the applicant requests an extension to facilitate submittal of additional materials or revised design.

- 3.4 Appeals. The Sign Committee may, upon appeal and after design review and hearing, authorize a sign not in compliance with the terms of this Bylaw upon its finding that owing to physical peculiarities of the specific location literal enforcement of those terms would result in substantial hardship to the applicant or detriment to the vicinity, and that results of that authorization will be consistent with the stated objectives of this Bylaw.
- 3.5 Fees. Application and hearing fees shall be established and revised from time to time by the Sign Committee at a level sufficient to defray the estimated cost of administering this Bylaw, and shall be based upon the number, area, and illumination of the signs applied for.
- 3.6 Penalty. Any person violating any provisions of this Bylaw shall be subject to a penalty of not more than \$50.00 for each offense, under the noncriminal processes authorized at Sec. 21D Ch. 40, G.L. Each day that the violation continues shall be considered a separate offense.

## "SECTION 4. GENERAL REGULATIONS

- 4.1 Maintenance. All signs shall be maintained in a safe and neat condition to the satisfaction of the Building Inspector and in accordance with requirements of the State Building Code. Structural damage, missing letters, or other deterioration obscuring content shall be remedied or the sign removed within sixty days.

4.2 Prohibitions.4.2.1 Illumination.

- a) Signs shall be lighted only by a steady, stationary light, shielded and directed solely at or internal to the sign.
- b) No illumination shall be permitted which casts glare onto any residentially used premises or onto any portion of a way so as to create a traffic hazard, or which results in average face brightness exceeding 60 foot-lamberts in a Business or Manufacturing district as established in the Zoning Bylaw or 20 foot-lamberts elsewhere.
- c) No sign shall be illuminated after 11 P.M. and before 7 A.M. unless related to a retail establishment during hours it is open to the public. In an energy emergency declared by the Selectmen, however, hours of permissible illumination may be curtailed to the extent and for such period as the Selectmen may require following a public hearing.

4.2.2 Location.

- a) No sign shall be erected at the intersection of any streets or of a street and driveway in such a manner as to obstruct free and clear vision; or at any location where, by reason of its position, shape, or color, it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal, or device.
- b) No signs shall be attached to motor vehicles, trailers, or other movable objects regularly or recurrently located for fixed display.
- c) No sign shall be attached to a radio, television, or water tower, or any other type of tower or smoke stack.

4.2.3 Type.

- a) A V-shaped sign consisting of two single-faced signs shall not be permitted.
- b) Pennants, streamers, advertising flags, spinners, or similar devices shall not be permitted.
- c) No animated or revolving sign shall be permitted, and only time and temperature indicators shall be allowed to flash.

**4.3 Off-Premises Signs.** Only signs pertaining exclusively to the premises on which they are located or to products, accommodations, services, or activities on the premises shall be allowed, except that an off-premises directional sign, designating the route to an establishment not on the street to which the sign is oriented, may be erected and maintained within the public right-of-way at any intersection if authorized by the Selectmen, or on private property if authorized following design review and hearing by the Sign Committee.

Such signs shall be permitted only upon the authorizing agency's determination that the sign will promote the public interest, will not endanger the public safety, and will be of such size, location, and design as will not be detrimental to the neighborhood. At locations where directions to more than one establishment are to be provided, all such directional information shall be

incorporated into a single structure. All such directional signs shall be unlighted and each shall be not over four square feet in area.

**4.4 Temporary Signs.** Temporary signs shall be allowed as specified in Section 5, and provided that they comply with the following:

- a) Unless otherwise specified in this Bylaw, temporary signs must comply with all applicable requirements for permanent signs, including issuance of a sign permit.
- b) Temporary signs not meeting requirements for permanent signs may, if allowed below, advertise sales, special events, or changes in the nature of an operation, but shall not otherwise be used to advertise a continuing or regularly recurring business operation, and shall be removed promptly when the information they display is out of date or no longer relevant. The Building Inspector may require a forfeitable deposit sufficient to defray costs of assuring compliance.

"SECTION 5. PERMITTED SIGNS

**5.1 All Districts.** The following signs are allowed in all zoning districts.

- a) One sign, either attached or free-standing, indicating only the name and/or profession of the owner or occupant, and the street number, not to exceed two square feet in area. Requires no sign permit unless indicating a profession.
- b) An off-premises directional sign, as provided at paragraph 4.3.
- c) Temporary signs of not more than twelve sq. ft. area, erected for a charitable or religious cause.
- d) On any premises, one but not more than one of the following:
  - (i) A temporary unlighted real estate sign not larger than eight square feet in area, advertising the sale, rental, or lease of the premises or subdivision on which it is erected. Requires no sign permit if the erecting agent has obtained a one-year permit for erecting such signs.
  - (ii) A temporary unlighted sign not larger than twenty-five square feet indicating the name and address of the parties involved in construction on the premises. Requires no sign permit.
  - (iii) For a development of six or more lots or dwelling units, a real estate sign not larger than twenty-five square feet at each visible street entrance to the development from a prior existing way.
- e) One bulletin board for and on the premises of a public, charitable, or religious institution.
- f) One memorial sign or tablet indicating the name of the building and/or date of erection, if not exceeding 2% of the area of the wall to which it is attached, and if carved into or attached in such a way as to be



an integral part of the building, and without separate illumination.

**5.2 Additional Permitted Signs: Flood Plain, Single Residence, General Residence, Apartment, and Institutional Districts.**

A single sign, either attached or freestanding, oriented to each street on which the premises abut, each such sign not to exceed ten square feet in area, indicating the nonresidential principal use or uses of the premises.

**5.3 Additional Permitted Signs: Business and Manufacturing Districts.**

**5.3.1 Permanent Attached Signs.** Signs (other than temporary signs) attached to a building or visible through its windows, whether wall, projecting, or roof signs, are permitted as follows.

- a) Number: one per occupant per street that the premises abut.
- b) Area: total area of all signs shall be not more than fifteen percent of the projected area of the elevation they are attached to, except that no sign shall exceed one hundred square feet area if oriented for visibility from Route I-95, and shall not exceed thirty square feet in other cases. The Sign Committee may, however, authorize an attached sign having up to twice the area otherwise following design review and hearing (see Section 6).
- c) Location: not extending above or beyond the end of the wall or roof to which it is attached, nor overhanging a street or sidewalk by more than the thickness (up to 12") of a flat wall sign.

**5.3.2 Permanent Freestanding Signs:** Signs (other than temporary signs) wholly separated from the ground, not attached to a building, are permitted as follows.

- a) Number: one for each street the premises abut.
- b) Area: not more than sixty square feet each if oriented for visibility from Route I-95 and not more than thirty square feet in other cases, except that the Sign Committee may, after a public hearing, authorize a freestanding sign having up to twice the sign area otherwise allowed.
- c) Location: not within a required side or rear yard or within fifteen feet of a street line, or extending more than twenty feet above adjoining ground level.
- d) Visibility: Every freestanding sign placed within thirty feet of the curb line of intersecting streets and driveways shall have an open space of at least eight feet from the ground to the base of the sign.

**5.3.3 Temporary Signs.** Temporary signs, in addition to signs allowed under Section 5.3.1, are permitted only if unlighted inside of windows, occupying not more than 25% of the area of each window. Requires no sign permit.

**"SECTION 6. DESIGN GUIDELINES**

Only signs determined by the Sign Committee to comply with at least four of the following eight guidelines may be allowed without a public hearing (see Section 3 for procedures). Signs

requiring a public hearing because of failure to comply with a sufficient number of guidelines or because of size shall be authorized only if the Sign Committee determines that the requested signs are consistent with the objectives stated in Section 1, with the following as guides to likelihood of consistency but not as mandatory rules.

- a) Sign scale is appropriate in relation to development scale, viewer distance and travel speed, and sign sizes on nearby structures.
- b) Sign size, shape, and placement serves to define or enhance such architectural elements of the building as columns, sill lines, cornices, and roof edges, and not to interrupt, obscure, or hide them.
- c) Sign design is not wholly discontinuous with other signage on the same or adjacent structures, providing continuity in mounting location and height, proportions, materials, or other important qualities.
- d) Sign materials, colors, lettering style, and form are compatible with building design and use.
- e) Sign content doesn't overcrowd background (normally not exceeding 40% of background area).
- f) Sign legibility isn't impaired by excessive complexity, multiple lettering styles or colors, or other distracting elements.
- g) Signs do not display brand names, symbols, or slogans of nationally-distributed products except in cases where the majority of the floor or lot area on the premises is devoted to manufacture, sale, or other processing of that specific product.
- h) Signs do not contain selling slogans, product descriptions, help wanted notices, or other advertising which is not an integral part of the name or other identification of the location or the enterprise.

**"SECTION 7. NON-CONFORMING SIGNS**

Existing signs shall be removed or brought into conformity with this Bylaw within thirty days of notification of violation by the Building Inspector unless he authorizes a longer period necessitated by unavailability of parts. Signs shall be subject to notification as follows:

- a) Illegally erected signs: immediately.
- b) Temporary signs: immediately.
- c) Illumination violation (4.2.1): immediately.
- d) Pennants, streamer, etc. (4.2.3b): immediately.
- e) Off-premises signs (4.3): upon expiration of current permit from Outdoor Advertising Board or, if no such permit is held, immediately.
- f) Visibility violation (5.3.2d): following July 1, 1983, or when sign is ten years old, whichever is later. Signs will be assumed to be ten years old unless owner documents to the contrary.
- g) Other violations: following abandonment of the sign, or following change or termination of activities on the premises which render the sign non-conforming, or following damage such that repair or restoration would

exceed one-third of the replacement value as of the date of damage.";

the within vote, authorization and Article XIX of the General By-Laws will become effective concurrently with the effective date of the within vote of the Town; or take any other action relative thereto.

MOVED: That the Town amend the Needham Zoning By-Law by deleting in its entirety that portion of the paragraph or part numbered 5 and entitled "5.2 Signs" and including all the sub-paragraphs or sub-parts bearing the prefix numbers 5.2 and by substituting therefor the following new sub-paragraph or part:

"5.2 Signs - Signs within the Town are regulated and controlled by Article XIX of the Town's General By-Laws.";

and to authorize the adoption of an addition to the Town's General By-Laws by adding thereto a new Article XIX entitled "Sign By-Law" the complete text of which is as follows:

#### "XIX. NEEDHAM SIGN BYLAW

##### "SECTION 1. AUTHORITY AND OBJECTIVES

This Bylaw shall be known as the Needham Sign Bylaw, and is adopted under the authority of Chapters 93 and 43B of the General Laws of Massachusetts.

The Bylaw is intended to serve these objectives:

Facilitate efficient communications to ensure that people receive the messages they need or want, and

Promote good relationships between signs and the buildings and environment to which they relate, and

Maintain visual diversity by avoiding requirement of uniformity, and

Support business vitality within business and industrial zones by avoiding burdensome procedures and restrictions.

##### "SECTION 2. DEFINITIONS

**SIGN:** Any device designed to inform or attract the attention of persons who are not on the premises on which the device is located. Any exterior building surfaces which are internally illuminated or decorated with gaseous tube or other lights are considered signs. The following, however, shall not be considered signs within the context of this Bylaw:

- a) flags and insignia of any government except when displayed in connection with commercial promotion;
- b) legal notices, or informational devices erected or required by public agencies;
- c) standard gasoline pumps bearing thereon in usual size and form the name, type, and price of gasoline;
- d) integral decorative or architectural features of buildings, except letters, trademarks, moving parts, or parts internally illuminated or decorated with gaseous tube or other lights;

e) on-premises devices guiding and directing traffic and parking, not exceeding two square feet in area, and bearing no advertising matter.

f) devices hand-carried or mounted on vehicles, unless regularly located for fixed display.

**SIGN AREA:** The area of the smallest horizontally or vertically oriented rectangle which could enclose all the display area of the sign, together with any backing different in color or material from the finish material of the building face, and together with any decorative framing or other elements whose judged intent is to extend the effective sign area, exclusive of minimal supporting framework, but without deducting for open space or other irregularities. Only one side of flat, back-to-back signs need be included in calculating sign area.

**TEMPORARY SIGN:** Any sign constructed of paper, cloth, canvas, fabric, cardboard, wall board, or other light material, with or without frames, intended to be displayed for a continuous period of not more than sixty days.

##### "SECTION 3. ADMINISTRATION

3.1 **Sign Committee.** A Sign Committee of five members shall be appointed by the Selectmen for three-year terms (so arranged initially that no more than two terms expire each year). Members shall include at least one retail merchant operating in Needham and one person having professional training in visual design.

The Committee shall elect a Chairman and a Clerk. Three members shall constitute a quorum. All decisions shall require a positive vote of at least three members.

3.2 **Permits.** No sign shall be erected, enlarged, reworded, redesigned, or structurally altered without a sign permit issued by the Building Inspector following authorization by the Sign Committee, unless specifically exempted from this requirement in Section 5. Permits shall only be authorized for signs in conformance with this Bylaw. Permit applications shall be accompanied by two prints of scale drawings of the sign, supporting structure, and location.

Permits shall expire ten years from the date of issuance, but may be renewed for additional ten year periods subject to the same standards and procedures as required for new signs at that time.

3.3 **Procedure.** All sign permit applications shall be referred by the Building Inspector to the Sign Committee, which within fifteen days of the application date shall determine and report to the Building Inspector whether the sign complies with this Bylaw and shall be granted a sign permit, or is subject to design review and hearing, or is in violation and shall be denied. In the absence of such report, the Building Inspector shall make such determinations and grant, refer, or deny a permit accordingly.

For signs subject to design review and hearing, a public hearing shall be held by the Committee, with at least seven days notice given by advertisement in a newspaper of general circulation in Needham. Prior to the hearing, the applicant shall submit photographs of his premises and those abutting on either side. Permit approval or disapproval shall be determined following the hearing and reported to the Building Inspector within thirty days of application or appeal unless the applicant requests an



extension to facilitate submittal of additional materials or revised design.

3.4 Appeals. The Sign Committee may, upon appeal and after design review and hearing, authorize a sign not in compliance with the terms of this Bylaw upon its finding that owing to physical peculiarities of the specific location literal enforcement of those terms would result in substantial hardship to the applicant or detriment to the vicinity, and that results of that authorization will be consistent with the stated objectives of this Bylaw.

3.5 Fees. Application and hearing fees shall be established and revised from time to time by the Sign Committee at a level sufficient to defray the estimated cost of administering this Bylaw, and shall be based upon the number, area, and illumination of the signs applied for.

3.6 Penalty. Any person violating any provisions of this Bylaw shall be subject to a penalty of not more than \$50.00 for each offense, under the noncriminal processes authorized at Sec. 21D Ch. 40, G.L. Each day that the violation continues shall be considered a separate offense.

#### "SECTION 4. GENERAL REGULATIONS

4.1 Maintenance. All signs shall be maintained in a safe and neat condition to the satisfaction of the Building Inspector and in accordance with requirements of the State Building Code. Structural damage, missing letters, or other deterioration obscuring content shall be remedied or the sign removed within sixty days.

#### 4.2 Prohibitions.

##### 4.2.1 Illumination.

- a) Signs shall be lighted only by a steady, stationary light, shielded and directed solely at or internal to the sign.
- b) No illumination shall be permitted which casts glare onto any residentially used premises or onto any portion of a way so as to create a traffic hazard, or which results in average face brightness exceeding 60 foot-lamberts in a Business or Manufacturing district as established in the Zoning Bylaw or 20 foot-lamberts elsewhere.
- c) No sign shall be illuminated after 11 P.M. and before 7 A.M. unless related to a retail establishment during hours it is open to the public. In an energy emergency declared by the Selectmen, however, hours of permissible illumination may be curtailed to the extent and for such period as the Selectmen may require following a public hearing.

##### 4.2.2 Location.

- a) No sign shall be erected at the intersection of any streets or of a street and driveway in such a manner as to obstruct free and clear vision; or at any location where, by reason of its position, shape, or color, it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal, or device.
- b) No signs shall be attached to motor vehicles, trailers, or other movable objects regularly or recurrently located for fixed display.

- c) No sign shall be attached to a radio, television, or water tower, or any other type of tower or smoke stack.

##### 4.2.3 Type.

- a) A V-shaped sign consisting of two single-faced signs shall not be permitted.
- b) Pennants, streamers, advertising flags, spinners, or similar devices shall not be permitted.
- c) No animated or revolving sign shall be permitted, and only time and temperature indicators shall be allowed to flash.

4.3 Off-Premises Signs. Only signs pertaining exclusively to the premises on which they are located or to products, accommodations, services, or activities on the premises shall be allowed, except that an off-premises directional sign, designating the route to an establishment not on the street to which the sign is oriented, may be erected and maintained within the public right-of-way at any intersection if authorized by the Selectmen, or on private property if authorized following design review and hearing by the Sign Committee.

Such signs shall be permitted only upon the authorizing agency's determination that the sign will promote the public interest, will not endanger the public safety, and will be of such size, location, and design as will not be detrimental to the neighborhood. At locations where directions to more than one establishment are to be provided, all such directional information shall be incorporated into a single structure. All such directional signs shall be unlighted and each shall be not over four square feet in area.

4.4 Temporary Signs. Temporary signs shall be allowed as specified in Section 5, and provided that they comply with the following:

- a) Unless otherwise specified in this Bylaw, temporary signs must comply with all applicable requirements for permanent signs, including issuance of a sign permit.
- b) Temporary signs not meeting requirements for permanent signs may, if allowed below, advertise sales, special events, or changes in the nature of an operation, but shall not otherwise be used to advertise a continuing or regularly recurring business operation, and shall be removed promptly when the information they display is out of date or no longer relevant. The Building Inspector may require a forfeitable deposit sufficient to defray costs of assuring compliance.

#### "SECTION 5. PERMITTED SIGNS

5.1 All Districts. The following signs are allowed in all zoning districts.

- a) One sign, either attached or free-standing, indicating only the name and/or profession of the owner or occupant, and the street number, not to exceed two square feet in area. Requires no sign permit unless indicating a profession.
- b) An off-premises directional sign, as provided at paragraph 4.3.

- c) Temporary signs of not more than twelve sq. ft. area, erected for a charitable or religious cause.
- d) On any premises, one but not more than one of the following:
  - (i) A temporary unlighted real estate sign not larger than eight square feet in area, advertising the sale, rental, or lease of the premises or subdivision on which it is erected. Requires no sign permit if the erecting agent has obtained a one-year permit for erecting such signs.
  - (ii) A temporary unlighted sign not larger than twenty-five square feet indicating the name and address of the parties involved in construction on the premises. Requires no sign permit.
  - (iii) For a development of six or more lots or dwelling units, a real estate sign not larger than twenty-five square feet at each visible street entrance to the development from a prior existing way.
- e) One bulletin board for and on the premises of a public, charitable, or religious institution.
- f) One memorial sign or tablet indicating the name of the building and/or date of erection, if not exceeding 2% of the area of the wall to which it is attached, and if carved into or attached in such a way as to be an integral part of the building, and without separate illumination.

## 5.2 Additional Permitted Signs: Flood Plain, Single Residence, General Residence, Apartment, and Institutional Districts.

A single sign, either attached or freestanding, oriented to each street on which the premises abut, each such sign not to exceed ten square feet in area, indicating the nonresidential principal use or uses of the premises.

## 5.3 Additional Permitted Signs: Business and Manufacturing Districts.

### 5.3.1 Permanent Attached Signs. Signs (other than temporary signs) attached to a building or visible through its windows, whether wall, projecting, or roof signs, are permitted as follows.

- a) Number: one per occupant per street that the premises abut.
- b) Area: total area of all signs shall be not more than fifteen percent of the projected area of the elevation they are attached to, except that no sign shall exceed one hundred square feet area if oriented for visibility from Route I-95, and shall not exceed thirty square feet in other cases. The Sign Committee may, however, authorize an attached sign having up to twice the area otherwise following design review and hearing (see Section 6).
- c) Location: not extending above or beyond the end of the wall or roof to which it is attached, nor overhanging a street or sidewalk by more than the thickness (up to 12") of a flat wall sign.

### 5.3.2 Permanent Freestanding Signs: Signs (other than temporary signs) wholly separated from the ground, not attached to a building, are permitted as follows.

- a) Number: one for each street the premises abut.
- b) Area: not more than sixty square feet each if oriented for visibility from Route I-95 and not more than thirty square feet in other cases, except that the Sign Committee may, after a public hearing, authorize a freestanding sign having up to twice the sign area otherwise allowed.
- c) Location: not within a required side or rear yard or within fifteen feet of a street line, or extending more than twenty feet above adjoining ground level.
- d) Visibility: Every freestanding sign placed within thirty feet of the curb line of intersecting streets and driveways shall have an open space of at least eight feet from the ground to the base of the sign.

### 5.3.3 Temporary Signs. Temporary signs, in addition to signs allowed under Section 5.3.1, are permitted only if unlighted inside of windows, occupying not more than 25% of the area of each window. Requires no sign permit.

## "SECTION 6. DESIGN GUIDELINES

Only signs determined by the Sign Committee to comply with at least four of the following eight guidelines may be allowed without a public hearing (see Section 3 for procedures). Signs requiring a public hearing because of failure to comply with a sufficient number of guidelines or because of size shall be authorized only if the Sign Committee determines that the requested signs are consistent with the objectives stated in Section 1, with the following as guides to likelihood of consistency but not as mandatory rules.

- a) Sign scale is appropriate in relation to development scale, viewer distance and travel speed, and sign sizes on nearby structures.
- b) Sign size, shape, and placement serves to define or enhance such architectural elements of the building as columns, sill lines, cornices, and roof edges, and not to interrupt, obscure, or hide them.
- c) Sign design is not wholly discontinuous with other signage on the same or adjacent structures, providing continuity in mounting location and height, proportions, materials, or other important qualities.
- d) Sign materials, colors, lettering style, and form are compatible with building design and use.
- e) Sign content doesn't overcrowd background (normally not exceeding 40% of background area).
- f) Sign legibility isn't impaired by excessive complexity, multiple lettering styles or colors, or other distracting elements.
- g) Signs do not display brand names, symbols, or slogans of nationally-distributed products except in cases where the majority of the floor or lot area on the premises is devoted to manufacture, sale, or other processing of that specific product.
- h) Signs do not contain selling slogans, product descriptions, help wanted notices, or other advertising



which is not an integral part of the name or other identification of the location or the enterprise.

## "SECTION 7. NON-CONFORMING SIGNS

Existing signs shall be removed or brought into conformity with this Bylaw within thirty days of notification of violation by the Building Inspector unless he authorizes a longer period necessitated by unavailability of parts. Signs shall be subject to notification as follows:

- a) Illegally erected signs: immediately.
- b) Temporary signs: immediately.
- c) Illumination violation (4.2.1): immediately.
- d) Pennants, streamer, etc. (4.2.3b): immediately.
- e) Off-premises signs (4.3): upon expiration of current permit from Outdoor Advertising Board or, if no such permit is held, immediately.
- f) Visibility violation (5.3.2d): following July 1, 1983, or when sign is ten years old, whichever is later. Signs will be assumed to be ten years old unless owner documents to the contrary.
- g) Other violations: following abandonment of the sign, or following change or termination of activities on the premises which render the sign non-conforming, or following damage such that repair or restoration would exceed one-third of the replacement value as of the date of damage.";

the within vote, authorization and Article XIX of the General By-Laws will become effective concurrently with the effective date of the within vote of the Town.

A motion to amend was offered by Mr. Stanley R. Tippet to add under subsection 5.3.1.b) in the next to last sentence after the word "otherwise" the word "allowed" and under subsection 5.3.1.b) and 5.3.2.b) to modify the reference to "Route I-95" to "Route 128 (I-95)."

A motion to amend was also offered by Mr. Bradford S. Barnes, under Article XIX, Section 1. Maintain visual diversity to change this wording to read "Maintain visual continuity between adjoining locations without undue requirement of uniformity, and".

Mr. Stanley R. Tippet, Chairman of the Planning Board, presented the proposal on behalf of the Planning Board. He noted that the proposed Sign By-Law is an outgrowth of recent Master Plan studies and was prepared in conjunction with the Planning Board Sign Study Committee, after public hearings and many meetings. Supporting the proposal and speaking in favor were: Mr. John H. Cogswell, Mr. James M. Colman and Mr. Norman P. Jacques.

Recorded in opposition to the proposal were Mr. Francis A. Facchetti, as a Town Meeting Member and not a Selectman, and Mr. Robert Y. Larsen.

After much discussion relative to the main motion and the amendments thereto, Mr. Charles W. Wyckoff moved the previous question and it was so voted.

In response to a point of order by Mr. John J. Gill, Mr. Tippet indicated that the Planning Board does not support Mr. Barnes' motion to amend.

Mr. Barnes' motion to amend was presented, but failed to pass.

Mr. Tippet's motion to amend was presented and carried by voice vote.

The main motion, as amended, was presented and carried. A two-thirds vote being required, it was Yes 173 - No 42.

VOTED: That the Town amend the Needham Zoning By-Law by deleting in its entirety that portion of the paragraph or part numbered 5 and entitled "5.2 Signs" and including all the sub-paragraphs or sub-parts bearing the prefix numbers 5.2 and by substituting therefor the following new sub-paragraph or part:

"5.2 Signs - Signs within the Town are regulated and controlled by Article XIX of the Town's General By-Laws.";

and to authorize the adoption of an addition to the Town's General By-Laws by adding thereto a new Article XIX entitled "Sign By-Law" the complete text of which is as follows:

## "XIX. NEEDHAM SIGN BYLAW

### "SECTION 1. AUTHORITY AND OBJECTIVES

This Bylaw shall be known as the Needham Sign Bylaw, and is adopted under the authority of Chapters 93 and 43B of the General Laws of Massachusetts.

The Bylaw is intended to serve these objectives:

Facilitate efficient communications to ensure that people receive the messages they need or want, and

Promote good relationships between signs and the buildings and environment to which they relate, and

Maintain visual diversity by avoiding requirement of uniformity, and

Support business vitality within business and industrial zones by avoiding burdensome procedures and restrictions.

### "SECTION 2. DEFINITIONS

SIGN: Any device designed to inform or attract the attention of persons who are not on the premises on which the device is located. Any exterior building surfaces which are internally illuminated or decorated with gaseous tube or other lights are considered signs. The following, however, shall not be considered signs within the context of this Bylaw:

- a) flags and insignia of any government except when displayed in connection with commercial promotion;
- b) legal notices, or informational devices erected or required by public agencies;
- c) standard gasoline pumps bearing thereon in usual size and form the name, type, and price of gasoline;
- d) integral decorative or architectural features of buildings, except letters, trademarks, moving parts, or parts internally illuminated or decorated with gaseous tube or other lights;

- e) on-premises devices guiding and directing traffic and parking, not exceeding two square feet in area, and bearing no advertising matter.
- f) devices hand-carried or mounted on vehicles, unless regularly located for fixed display.

**SIGN AREA:** The area of the smallest horizontally or vertically oriented rectangle which could enclose all the display area of the sign, together with any backing different in color or material from the finish material of the building face, and together with any decorative framing or other elements whose judged intent is to extend the effective sign area, exclusive of minimal supporting framework, but without deducting for open space or other irregularities. Only one side of flat, back-to-back signs need be included in calculating sign area.

**TEMPORARY SIGN:** Any sign constructed of paper, cloth, canvas, fabric, cardboard, wall board, or other light material, with or without frames, intended to be displayed for a continuous period of not more than sixty days.

### "SECTION 3. ADMINISTRATION

- 3.1 **Sign Committee.** A Sign Committee of five members shall be appointed by the Selectmen for three-year terms (so arranged initially that no more than two terms expire each year). Members shall include at least one retail merchant operating in Needham and one person having professional training in visual design.

The Committee shall elect a Chairman and a Clerk. Three members shall constitute a quorum. All decisions shall require a positive vote of at least three members.

- 3.2 **Permits.** No sign shall be erected, enlarged, reworded, redesigned, or structurally altered without a sign permit issued by the Building Inspector following authorization by the Sign Committee, unless specifically exempted from this requirement in Section 5. Permits shall only be authorized for signs in conformance with this Bylaw. Permit applications shall be accompanied by two prints of scale drawings of the sign, supporting structure, and location.

Permits shall expire ten years from the date of issuance, but may be renewed for additional ten year periods subject to the same standards and procedures as required for new signs at that time.

- 3.3 **Procedure.** All sign permit applications shall be referred by the Building Inspector to the Sign Committee, which within fifteen days of the application date shall determine and report to the Building Inspector whether the sign complies with this Bylaw and shall be granted a sign permit, or is subject to design review and hearing, or is in violation and shall be denied. In the absence of such report, the Building Inspector shall make such determinations and grant, refer, or deny a permit accordingly.

For signs subject to design review and hearing, a public hearing shall be held by the Committee, with at least seven days notice given by advertisement in a newspaper of general circulation in Needham. Prior to the hearing, the applicant shall submit photographs of his premises and those abutting on either side. Permit approval or disapproval shall be determined following the hearing and reported to the Building Inspector within thirty days of application or appeal unless the applicant requests an

extension to facilitate submittal of additional materials or revised design.

- 3.4 **Appeals.** The Sign Committee may, upon appeal and after design review and hearing, authorize a sign not in compliance with the terms of this Bylaw upon its finding that owing to physical peculiarities of the specific location literal enforcement of those terms would result in substantial hardship to the applicant or detriment to the vicinity, and that results of that authorization will be consistent with the stated objectives of this Bylaw.

- 3.5 **Fees.** Application and hearing fees shall be established and revised from time to time by the Sign Committee at a level sufficient to defray the estimated cost of administering this Bylaw, and shall be based upon the number, area, and illumination of the signs applied for.

- 3.6 **Penalty.** Any person violating any provisions of this Bylaw shall be subject to a penalty of not more than \$50.00 for each offense, under the noncriminal processes authorized at Sec. 21D Ch. 40, G.L. Each day that the violation continues shall be considered a separate offense.

### "SECTION 4. GENERAL REGULATIONS

- 4.1 **Maintenance.** All signs shall be maintained in a safe and neat condition to the satisfaction of the Building Inspector and in accordance with requirements of the State Building Code. Structural damage, missing letters, or other deterioration obscuring content shall be remedied or the sign removed within sixty days.

#### 4.2 Prohibitions.

##### 4.2.1 Illumination.

- a) Signs shall be lighted only by a steady, stationary light, shielded and directed solely at or internal to the sign.
- b) No illumination shall be permitted which casts glare onto any residentially used premises or onto any portion of a way so as to create a traffic hazard, or which results in average face brightness exceeding 60 foot-lamberts in a Business or Manufacturing district as established in the Zoning Bylaw or 20 foot-lamberts elsewhere.
- c) No sign shall be illuminated after 11 P.M. and before 7 A.M. unless related to a retail establishment during hours it is open to the public. In an energy emergency declared by the Selectmen, however, hours of permissible illumination may be curtailed to the extent and for such period as the Selectmen may require following a public hearing.

##### 4.2.2 Location.

- a) No sign shall be erected at the intersection of any streets or of a street and driveway in such a manner as to obstruct free and clear vision; or at any location where, by reason of its position, shape, or color, it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal, or device.
- b) No signs shall be attached to motor vehicles, trailers, or other movable objects regularly or recurrently located for fixed display.



- c) No sign shall be attached to a radio, television, or water tower, or any other type of tower or smoke stack.

#### 4.2.3 Type.

- a) A V-shaped sign consisting of two single-faced signs shall not be permitted.
- b) Pennants, streamers, advertising flags, spinners, or similar devices shall not be permitted.
- c) No animated or revolving sign shall be permitted, and only time and temperature indicators shall be allowed to flash.

**4.3 Off-Premises Signs.** Only signs pertaining exclusively to the premises on which they are located or to products, accommodations, services, or activities on the premises shall be allowed, except that an off-premises directional sign, designating the route to an establishment not on the street to which the sign is oriented, may be erected and maintained within the public right-of-way at any intersection if authorized by the Selectmen, or on private property if authorized following design review and hearing by the Sign Committee.

Such signs shall be permitted only upon the authorizing agency's determination that the sign will promote the public interest, will not endanger the public safety, and will be of such size, location, and design as will not be detrimental to the neighborhood. At locations where directions to more than one establishment are to be provided, all such directional information shall be incorporated into a single structure. All such directional signs shall be unlighted and each shall be not over four square feet in area.

**4.4 Temporary Signs.** Temporary signs shall be allowed as specified in Section 5, and provided that they comply with the following:

- a) Unless otherwise specified in this Bylaw, temporary signs must comply with all applicable requirements for permanent signs, including issuance of a sign permit.
- b) Temporary signs not meeting requirements for permanent signs may, if allowed below, advertise sales, special events, or changes in the nature of an operation, but shall not otherwise be used to advertise a continuing or regularly recurring business operation, and shall be removed promptly when the information they display is out of date or no longer relevant. The Building Inspector may require a forfeitable deposit sufficient to defray costs of assuring compliance.

### "SECTION 5. PERMITTED SIGNS

**5.1 All Districts.** The following signs are allowed in all zoning districts.

- a) One sign, either attached or free-standing, indicating only the name and/or profession of the owner or occupant, and the street number, not to exceed two square feet in area. Requires no sign permit unless indicating a profession.
- b) An off-premises directional sign, as provided at paragraph 4.3.

- c) Temporary signs of not more than twelve sq. ft. area, erected for a charitable or religious cause.

d) On any premises, one but not more than one of the following:

- (i) A temporary unlighted real estate sign not larger than eight square feet in area, advertising the sale, rental, or lease of the premises or subdivision on which it is erected. Requires no sign permit if the erecting agent has obtained a one-year permit for erecting such signs.
- (ii) A temporary unlighted sign not larger than twenty-five square feet indicating the name and address of the parties involved in construction on the premises. Requires no sign permit.
- (iii) For a development of six or more lots or dwelling units, a real estate sign not larger than twenty-five square feet at each visible street entrance to the development from a prior existing way.

e) One bulletin board for and on the premises of a public, charitable, or religious institution.

f) One memorial sign or tablet indicating the name of the building and/or date of erection, if not exceeding 2% of the area of the wall to which it is attached, and if carved into or attached in such a way as to be an integral part of the building, and without separate illumination.

#### 5.2 Additional Permitted Signs: Flood Plain, Single Residence, General Residence, Apartment, and Institutional Districts.

A single sign, either attached or freestanding, oriented to each street on which the premises abut, each such sign not to exceed ten square feet in area, indicating the nonresidential principal use or uses of the premises.

#### 5.3 Additional Permitted Signs: Business and Manufacturing Districts.

**5.3.1 Permanent Attached Signs.** Signs (other than temporary signs) attached to a building or visible through its windows, whether wall, projecting, or roof signs, are permitted as follows.

- a) Number: one per occupant per street that the premises abut.
- b) Area: total area of all signs shall be not more than fifteen percent of the projected area of the elevation they are attached to, except that no sign shall exceed one hundred square feet area if oriented for visibility from Route 128 (I-95), and shall not exceed thirty square feet in other cases. The Sign Committee may, however, authorize an attached sign having up to twice the area otherwise allowed following design review and hearing (see Section 6).
- c) Location: not extending above or beyond the end of the wall or roof to which it is attached, nor overhanging a street or sidewalk by more than the thickness (up to 12") of a flat wall sign.

5.3.2 Permanent Freestanding Signs: Signs (other than temporary signs) wholly separated from the ground, not attached to a building, are permitted as follows.

- a) Number: one for each street the premises abut.
- b) Area: not more than sixty square feet each if oriented for visibility from Route 128 (I-95) and not more than thirty square feet in other cases, except that the Sign Committee may, after a public hearing, authorize a freestanding sign having up to twice the sign area otherwise allowed.
- c) Location: not within a required side or rear yard or within fifteen feet of a street line, or extending more than twenty feet above adjoining ground level.
- d) Visibility: Every freestanding sign placed within thirty feet of the curb line of intersecting streets and driveways shall have an open space of at least eight feet from the ground to the base of the sign.

5.3.3 Temporary Signs. Temporary signs, in addition to signs allowed under Section 5.3.1, are permitted only if unlighted inside of windows, occupying not more than 25% of the area of each window. Requires no sign permit.

#### "SECTION 6. DESIGN GUIDELINES

Only signs determined by the Sign Committee to comply with at least four of the following eight guidelines may be allowed without a public hearing (see Section 3 for procedures). Signs requiring a public hearing because of failure to comply with a sufficient number of guidelines or because of size shall be authorized only if the Sign Committee determines that the requested signs are consistent with the objectives stated in Section 1, with the following as guides to likelihood of consistency but not as mandatory rules.

- a) Sign scale is appropriate in relation to development scale, viewer distance and travel speed, and sign sizes on nearby structures.
- b) Sign size, shape, and placement serves to define or enhance such architectural elements of the building as columns, sill lines, cornices, and roof edges, and not to interrupt, obscure, or hide them.
- c) Sign design is not wholly discontinuous with other signage on the same or adjacent structures, providing continuity in mounting location and height, proportions, materials, or other important qualities.
- d) Sign materials, colors, lettering style, and form are compatible with building design and use.
- e) Sign content doesn't overcrowd background (normally not exceeding 40% of background area).
- f) Sign legibility isn't impaired by excessive complexity, multiple lettering styles or colors, or other distracting elements.
- g) Signs do not display brand names, symbols, or slogans of nationally-distributed products except in cases where the majority of the floor or lot area on the premises is devoted to manufacture, sale, or other processing of that specific product.
- h) Signs do not contain selling slogans, product descriptions, help wanted notices, or other advertising

which is not an integral part of the name or other identification of the location or the enterprise.

#### "SECTION 7. NON-CONFORMING SIGNS

Existing signs shall be removed or brought into conformity with this Bylaw within thirty days of notification of violation by the Building Inspector unless he authorizes a longer period necessitated by unavailability of parts. Signs shall be subject to notification as follows:

- a) Illegally erected signs: immediately.
- b) Temporary signs: immediately.
- c) Illumination violation (4.2.1): immediately.
- d) Pennants, streamer, etc. (4.2.3b): immediately.
- e) Off-premises signs (4.3): upon expiration of current permit from Outdoor Advertising Board or, if no such permit is held, immediately.
- f) Visibility violation (5.3.2d): following July 1, 1983, or when sign is ten years old, whichever is later. Signs will be assumed to be ten years old unless owner documents to the contrary.
- g) Other violations: following abandonment of the sign, or following change or termination of activities on the premises which render the sign non-conforming, or following damage such that repair or restoration would exceed one-third of the replacement value as of the date of damage.";

the within vote, authorization and Article XIX of the General By-Laws will become effective concurrently with the effective date of the within vote of the Town.

#### ARTICLE 26

To see if the Town will vote to amend the Zoning By-law as follows:

On page 55 under Section 6.2. Building or Use Permit, Sub-section 6.2.1., fourth line from the end of Sub-section 6.2.1., after the words "to be erected" insert the following new text (the present subsequent text to remain):

"and the lines and grades of any flood plain or wetland areas together with the distance from said areas to the nearest point of the proposed structure,";

or take any other action relative thereto.

MOVED: That the Town amend the Zoning By-law as follows:

On page 55 under Section 6.2. Building or Use Permit, Sub-section 6.2.1., fourth line from the end of Sub-section 6.2.1., after the words "to be erected" insert the following new text (the present subsequent text to remain):

"and the lines and grades of any flood plain or wetland areas together with the distance from said areas to the nearest point of the proposed structure,".

Mr. John H. Cogswell, Planning Board member, reported that the Board voted unanimously to recommend the adoption of this article.

ACTION: So voted unanimously by voice vote.



**ARTICLE 27**

To see if the Town will vote to amend the Needham Zoning By-law as follows:

1. Amend Part 1 GENERAL by inserting the following entry in the appropriate alphabetical order in Section 1.3 Definitions, and numbering it and later entries accordingly:

"Toxic or hazardous materials - all liquid hydrocarbon products including, but not limited to, gasoline, fuel and diesel oil, and also any other toxic caustic or corrosive chemicals, radioactive materials or other substance controlled as being toxic or hazardous by the Division of Hazardous Waste under the provisions of Chapter 21 (c), G.L."

2. Amend Part 2 USE DISTRICTS by adding at the end of Section 2.1 Classes of Districts the following:

"AP - Aquifer Protection"

3. Amend the Needham Zoning Map dated August 1, 1979 by overprinting on the existing Zoning Map the boundaries of the Aquifer Protection District.

4. Amend Part 3 USE REGULATIONS by adding a new section following Section 3.4 so that it reads:

"3.5. Uses in Aquifer Protection District

3.5.1. Prohibitions

Within Aquifer Protection Districts, the requirements of the underlying districts continue to apply, except that the following uses are prohibited, regardless of other requirements.

- a) Manufacture, use, transport, storage or disposal of toxic or hazardous materials as the principal use;
- b) Motor vehicle repair; gasoline and oil filling station; trucking or bus terminal; vehicle rental agency; parking or storage facility for 50 or more motor vehicles unless occupying less than 20% of lot area or unless granted a Special Permit by the Board of Appeals upon its determination that because of control measures taken, no substantial risk to water quality will be created;
- c) Sanitary landfill; junkyard; salvage yard; and other solid waste disposal;
- d) Facilities for storage or loading and unloading of ice control chemicals if involving quantities requiring State reporting;
- e) Any use with on-site disposal of industrial waste as defined in Title 5 of the Massachusetts Environmental Code; and
- f) Any use (other than a single-family dwelling) with on-site disposal estimated to exceed 10 gallons per day per 1,000 sq. ft. of lot area, or estimated to exceed 15,000 gallons per day regardless of lot area, with flow estimates based on Title 5 of the Massachusetts Environmental Code.

3.5.2. Site Design

All uses within Aquifer Protection Districts except single-family dwellings shall provide for on-site recharge of all stormwater runoff from impervious surfaces unless the Planning Board determines that either recharge is infeasible because of site conditions or is undesirable because of uncontrollable risks to water quality from such recharge. Such recharge shall be by surface infiltration through vegetative surfaces unless otherwise approved by the Planning Board. Where dry wells or leaching basins are used, they shall be preceded by oil, grease, and sediment traps. Drainage from loading areas for toxic or hazardous materials shall be separately collected for safe disposal.

3.5.3. Insensitive Locations

Special Permits may be granted by the Board of Appeals to exempt a location from the requirements of Section 3.5. provided that the applicant demonstrates that development at that location is not likely to affect any developed or planned public water supply. Applications for such Special Permit shall be referred to the Conservation Commission, Board of Health, and Town Engineer for their review and comment."

or take any action relative thereto.

MOVED: That the Town amend the Needham Zoning By-law as follows:

1. Amend Part 1 GENERAL by inserting the following entry in the appropriate alphabetical order in Section 1.3 Definitions, and numbering it and later entries accordingly:

"Toxic or hazardous materials - all liquid hydrocarbon products including, but not limited to, gasoline, fuel and diesel oil, and also any other toxic caustic or corrosive chemicals, radioactive materials or other substance controlled as being toxic or hazardous by the Division of Hazardous Waste under the provisions of Chapter 21 (c), G.L."

2. Amend Part 2 USE DISTRICTS by adding at the end of Section 2.1 Classes of Districts the following:

"AP - Aquifer Protection"

3. Amend the Needham Zoning Map dated August 1, 1979 by overprinting on the existing Zoning Map the boundaries of the Aquifer Protection District.

4. Amend Part 3 USE REGULATIONS by adding a new section following Section 3.4 so that it reads:

"3.5. Uses in Aquifer Protection District

3.5.1. Prohibitions

Within Aquifer Protection Districts, the requirements of the underlying districts continue to apply, except that the following uses are prohibited, regardless of other requirements.

- a) Manufacture, use, transport, storage or disposal of toxic or hazardous materials as the principal use;

- b) Motor vehicle repair; gasoline and oil filling station; trucking or bus terminal; vehicle rental agency; parking or storage facility for 50 or more motor vehicles unless occupying less than 20% of lot area or unless granted a Special Permit by the Board of Appeals upon its determination that because of control measures taken, no substantial risk to water quality will be created;
- c) Sanitary landfill; junkyard; salvage yard; and other solid waste disposal;
- d) Facilities for storage or loading and unloading of ice control chemicals if involving quantities requiring State reporting;
- e) Any use with on-site disposal of industrial waste as defined in Title 5 of the Massachusetts Environmental Code; and
- f) Any use (other than a single-family dwelling) with on-site disposal estimated to exceed 10 gallons per day per 1,000 sq. ft. of lot area, or estimated to exceed 15,000 gallons per day regardless of lot area, with flow estimates based on Title 5 of the Massachusetts Environmental Code.

### 3.5.2. Site Design

All uses within Aquifer Protection Districts except single-family dwellings shall provide for on-site recharge of all stormwater runoff from impervious surfaces unless the Planning Board determines that either recharge is infeasible because of site conditions or is undesirable because of uncontrollable risks to water quality from such recharge. Such recharge shall be by surface infiltration through vegetative surfaces unless otherwise approved by the Planning Board. Where dry wells or leaching basins are used, they shall be preceded by oil, grease, and sediment traps. Drainage from loading areas for toxic or hazardous materials shall be separately collected for safe disposal.

### 3.5.3. Insensitive Locations

Special Permits may be granted by the Board of Appeals to exempt a location from the requirements of Section 3.5. provided that the applicant demonstrates that development at that location is not likely to affect any developed or planned public water supply. Applications for such Special Permit shall be referred to the Conservation Commission, Board of Health, and Town Engineer for their review and comment."

A motion to amend was offered by Mr. Stanley R. Tippet - 1) to add after the phrase "Aquifer Protection District" the following new text: "as identified on a map entitled Proposed Aquifer Protection District dated 4/28/81 by Philip B. Herr and Associates." - 2) Under subsection 3.5.2. Site Design on line 4 change "Planning Board" to "Building Inspector" and on line 10 delete "Planning Board" and add "Building Inspector after review and comment by the Conservation Commission, Planning Board and the Town Engineer".

Mrs. Susan Glazer, Planning Board member, presented the proposal on behalf of the Planning Board and urged adoption of the motion as amended.

The motion to amend was presented and carried unanimously.

ACTION: The main motion, as amended, was presented and carried unanimously.

VOTED: That the Town amend the Needham Zoning By-law as follows:

1. Amend Part 1 GENERAL by inserting the following entry in the appropriate alphabetical order in Section 1.3 Definitions, and numbering it and later entries accordingly:

"Toxic or hazardous materials - all liquid hydrocarbon products including, but not limited to, gasoline, fuel and diesel oil, and also any other toxic caustic or corrosive chemicals, radioactive materials or other substance controlled as being toxic or hazardous by the Division of Hazardous Waste under the provisions of Chapter 21 (c), G.L."

2. Amend Part 2 USE DISTRICTS by adding at the end of Section 2.1 Classes of Districts the following:

"AP - Aquifer Protection"

3. Amend the Needham Zoning Map dated August 1, 1979 by overprinting on the existing Zoning Map the boundaries of the Aquifer Protection District, as identified on a map entitled Proposed Aquifer Protection District dated 4/28/81 by Philip B. Herr and Associates.

4. Amend Part 3 USE REGULATIONS by adding a new section following Section 3.4 so that it reads:

### "3.5. Uses in Aquifer Protection District

#### 3.5.1. Prohibitions

Within Aquifer Protection Districts, the requirements of the underlying districts continue to apply, except that the following uses are prohibited, regardless of other requirements.

- a) Manufacture, use, transport, storage or disposal of toxic or hazardous materials as the principal use;
- b) Motor vehicle repair; gasoline and oil filling station; trucking or bus terminal; vehicle rental agency; parking or storage facility for 50 or more motor vehicles unless occupying less than 20% of lot area or unless granted a Special Permit by the Board of Appeals upon its determination that because of control measures taken, no substantial risk to water quality will be created;
- c) Sanitary landfill; junkyard; salvage yard; and other solid waste disposal;
- d) Facilities for storage or loading and unloading of ice control chemicals if involving quantities requiring State reporting;
- e) Any use with on-site disposal of industrial waste as defined in Title 5 of the Massachusetts Environmental Code; and
- f) Any use (other than a single-family dwelling) with on-site disposal estimated to exceed 10



gallons per day per 1,000 sq. ft. of lot area, or estimated to exceed 15,000 gallons per day regardless of lot area, with flow estimates based on Title 5 of the Massachusetts Environmental Code.

### 3.5.2. Site Design

All uses within Aquifer Protection Districts except single-family dwellings shall provide for on-site recharge of all stormwater runoff from impervious surfaces unless the Building Inspector determines that either recharge is infeasible because of site conditions or is undesirable because of uncontrollable risks to water quality from such recharge. Such recharge shall be by surface infiltration through vegetative surfaces unless otherwise approved by the Building Inspector after review and comment by the Conservation Commission, Planning Board and the Town Engineer. Where dry wells or leaching basins are used, they shall be preceded by oil, grease, and sediment traps. Drainage from loading areas for toxic or hazardous materials shall be separately collected for safe disposal.

### 3.5.3. Insensitive Locations

Special Permits may be granted by the Board of Appeals to exempt a location from the requirements of Section 3.5. provided that the applicant demonstrates that development at that location is not likely to affect any developed or planned public water supply. Applications for such Special Permit shall be referred to the Conservation Commission, Board of Health, and Town Engineer for their review and comment."

## ARTICLE 28

To see if the Town will vote to amend the Zoning By-law, page 18, Section 3.2., Schedule of Use Regulations by adding the following new category subsequent to "Veterinary Office and/or treatment facility"

	SR	GR	A-1	A-2	I	B	M
Medical Clinic	N	N	N	N	N	SP	SP

or take any action relative thereto.

MOVED: That the Town amend the Zoning By-law, page 18, Section 3.2., Schedule of Use Regulations by adding the following new category subsequent to "Veterinary Office and/or treatment facility".

	SR	GR	A-1	A-2	I	B	M
Medical Clinic	N	N	N	N	N	SP	SP

Mr. Homsy reported that the Planning Board recommends adoption of this article.

ACTION: So voted unanimously by voice vote.

## ARTICLE 29

To see if the Town will vote to amend the Zoning By-law, Section 4.5 Dimensional Regulations for Business Districts as follows: By deleting the present paragraph numbered 4.5.5. Use of Open Space and the present paragraph numbered 4.5.6. Enclosed Parking and substituting therefor the following new text:

### 4.5.5. Use of Open Space

Only that area of a lot not covered by a building or structure and not contained within the required setback areas shall be used for off-street parking and loading spaces consistent with section 4.5.9. and 4.5.12. The Board of Appeals may grant a special permit to exceed the building coverage percentages specified in Table I of section 4.5.1. by not more than an additional ten (10) percent, where the Board determines that the use of the building will include storage or other activities which do not generate a significant parking demand.

### 4.5.6. Enclosed Parking

Whenever off-street parking is provided underground, within the building itself, or in a separate structure, such off-street parking shall not diminish the maximum lot coverage requirements as specified in section 4.5.1. and shall not be construed as open space.

By adding immediately after the present paragraph numbered 4.5.8. the following complete new paragraphs numbered 4.5.9. to 4.5.15. inclusive, the complete text of which provides as follows:

### 4.5.9. Off-street Parking Requirements

Paved off-street parking spaces shall be provided in accordance with the provisions of this section for construction of all new buildings and any additional or alteration to an existing building which increases the gross floor area by more than 100 square feet.

In the event of building is altered to increase the gross floor area by more than 100 square feet, additional off-street parking must be provided for the increased floor area only, not the total building area.

Off-street parking required by this section shall be located on either the same lot as the business use or on a lot within 300 feet which is under the same ownership.

<u>Use</u>	<u>Number of Off-Street Parking Spaces</u>
1) Theater, gymnasium, auditorium or similar place of public assembly indoor or outdoor with seating facilities	1 space per 3 seats of total seating capacity.
2) Medical, dental and related health service offices or clinics	1 space per 200 square feet of net floor area or 4 spaces for each office used by a doctor or other professional practitioner, whichever is greater.
3) Hospital	1 space for each 2 beds plus 1 space for each 2 employees on the largest shift plus 1 space for each 3 seats in a place of public assembly (if available).

- |   |   |
|---|---|
| 4) Nursing home or a residential care institution or facility                                 | 2/5 total number of beds.   |
| 5) Boarding house, dormitory, fraternity, sorority, YMCA, YWCA, and similar types of quarters | 1 space per rental or sleeping unit. Any bedroom or group of two (2) beds in a single room constitutes a sleeping unit. |
| 6) Retail stores or services  | 1 space per 200 square feet of net floor area.  |
| 7) Offices and banks, customer or client service offices and establishments                   | 1 space per 300 square feet of net floor area.  |
| 8) Hotel or motel   | 1 space for each sleeping unit, plus 1 space for each 300 square feet of public meeting area.                           |
| 9) Restaurant   | 1 space per 3 seats plus 10 spaces per take-out service station.  |
| 10) Laundry or Laundromat   | 1 space per 2 machines.   |
| 11) Bowling alley, tennis or racquetball court  | 3 spaces per alley or court.  |
| 12) Colleges, vocational and high schools   | 2/5 of design or expected enrollment.   |
| 13) Research facilities, laboratories and company offices not open to the public              | 1 space per 500 square feet of gross floor area.  |
| 14) Warehouses and outdoor storage yards  | 1 space per 2500 square feet of storage yard and gross floor area.  |
| 15) Mixed uses  | Sum of various uses computed separately.  |
| 16) Any use permitted by this Zoning By-law not interpreted to be covered by this schedule    | Closest similar use as shall be determined by the Building Inspector.   |

Net floor area shall exclude areas for storage, mechanical or heating equipment, stairways, and corridors but shall include all areas which are actively and customarily devoted to the business use.

In the event that the Building Inspector is unable to determine if a particular use relates to any use within the table of "Off-street Parking Requirements", the Planning Board shall recommend to the Building Inspector a reasonable number of spaces to be provided based on the expected parking needs of occupants, users, guests, or employees of the proposed business.

In the event any use within the business district requires a special permit or a variance, the Board of Appeals shall specify the number of off-street parking spaces required, which shall be consistent with the table of "Off-street Parking Requirements" where applicable.

#### 4.5.10. Parking Plan

All parking areas shall be shown on a plan indicating the layout of the parking area including access, location of trees and shrubs and any proposed lighting, and provisions for surface drainage. Such plan shall be reviewed and approved by the Town Engineer prior to the issuance of a building permit.

#### 4.5.11. Parking Lot Illumination

All parking areas which are proposed to be illuminated shall provide an illumination level of at least one foot candle. All illumination shall be shielded so as not to shine directly onto a public or private way or onto any property in a residential district.

#### 4.5.12. Loading Requirements

Adequate off-street loading facilities and space with unimpeded access shall be provided for all new construction and for all building additions. Facilities shall be so sized and arranged that no trucks need back on to or off a public way, or be parked on a public way while loading, unloading, or waiting to do so.

#### 4.5.13. Parking Required for Handicapped

Parking spaces for the exclusive use of handicapped individuals shall be provided in accordance with the most recent rules and regulations of the Architectural Barriers Board, specifically Section 7 thereof.

#### 4.5.14. Landscaping

For all parking lots requiring 10 or more spaces landscaping shall be provided. Such landscaping shall be at least 5% of the total area devoted to parking and shall include trees and shrubs. One tree shall be provided for every 10 spaces or fraction thereof. Such trees shall be located within the lot and shall be at least 2" trunk diameter, with not less than 40 square feet of unpaved soil or other permeable surface area per tree. Planting beds shall be at least 4 feet wide.

#### 4.5.15. Bicycle Racks

For parking areas of forty or more spaces, bicycle racks facilitating locking shall be provided to accommodate one bicycle per twenty parking spaces required or fraction thereof.

or take any action relative thereto.

MOVED: That the Town amend the Zoning By-law, Section 4.5 Dimensional Regulations for Business Districts as follows: By deleting the present paragraph numbered 4.5.5. Use of Open Space and the present paragraph numbered 4.5.6. Enclosed Parking and substituting therefor the following new text:



**4.5.5. Use of Open Space**

Only that area of a lot not covered by a building or structure and not contained within the required setback areas shall be used for off-street parking and loading spaces consistent with section 4.5.9. and 4.5.12. The Board of Appeals may grant a special permit to exceed the building coverage percentages specified in Table I of section 4.5.1. by not more than an additional ten (10) percent, where the Board determines that the use of the building will include storage or other activities which do not generate a significant parking demand.

**4.5.6. Enclosed Parking**

Whenever off-street parking is provided underground, within the building itself, or in a separate structure, such off-street parking shall not diminish the maximum lot coverage requirements as specified in section 4.5.1. and shall not be construed as open space.

By adding immediately after the present paragraph numbered 4.5.8. the following complete new paragraphs numbered 4.5.9. to 4.5.15. inclusive, the complete text of which provides as follows:

**4.5.9. Off-street Parking Requirements**

Paved off-street parking spaces shall be provided in accordance with the provisions of this section for construction of all new buildings and any additional or alteration to an existing building which increases the gross floor area by more than 100 square feet.

In the event of building is altered to increase the gross floor area by more than 100 square feet, additional off-street parking must be provided for the increased floor area only, not the total building area.

Off-street parking required by this section shall be located on either the same lot as the business use or on a lot within 300 feet which is under the same ownership.

Use	Number of Off-Street Parking Spaces
1) Theater, gymnasium, auditorium or similar place of public assembly indoor or outdoor with seating facilities	1 space per 3 seats of total seating capacity.
2) Medical, dental and related health service offices or clinics	1 space per 200 square feet of net floor area or 4 spaces for each office used by a doctor or other professional practitioner, whichever is greater.
3) Hospital	1 space for each 2 beds plus 1 space for each 2 employees on the largest shift plus 1 space for each 3 seats in a place of public assembly (if available).

4) Nursing home or a residential care institution or facility	2/5 total number of beds.
5) Boarding house, dormitory, fraternity, sorority, YMCA, YWCA, and similar types of quarters	1 space per rental or sleeping unit. Any bedroom or group of two (2) beds in a single room constitutes a sleeping unit.
6) Retail stores or services	1 space per 200 square feet of net floor area.
7) Offices and banks, customer or client service offices and establishments	1 space per 300 square feet of net floor area.
8) Hotel or motel	1 space for each sleeping unit, plus 1 space for each 300 square feet of public meeting area.
9) Restaurant	1 space per 3 seats plus 10 spaces per take-out service station.
10) Laundry or Laundromat	1 space per 2 machines.
11) Bowling alley, tennis or racquetball court	3 spaces per alley or court.
12) Colleges, vocational and high schools	2/5 of design or expected enrollment.
13) Research facilities, laboratories and company offices not open to the public	1 space per 500 square feet of gross floor area.
14) Warehouses and outdoor storage yards	1 space per 2500 square feet of storage yard and gross floor area.
15) Mixed uses	Sum of various uses computed separately.
16) Any use permitted by this Zoning By-law not interpreted to be covered by this schedule	Closest similar use as shall be determined by the Building Inspector.

Net floor area shall exclude areas for storage, mechanical or heating equipment, stairways, and corridors but shall include all areas which are actively and customarily devoted to the business use.

In the event that the Building Inspector is unable to determine if a particular use relates to any use within the table of "Off-street Parking Requirements", the Planning Board shall recommend to the Building Inspector a reasonable number of spaces to be provided based on the expected parking needs of occupants, users, guests, or employees of the proposed business.

In the event any use within the business district requires a special permit or a variance, the Board of Appeals shall specify the number of off-street parking spaces required, which shall be consistent with the table of "Off-street Parking Requirements" where applicable.

#### 4.5.10. Parking Plan

All parking areas shall be shown on a plan indicating the layout of the parking area including access, location of trees and shrubs and any proposed lighting, and provisions for surface drainage. Such plan shall be reviewed and approved by the Town Engineer prior to the issuance of a building permit.

#### 4.5.11. Parking Lot Illumination

All parking areas which are proposed to be illuminated shall provide an illumination level of at least one foot candle. All illumination shall be shielded so as not to shine directly onto a public or private way or onto any property in a residential district.

#### 4.5.12. Loading Requirements

Adequate off-street loading facilities and space with unimpeded access shall be provided for all new construction and for all building additions. Facilities shall be so sized and arranged that no trucks need back on to or off a public way, or be parked on a public way while loading, unloading, or waiting to do so.

#### 4.5.13. Parking Required for Handicapped

Parking spaces for the exclusive use of handicapped individuals shall be provided in accordance with the most recent rules and regulations of the Architectural Barriers Board, specifically Section 7 thereof.

#### 4.5.14. Landscaping

For all parking lots requiring 10 or more spaces landscaping shall be provided. Such landscaping shall be at least 5% of the total area devoted to parking and shall include trees and shrubs. One tree shall be provided for every 10 spaces or fraction thereof. Such trees shall be located within the lot and shall be at least 2" trunk diameter, with not less than 40 square feet of unpaved soil or other permeable surface area per tree. Planting beds shall be at least 4 feet wide.

#### 4.5.15. Bicycle Racks

For parking areas of forty or more spaces, bicycle racks facilitating locking shall be provided to accommodate one bicycle per twenty parking spaces required or fraction thereof.

The following motion to amend was offered by Mr. Stanley R. Tippet, Chairman of the Planning Board:

1) Delete the text applicable to subsection 4.5.6 Enclosed Parking and substitute the present text of subsection 4.5.6 Enclosed Parking as contained on page 33 of the May, 1980 Needham Zoning By-law with the deletion of "(as defined in section 4.5.5.)" in the next to last line of that section.

2) Add the following new fourth paragraph following the third paragraph of subsection 4.5.9. Off-street Parking Requirements.

Off-street parking spaces may be designed to allow up to a maximum of 50% of the total number of parking spaces to be used by compact cars. Compact car spaces shall not be less than 8 feet by 16 feet.

3) Under subsection 4.5.9. Off-street Parking Requirements.

item 2) change "200 square feet" to "300 square feet" and change "4 spaces" to "2 spaces"

item 6) change "200 square feet" to "300 square feet"

item 10) change "per 2 machines" to "per 4 washing or dry cleaning machines"

4) In the first paragraph immediately following the listing of off-street parking requirements contained under subsection 4.5.9. insert in line 2 after the words "mechanical or heating equipment", the following new words "rest rooms".

5) Under subsection 4.5.10. Parking Plan, line 5 thereof, delete the words "and approved".

6) Under subsection 4.5.12. Loading Requirements, third line thereof, following the phrase "all building additions" add the following new text "greater than 100 square feet".

7) Also under subsection 4.5.12., revise the last sentence to read as follows:

Facilities shall be so sized and arranged that no trucks shall be parked on a public way while loading, unloading, or waiting to do so.

8) Add the following new subsection immediately following subsection 4.5.15. Bicycle Racks

#### 4.5.16. Exemptions

Any building or structure which has been damaged or destroyed by fire or other accidental cause and which is reconstructed or replaced by a new building which does not exceed the height or the square footage per floor of the original building, and, as such, shall be exempt from the off-street parking regulations of section 4.5.

Mr. Norman A. Homsy presented the proposal on behalf of the Planning Board. He explained that under this article, off-street parking requirements are proposed for the Town's business districts.

Mr. Peter Johnson moved for separate consideration of the amendment offered under subsection 4.5.16. Exemptions, and it was so voted by a count of hands, it was Yes 125 - No 61.

Mr. Robert Vondenbrink, past President of the Needham Businessmen's Association, stated that the Association supports this article and recommends its adoption.

Opposed to its adoption were Mr. Roy A. Kelley and Mr. Francis A. Facchetti. }



Mr. Robert D. Hall, Jr. offered an amendment to add a new sentence at the end of Section 4.5.13. as follows: "The property owner shall bear full responsibility for restricting use of such parking spaces solely to vehicles transporting handicapped individuals." Said motion was further amended to add the words "or tenant" after the words "property owner".

After an extended discussion, Mrs. Carovillano moved the previous question as to all motions and it was so voted.

Mr. Hall's motion to amend was presented but failed to pass by voice vote.

The motion to amend Section 4.5.16. Exemptions was presented but failed to pass by voice vote.

The motion to amend offered by the Planning Board, items 1 through 7, was presented and carried by a count of hands, Yes 146 - No 26.

**ACTION:** The main motion, as amended, was presented and carried. By a count of hands, a two-thirds vote being required, it was Yes 137 - No 58.

**VOTED:** That the Town amend the Zoning By-law, Section 4.5 Dimensional Regulations for Business Districts as follows: By deleting the present paragraph numbered 4.5.5. Use of Open Space and the present paragraph numbered 4.5.6. Enclosed Parking and substituting therefor the following new text:

#### 4.5.5. Use of Open Space

Only that area of a lot not covered by a building or structure and not contained within the required setback areas shall be used for off-street parking and loading spaces consistent with section 4.5.9. and 4.5.12. The Board of Appeals may grant a special permit to exceed the building coverage percentages specified in Table I of section 4.5.1. by not more than an additional ten (10) percent, where the Board determines that the use of the building will include storage or other activities which do not generate a significant parking demand.

#### 4.5.6. Enclosed Parking

Whenever off-street parking is provided underground and/or within a building itself, the maximum area coverage of the building may be increased up to the limits of the required setbacks provided that the ratio of the maximum area coverage of the building to the enclosed off-street parking area plus remaining open space shall not be less than the percentage ratios specified in Table I of section 4.5.1. For buildings which cover less than the maximum area, the percentage of open space shall be computed as the sum of the remaining open space plus the area of enclosed parking.

By adding immediately after the present paragraph numbered 4.5.8. the following complete new paragraphs numbered 4.5.9. to 4.5.15. inclusive, the complete text of which provides as follows:

#### 4.5.9. Off-street Parking Requirements

Paved off-street parking spaces shall be provided in accordance with the provisions of this section for construction of all new buildings and any additional

or alteration to an existing building which increases the gross floor area by more than 100 square feet.

In the event of building is altered to increase the gross floor area by more than 100 square feet, additional off-street parking must be provided for the increased floor area only, not the total building area.

Off-street parking required by this section shall be located on either the same lot as the business use or on a lot within 300 feet which is under the same ownership.

Off-street parking spaces may be designed to allow up to a maximum of 50% of the total number of parking spaces to be used by compact cars. Compact car spaces shall not be less than 8 feet by 16 feet.

<u>Use</u>	<u>Number of Off-Street Parking Spaces</u>
1) Theater, gymnasium, auditorium or similar place of public assembly indoor or outdoor with seating facilities	1 space per 3 seats of total seating capacity.
2) Medical, dental and related health service offices or clinics	1 space per 300 square feet of net floor area or 2 spaces for each office used by a doctor or other professional practitioner, whichever is greater.
3) Hospital	1 space for each 2 beds plus 1 space for each 2 employees on the largest shift plus 1 space for each 3 seats in a place of public assembly (if available).
4) Nursing home or a residential care institution or facility	2/5 total number of beds.
5) Boarding house, dormitory, fraternity, sorority, YMCA, YWCA, and similar types of quarters	1 space per rental or sleeping unit. Any bedroom or group of two (2) beds in a single room constitutes a sleeping unit.
6) Retail stores or services	1 space per 300 square feet of net floor area.
7) Offices and banks, customer or client service offices and establishments	1 space per 300 square feet of net floor area.
8) Hotel or motel	1 space for each sleeping unit, plus 1 space for each 300 square feet of public meeting area.
9) Restaurant	1 space per 3 seats plus 10 spaces per take-out service station.

- |  |   |
|--|---|
| 10) Laundry or Laundromat  | 1 space per 4 washing or dry cleaning machines                        |
| 11) Bowling alley, tennis or racquetball court   | 3 spaces per alley or court.  |
| 12) Colleges, vocational and high schools  | 2/5 of design or expected enrollment.                                 |
| 13) Research facilities, laboratories and company offices not open to the public           | 1 space per 500 square feet of gross floor area.                      |
| 14) Warehouses and outdoor storage yards   | 1 space per 2500 square feet of storage yard and gross floor area.    |
| 15) Mixed uses   | Sum of various uses computed separately.                              |
| 16) Any use permitted by this Zoning By-law not interpreted to be covered by this schedule | Closest similar use as shall be determined by the Building Inspector. |

Net floor area shall exclude areas for storage, mechanical or heating equipment, rest rooms, stairways, and corridors but shall include all areas which are actively and customarily devoted to the business use.

In the event that the Building Inspector is unable to determine if a particular use relates to any use within the table of "Off-street Parking Requirements", the Planning Board shall recommend to the Building Inspector a reasonable number of spaces to be provided based on the expected parking needs of occupants, users, guests, or employees of the proposed business.

In the event any use within the business district requires a special permit or a variance, the Board of Appeals shall specify the number of off-street parking spaces required, which shall be consistent with the table of "Off-street Parking Requirements" where applicable.

#### 4.5.10. Parking Plan

All parking areas shall be shown on a plan indicating the layout of the parking area including access, location of trees and shrubs and any proposed lighting, and provisions for surface drainage. Such plan shall be reviewed and approved by the Town Engineer prior to the issuance of a building permit.

#### 4.5.11. Parking Lot Illumination

All parking areas which are proposed to be illuminated shall provide an illumination level of at least one foot candle. All illumination shall be shielded so as not to shine directly onto a public or private way or onto any property in a residential district.

#### 4.5.12. Loading Requirements

Adequate off-street loading facilities and space with unimpeded access shall be provided for all new construction and for all building additions greater than 100 square feet. Facilities shall be so sized and arranged that no trucks shall be parked on a public way while loading, unloading, or waiting to do so.

#### 4.5.13. Parking Required for Handicapped

Parking spaces for the exclusive use of handicapped individuals shall be provided in accordance with the most recent rules and regulations of the Architectural Barriers Board, specifically Section 7 thereof.

#### 4.5.14. Landscaping

For all parking lots requiring 10 or more spaces landscaping shall be provided. Such landscaping shall be at least 5% of the total area devoted to parking and shall include trees and shrubs. One tree shall be provided for every 10 spaces or fraction thereof. Such trees shall be located within the lot and shall be at least 2" trunk diameter, with not less than 40 square feet of unpaved soil or other permeable surface area per tree. Planting beds shall be at least 4 feet wide.

#### 4.5.15. Bicycle Racks

For parking areas of forty or more spaces, bicycle racks facilitating locking shall be provided to accommodate one bicycle per twenty parking spaces required or fraction thereof.

At this time, Mrs. Constance Setian moved for reconsideration of the motion to amend Section 4.5.16., and it was so voted.

The Moderator restated the motion:

MOVED: To add the following new subsection immediately following subsection 4.5.15. Bicycle Racks:

#### 4.5.16. Exemptions

Any building or structure which has been damaged or destroyed by fire or other accidental cause and which is reconstructed or replaced by a new building which does not exceed the height or the square footage per floor of the original building, and, as such, shall be exempt from the off-street parking regulations of section 4.5.

Said motion carried, by a count of hands the vote was Yes 145 - No 44.

The main motion, as most recently amended, was presented.

ACTION: So voted, a two-thirds vote being required, it was Yes 150 - No 43.

VOTED: That the Town amend the Zoning By-law, Section 4.5 Dimensional Regulations for Business Districts as follows: By deleting the present paragraph numbered 4.5.5. Use of Open Space and the present paragraph numbered 4.5.6. Enclosed Parking and substituting therefor the following new text:



**4.5.5. Use of Open Space**

Only that area of a lot not covered by a building or structure and not contained within the required setback areas shall be used for off-street parking and loading spaces consistent with section 4.5.9. and 4.5.12. The Board of Appeals may grant a special permit to exceed the building coverage percentages specified in Table I of section 4.5.1. by not more than an additional ten (10) percent, where the Board determines that the use of the building will include storage or other activities which do not generate a significant parking demand.

**4.5.6. Enclosed Parking**

Whenever off-street parking is provided underground and/or within a building itself, the maximum area coverage of the building may be increased up to the limits of the required setbacks provided that the ratio of the maximum area coverage of the building to the enclosed off-street parking area plus remaining open space shall not be less than the percentage ratios specified in Table I of section 4.5.1. For buildings which cover less than the maximum area, the percentage of open space shall be computed as the sum of the remaining open space plus the area of enclosed parking.

By adding immediately after the present paragraph numbered 4.5.8. the following complete new paragraphs numbered 4.5.9. to 4.5.15. inclusive, the complete text of which provides as follows:

**4.5.9. Off-street Parking Requirements**

Paved off-street parking spaces shall be provided in accordance with the provisions of this section for construction of all new buildings and any additional or alteration to an existing building which increases the gross floor area by more than 100 square feet.

In the event of building is altered to increase the gross floor area by more than 100 square feet, additional off-street parking must be provided for the increased floor area only, not the total building area.

Off-street parking required by this section shall be located on either the same lot as the business use or on a lot within 300 feet which is under the same ownership.

Off-street parking spaces may be designed to allow up to a maximum of 50% of the total number of parking spaces to be used by compact cars. Compact car spaces shall not be less than 8 feet by 16 feet.

<u>Use</u>	<u>Number of Off-Street Parking Spaces</u>
1) Theater, gymnasium, auditorium or similar place of public assembly indoor or outdoor with seating facilities	1 space per 3 seats of total seating capacity.
2) Medical, dental and related health service offices or clinics	1 space per 300 square feet of net floor area or 2 spaces for each office used by a doctor

or other professional practitioner, whichever is greater.

- |   |  |
|---|--|
| 3) Hospital   | 1 space for each 2 beds plus 1 space for each 2 employees on the largest shift plus 1 space for each 3 seats in a place of public assembly (if available). |
| 4) Nursing home or a residential care institution or facility                                 | 2/5 total number of beds.  |
| 5) Boarding house, dormitory, fraternity, sorority, YMCA, YWCA, and similar types of quarters | 1 space per rental or sleeping unit. Any bedroom or group of two (2) beds in a single room constitutes a sleeping unit.                                    |
| 6) Retail stores or services  | 1 space per 300 square feet of net floor area.   |
| 7) Offices and banks, customer or client service offices and establishments                   | 1 space per 300 square feet of net floor area.   |
| 8) Hotel or motel   | 1 space for each sleeping unit, plus 1 space for each 300 square feet of public meeting area.  |
| 9) Restaurant   | 1 space per 3 seats plus 10 spaces per take-out service station.   |
| 10) Laundry or Laundromat   | 1 space per 4 washing or dry cleaning machines   |
| 11) Bowling alley, tennis or racquetball court  | 3 spaces per alley or court.   |
| 12) Colleges, vocational and high schools   | 2/5 of design or expected enrollment.  |
| 13) Research facilities, laboratories and company offices not open to the public              | 1 space per 500 square feet of gross floor area.   |
| 14) Warehouses and outdoor storage yards  | 1 space per 2500 square feet of storage yard and gross floor area.   |
| 15) Mixed uses  | Sum of various uses computed separately.   |
| 16) Any use permitted by this Zoning By-law not interpreted to be covered by this schedule    | Closest similar use as shall be determined by the Building Inspector.  |

Net floor area shall exclude areas for storage, mechanical or heating equipment, rest rooms, stair-

ways, and corridors but shall include all areas which are actively and customarily devoted to the business use.

In the event that the Building Inspector is unable to determine if a particular use relates to any use within the table of "Off-street Parking Requirements", the Planning Board shall recommend to the Building Inspector a reasonable number of spaces to be provided based on the expected parking needs of occupants, users, guests, or employees of the proposed business.

In the event any use within the business district requires a special permit or a variance, the Board of Appeals shall specify the number of off-street parking spaces required, which shall be consistent with the table of "Off-street Parking Requirements" where applicable.

#### 4.5.10. Parking Plan

All parking areas shall be shown on a plan indicating the layout of the parking area including access, location of trees and shrubs and any proposed lighting, and provisions for surface drainage. Such plan shall be reviewed and approved by the Town Engineer prior to the issuance of a building permit.

#### 4.5.11. Parking Lot Illumination

All parking areas which are proposed to be illuminated shall provide an illumination level of at least one foot candle. All illumination shall be shielded so as not to shine directly onto a public or private way or onto any property in a residential district.

#### 4.5.12. Loading Requirements

Adequate off-street loading facilities and space with unimpeded access shall be provided for all new construction and for all building additions greater than 100 square feet. Facilities shall be so sized and arranged that no trucks shall be parked on a public way while loading, unloading, or waiting to do so.

#### 4.5.13. Parking Required for Handicapped

Parking spaces for the exclusive use of handicapped individuals shall be provided in accordance with the most recent rules and regulations of the Architectural Barriers Board, specifically Section 7 thereof.

#### 4.5.14. Landscaping

For all parking lots requiring 10 or more spaces landscaping shall be provided. Such landscaping shall be at least 5% of the total area devoted to parking and shall include trees and shrubs. One tree shall be provided for every 10 spaces or fraction thereof. Such trees shall be located within the lot and shall be at least 2" trunk diameter, with not less than 40 square feet of unpaved soil or other permeable surface area per tree. Planting beds shall be at least 4 feet wide.

#### 4.5.15. Bicycle Racks

For parking areas of forty or more spaces, bicycle racks facilitating locking shall be provided to

accommodate one bicycle per twenty parking spaces required or fraction thereof.

#### 4.5.16. Exemptions

Any building or structure which has been damaged or destroyed by fire or other accidental cause and which is reconstructed or replaced by a new building which does not exceed the height or the square footage per floor of the original building, and, as such, shall be exempt from the off-street parking regulations of section 4.5.

At 11:05 P.M., Mr. James M. Colman moved that the meeting stand adjourned to Wednesday, May 13, 1981, at 7:30 P.M., at the Newman Junior High School, and it was so voted.

ROSE O. MACKENZIE, C.M.C.  
Town Clerk

\* \* \* \* \*

### ADJOURNED ANNUAL TOWN MEETING May 13, 1981

Pursuant to adjournment of the Annual Town Meeting held May 11, 1981, the inhabitants of the Town of Needham qualified to vote in Town affairs met in the Newman Junior High School on Wednesday, May 13, 1981, at 7:30 P.M.

Check lists were used and 313 voters were checked on the list, which included 237 Town Meeting Members.

Rev. John R. Baker, First Parish in Needham, Unitarian, gave the invocation.

The Moderator declared a quorum was present and requested the Town Clerk to so record.

Mrs. Marcia M. Carleton moved that the Annual Town Meeting stand adjourned until such time that the Special Town Meeting called for this evening at 7:30 P.M. is either adjourned or dissolved. It was so voted.

### SPECIAL TOWN MEETING May 13, 1981

Pursuant to a warrant issued by the Selectmen on April 27, 1981, this meeting was called for May 13, 1981, at 7:30 P.M. The call to the meeting and the officer's return were read by the Town Clerk.

The Moderator declared a quorum was present and requested the Town Clerk to so record.

Unanimous consent was given to omit the reading of the articles and to refer to them by number only. The same parliamentary rules as outlined for the Annual Town Meeting were adopted.

The Moderator noted several changes in the affirmative motion as contrasted with Article 1.

#### ARTICLE 1

To see if the Town will vote to appropriate a sum of money for the purpose of supplementing some of the line item amounts appropriated under budget Article 11 of the 1980 Annual Town Meeting which are found to be insufficient



to meet the normal costs incurred for the respective services identified with said line items; determine how said sum is to be raised, whether from the free cash certified account, by transfer of the anticipated unused sums from budget items appropriated under said Article 11, or by any other means and how expended; or take any other action relative thereto.

MOVED: That the sum of \$307,305. be appropriated for the purpose of supplementing some of the line item amounts appropriated under budget Article 11 of the 1980 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line items; said items and the method of raising the respective sums for each of said items as determined and recommended by the Finance Committee are hereinafter more specifically identified and allocated:

Line No.

9	Workmen's Compensation	\$ 30,000.
12	Street Lighting	30,000.
13	Unemployment Compensation	5,000.
25	Legal Special Fees	10,000.
56	Non-Contributory Retirement	7,305.
89	Fire Overtime Salaries	40,000.
97	Fire Equipment Maintenance	4,000.
120	Sewer Division Salaries	3,500.
131	Hospital Salaries	150,000.
147	Veterans' Benefits	7,800.
164	Library Building Maintenance	6,800.
174	Park and Recreation Salaries	2,900.
73	Police Salaries, Regular	10,000.
		\$ 307,305.

and that the above amounts be raised as follows:

by transfer from the following line items contained in Article 11 of the Annual Town Meeting of 1980:

1	Salaries, Selectmen	\$ 2,000.
8	Group Insurance	40,000.
41	Salaries, Treasurer	5,000.
45	Bond Interest	6,085.
46	Temporary Loan Interest	6,595.
101	Salaries, Building	8,000.
111	Salaries, Garage Division	15,000.
117	Salaries, Park Division	30,000.
125	Salaries, Water Division	11,000.
140	Hospitalization	500.
141	Mental Health	5,000.
148	Salaries, Youth Commission	3,800.
149	Expenses, Youth Commission	900.
154	Planning Board, Technical Assistance	1,500.
155	Planning Board, Out of State Travel	200.
161	Library, Salaries	5,400.
162	Library, Bindings	1,400.
167	Branch Library, Salaries	1,800.
168	Branch Library, Rent	807.
170	Branch Library, Periodicals	500.
175	Park and Recreation, Expenses	1,500.
177	Park & Recreation, Engineering Expenses	2,000.

by transfer from Free Cash Certified 143,787.

74 Police Salaries, Overtime 10,000.

and by transfer from the unexpended balances in the following special articles of a previous Town Meeting:

Article 1 of the Annual Town Meeting of 1971 (related to School Committee Planning) 1,652.

Article 2 of the Annual Town Meeting of 1971 (for the use of the Future School Needs Committee) 2,879.

\$ 307,305.

ACTION: So voted by voice vote.

Mrs. Carleton then moved that this Special Town Meeting stand adjourned until Article 34 has been disposed of in the Annual Town Meeting and it was so unanimously voted.

The meeting then returned to the business of the Annual Town Meeting.

### ARTICLE 30

To see if the Town will vote to amend the Needham Zoning By-law by deleting the present Section 6.6. Recommendations of Planning Board and replacing it with the following new Section 6.6.

#### 6.6. Recommendations and Environmental Assessment Report

6.6.1. Any application filed with the Board of Appeals under section 6.5. hereof shall be referred upon acceptance of the application by the Board to the Planning Board for report and recommendations relative thereto. Applications which must include an Environmental Assessment Report under section 6.6.2. hereof shall also be referred to the Conservation Commission, Board of Health, and Town Engineer for respective reports and recommendations. These recommendations shall be available at the public hearing and are intended to serve as advisory reviews to the Board of Appeals, provided however that said Board shall act without submission of any recommendations not received by the date of the public hearing.

6.6.2. Applications filed with the Board of Appeals under section 6.5. hereof for the following categories shall include an Environmental Assessment Report prepared at the expense of the applicant:

- a) Use Variances;
- b) Special Permits for private schools with expected enrollment exceeding 35 students, or nursing homes or hospitals with capacity exceeding 30 beds; and
- c) Special Permits for trucking terminals, hotels or motels, fuel establishments, junk or salvage yards, airports, heliports or landing strips, or uses not enumerated in the schedule of use regulations which the Building Inspector determines to have major environmental impacts.

Environmental Assessment Reports shall include an evaluation of the impacts of the proposed action on the health, safety, and welfare of the residents of the Town, as well as a description of proposed design measures intended to minimize adverse impacts, and a discussion of alternatives to the proposed project.

The following design and impact categories, where applicable, shall be assessed in detail in the Environmental Assessment Reports:

a) Physical Environment

- 1) Describe the general physical conditions of the site, including amounts and varieties of vegetation, general topography, unusual geologic, scenic and historical features, and trails and open space links.
- 2) Describe how project will affect these features;
- 3) Provide a tabulation of proposed buildings by type, size (number of bedrooms, floor area), ground coverage, and a summary showing the percentage of the tract to be occupied by buildings, parking and other paved vehicular areas, and usable open space; and
- 4) Provide a complete physical description of the project, and relationship to surrounding area, including open space utilization, and visual relationship of structures.

b) Parking, Vehicular and Pedestrian Circulation, and Access

- 1) Provide detailed layout of proposed site access, parking, loading areas, bike racks, and vehicle circulation patterns; and
- 2) Evaluate safety and traffic impacts of the proposed project on the surrounding roadway system.

c) Surface Water Drainage

- 1) Describe the methods to be used during construction to control erosion and sedimentation; i.e., use of sediment basins and type of mulching, matting, or temporary vegetation; describe approximate size and location of land to be cleared at any given time and length of time of exposure; covering of soil stockpiles; and other control methods used. Evaluate effectiveness of proposed methods on the site and on the surrounding area;
- 2) Identify any areas subject to flooding or ponding;
- 3) Describe proposed surface drainage system;
- 4) Describe proposed land grading and permanent vegetative cover;
- 5) Describe methods to be used to protect existing vegetation;
- 6) Discuss the relationship of the development to the topography;
- 7) Describe any proposed alterations of shore lines, marshes or seasonal wet areas; and
- 8) Evaluate estimated increase of peak run-off caused by altered surface conditions, and methods to be used to return water to the soils.

d) Surface and Groundwater Resources

Short-term and long-term effects of construction and operation of the proposed use on surface and groundwater quantity and quality shall be evaluated.

- 1) Describe location, extent and type of existing water resources and wetlands, both within and adjacent to the project;
- 2) Describe any limitations on proposed project caused by sub-surface soil and water conditions and methods used to overcome them;
- 3) Describe proposed method of sanitary waste disposal;
- 4) Evaluate impacts on surface water quality and quantity; and
- 5) Evaluate impacts on aquifer quality and recharge potential.

e) Air Quality and Odors

Air quality should be examined by estimating the pollutant impact of the proposed action in terms of existing and forecast operations. Resulting ambient pollutant concentrations as well as total pollutant generation should be estimated and evaluated as necessary. Measures to control odors shall also be described.

f) Noise

The purpose of noise analyses is to present information about the project's effects on noise sensitive areas. The extent and duration of proposed noise generating activities, and proximity of the project to schools, hospitals, nursing homes, parks, or residential areas shall be described. Because noise effects vary with different activities, the appropriate measure or descriptor of noise exposure will vary. Any one or more of the following three measures of noise exposure may be required depending upon the type and location of the proposed project:

- 1) Maximum single event sound level measure in dB(A);
- 2) Duration of time above a selected reference sound level;
- 3) Twenty-four-hour equivalent noise level (Leq.) or other cumulative noise measure.

The analysis shall present information on present levels as well as projected levels with the proposed project at various distances from the site, including the nearest noise sensitive area.

g) Town Services

- 1) Estimate demand for additional police and fire protection;
- 2) Describe impact on the Town's school system;
- 3) Describe impact on public works services; and



- 4) Describe proposed recreational facilities, including active and passive types, and age groups participating, and state whether recreational facilities and open space are available to all Town residents.

#### h) Solid Waste Disposal

- 1) Identify method of on site storage; and
- 2) Describe method and frequency of pick-up and disposal.

or take any action relative thereto.

MOVED: That the Town amend the Needham Zoning By-law by deleting the present Section 6.6. Recommendations of Planning Board and replacing it with the following new Section 6.6.

#### 6.6. Recommendations and Environmental Assessment Report

6.6.1. Any application filed with the Board of Appeals under section 6.5. hereof shall be referred upon acceptance of the application by the Board to the Planning Board for report and recommendations relative thereto. Applications which must include an Environmental Assessment Report under section 6.6.2. hereof shall also be referred to the Conservation Commission, Board of Health, and Town Engineer for respective reports and recommendations. These recommendations shall be available at the public hearing and are intended to serve as advisory reviews to the Board of Appeals, provided however that said Board shall act without submission of any recommendations not received by the date of the public hearing.

6.6.2. Applications filed with the Board of Appeals under section 6.5. hereof for the following categories shall include an Environmental Assessment Report prepared at the expense of the applicant:

- a) Use Variances;
- b) Special Permits for private schools with expected enrollment exceeding 35 students, or nursing homes or hospitals with capacity exceeding 30 beds; and
- c) Special Permits for trucking terminals, hotels or motels, fuel establishments, junk or salvage yards, airports, heliports or landing strips, or uses not enumerated in the schedule of use regulations which the Building Inspector determines to have major environmental impacts.

Environmental Assessment Reports shall include an evaluation of the impacts of the proposed action on the health, safety, and welfare of the residents of the Town, as well as a description of proposed design measures intended to minimize adverse impacts, and a discussion of alternatives to the proposed project.

The following design and impact categories, where applicable, shall be assessed in detail in the Environmental Assessment Reports:

#### a) Physical Environment

- 1) Describe the general physical conditions of the site, including amounts and varieties of vege-

tation, general topography, unusual geologic, scenic and historical features, and trails and open space links.

- 2) Describe how project will affect these features;

- 3) Provide a tabulation of proposed buildings by type, size (number of bedrooms, floor area), ground coverage, and a summary showing the percentage of the tract to be occupied by buildings, parking and other paved vehicular areas, and usable open space; and

- 4) Provide a complete physical description of the project, and relationship to surrounding area, including open space utilization, and visual relationship of structures.

#### b) Parking, Vehicular and Pedestrian Circulation, and Access

- 1) Provide detailed layout of proposed site access, parking, loading areas, bike racks, and vehicle circulation patterns; and
- 2) Evaluate safety and traffic impacts of the proposed project on the surrounding roadway system.

#### c) Surface Water Drainage

- 1) Describe the methods to be used during construction to control erosion and sedimentation; i.e., use of sediment basins and type of mulching, matting, or temporary vegetation; describe approximate size and location of land to be cleared at any given time and length of time of exposure; covering of soil stockpiles; and other control methods used. Evaluate effectiveness of proposed methods on the site and on the surrounding area;
- 2) Identify any areas subject to flooding or ponding;
- 3) Describe proposed surface drainage system;
- 4) Describe proposed land grading and permanent vegetative cover;
- 5) Describe methods to be used to protect existing vegetation;
- 6) Discuss the relationship of the development to the topography;
- 7) Describe any proposed alterations of shore lines, marshes or seasonal wet areas; and
- 8) Evaluate estimated increase of peak run-off caused by altered surface conditions, and methods to be used to return water to the soils.

#### d) Surface and Groundwater Resources

Short-term and long-term effects of construction and operation of the proposed use on surface and groundwater quantity and quality shall be evaluated.

- 1) Describe location, extent and type of existing water resources and wetlands, both within and adjacent to the project;
- 2) Describe any limitations on proposed project caused by sub-surface soil and water conditions and methods used to overcome them;
- 3) Describe proposed method of sanitary waste disposal;
- 4) Evaluate impacts on surface water quality and quantity; and
- 5) Evaluate impacts on aquifer quality and recharge potential.

e) Air Quality and Odors

Air quality should be examined by estimating the pollutant impact of the proposed action in terms of existing and forecast operations. Resulting ambient pollutant concentrations as well as total pollutant generation should be estimated and evaluated as necessary. Measures to control odors shall also be described.

f) Noise

The purpose of noise analyses is to present information about the project's effects on noise sensitive areas. The extent and duration of proposed noise generating activities, and proximity of the project to schools, hospitals, nursing homes, parks, or residential areas shall be described. Because noise effects vary with different activities, the appropriate measure or descriptor of noise exposure will vary. Any one or more of the following three measures of noise exposure may be required depending upon the type and location of the proposed project:

- 1) Maximum single event sound level measure in dB(A);
- 2) Duration of time above a selected reference sound level;
- 3) Twenty-four-hour equivalent noise level (Leq.) or other cumulative noise measure.

The analysis shall present information on present levels as well as projected levels with the proposed project at various distances from the site, including the nearest noise sensitive area.

g) Town Services

- 1) Estimate demand for additional police and fire protection;
- 2) Describe impact on the Town's school system;
- 3) Describe impact on public works services; and
- 4) Describe proposed recreational facilities, including active and passive types, and age groups participating, and state whether recreational facilities and open space are available to all Town residents.

h) Solid Waste Disposal

- 1) Identify method of on site storage; and
- 2) Describe method and frequency of pick-up and disposal.

Mr. Stanley R. Tippet offered the following amendments:

MOVED: Under subsection 6.6.1. third line up from the bottom change "shall" to "may"

Under subsection 6.6.2.c) line 4 change "schedule of use regulations" to "Schedule of Use Regulations"

Under subsection 6.6.2. in line 2 of the first paragraph following item "c)" change the word "action" to the word "use"

Under subsection 6.6.2. delete the last line of the first paragraph following item "c)" and substitute "a discussion of alternative designs for the proposed use."

Under subsection 6.6.2. prior to the present second paragraph after item c) add the subsection designation 6.6.3. and reword the sentence to read as follows:

6.6.3. The following design and impact categories shall be assessed in detail in the Environmental Assessment Report:

Under the present 6.6.2.a) Physical Environment 1) delete "and trails and open space links"

Under the present 6.6.2.a) Physical Environment 2) change "project" to "use"

Under the present 6.6.2.e) Air Quality and Odors in line 1 and in line 5 change "should" to "shall"

Under the present 6.6.2.e) Air Quality and Odors in line 2 change "action" to "use"

Under the present 6.6.2.f) Noise change the following:

in line 12 change "project" to "use"  
under 1) delete the words "measure in dB(A)"  
under 3) delete "(Leq.)"

Mr. Stephen Diamond presented the proposal on behalf of the Planning Board. After an extended discussion, Mr. Maxwell Gordon moved the previous question and it was so voted.

The motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented but failed to pass, by a count of hands the vote was Yes 73 - No 144.

ARTICLE 31

To see if the Town will extend the business district easterly on Great Plain Avenue to include the property of Carrie Lee Thompson, the boundaries of which are more specifically described as follows:

NORTHERLY by Great Plain Avenue one hundred thirty-five (135) feet;



- WESTERLY by the presently existing business district boundary line one hundred fifty-six and 80/100 (156.80) feet;
- SOUTHERLY by the presently existing business district boundary line one hundred eight (108) feet; and
- EASTERLY by land of the First Church of Christ, Scientist;

diction of the School Committee, to the jurisdiction of the Board of Selectmen as agents of the Town for the purpose of maintaining and preserving said property for sale or other Town uses; said authorization is subject to a further vote of the Town in the case of a sale of all or part thereof to a third party for a private use.

ACTION: So voted, a two-thirds vote being required, it was Yes 195 - No 3.

or take any other action relative thereto.

MOVED: That the Town extend the business district easterly on Great Plain Avenue to include the property of Carrie Lee Thompson, the boundaries of which are more specifically described as follows:

- NORTHERLY by Great Plain Avenue one hundred thirty-five (135) feet;
- WESTERLY by the presently existing business district boundary line one hundred fifty-six and 80/100 (156.80) feet;
- SOUTHERLY by the presently existing business district boundary line one hundred eight (108) feet; and
- EASTERLY by land of the First Church of Christ, Scientist;

#### ARTICLE 34

To see if the Town will authorize the transfer of the Carter, Dwight, Highland and Harris Schools' land and the improvements located thereon, from the jurisdiction of the School Committee, to the jurisdiction of the Board of Selectmen as agents of the Town for the purpose of maintaining and preserving said property for sale or other Town uses; said authorization is subject to a further vote of the Town in the case of a sale of all or part thereof to a third party for a private use; or take any other action relative thereto.

MOVED: That the Town authorize the transfer of the Carter, Dwight, Highland and Harris Schools' land and the improvements located thereon, from the jurisdiction of the School Committee, to the jurisdiction of the Board of Selectmen as agents of the Town for the purpose of maintaining and preserving said property for sale or other Town uses; said authorization is subject to a further vote of the Town in the case of a sale of all or part thereof to a third party for a private use.

Mrs. Carrie Thompson, a resident and owner of the property in question but non-Town Meeting Member, spoke on this article, stating that this is the only single residence property between Linden and Warren Streets. She stated that she was of the opinion that a business use would be a more appropriate use for the land.

Mr. John Cogswell reported that the Planning Board voted unanimously to oppose this rezoning for the reason that zoning should not be done on a parcel by parcel basis.

After an extended discussion, Mrs. Meredith Page moved the previous question and it was so voted.

ACTION: The motion was presented but failed to pass by the required two-thirds vote - the hand count was Yes 116 - No 90.

ARTICLE 32 was adopted unanimously on May 4, 1981.

Mr. Dexter Marsh moved that Articles 33, 34 and 35 be discussed together but voted on separately, but this motion failed to pass.

#### ARTICLE 33

To see if the Town will authorize the transfer of the Avery School land and the improvements located thereon, consisting of approximately 140,000 square feet of land, from the jurisdiction of the School Committee, to the jurisdiction of the Board of Selectmen as agents of the Town for the purpose of maintaining and preserving said property for sale or other Town uses; said authorization is subject to a further vote of the Town in the case of a sale of all or part thereof to a third party for a private use; or take any other action relative thereto.

MOVED: That the Town authorize the transfer of the Avery School land and the improvements located thereon, consisting of approximately 140,000 square feet of land, from the juris-

A motion to amend was offered by Mrs. Marcia M. Carleton to add at the end of the main motion the following sentence: "subject, however, to the right of the School Committee to identify the specific land area with the improvements located thereon and known as the 'John Daley Building' to remain under the jurisdiction of the School Committee for general public school purposes."

A motion to amend was offered by Mr. Michael Coppock to add after the word "sale" in the last part of the last sentence the words "or lease".

Mr. Robert D. Hall, Jr. offered an amendment to strike the word "said" after the word "preserving" and add the words "the Harris School property for town use and the Carter Dwight and Highland School". Mr. Hall's motion was presented but failed to pass.

Mr. Coppock's motion was presented and carried.

Mrs. Carleton's motion to amend was presented and carried unanimously.

ACTION: The main motion, as amended, was presented and carried. By a count of hands the vote was Yes 207 - No 1.

VOTED: That the Town will authorize the transfer of the Carter, Dwight, Highland and Harris Schools' land and the improvements located thereon, from the jurisdiction of the School Committee, to the jurisdiction of the Board of Selectmen as agents of the Town for the purpose of maintaining and preserving said property for sale or other Town uses; said authorization is subject to a further vote of the Town in the case of a sale or lease of all or part thereof to a third party for a private use, subject, however, to the right of the School Committee to identify the specific land area with the improvements located thereon and known as the 'John Daley Building' to remain under the jurisdiction of the School Committee for general public school purposes.



Mrs. Carleton then moved that the Annual Town Meeting stand adjourned until the Special Town Meeting is either adjourned or dissolved, and it was so voted.

The Moderator then called the Special Town Meeting to order and stated that a quorum was present.

## ARTICLE 2

To see if the Town will authorize the Board of Selectmen to sell, transfer and convey to the Charles River Association for Retarded Citizens the Dwight School Building so-called located on Central Avenue and a sufficient portion of the land area (Assessor's Plan 120, Lot 23) westerly of Central Avenue and southerly of Dwight Road (a private way) to provide the minimum dimensional requirements applicable to exempt uses under part numbered 4.7.5 (b) of the Needham zoning By-Law for the sum of \$140,000 payable \$40,000 in cash or certified check on the date of transfer and each successive 12 months thereafter an additional \$20,000 until the entire balance is fully paid; no interest is to be paid on any of the deferred payments; in addition, the Charles River Association for Retarded Citizens will execute, affix its corporate seal and deliver a first mortgage of the property conveyed to secure the payment of the deferred balance of the purchase price; said conveyance is to be subject to the following restrictions and conditions which are intended to be contained in the deed of transfer and run with the land:

1. The use of the building and land will continue to be for single residential and educational purposes which term shall not include the use for dormitory or living quarters for students of the Association.

2. There shall be no sale, transfer or conveyance by the Charles River Association for Retarded Citizens of the within land and improvements located thereon to a third party until the Town of Needham through its Board of Selectmen has been notified and first offered the property for the same price at which it proposes to sell such property; the Board of Selectmen is hereby authorized to make a determination of need for Town use for and on behalf of the Town which decision shall be final and binding on the parties; or take any other action relative thereto.

MOVED: That the Town authorize the Board of Selectmen to sell, transfer and convey to the Charles River Association for Retarded Citizens the Dwight School Building so-called located on Central Avenue and a sufficient portion of the land area (Assessor's Plan 120, Lot 23) westerly of Central Avenue and southerly of Dwight Road (a private way) to provide the minimum dimensional requirements applicable to exempt uses under part numbered 4.7.5 (b) of the Needham zoning By-Law for the sum of \$140,000 payable \$40,000 in cash or certified check on the date of transfer and each successive 12 months thereafter an additional \$20,000 until the entire balance is fully paid; no interest is to be paid on any of the deferred payments; in addition, the Charles River Association for Retarded Citizens will execute, affix its corporate seal and deliver a first mortgage of the property conveyed to secure the payment of the deferred balance of the purchase price; said conveyance is to be subject to the following restrictions and conditions which are intended to be contained in the deed of transfer and run with the land:

1. The use of the building and land will continue to be for single residential and educational purposes which term shall not include the use for dormitory or living quarters for students of the Association.

2. There shall be no sale, transfer or conveyance by the Charles River Association for Retarded Citizens of the within land and improvements located thereon to a third party until

the Town of Needham through its Board of Selectmen has been notified and first offered the property for the same price at which it proposes to sell such property; the Board of Selectmen is hereby authorized to make a determination of need for Town use for and on behalf of the Town which decision shall be final and binding on the parties.

Mr. Donald Kidd, Chairman, Master School Reuse Committee, introduced the members of the committee and reviewed the background of the work of the committee. He also reviewed the offer of the Charles River Association to purchase the building, its paved driveway and parking lots and the area down to Central Avenue, approximately 1½ acres.

The proposal was discussed at length. Mr. Edward Guzowski moved the previous question and it was so voted.

ACTION: So voted, a two-thirds vote being required, it was Yes 195 - No 7.

At 11:15 P.M. Mr. Leon Levitan moved that the Special and Annual meetings stand adjourned to Monday, May 18, 1981, at 7:30 P.M. at the Newman Junior High School, and it was so voted.

ROSE O. MACKENZIE, C.M.C.  
Town Clerk

\* \* \* \* \*

## ADJOURNED SPECIAL TOWN MEETING

May 18, 1981

Pursuant to adjournment of the Special Town Meeting held May 13, 1981, the inhabitants of the Town of Needham qualified to vote in Town affairs met in the Newman Junior High School on Monday, May 18, 1981, at 7:30 P.M.

Check lists were used and 309 voters were checked on the list, which included 237 Town Meeting Members.

Rabbi Rifat Sonsino, Temple Beth Shalom, gave the invocation.

The Moderator declared a quorum was present and requested the Town Clerk to so record.

Mr. J. Darrison Sillesky, Chairman, Finance Committee, then gave a brief report relative to the financial condition of the Town.

## ARTICLE 3

To see if the Town will authorize the Board of Selectmen to sell, transfer and convey by quitclaim deed the Harris Elementary School land and improvements located thereon at a price to be disclosed in advance of the within Special Town Meeting; said land is more specifically bounded and described as follows:

WESTERLY by Beaufort Avenue 414.20 feet;  
NORTHWESTERLY by a corner rounding of Beaufort Avenue and Arden Street 29.47 feet;  
NORTHERLY by Arden Street 200.85 feet;  
EASTERLY by other land and way 415 feet; and  
SOUTHERLY by land now or formerly of Riley and others 317.85 feet;  
all of said boundaries are shown on Assessor's Plan 23 as Lot 1;



said authorization shall require the purchaser to completely demolish the building thereon, remove the excess material and fill the open areas for further development as a single residence area consistent with the character of the neighborhood to the satisfaction of the Building Inspector and the Department of Public Works prior to the issuance of any building permits; or take any other action relative thereto.

MOVED: That the Town authorize the Board of Selectmen to sell, transfer and convey by quitclaim deed the Harris Elementary School land and improvements located thereon for the sum of \$121,000.00 cash, certified or bank check; said land is more specifically bounded and described as follows:

WESTERLY by Beaufort Avenue 414.20 feet;  
 NORTHWESTERLY by a corner rounding of Beaufort Avenue and Arden Street 29.47 feet;  
 NORTHERLY by Arden Street 200.85 feet;  
 EASTERLY by other land and way 415 feet; and  
 SOUTHERLY by land now or formerly of Riley and others 317.85 feet;  
 all of said boundaries are shown on Assessor's Plan 23 as Lot 1;

said authorization shall require the purchaser to completely demolish the building thereon, remove the excess material and fill the open areas for further development as a single residence area consistent with the character of the neighborhood to the satisfaction of the Building Inspector and the Department of Public Works prior to the issuance of any building permits.

The Moderator stated that the Master School Reuse Committee was prepared to offer a substitute main motion in the event that the main motion under the article failed to pass. Said substitute motion would instruct the Board of Selectmen to retain the premises for Town use and to request that the sum of \$22,000. be appropriated to completely demolish the building thereon, remove the excess material and fill the open areas, leaving the premises in a safe condition for recreational use; said sum to be raised from the current tax levy and expended under the direction and supervision of the Board of Selectmen.

Mr. Norman P. Jacques offered an amendment proposed by Edward A. Steeves that the following words be added to the main motion: "and that any portion of the said property retained by the Town for recreational use shall be operated and maintained by the Town in a manner consistent with other recreational areas in the Town."

Mr. Norman P. Posner offered a motion that the subject matter of Article 3 concerning the disposition of the Harris School land so-called, and the improvements located thereon, be referred back to the Master School Reuse Committee and direct said Committee to devise a plan which would allow the Town to retain at least 50% of the land area for open park/informal recreational space; the remaining area to be available for sale if deemed advisable for private single residence purposes consistent with the character of the neighborhood to the satisfaction of the Building Inspector and the Department of Public Works prior to the issuance of any building permits; said Committee is directed to report back at the next annual Town Meeting or sooner.

Mr. Daniel P. Matthews offered the following motion: "That the Town authorize a study committee to formulate a plan for the use or razing of the Harris School building and for appropriate use of the land, said study to be made by a committee consisting of seven members to be appointed as follows: one by the Moderator, one by the Board of Selectmen, one by the Finance Committee, one by the

Planning Board, one by the Park and Recreation Commission, one by the Facilities Planning Advisory Committee, and one by the Conservation Commission, said Committee to report to the next Annual Town Meeting, or sooner."

Mr. Michael R. Coppock offered an amendment to Mr. Matthews' motion, to add at the end the following: "the sum of \$1,000. to be raised for the use of said committee, which sum be raised from the current tax levy."

After a lengthy discussion, Mr. James M. Colman moved the previous question and it was so voted.

Mr. Coppock's motion was presented but failed to pass.

Mr. Matthews' motion to refer to a committee was presented and by division carried, Yes 115 - No 112.

VOTED: That the Town authorize a study committee to formulate a plan for the use or razing of the Harris School building and for appropriate use of the land, said study to be made by a committee consisting of seven members to be appointed as follows: one by the Moderator, one by the Board of Selectmen, one by the Finance Committee, one by the Planning Board, one by the Park and Recreation Commission, one by the Facilities Planning Advisory Committee, and one by the Conservation Commission, said Committee to report to the next Annual Town Meeting, or sooner.

The Moderator then declared the article disposed of.

At 9:05 P.M., Mr. Henry D. Hersey moved that the Special Town Meeting stand dissolved in memory of Stephen J. Fleming, Jr. and David Newman, former Town Meeting Members, and it was so unanimously voted.

\* \* \* \* \*

Pursuant to adjournment on May 13, 1981, the meeting then returned to the business of the Annual Town Meeting.

#### ARTICLE 35:

To see if the Town will continue the Avery School Adaptive Reuse Committee initially established under Article 21 of the 1980 Annual Town Meeting; said committee is directed to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

MOVED: That the Town continue the Avery School Adaptive Reuse Committee initially established under Article 21 of the 1980 Annual Town Meeting; said committee is directed to report to the next Annual Town Meeting or sooner.

Mr. Dexter H. Marsh, Jr. offered an amendment to add at the end of said main motion the following: "That the sum of \$2,300. be appropriated for the use of said committee; said funds to be raised from the current tax levy."

Mr. Alfred J. Murphy, Chairman, Avery Adaptive Reuse Committee, explained that the proposed appropriation would be used to prepare development kits for prospective purchasers and also the advertising for the sale of the school. After a brief discussion, Mr. Marsh's motion was presented and carried by a voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously.

VOTED: That the Town continue the Avery School Adaptive Reuse Committee initially established under Article 21 of the

1980 Annual Town Meeting; said committee is directed to report to the next Annual Town Meeting or sooner; that the sum of \$2,300. be appropriated for the use of said committee; said funds to be raised from the current tax levy.

Mrs. Betty C. Snell moved for reconsideration of Line 141 in Article 8 (Budget) requesting restoration of funding in the amount of \$5,500. for the Multi Service Center. She explained that this is a unique service and one that children and families need and that it does not duplicate any other service provided by the Town. Speaking in support of Mrs. Snell's motion were Mr. Evan K. Miller and Mr. A. William Rhodes.

Mr. Jon Schneider reported that the Finance Committee opposes this increase in funding. Also expressing opposition were Mrs. Elinor Devlin and Mr. James H. Powers.

A motion was made to move the previous question and it was so voted.

Mrs. Snell's motion for reconsideration was presented and carried by a count of hands. The vote was Yes 129 - No 90.

After further discussion, Mrs. Snell's motion to increase Line Item #141 Mental Health by \$5,500. to the sum of \$61,888. was presented and carried, by a count of hands, the vote was Yes 139 - No 85.

The main motion under Article 8, as most recently amended, was then presented and carried by voice vote.

VOTED: That the following sums of money be authorized for the several specific purposes hereinafter designated, together with authority to credit the purchase price of new equipment with the value of old equipment turned in, said sums of money to be expended only for such purposes under the direction of the respective Boards, Committees or Officers of the Town for the fiscal year beginning July 1, 1981, as follows:

## BOARD OF SELECTMEN:

1. Salaries	\$ 107,814.
2. Telephone Charges	34,000.
3. Expenses	68,050.
4. Town Meetings	11,390.
5. Capital Outlay	0
6. Travel Out of State	0

## MISCELLANEOUS:

7. Insurance, General	232,820.
8. Accident & Health & Group Life Insurance	690,000
9. Workmen's Compensation Self Insurance Fund & Premium Account	167,000.
10. Property and Casualty Self Insurance	5,000.
11. Uniformed Services Medical Payments	15,000.
12. Street Lighting	237,500.
13. Unemployment Compensation	275,000.
14. Insurance Consultant	0

## TOWN CLERK:

15. Salaries	38,504.
16. Expenses	3,260.
17. Travel Out of State	125.
18. Capital Outlay	0

## BOARD OF REGISTRARS

19. Salaries	24,556.
20. Expenses	14,575.
21. Tellers & Canvassers	9,700.
22. Capital Outlay	0

## LEGAL:

23. Salaries	15,435.
24. Expenses	6,000.
25. Special Fees	20,000.

## PERSONNEL:

26. Salaries	32,938.
27. Expenses	2,750.

## ASSESSORS:

29. Salaries	88,825.
30. Expenses	9,350.
31. Travel Out of State	0
32. Capital Outlay	500.

## DIRECTOR OF FINANCE:

33. Salaries	33,160.
34. Audit	0
35. Financial Consultant	0
36. Expenses	1,000.
37. Capital Outlay	0

## COMPTROLLER:

38. Salaries	59,890.
39. Expenses	6,693.
40. Capital Outlay	850.

## TREASURER/TAX COLLECTOR:

41. Salaries	77,596.
42. Expenses	28,900.
43. Capital Outlay	0

## DEBT AND INTEREST:

44. Maturing Bonds and Notes	165,000.
45. Bond and Note Interest	129,720.
46. Temporary Loan Interest	7,000.

## DATA PROCESSING:

47. Salaries	86,318.
48. Expenses	97,983.

## FINANCE COMMITTEE:

49. Salaries	6,005.
50. Expenses	500.
51. Reserve Fund (Raised by Transfer of \$180,000 from overlay surplus reserve and \$120,000 from current tax levy.)	300,000.

## CONTRIBUTORY RETIREMENT:

52. Salaries	21,706.
53. Contributions	1,392,720.
54. Expenses	9,045.

## NON-CONTRIBUTORY RETIREMENT:

55. Haddock and McLeod	0
56. Chapter 32 Retirements	165,000.
57. Past Service Liability Funding Obligation	620,000.

## EDUCATION:

58. Salaries	11,056,166.
59. Administration	29,700.



## TOWN OF NEEDHAM, MASSACHUSETTS

## TOWN CLERK'S RECORDS - 1981 ANNUAL TOWN MEETING

60.	Instruction (Raised by \$400 from Dwight School fund and balance of \$426,613 from current tax levy.)	427,013.
61.	Other School Services	50,785.
62.	Cafeteria Assistance	0
63.	Pupil Transportation	306,810.
64.	Operation and Maintenance of Plant	1,020,255.
65.	Community Service	67,000.
66.	Fixed Assets	16,900.
67.	Tuitions	302,319.
68.	Out of State Travel	2,000.
69.	Adult Education	0
70.	Summer School	0
71.	Capital Outlay - Renovation of Physical Properties	100,000.
72.	Vocational Education	185,217

## PUBLIC SAFETY

## POLICE:

73.	Salaries - regular (Raised by transfer of \$189,200 from federal revenue sharing funds; balance of \$1,088,881 from the current tax levy.)	1,278,081.
74.	Salaries - overtime	127,542.
75.	Education and Career Incentive	13,500.
76.	Inservice Training	31,888.
77.	Capital Outlay	68,439.
78.	Travel Out of State	500.
79.	Auto Maintenance	89,200.
80.	Building Maintenance	27,100.
81.	Communications	21,259.
82.	Operating Expenses	22,242.
83.	Signal System	0
84.	Uniforms	15,450.
85.	Crime Check Committee	250.
86.	Animal Control	1,550.
87.	F.B.I. Academy	0

## FIRE:

88.	Salaries - regular (Raised by transfer of \$250,800 from federal revenue sharing funds; balance \$1,300,063 from current tax levy.)	1,550,863.
89.	Salaries - overtime	251,150.
90.	Education and Career Incentive	27,750.
91.	Inservice Training	39,058.
92.	Capital Outlay	0
93.	Travel Out of State	400.
94.	Building Maintenance	46,300.
95.	Equipment and Supplies	41,489.
96.	Service Expenses	11,885.
97.	Equipment Maintenance	29,025.

## CIVIL DEFENSE:

98.	Salaries	1,500.
99.	Expenses	14,152.
100.	Capital Outlay	600.

## BUILDING:

101.	Salaries	69,852.
102.	Expenses	1,700.
103.	Capital Outlay	0

## SEALER OF WEIGHTS &amp; MEASURES:

104.	Salaries	4,587.
105.	Expenses	1,515.

## PUBLIC FACILITIES

## PUBLIC WORKS:

Administration:		
106.	Salaries	95,084.
107.	Expenses	6,538.
108.	Travel Out of State	1,500.

## Engineering:

109.	Salaries	180,383.
110.	Expenses	5,150.

## Garage and Equipment:

111.	Salaries	113,650.
112.	Expenses	95,814.
113.	Equipment Replacement	87,500.

## Highway:

114.	Salaries	387,596.
115.	Salaries - Parking Meter Fund	5,000.
116.	Expenses, including Compactor Lease @ \$28,800	339,150.

## Park Division:

117.	Salaries	292,314.
118.	Expenses	95,506.
119.	Capital Outlay	11,500.

## Sewer:

120.	Salaries	316,483.
121.	Expenses	60,798.
122.	House Connections	10,000.

## Snow and Emergency:

123.	Overtime Salaries	50,000.
124.	Expenses	70,000.

## Water:

125.	Salaries	331,047.
126.	Expenses	238,292.
127.	Main Extensions and Services	20,000.

## Mini-Bus:

128.	Salaries	5,049.
129.	Expenses	1,000.
130.	Bus Contract	63,000.

## HUMAN SERVICES

## HOSPITAL:

131.	Salaries	5,515,981.
132.	Expenses	3,153,190.
133.	Capital Outlay	319,335.
134.	Travel Out of State	0

## PUBLIC HEALTH:

## Board of Health:

135.	Salaries	112,473.
136.	Capital Outlay	0
137.	Travel Out of State	500.
138.	Expenses	10,350.
139.	Garbage Removal	72,100.
140.	Hospitalization	0
141.	Mental Health	61,888.
142.	Mentally Retarded	9,282.

## Dental Health:

143.	Salaries	0
144.	Expenses	0

## VETERANS' SERVICES:

145. Salaries	14,850.
146. Expenses and Transportation	600.
147. Benefits	48,000.

## YOUTH COMMISSION:

148. Salaries	74,643.
149. Expenses	6,320.

## COUNCIL ON AGING:

150. Salaries	33,032.
151. Expenses	2,387.

## DEVELOPMENT

## PLANNING BOARD:

152. Salaries	37,170.
153. Expenses	3,000.
154. Technical Assistance	0
155. Travel Out of State	0

## CONSERVATION:

156. Salaries	100.
157. Expenses	2,000.

## BOARD OF APPEALS:

158. Salaries	3,406.
159. Expenses	2,375.

## HISTORICAL COMMISSION:

160. Expenses	595.
---------------	------

## CULTURAL/LEISURE SERVICES

## LIBRARY:

161. Salaries (Raised by transfer of \$3,160.63 from Town's share of unexpended balance Dog Fund; transfer \$30 and \$325 from Barr and Greenwood Fund; \$14,968 State Library Assistance; and \$294,082.37 current tax levy.)	312,566
162. Bindings	1,600.
163. Books and Periodicals	83,000.
164. Building Maintenance	36,115.
165. Expenses	23,700.
166. Capital Outlay	0
28. Travel Out of State	0

## Branch:

167. Salaries	0
168. Rent	0
169. Book Transportation	0
170. Periodicals	0
171. Utilities	0

## PARK AND RECREATION:

172. Salaries	156,146.
173. Expenses	53,470.
174. Engineering Services	2,000.

## MEMORIAL PARK:

175. Expenses	470.
176. Capital Outlay	0

## ARTICLE 42

To see if the Town will vote to direct the Selectmen to present a Petition to the General Court of the Commonwealth for and on behalf of the Town of Needham praying that it enact the following special law:

"Section 1. The Town of Needham may, by by-law, regulate the eviction of residents from apartments converted into condominiums or cooperatives.";

or take any other action relative thereto.

MOVED: That the Town direct the Selectmen to present a Petition to the General Court of the Commonwealth for and on behalf of the Town of Needham praying that it enact the following special law:

"Section 1. The Town of Needham may, by by-law, regulate the eviction of residents from apartments converted into condominiums or cooperatives."

Miss Lombard, a civics student, addressed the meeting and presented a proposed by-law for condominium eviction control.

After an extended discussion, Mr. James Linnane moved the previous question and it was so voted.

ACTION: The main motion was presented and was so voted by voice vote.

## ARTICLE 36

To see if the Town will vote to continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 41 of the 1980 Annual Town Meeting; direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner; or take any other action relative thereto.

MOVED: That the Town continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 41 of the 1980 Annual Town Meeting; direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner.

ACTION: So voted by voice vote.

## ARTICLE 37

To see if the Town will vote to continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting and last continued by vote under Article 38 of the 1980 Annual Town Meeting; direct and authorize said Committee to continue its work of making a study of the Town on desirable sites for school building purposes as heretofore authorized and to report with its recommendations to the 1982 Annual Town Meeting or sooner; or take any other action relative thereto.

MOVED: That the Town continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting and last continued by vote under Article 38 of the 1980 Annual Town Meeting; direct and

Mr. H. Phillip Garrity, Jr. then moved to advance Article 42 in order to allow Miss Julie Lombard, a high-school student, to speak on the motion and it was so unanimously voted.



authorize said Committee to continue its work of making a study of the Town on desirable sites for school building purposes as heretofore authorized and to report with its recommendations to the 1982 Annual Town Meeting or sooner.

A motion to amend was offered by Mr. Robert D. Hall, Jr. to strike the words "by the Town bodies as originally established by vote under Article 77 of the 1951 Annual Town Meeting" and insert in place thereof the following: "three each by Moderator, by Board of Selectmen, by School Committee, and carry out the mission". Said motion when presented failed to pass.

**ACTION:** The main motion was presented and carried unanimously by voice vote.

#### ARTICLE 38

To see if the Town will vote to continue the Public Safety Committee initially established by vote of the Town under Article 14 of the 1974 Annual Town Meeting and recently continued by vote of the Town under Article 39 of the 1980 Annual Town Meeting; said committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

**MOVED:** That the Town continue the Public Safety Committee initially established by vote of the Town under Article 14 of the 1974 Annual Town Meeting and recently continued by vote of the Town under Article 39 of the 1980 Annual Town Meeting; said committee to report to the next Annual Town Meeting or sooner.

**ACTION:** So voted unanimously by voice vote.

#### ARTICLE 39

To see if the Town will vote to continue the Low and Moderate Income Housing Committee established by vote under Article 63 of the 1972 Annual Town Meeting and recently continued by vote under Article 40 of the 1980 Annual Town Meeting; said Committee is directed to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

**MOVED:** That the Town continue the Low and Moderate Income Housing Committee established by vote under Article 63 of the 1972 Annual Town Meeting and recently continued by vote under Article 40 of the 1980 Annual Town Meeting; said Committee is directed to report to the next Annual Town Meeting or sooner.

**ACTION:** So voted unanimously by voice vote.

#### ARTICLE 40

To see if the Town will to continue the "Office Facilities Study Committee" established under Article 24 of the 1979 Annual Town Meeting, and continued under Article 42 of the 1980 Annual Town Meeting, and report back to the next Annual Town Meeting or sooner; or take any other action relative thereto.

**MOVED:** That the Town continue the "Office Facilities Study Committee" established under Article 24 of the 1979 Annual Town Meeting, and continued under Article 42 of the 1980 Annual Town Meeting, and report back to the next Annual Town Meeting or sooner.

**ACTION:** So voted by voice vote.

ARTICLE 41 was adopted unanimously on May 4, 1981.

ARTICLE 42 was disposed of previously.

#### ARTICLE 43

To see if the Town will vote to authorize the Board of Selectmen to issue permits to private individuals, organizations or other legal entities residing or housing a place of business located within the Town who may apply for special fire alarm signal services direct to their private premises or business establishments without cost to the Town, except that the Town will provide certain services hereinafter enumerated and not generally available to the inhabitants, business establishments or other undertakings of a private nature within the Town for which the Selectmen are further authorized to charge a reasonable annual fee; the within authorization shall also apply to present individuals, organizations or legal entities presently enjoying this type of special privilege. The special services the Selectmen are authorized to allow to be provided by the Town to those individuals, organizations and legal entities who have been issued the annual permit herein contemplated or continued where such special fire alarm signal services presently exist and in effect the following services will be provided or continued:

1. Electrical power to operate the circuits, fire alarm boxes and receiving equipment.
2. 24 hour supervision and maintenance of the circuits and receiving equipment.
3. Assistance in restoring service following an alarm.
4. Disconnecting and reconnecting boxes for tests and repairs.
5. Inspecting interior system during yearly insurance inspection to verify proper system operation.
6. Consultation for system installation, changes and improvements.

For the purposes of fairly implementing the within authorized special services, the Board of Selectmen is further authorized to adopt reasonable uniform rules and regulations applicable to the initial permit charge for one year, the annual renewal charge and the due date for payment in full or the due dates for partial payments of equal amounts during any one year of the business period but no more frequent than monthly. The within authority is also intended to include the right to amend, repeal or modify such rules and regulations from time to time consistent with the within vote of the Town; or take any other action relative thereto.

**MOVED:** That the Town authorize the Board of Selectmen to issue permits to private individuals, organizations or other legal entities residing or housing a place of business located within the Town who may apply for special fire alarm signal services direct to their private premises or business establishments without cost to the Town, except that the Town will provide certain services hereinafter enumerated and not generally available to the inhabitants, business establishments or other undertakings of a private nature within the Town for which the Selectmen are further authorized to charge a reasonable annual fee; the within authorization shall also apply to present individuals, organizations or legal entities presently enjoying this type of special privilege. The special services the Selectmen are authorized to allow to be provided by the Town to those individuals, organizations and legal entities who have been issued the annual permit herein contemplated or continued where such special fire alarm signal services presently exist and in effect the following services will be provided or continued:

1. Electrical power to operate the circuits, fire alarm boxes and receiving equipment.



2. 24 hour supervision and maintenance of the circuits and receiving equipment.
3. Assistance in restoring service following an alarm.
4. Disconnecting and reconnecting boxes for tests and repairs.
5. Inspecting interior system during yearly insurance inspection to verify proper system operation.
6. Consultation for system installation, changes and improvements.

For the purposes of fairly implementing the within authorized special services, the Board of Selectmen is further authorized to adopt reasonable uniform rules and regulations applicable to the initial permit charge for one year, the annual renewal charge and the due date for payment in full or the due dates for partial payments of equal amounts during any one year of the business period but no more frequent than monthly. The within authority is also intended to include the right to amend, repeal or modify such rules and regulations from time to time consistent with the within vote of the Town.

ACTION: So voted by voice vote.

#### ARTICLE 44

To see if the Town will vote to amend Article II of the General By-Laws of the Town by deleting Section 2 thereof in its entirety and by substituting in place thereof the following new Section 2 consisting of three separate sub-sections (a), (b), and (c):

"Section 2. (a). The Selectmen, all departments, boards, committees or officers authorized by law to expend money shall furnish to the Town Comptroller and the Finance Committee, on or before the first day of December of each year, detailed estimates of the amounts necessary for the proper maintenance and administration of the several departments under their jurisdiction for the ensuing year. Detailed estimates shall be itemized satisfactory to the Finance Committee. The reported data under this sub-section shall be deemed to satisfy the report called for under sub-section (b) (2) hereof.

(b). The Selectmen, before the Annual Town Meeting, shall at the expense of the Town print the annual town report for the use of the inhabitants, the contents of which shall consist of those matters legally required under Mass. G. L. Chapter 40, Section 49, which consists of: (1) report of the School Committee, (2) statements in tabulated form referred to in Mass. General Laws Chapter 41, Section 60, (3) annual report of Town Comptroller referred to in Mass. General Laws Chapter 41, Section 61, (4) annual report of the Town Treasurer referred to in Mass. General Laws Chapter 41, Section 35, (5) annual report of the Conservation Commission referred to in Mass. General Laws Chapter 40, Section 8c, (6) annual report of the Historical Commission referred to in Mass. General Laws Chapter 234.

(c). Notwithstanding any other provisions found in General Laws Chapter 40, Section 49, not contained in the several sub-sections of the within section of the General By-Laws, the annual report shall include all other legally required reports and may include such other matters as the Selectmen may see fit to consider and deem expedient to report for the use of the inhabitants of the Town."

or take any other action relative thereto.

MOVED: That the Town amend Article II of the General By-Laws of the Town by deleting Section 2 thereof in its entirety and by substituting in place thereof the following new Section 2 consisting of three separate sub-sections (a), (b), and (c):

"Section 2. (a). The Selectmen, all departments, boards, committees or officers authorized by law to expend money shall furnish to the Town Comptroller and the Finance Committee, on or before the first day of December of each year, detailed estimates of the amounts necessary for the proper maintenance and administration of the several departments under their jurisdiction for the ensuing year. Detailed estimates shall be itemized satisfactory to the Finance Committee. The reported data under this sub-section shall be deemed to satisfy the report called for under sub-section (b) (2) hereof.

(b). The Selectmen, before the Annual Town Meeting, shall at the expense of the Town print the annual town report for the use of the inhabitants, the contents of which shall consist of those matters legally required under Mass. G. L. Chapter 40, Section 49, which consists of: (1) report of the School Committee, (2) statements in tabulated form referred to in Mass. General Laws Chapter 41, Section 60, (3) annual report of Town Comptroller referred to in Mass. General Laws Chapter 41, Section 61, (4) annual report of the Town Treasurer referred to in Mass. General Laws Chapter 41, Section 35, (5) annual report of the Conservation Commission referred to in Mass. General Laws Chapter 40, Section 8c, (6) annual report of the Historical Commission referred to in Mass. General Laws Chapter 234.

(c). Notwithstanding any other provisions found in General Laws Chapter 40, Section 49, not contained in the several sub-sections of the within section of the General By-Laws, the annual report shall include all other legally required reports and may include such other matters as the Selectmen may see fit to consider and deem expedient to report for the use of the inhabitants of the Town."

A motion to amend was presented by Mrs. Marcia M. Carleton to delete the last sentence of Section 2.(a) thereof and by inserting the following:

"The intent and purpose of the within sub-section (a) is to aid and assist the Finance Committee in performing the duties and responsibilities more specifically contained in Section 1 of the within article with respect to the budget making process so-called and the making of reports or recommendations to the Town as set forth in Mass. G. L. Chap. 39, Sec. 16 to the extent that the "ensuing fiscal year" (referred to herein) and the "calendar year preceding the annual town meeting" (referred to in G. L. Chap. 39, Sec. 16) pertains to reports to be contained in the Town Warrant as distinguished from the "Annual Town Report for the preceding fiscal year" hereinafter covered by sub-section (b) and (c) hereof."

and by further amending sub-section (c) of said main motion after the word "Town" by adding a semicolon and the following provision:

"provided, however, that such authorized discretion shall not apply to the responsibilities delegated to the



Finance Committee under Section 1 of the within article."

Mrs. Carleton noted that passage of this article would enable the Town to reduce printing costs of the annual report.

After an extended discussion, Mr. Roy Kelley moved the previous question and it was so voted.

Mrs. Carleton's motion to amend was presented and carried unanimously.

ACTION: The main motion, as amended, was presented but failed to pass.

#### ARTICLE 45

To see if the Town will vote to exempt a specified portion of free cash certified from the provisions of Section 12A of Chapter 151 of the Acts of 1979, and that said specified portion of the free cash certified not be utilized for the purpose of reducing the property tax levy for fiscal year 1982; or take any other action relative thereto.

MOVED: That the Town exempt \$699,805. of free cash from the provisions of Section 12A of the Acts of 1979, and that such free cash not be utilized for the purpose of reducing the property tax levy for fiscal 1982.

ACTION: So voted unanimously by voice vote.

At this point Mr. Francis Denneen asked that the Moderator be given a vote of thanks for the fairness and efficient manner in which he has conducted the Town Meetings for the past twenty years. A standing applause was given. Mr. Denneen presented the Moderator with a "T"-shirt imprinted with #20, his name and "Town Moderator". Mrs. Marcia Carleton presented him with an engraved pewter mug and a bottle of "Birds Hill Spring Water". He was also given a book signed by Town officials and Town Meeting Members.

#### ARTICLE 46

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for, or proposed by the Selectmen, or any Town Officer or Committee; to appoint such committees as may be decided upon; and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

MOVED: Under Article 46 by Mr. Daniel P. Matthews, the following Resolution:

That the Town charge its Selectmen and State Legislators, pursuant to the provisions of Chapter 580 of the Acts of 1980, also known as Proposition 2½, to petition the general court and take any other action so that the general court call a general election for the first Tuesday after the first Monday in November 1981, to see if not less than two-thirds of the persons voting shall vote "Yes" on the following question:

Shall the total taxes assessed on real estate and personal property with respect to this town in the fiscal year 1983 be increased by not more than seven percent of the total taxes so assessed in the preceding fiscal year rather than by the present two and one-half percent limit on such increase?

YES - NO

and further charge said Selectmen and State Legislators to take any and all actions so that the 1982 Annual Town Meeting will be empowered to fix the property tax levy for fiscal 1983 at the amount which it deems in the best interest of the Town.

ACTION: Said Resolution when presented failed to pass by voice vote. Mr. Matthews questioned the vote and was supported by more than seven (7) Town Meeting Members. By division, the Resolution failed to pass, Yes 79 - No 106.

Under Article 46, Mr. William M. Powers offered the following Resolution:

WHEREAS the effect of Proposition 2½ on the Town of Needham has been described as lowering both quality and frequency of service; and Town Meeting has been advised that the next turn of the screw in the coming year will be much more difficult;

WHEREAS Town Meeting has the continuing privilege of suggesting modification to any law that would adversely affect the quality of life in our community;

THEREFORE, be it resolved, that this Town Meeting be on record as supporting the following proposed action; and that the position of the Town Meeting be communicated to the Executive and Legislative branches of our State government:

1. Systematic tax reform should immediately be undertaken in Massachusetts.
2. The Commonwealth shall provide increased local aid to Cities and Towns to lessen the serious impact of loss of revenue because of Proposition 2½.
3. Proposition 2½ should be amended:
  - (a) To permit cities and towns under the level of 2½ to rise to the 2½ level of full, fair valuation as of 1980, if they care to do so.
  - (b) To permit the use of new tax revenue from increased property values and new construction to be used as decided in Town Meeting or City Council (or Board).
  - (c) To permit the Selectmen in a Town, or the City Council (or Board) in a city, to set the date for the election at which the voters may decide to suspend or raise the 2½ limit, rather than having the date set by the legislature.
  - (d) To permit in such an election as described above (c) a majority rather than a two-thirds vote to raise the 2½ limitation.
  - (e) To place outside of Ch. 580, (Prop. 2½) provision for repayment of debt incurred prior to fiscal '82 and as a specific result of capital improvement within a city or town.

ACTION: So voted by voice vote.

At 11:45 P.M., Mrs. Marcia M. Carleton moved that the Annual Town Meeting be dissolved in memory of Mr. John M. Bailey, former Town Meeting Member, and Mr. Arthur H. Godfrey, former Principal Assessor, and it was so unanimously voted.

ROSE O. MACKENZIE, C.M.C.  
Town Clerk



























